

## DanceArtists Ballet Academy

Main Studio 52 Sth Quinsigamond Ave, Shrewsbury 01545

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508-925-4112 / 917-261-8802

[info@danceartistsballetacademy.com](mailto:info@danceartistsballetacademy.com)

[www.danceartistsballetacademy.com](http://www.danceartistsballetacademy.com)

## Welcome to DanceArtists Ballet Academy 2022/2023!

Follow us on Instagram @ <https://www.instagram.com/danceartistsballetacademy>

Please note that All forms must be read and signed along with Registration deposit and the 1st Month Tuition Installment to complete Registration

DanceArtists Ballet Academy is internationally registered with The Royal Academy of Dance and the International Dance Council UNESCO, Paris. Director Joanna Duncan RTS ARAD Solo Seal is a world registered teacher with The Royal Academy of Dance, a member of the International Dance Council UNESCO, Paris and the International Dance Teachers Association. DanceArtists promotes a nurturing environment which is safe and welcoming of diversity at all times.

We are a non-competitive classical ballet training academy where mutual respect and encouragement in a positive environment is the standard. Our detailed Training Programs are prepared for training at both our physical In-Person Studio location in Shrewsbury and our Virtual Online Studio.

### About Our Facilities

Our class sizes are small to ensure that each student receives individual attention in their training and to adhere to Social Distancing. Our daily sanitized large 47 x 29 ft studio with WiFi is equipped with state of the art Marley Sprung Floor System, full length wall mounted mirrors, remote control sound and computer systems, large display screens, Swiss made IQ Air Purifying Systems to 0.03 rated #1. Hands Free Foot pump Purell Sanitizing Stations and Hands Temperature Station. Outdoor waiting area with large capacity parking area right at the door in a quiet yet conveniently located open tree studded location right next to White City Shopping Plaza. Spacious newly renovated 3 cubicle student bathrooms with new double sinks stocked with Sanitizer Soaps Dispensers and Paper Hand Towels dispensers. Front and Back entrances doors. We care about the safety and happiness of our students and families and offer exceptional training programs by qualified faculty in a positive studio environment.

In addition to our beautiful Studio location, we also offer our DanceArtists comprehensive on-line training taught from our state of the art on-line studio with Zoom conferencing through our secure, closed network synchronized to our In Person Class Program. DanceArtists on-line training is available to all our registered students with choices of In Person and /or Virtual Training Programs. We're very proud of our students' happy focus and progress in all our training programs.

### Our Training Programs

Royal Academy of Dance Ballet for Children aged 4 to Adult, Vaganova Specialist Coaching Program in Classical Ballet, Contemporary Ballet, Neo-Classical, Character, Hybrid Conditioning and Flexibility, Choreographic Composition, Biomechanics of Dance, Jazz, Yoga, Theory of Dance, Repertoire, Pas de Deux, Stage Production including Music as applied to Dance, Costume Construction, non-competitive professional level performance opportunities, DanceArtists Online Training Program, and Private Coaching lessons. Competition solo preparation available including YAGP, The Fonteyn Awards, among other world competitions.

### Additional Offerings

The CID International Dance Council UNESCO Certification of Dance Studies, Royal Academy of Dance Examinations, Vaganova Class Assessments, Community Stage Performances, Annual Stage Theatre Productions, Moscow Ballet's Great Russian Nutcracker, Workshops and Summer Intensives, and World Ballet Competition preparation.

### Holidays

Labor Day, Thanksgiving November 23 to 27, Christmas/New Year's Vacation December 23 to Jan 1, Memorial Day, Presidents' Day . Danceartists is open for the rest of the year including February School Vacation.

**Snow Days and Cancellations** In the event of inclement weather, DanceArtists follows the local Worcester/Shrewsbury school closings. Classes will be held online when schools are closed. In the case of government directives, Danceartists classes will be held on-line. Please look up cancellations at <http://www.cancellations.com>. Classes missed due to inclement weather and/or illness can be made up by attending other scheduled classes. Please email Danceartist's to arrange suitable make up lessons for your child. No credits or refunds for cancellations. However, there are many make up classes to select from and when necessary, Danceartist's will add extra lessons to the weekly schedule. Lessons missed due to illness may be made up by attending another class by arrangement with the director when a doctor's certificate is provided.

If your child misses lessons due to another chosen activity or vacation, Danceartist's will endeavor to find a lesson for your child to make up their missed lesson. However, Danceartists is under no obligation to do so. Danceartists reserves the right to cancel any classes or change the faculty teacher on short notice. Classes canceled by Danceartists may be made up by attending another scheduled lesson.

### **Code of Conduct**

Students/Parents/Adults are expected to conduct themselves in an orderly, polite manner at all times while at DanceArtist's Ballet Academy premises, performance venues, and examination venues. It is cause for immediate dismissal from DanceArtist's if a parent is deemed to have behaved in an aggressive manner towards students and or staff and faculty or has filmed students and faculty without their permission. For the safety and well being of our students, staff, and faculty DanceArtist's reserves the right to refuse service. Refusal to comply with DanceArtists Covid 19 health practices is cause for immediate dismissal from DanceArtists. .

Parents are required to understand and abide by the laws of Massachusetts regarding surreptitious electronic recording of conversations between people who have not consented such as in an office or public setting. Unauthorized or illegal recordings of conversations can be cause for a civil lawsuit for invasion of privacy. Parents are expected to explain the legal responsibilities of cell phone use in a public place to your children.

Student cell phones are to be turned off or silenced during class.

All the performance and costume fees are non-refundable and must be submitted before or by the due date.

Chewing gum, food and drinks excluding water are not permitted in the studio.

Class viewing at DanceArtists Ballet Academy is allowed during two separate "Open weeks" which are viewed on-line. Parents may also view classes on-line by making individual appointments throughout the year.

Please mark your child's full name on every piece of ballet attire and any other personal belongings which your child may bring to the studio. Please DO NOT bring valuables to the studio. DanceArtists is not responsible for any items lost, stolen, or damaged on the studio premises.

Photography or videography is prohibited at DanceArtists - including any Danceartist's Ballet Academy performance or dress rehearsal regardless of location due to copyright restrictions associated with music, choreography, and costumes.

Parent/Teacher conferences are available if you have questions or concerns regarding any aspect of your child's experience at DanceArtists Ballet Academy. Please schedule conferences with the director by email or phone.

Student attendance is logged each day. To report your child's absence please call (508)925-4112, send text to

(917)261-8802, or email to [admin@danceartistsballetacademy.com](mailto:admin@danceartistsballetacademy.com)

Tuition and Fees

Tuition is due in full upon execution of this contract. There are optional payment plans outlined below, but the tuition is in consideration of holding a spot open for the student in our studio which guarantees small class sizes and in the event the student is unable for any reason to complete the school year, the full tuition is still due and unfulfilled classes are kept in credit as make up classes for future use either in person or online. Class credits are valid for a maximum of 2 years. New students prorated tuition applies from date of first lesson. DanceArtists provides Tuition invoices for all our students. Payment Methods - Check, Visa, Mastercard, American Express, Discover, JCB, Union Pay, Money Order, Cash, Paypal.

Option 1

Full 42 week year tuition one-time payment (2.5% discount when paid by June 24th), plus \$50.00 registration fee per child

**Option 2** 10 monthly installments due in advance arriving by the 1st day of each month. Late fees of \$20.00 applies to all payments not arrived by the 1st of each month in advance.

**First monthly installment is due with completed registration forms plus \$50.00 registration fee for each child.** Please note that all consecutive monthly payments are due in advance by the 1st day of each month from September 1, 2022 to June 1, 2023. Tuition unpaid for 30 days accrues interest and prevents the student from attending classes until the account is current. Dishonored checks incur a \$35.00 fee. Sibling discount of 15% is available once first sibling attends 8 hours per week.

**DanceArtists Junior School Children's Ballet Program**

**DanceArtists Littlies Pre-School Dance Expression Program** 3-4years - 1 Class per week \$22 Fridays 9.45am to 10.30am

**DanceArtists Junior Ballet 1** from 4-5-6 years - 1 Class per week \$22.00

**DanceArtists Junior Ballet 2** ages 6/7/8 2 Class days per week @ \$22 per class being \$44.00 per week

**DanceArtists Junior Ballet 3** ages 9/10/11 3 Class days per week of 1hr 15 mins @\$21.25 per class being \$63.75 per week

**DanceArtists Ballet Program 4** ages 11/12 /13/14 3 Class days per week of 1.5 hrs @\$24 per class x 3 \$ 72.00 per week includes Character work

**Junior Contemporary** \$17 per class

**Junior Character** \$17 per class

**Progressive Ballet Technique PBT** \$17.00 per class

**Beginner Pre-Pointe** \$17 per class ( At discretion of DanceArtists Director)

**Specialized Wheel Chair or Sitting Dance Class** for all ages -duration 40 minutes \$22.00per class

**Adult Ballet Class** Fridays 12pm to 1.00pm \$22. per class

**Danceartists Upper School Pre-Professional Dancers Extension Program -Audition Only**

Students may be accepted into this program from age 11. Exception for younger students is at the discretion of our Director.

Our Pre-Professional Dancer's Extension Program ( PDEP) is a specialized Dance program exclusive to DanceArtists created by our Director Ms Joanna Duncan ARAD RTS Solo Seal -

PDEP Class selection - Monday 6pm to 8pm / Tuesday 5.30pm to 7.30pm / Wednesday 5.30pm to 7.30pm / Thursday 5.30pm to 7.30pm / Friday 5.30pm to 8.30pm / Saturdays 12pm to 3pm

PDEP Advanced Extension Pointe Class Tuesday 7.30pm to 8.30pm / Wednesday 7.30pm to 8.30pm / Thursday 7.30pm to 8.30pm

**6 to 7.45 hours per week \$17.00 per hour**

**8 hours per week \$15.00 per hour**

**\*8.25 to 20 hours per week All students accepted to DanceArtists PDEP who train above 8 group class hours per week qualify for the Danceartists Directors Scholarship which subsidizes PDEP group training hours above 8 hours of group classes per week and up to 20 hours of group classes per week.**

How it works: Qualifying PDEP students attend a minimum 8 hours per week of group classes

( being up to 344 minimum hours per year over 42 weeks ) and then All PDEP group classes above the 8 hours per week ( 344 hrs per year) are subsidized by DanceArtists Ballet Scholarship Fund.

**\$120.00 per week unlimited training hours**

**Pre-Professional Ballet Course Program comprises of** : Classical Ballet Program , Contemporary Dance, Pointe Classes, Hybrid Conditioning and Flexibility, PBT, Repertoire, Variations, Theatre, Jazz, Character, All Rehearsals, Choreographic Composition, Pas de Deux, Boys Class, all Royal Academy of Dance Examination Classes, Music as Applied to Dance, Theory of Dance, Dance History, Open Vaganova Class. Directors approval required for Pointe Class

**Private Coaching is available the the year only**

1 hour Private Coaching with Joanna Duncan or DanceArtists Faculty \$80 per hour

30 minutes Private Coaching with Joanna Duncan or DanceArtists Faculty \$45 per 30mins Private Coaching Places are limited.

\*Please note that Private Coaching is only available to DanceArtists Registered Students and Rates are based on a full 42 week year of Private Coaching booking. Rates for attendance less than the year are not available. A private Coaching lesson is regarded as a full year booked lesson and charges are based on the full year. Lessons booked for less than our year are billed at \$150 per hour.

Drop in classes are not available at DanceArtists.



### Drop-off and Pick-up -

Social Distancing must be adhered to at all times. Transport to and from DanceArtist's Ballet Academy is the responsibility of parents/guardians and students must arrive on time and enter the building no more than 5 minutes before class. Students are to arrive dressed for class. At pick-up, parents/guardians are to pick up their children promptly adhering to their allocated timetable.

### Students must follow hygiene protocol upon arrival and on entering each class.

Parents are asked to be punctual when picking up students after class. DanceArtists is not responsible for students outside of their lesson times. However, faculty will not leave a student by themselves at the studio after closing time. Should unforeseen circumstances arise where a parent cannot arrange transport for their child after classes, DanceArtists faculty will endeavor to make contact with the parents and emergency contacts. However, if contact is unsuccessful, DanceArtist's will provide supervised transport home for the student. Costs for transport remain the responsibility of the parent. Extra child care time outside your child's class hours at DanceArtists are billed at \$50 per hour.

Grievance Procedure Should you have a grievance associated with your child's or your own experience at DanceArtist's Ballet Academy please explain the nature of your grievance verbally or in writing to DanceArtist's Ballet Academy personnel most directly involved. Please note that any action taken (formal or informal) will be handled in a co-operative, and dignified manner by DanceArtists Administration.

### Dress Code

DanceArtists Track suit is available to order from [www.revivaldancewear.com](http://www.revivaldancewear.com)

All students to maintain a neat appearance and to abide by the specified dress code. **Sodanca, Blochs, Capezio Canvas Ballet Shoes and Pointe shoes are available at most dance stores.** Pointe Shoe fittings at Dance this Way, Concord.

**Little Dancers- 4-5- Girls Uniforms- Girls Blochs Jessamy Cap Sleeve Tutu Dress CL9632 in pastel blue** <https://us.blochworld.com/collections/children-dancewear-dresses/products/girls-jessamy-cap-sleeve-tutu-dress-pastel-blue>

- Pink tights or socks, canvas ballet shoes. **Girls Ella Cross Over Cardigan CZ0999**

**Little Dancers 4-5 Boys Uniform- Black ballet shorts with fitted white t-shirt. White ankle socks and white canvas ballet shoes.**

### Lower School Girls

**Age 6 to 11 Uniform Blochs Riya Skirted CL82 short sleeve Leotard in Candy Pink** <https://us.blochworld.com/products/girls-prisha-short-sleeve-skirted-leotard-light-pink> **Or Blochs Girls Riya Skirted Tank Leotard CL8255 in candy Pink** <https://us.blochworld.com/products/girls-riya-skirted-tank-leotard-candy-pink> - OR <https://shop.radusa.org/product/dance-wear/female-ballet-exam-wear/grades-1-3-ballet-wear/freed-faith-leotard/> **in Pink** - pink ballet tights or pink ankle socks, canvas ballet shoes, Blochs Canvas Character Shoes, **Character Skirt available from [www.revivaldancewear.com](http://www.revivaldancewear.com).** Hair secured in a bun.

### Lower School Boys

**Age 6 to 11 Uniform Boys RAD Shorts and top.** <https://shop.radusa.org/products/dance-wear/male-ballet-exam-wear/pre-primary-in-dance-primary-in-dance-male-ballet-exam-wear/> white socks and white canvas ballet shoes

### Upper School Girls

**Intermediate Foundation Upwards Uniform details - Ladies Cavalier Round Neck Leotard L5402 in Pink or Lavendar** <https://us.blochworld.com/collections/adults-dancewear-leotards/products/ladies-cavalier-round-neck-leotard-lavender> - **Or Ladies Ballerina Basic Tank Leotard L5405 in Pink or Lavendar** - /optional Plain colored chiffon ballet wrap skirt **Ladies Mirella Georgette Wrap Skirt MS12 in pink or lilac** <https://us.blochworld.com/products/ladies-mirella-georgette-wrap-skirt-pink> - White, pink, pink leg warmers or fitted full body warm ups. **Bloch's Black variation half tutu Ladies Belle Tutu R2921** Canvas ballet shoes, Pointe shoes and Character shoes where applicable. Hair secured in a bun. Pointe Shoe fittings recommendation Dance This Way Concord.

**Upper School Boys Intermediate Foundation upwards** <https://shop.radusa.org/products/dance-wear/male-ballet-exam-wear/vocational-graded-male-ballet-exam-wear/> - white or black leather ballet shoes, white ankle socks, character shoes.

*By signing below, I affirm that I have read and understood the Code of Conduct and School Policy and agree to abide by the aforementioned. The failure to abide by the aforementioned Code of Conduct and School Policy is a material breach of this contract. In the event DanceArtists Ballet Academy shall bring suit on account of breach of covenant, agreement, or conditions herein written, the signed agrees to pay DanceArtist's reasonable attorney fees, in addition to the amount of judgment and costs.*

Name \_\_\_\_\_ Date \_\_\_\_\_

# DanceArtists Ballet Academy Contact Form

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Student Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Ph: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: Male \_\_\_\_ Female \_\_\_\_ Other \_\_\_\_

## PARENT Information

Parent 1: \_\_\_\_\_ Parent 2: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_  
City State Zip City State Zip

Home Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email 1: \_\_\_\_\_

Email 2: \_\_\_\_\_

Emergency Contact other than parents: \_\_\_\_\_

Phone: \_\_\_\_\_

# DanceArtists Ballet Academy

## Medical Form

Confidential information to help us help your child in case of any medical emergency.

Student Name \_\_\_\_\_

Does your child have any allergies?    Yes                      No

If yes, please describe

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Does your child have an EpiPen?                                      Yes                      No

Does your child have asthma?                                        Yes                      No

If yes, do they take asthma medication?                                      Yes                      No

Do they bring their asthma medication with them to class? Yes                      No

Please state any existing medical conditions/injuries:

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Family Physician & Phone Number

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In case of medical emergency and in my absence, I give my permission for DanceArtists staff to act on my behalf to obtain medical treatment for my child.

Parent name and signature: \_\_\_\_\_ Date \_\_\_\_\_

Parent name and signature: \_\_\_\_\_ Date \_\_\_\_\_

# DanceArtists Ballet Academy Liability Waiver and Acknowledgment of Risk

**REGISTRATION IS INCOMPLETE WITHOUT SIGNATURE**

I /we \_\_\_\_\_ (print names) understand and agree that in participating in any dance movement class, workshops, rehearsal or performance, in person or online class there is a possibility of physical injury or death. I hereby certify that I have been advised to consult with a physician before participating in any such program, and I further certify that I know of no medical problems that would increase my child's risk of illness or injury as a result of participation in programs offered by DanceArtists Ballet Academy. I understand that it is my responsibility to inform the manager or designated staff member of any changes in my child's medical condition. Upon notification to the manager or designated staff member of a change in my child's medical condition, the staff will determine whether or not a change in my or my child's program is warranted. I further understand that it is my responsibility to report immediately to staff members any signs or symptoms of discomfort and/or distress during or following a class.

I voluntarily agree, and therefore, assume all risks and responsibility for any such injury or accident or illness which might occur to me or my child \_\_\_\_\_ (print name ) during any of DanceArtists Ballet Academy/DanceArtists Management studio classes, online classes, rehearsals, performances, or activities. I also exempt, release, and indemnify DanceArtists Ballet Academy/DanceArtists Management, its owners, agents, volunteers, assistants, employees, guest artists, faculty members, and/or students from any and all liability claims, demands, or causes of action whatsoever from any damage, loss, injury, or death to me, my children, or property which may arise out of or in connection with participation in any classes or activities conducted by DanceArtists Ballet Academy, DanceArtists Management and its faculty. I further hereby voluntarily agree to waive my rights and that of my heirs and assigns to hold DanceArtists Management, its owners, agents, volunteers, assistants, employees, guest artists, faculty members, and/or students liable for such damage, loss, injury, or death. I understand that I should be aware of my physical limitations and agree not to exceed them. If I am signing this waiver for my child/children, I certify that I am the parent or legal guardian of \_\_\_\_\_ and have the authority to waive these rights. \_\_\_\_\_

Permission is granted to DanceArtists Ballet Academy/DanceArtists Management to use dance photographs of \_\_\_\_\_ (print students name) for publicity purposes.

I agree to abide by the social distancing, hygiene and health regulations as stated at [CDC, US Federal Government, and DanceArtists individual Health Protocol requirements as an independent Business](#).

The signing of this form constitutes a contract for lesson tuition and associated costs for training year from September 1, 2022 to June 30, 2023. I /We have read completely, understood fully, and agree to abide by all of DanceArtists Ballet Academy Code of Conduct, School Policy and Financial policy. I have read, understand, and agree to be bound by the above. I understand that DanceArtists Ballet Academy reserves the right to refuse service.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**\*\*If student under 18, parents or legal guardian must sign**

For: \_\_\_\_\_ ( Name of Student )