



Rivenhall Parish Council

SERVING THE COMMUNITIES OF RIVENHALL AND RIVENHALL END IN THE BRAINTREE DISTRICT
IN THE COUNTY OF ESSEX

CLERK TO THE PARISH COUNCIL

Mr Keith P. Taylor

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**All Members of Rivenhall Parish Council are hereby summoned to attend the
PRECEPT MEETING of Rivenhall Parish Council on Wednesday 11th December 2019,
at 20.00 hours in Rivenhall Village Hall.**

**Keith P. Taylor
Clerk to the Council
3rd December 2019**

AGENDA.

1916. Apologies for absence.
1917. Declarations of Pecuniary Interests relating to this agenda.
1918. Adjournment for 10 minutes if required, for members of the public to address the Parish Council on matters relating solely to the Parish Council Budget and Precept.
1919. Discussion and Agreement of the proposed budget items for year 2020/21.
Any discussion will be collated under the following main headings:
 - i. Parks & Open Spaces.
 - ii. Administration.
 - iii. Payments made under Section 137.
 - iv. Reserve Fund.
1920. Requirements under the Audit Regulations.
 - i. Appointment of Responsible Financial Officer (RFO).
 - ii. Appointment of Internal Auditor.
1921. To set the Precept for the year 2020/21.
1922. To consider any urgent planning applications with a decision date prior to the January meeting.
1923. Date of the next meeting.
Tuesday 7th January 2020 in Rivenhall Village Hall, commencing at 20.00 hours.
1924. Closure.