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Minutes: March 6th, 2020

Present: Norm Hofstetter, Brad Kneller, Barbara Marlow, Cathy Still, Marianne Stickland, Dennis Banka, Rod Ward, Tom Bryson and Carol Ballantyne

Regrets: Lyle Hall

Guests:

Call to order at 10:00am by Chair Bruce Campbell.

2020-008 Moved by Dennis Banka and Seconded Carol Ballantyne

THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre Committee adopt the minutes from February, 7th, 2020 as circulated. Carried.

Delegation: None at this time.

Items for Discussion;

1. Committee members discussed the Almaguin Highlands Health Centre website and webhosting. R. Ward will work with E. Kellogg to update the website.
2. February 14th, 2020, OHT meeting,
 - M. Stickland, R. Ward, B. Marlow and Chairman Campbell provided commentary on the OHT meeting between Muskoka, Parry Sound and Nipissing OHT representatives. Members gave the feedback that there is no desire from Parry Sound to include East Parry Sound in their OHT application. Muskoka had indicated a portion of East Parry Sound is included in the "Area" of their application. Nipissing felt that the Committee should continue to seek "in development" statues with the OHT submission, utilizing the Community Health Centre model as an example of how an Almaguin Highlands OHT would function.
M. Stickland will provide the Committee with an action plan, including initial meetings with various stakeholders as data collection continues.
E. Kellogg was asked to provide the Rural Index for Ontario guide.
Discussion of the inclusion of Machar and South River resulted in Mayor Still committing to addressing participation with those two municipalities.

3. The Secretary provided feedback regarding the discussions to expand the current OTN office. An option to renovate the current upper level lunchroom into an OTN office will achieve the same outcome with, potentially less disruption to service and minimal construction time. The Secretary will explore, at no cost to the Committee the possibility of renovating the current lunchroom and moving the lunchroom into an empty office. A report will be provided at the next Committee meeting.
4. M. Stickland provided an update on the AHHC 2020 survey.
 - A total of 444 surveys have been completed with a few paper copies brought to the March meeting yet to be inputted. Once the remaining surveys are completed the survey will be closed off.
5. Treasures report
 - The financial statement was received with no comment.
6. Other business
 - R. Ward informed the Committee of a “letter to the editor” written to the Almaguin News, although not published he will send to the Committee for information purposes in hopes the letter is in fact published.

4. RESOLUTIONS PASSED

2020-009 Moved by Barb Marlow and Seconded Tom Bryson

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Centre Committee authorizes the Treasurer to make payment to Vantage Point Strategies Inc in the amount of \$292.79 for annual webhosting services. Carried

2020-010 Moved by Brad Kneller and Seconded by Cathy Still

WHERE AS the Almaguin Highlands Health Centre Committee in 2017 learned the Burk’s Falls Ontario Telemedicine Network (OTN) site would cease to operate due to aging equipment and lack of compatibility with other OTN sites;

AND WHERE AS Ontario Telemedicine Network sites are not financially supported by any Ministry or other health care service provider outside of salaries for staffing;

AND WHERE AS the Almaguin Highlands Health Centre Committee solicited and received ongoing funding from 12 Almaguin Highlands municipalities to replace expiring Ontario Telemedicine Network equipment;

AND WHERE AS the North East Local Health Integration Network provided onetime funding for the purchase of said equipment, leaving the municipal funding untouched to date;

AND WHERE AS The Almaguin Highlands Health Centre Committee has received a request from the Burk’s Falls OTN Nurse for a digital blood pressure monitor, with cuffs and mobile stand, supplied by Medi Mart in the amount of \$929.13 including hst;

AND WHERE AS a purchase through Medi Mart can only be done by health care providers of which includes the Burk’s Falls Family Health Team;

AND THEREFORE the Almaguin Highlands Health Centre Committee authorizes the Secretary to facilitate such purchase, up to the amount of \$1000.00, through the Burk’s Falls Family Health Team, with the understanding the equipment is to be utilized for the

purpose of Ontario Telemedicine Network appointments and will remain the property of the Ontario Telemedicine Network Burk's Falls site;

AND THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Centre Committee authorizes the Treasurer to make payment to the Burk's Falls Family Health Team once the equipment is received onsite and the invoice is provided to the Secretary. Carried

Resolution: 2020-11 Moved by Carol Ballantyne and Seconded by Dennis Banka
THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre adjourn at 10:55am to meet again on April 3rd, 2020 at 10:00am. Carried.

DRAFT