

**MINUTES**  
**CAPE CONROE PROPERTY OWNERS ASSOCIATION**  
**BOARD OF DIRECTORS MEETING**  
**CAPE CONROE**  
**April 14, 2021**  
**7:00 P.M.**

**I. MEETING CALLED TO ORDER**

Those in attendance- Paul Rex, Robert Rosenfield, Frank Skyvara, Kerrie Bushman, Sidne Eagan, Roseann Zolka, Jim Allen, Terry Callenius, James Callenius also in attendance Tammy with IMC. Not in attendance Simon Bandaza and James Mauch

**II. PUBLIC COMMENTS**

1 guest

**III. APPROVAL OF BOARD OF DIRECTORS MEETING MINUTES FOR:**

March Minutes 2021 – Jim A motions to approve meeting minutes Sidne 2<sup>nd</sup> motion carries. **pg.**

**IV. TREASURER’S REPORT**

March 2021- Frank went over financials. Frank and Tammy reviewed the account with Compass and the accounts are being charged a fee each month and not earning interest. Robert motions to close out the two Compass accounts and move them to the mutual reserve account James 2<sup>nd</sup> the motion, motion carries.

A proposal was submitted from the patrols to ask for an increase in the rate. Jim motions to increase rate, James 2<sup>nd</sup> the motion, motion carries. Effective May 1, 2021.

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**V. LEGAL**

Will discuss in Executive Session-

**VI. COMMITTEE REPORTS**

- Architectural Control- Chad Stultz chair working on modifications to the ACC applications with revised modification. There were 7 applications submitted and approved.
- Maintenance/special projects- getting additional bids for repairs to the building.
- Security – Kids were caught on roof of the clubhouse security has spoken to parents and will keep record of this, graffiti at the park,
- Community Relations – Kerrie said that she did 1500 eggs parade went well and had a huge turn out. Might want to increase the budget for next year to \$400. The next event will be the July 4 event. Jim A motions to allow Simon to have \$350 for hot dogs and parade event for July 3. Frank 2<sup>nd</sup> the motion, motion carries.
- Utilities and Roads – A few pot holes were done and curb areas and lakeview. Several street lights out and not getting any responses.
- Pool/Clubhouse & Playground/Pavilion – Pool contract approved. Kerrie motions to approve pool contract, 2<sup>nd</sup> Robert motion carries. Pest control to be done in the pool and clubhouse and park area and Robert will continue to monitoring it. Need bids for pole lights bulb replacement and pool lights that are out.

## **VII. NEW BUSINESS**

Newsletter- Add in stop taping signs on the stop signs. Put it in the ground next to the sign. Kerrie motions to have a yard of the month sign \$31 done, 2<sup>nd</sup> Jim A motion carries. Kerrie motions to have Ladies society can start up an annual garage sale, 2<sup>nd</sup> Robert motion carries.

Boat Dock bids- There was several bids submitted for pressure washing at the dock ranging from \$1250 to \$5500. Kerrie motions to approve the bid for \$1250 with Justin pending insurance, Sidne 2<sup>nd</sup> the motion, motion 4 for 1 opposed 1 abstained.

Clubhouse repair bid- table to get additional bids

Playground mulch- Bid for mulch of \$3750 Kerri motions to approve bid, 2<sup>nd</sup> Robert motion carries 1 opposed Jim A.

## **VIII. OLD BUSINESS**

None at this time

This meeting could adjourn to an executive meeting on any topic.

## **VIII. ADJOURNMENT**

**8:50 p.m.**