

HILTON HEAD ISLAND BLUFFTON ALUMNAE CHAPTER

Executive Board Minutes (Zoom)

May 11, 2020

In Attendance

Samantha Ford, Lucille Kannick, Michelle Dallas, Patricia Montgomery, Tamika Bishop, Diane Neal, Wanda Wood Knox, Deanna Campbell, Joleesa Johnson, Latrice Campbell, Pamela Redmon, Francina Dantzler, Donna Williams, Marion Payne

Adoption of Agenda

- Soror Dantzler moves to accept agenda, seconded by Soror Donna Williams
- Ayes have it

Approval of Minutes

- Soror Montgomery moves to accept the minutes
- Seconded by Soror Neal

Financial Secretary's Reports

Soror Holmes

- Four collections – all dues
- Total collected \$1210.00

Financial Treasurer's Reports

Soror Dallas

- Disbursements – Zoom, Dropbox, Soror Fields
- One outstanding check – Soror Green
- Balance \$1294.81
- Everything matches – will receive until audit

Correspondence

Soror Montgomery

- Thank you note from Jaala Grant – Scholarship recipient
- Returned mail from Cora Smith Webb Family
- National correspondence for sorors running for office
- Regional Lisa King running for South Atlantic Regional position
- Request to donate \$100 or \$50 to outgoing officers
- Guidelines for chapter meetings

Committee Reports

Budget and Finance – Soror Dallas

- Courtesies and Condolences need more funds in their budget
 - o Money paid to Soror Cora Smith's husband, Soror Sutton's family, graduates

- \$342 transfer to Courtesies and Condolences
- Approved money to transfer to Scholarship Fund – amount changed to \$1900
- GEMS making a presentation and would like to transfer \$500 from contingency fund
- Soror Donna Williams contributed \$500
- \$342 transferred from contingency fund, \$500 for graduation gifts, and \$1900 to transfer instead of \$4520
 - Moved by Soror Wood Knox and seconded by Soror Neal
 - Accept recommendations by the finance committee
 - All in favor - no nays

Budget – Revenues

- Did not participate in State and Regional, funds will need to be used for the same type of event
- Review of revenue items

Budget – Expenses

- Operating expenses covered by dues
- Operating expenses and revenues is \$17,290.00
- Admin expenses went up because of copies that need to be made (Policy and Procedures)
- Community Service Expenses: Jazz Corner budget down because of change for this year

Finance Committee made a decision to investigate the state of stock market before making payments into Ruby Stroman account

Do not transfer this year and reevaluate for next year.

Soror Neal moves to not transfer the \$1000 in the Ruby Stroman account this fiscal year.

Seconded by Soror Holmes – all in favor – no opposed

- Soror WoodKnox moves to accept the budget as described by the Finance Committee, seconded by Soror Payne

Courtesies and Condolences:

- Soror Sutton’s family returned to Georgia – nothing is needed at this time
- Obituary has posted
- Zoom virtual memorial, but no date has been set

Education:

- Reports will be posted to the website
- All GEMS were contacted and letters and called were emailed – seniors congratulated
- Soror Holmes daughter had perfect attendance
- Each senior will receive an Amazon gift cart
- GR8 girls – last saw students in March, cards were sent to the schools for the girls
- Hilton Head Jazz Camp will not host camp this summer
- Thank you letters from scholarship recipients:
 - Jaala Grant
- Savannah Littleton emailed to say hello

Submitted by Samantha Ford

