Secretary Report for Annual General Meeting

For the 2019-20 Skating Season, it was my honour to serve as Club secretary. In this role, I took minutes at each Board Meeting that I attended (I missed one due to my child’s illness) and provided those minutes to the Board members in a timely fashion.

I also took steps to organize the Annual General Meeting, emailing the membership to inform them of the fact that the meeting would be held virtually. I confirmed with all members who submitted their intent to attend the meeting and I created an account with Simply Voting so that the membership would be able to vote electronically. I will also act as Chair during the meeting, at the bequest of our President.

It has been a pleasure to serve the members of the MSC in this capacity.