



ADMINISTRATION & INFORMATION

GENERAL SERVICES DIVISION

Mark Gordon, Governor | Patricia L. Bach, Interim Director | Rich Merrill, Administrator

Agency Bid Exception Approval (BEA) Request
Purchases for Items and Services Exceeding \$7,500.00

Date of Request: 7/3/19

Requesting Agency: Wyoming Military Department - State Affairs

Agency Authorization Name: Teresa Mccloy

Agency Authorization Email: teresa.mccloy@wyo.gov

Vendor Name (must match WOLFS or Contract): County of Platte, Wyoming

Amount of Request: \$ 36,000.00

Anticipated Term or One-Time Purchase: 10/1/2019-9/30/2020

New Contract, Amendment/Change Order, or Product: new contract

OCIO Approval (if applicable):

Purpose: law enforcement provide dispatch and paging services to the Wyoming Military Department at Camp Guernsey in Guernsey, Wyoming.

Justification: Questions to consider: Why was this vendor chosen? Explain the type of competitive process used (i.e. obtaining quotes, research for available vendor, etc.). If a competitive process was not used, why has the agency determined the bid process is not feasible? If the agency considers this a "sole source", what research was done to determine no other vendor could provide this item or service? If this is an amendment or change order, explain what is changing (money, time, contractor's responsibilities, etc.).

The National Guard Bureau and Platte County Sheriff's Office will partner to procure services for Emergency Service Communication Operations. Certain operations are required as part of this MOU with payments made monthly upon service completion.

Platte County Sheriff's Office will provide dispatch and paging services to the Wyoming Military Department at Camp Guernsey in Guernsey, Wyoming.

This is a Sole Source. There is only one Sheriff's department that could provide these services for the county. Individual municipalities within the county would not be able to provide services for the entire county.



# Wyoming Military Department

5410 Bishop Boulevard  
Cheyenne, Wyoming 82009-3320  
Phone: 307-777-8100  
Fax: 307-777-8105

WYMD-STATE

July 1, 2019

## MEMORANDUM FOR RECORD

SUBJECT: Request for Sole Source (Platte County Sheriff's Office)

1. Please accept this request to authorize partnering with the Platte County Sheriff's Office by providing financial aid for dispatch and paging services to the Wyoming Military Department at Camp Guernsey in Guernsey, Wyoming.

- a. Vendor : County of Platte, Wyoming, acting through its Board of County Commissioners and Clyde D. Harris (Sheriff)  
850 Maple Street  
Wheatland, Wyoming 82001
- b. Services October 1, 2019 through September 30, 2020  
Fund Code: 0401 \$36,000.00

2. Justification:

a. The amount of \$36,000.00 was appropriated by the National Guard Bureau for the purpose of granting it to the Platte County Sherriff's Office to procure services for Emergency Service Communication Operations. Certain operations are required as part of this MOU with payments made monthly upon service completion.

b. These services cannot be provided elsewhere and partnering with the Platte County Sheriff's Office is beneficial for Emergency Response Services for both Agencies.

c. Renewal of this MOU will be on an annual basis. The MOU for this procurement will be submitted upon approval of the Sole Source bid waiver.

3. If you have any additional questions please contact the undersigned by phone at (307) 777-8100 or e-mail [douglas.shope@wyo.gov](mailto:douglas.shope@wyo.gov).

Sincerely,

Douglas C. Shope  
Deputy Director

CF:  
CFMO-RM  
File