

# **CITY COUNCIL VIRTUAL MEETING**

## **March 2, 2021**

The meeting will be called to order at 7:30 P.M.

*PLEDGE OF ALLEGIANCE & PRAYER*

### **ROLL CALL**

Alves, Buzaid, M. Esposito, Levy, Salvatore, Stanley, Taborsak,  
Fox, Priola, Henry, DiGilio, Rotello, Visconti, Palma, Knapp  
J. Esposito, Santos, Perkins, Chianese, Cammisa and Molinaro

\_\_\_\_\_ **PRESENT** \_\_\_\_\_ **ABSENT**

### **PUBLIC SPEAKING**

**MINUTES** - Minutes of the Council Meeting held February 2, 2021

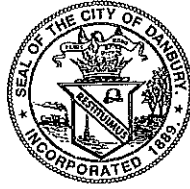
### **CONSENT CALENDAR**

### **AGENDA**

1. COMMUNICATION – FuelCell Energy Memorandum of Understanding
2. COMMUNICATION – Property Tax Abatement for Volunteer Firefighters, EMT and Paramedics
3. COMMUNICATION – Notice of Lease –Jay Earl Assoc.
4. COMMUNICATION – Petition for City Acceptance of Private Road – Flintlock Drive
5. RESOLUTION – American Library Association Grant
6. RESOLUTION – United Way Funding – Elderly Services
7. RESOLUTION – PCLB Foundation Grant – Elderly Services
8. RESOLUTION – Airport Corona Virus Response Grant Program
9. DEPARTMENT REPORTS – Police, Fire, Health-Housing & Welfare, Public Works, Permit Center, UNIT, Elderly, Library,

### **ADJOURNMENT**

Copies of Agenda Items are available in the Legislative Assistant's Office



## CITY OF DANBURY

OFFICE OF THE MAYOR  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

JOSEPH M. CAVO  
MAYOR

(203) 797-4511  
FAX (203) 796-1666  
j.cavo@danbury-ct.gov

February 16, 2021

Honorable Members of the City Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: FuelCell Energy Memorandum of Understanding

Dear Members of the Council:

In accordance with the Memorandum of Understanding between FuelCell Energy and the City of Danbury approved in 2019, I hereby submit for your approval a donation in the amount of \$25,000.

The Memorandum of Understanding provides FuelCell Energy with the opportunity to provide corporate contributions to the city, to be used in support of, and for, municipal or charitable purposes.

This donation will be used for the Emergency Operations Center project that addresses the need for various updates and better prepares our city for future emergencies.

Thank you for your consideration in this matter.

Sincerely,

Joseph M. Cavo  
Mayor



2

**City of Danbury**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

*City Council*

February 18, 2021

Vinny DiGilio,  
President, City Council  
155 Deer Hill Avenue  
Danbury, CT 06810

**RE: Property Tax Abatement for Volunteer Firefighters, EMTs and Paramedics**

Dear Council President DiGilio,

In 2007, an Ad Hoc City Council committee was appointed to review and make recommendations concerning establishing an ordinance, pursuant to Conn. Gen. Stat. § 12-81, allowing municipalities to grant property tax abatement of up to \$1,000 to residents who volunteer as a "firefighter, emergency medical technician, paramedic or ambulance driver" in their municipality. That committee met but appears to not have reported out.

Since that point, § 12-81 was repealed and § 19-36 has replaced that Public Act and now allows up to \$1,500 in property taxes and increases to \$2,000 on July 1, 2021. We request the appointment of a new Ad Hoc City Council Committee to review and make recommendations based on the original request from 2007 and the updated public act.

We thank you for your attention to this matter.

Sincerely,

Roberto Alves  
Council at-Large

Benjamin Chianese  
Councilman – 6<sup>th</sup> Ward

Richard Molinaro  
Councilman – 7<sup>th</sup> Ward

Frank Salvatore Jr  
Council at-Large

Farley A. Santos  
Councilman – 4<sup>th</sup> Ward

Robert Taborsak  
Council at-Large

(The above-named City Council Members have electronically or by phone given their approval for their name to be affixed.)

cc. Legislative Assistant

NOTICE OF LEASE

NOTICE IS HEREBY GIVEN of the following Lease:

1. Name and Address of Parties:

Landlord: City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Tenant: Jay Earl Associates, LLC  
58 High Valley Way  
Stamford, CT 06903

2. Date of Lease:

Said Lease was entered into on February 3, 2003.

3. Term of Lease:

The term of said Lease commenced on February 3, 2003 and ends of February 3, 2023.

4. Description of Property:

Land located on Airport Road (also known as Kenosia Avenue Extension), Danbury, Connecticut, and more particularly described in Exhibit A annexed hereto and made a part hereof.

5. Right of Extension:

Tenant has the right to extend said Lease for two additional period of five (5) years each, upon the terms and conditions more particularly provided therein.

6. Option to Purchase:

Said Lease contains no option to purchase the leased property.

7. Location of Lease:

Said Lease is on file at the offices of the Tenant, at the address stated in Paragraph 1. above.



# This Indenture,

Made by and between the CITY OF DANBURY, a municipal corporation of the State of Connecticut, located in Fairfield County, acting herein by MARK D. BOUGHTON, its Mayor, duly authorized,

TEPPER, and JAY EARL ASSOCIATES, LLC, a Connecticut limited liability company, having its office at 58 High Valley Way, Stamford, Connecticut 06903, acting herein by David J. Kaplan, its Managing Member, duly authorized,

TEPPER, WITNESSETH: That the Lessor has leased, and do hereby lease to the said Lessee

ALL THAT certain piece or parced of land situate in the City of Danbury, County of Fairfield and State of Connecticut, bounded and described as follows:

SOUTHERLY: by other land of the Lessee, 364.79 feet;  
WESTERLY: by land of the City of Danbury, 60 feet;  
NORTHERLY: by land of the City of Danbury, 380 feet, more or less;  
EASTERLY: by Airport Road (a/k/a Kenosia Avenue Extension), 60 feet.

Location of land is established by an Airport Map dated February 8, 1963 by John Green, Civil Engineer. Starting at marker #12 - 60' in direction 364.37' paralleling the south Erhardt line to Kenosia Avenue Road then Northwesterly to marker #13.

the Commencement Date (as hereinafter defined)

for the term of twenty (20) years from the / xday of xMonth of xYear  
for the annual rents xamount hereinafter set forth xDollars  
payable in equal monthly payments of in advance: xDollars  
each xmonth of the xxxxxxxxxxxxxxxxxxxxxxxx as set forth in the addendum to  
lease attached hereto.

And the said TEPPER covenants with the said Lessee that it has good right to lease said premises in manner aforesaid, and that it will suffer and permit said Lessee (it keeping all the covenants on its part, as hereinafter contained) to occupy, possess and enjoy said premises during the term aforesaid, without hindrance or molestation from it or any person claiming by, from or under

And the said TEPPER covenants with the said Lessor to hire said premises and to pay the rent therefore as aforesaid, that it will commit no waste, nor suffer the same to be committed thereon, nor injure nor misuse the same; and also that it will not assign this lease nor underlet a part or the whole of said leased premises, nor make alterations therein, nor use the same for any purpose but that hereinbefore authorized, without written permission from said Lessor, but will deliver up the same at the expiration or sooner determination of its tenancy in as good condition as they are now in, ordinary wear, fire and other unavoidable casualties excepted.

32

And it is further agreed that in case the said Lessee shall, with the written consent of the said Lessor endorsed hereon, or on the duplicate hereof, at any time hold over the said premises, beyond the period above specified as the termination of this Lease, then the said Lessee shall hold said premises upon the same terms, and under the same stipulations and agreements as are in this Instrument contained, and no holding over by said Lessee shall operate to renew this Lease without such written consent of said Lessor

[illegible][illegible]

And the Lessee covenants that in the event the Lessor is required to employ an attorney in order to enforce a provision of this lease, the Lessee shall pay a reasonable attorney's fee.

SEE ADDENDUM ANNEXED HERETO AND MADE A PART HEREOF.

In Witness Whereof, the parties hereto have hereunto set their hands and seals and to a duplicate of the same tenor and date, this 3rd day of February A.D. 2003.

Signed, Sealed and Delivered in presence of,

*[Signature]*  
*[Signature]*  
*[Signature]*  
*[Signature]*  
Thomas W. Van Kenner

CITY OF DANBURY

by *[Signature]*  
Mark D. Boughton, its Mayor,  
Duly Authorized

JAY EARL ASSOCIATES, LLC

by *[Signature]*  
David J. Kaplan, its Managing  
Member, Duly Authorized

State of Connecticut,

County of FAIRFIELD

SS. Danbury

February 3, A.D., 2003

Personally appeared MARK D. BOUGHTON, Mayor of the CITY OF DANBURY

signer and sealer of the foregoing instrument and acknowledged the same to be his free act and deed, and the free act and deed of said corporation, before me.

*[Signature]*  
Notary Public,  
Commissioner of Superior Court,

State of Connecticut,

County of FAIRFIELD

SS. Danbury

February 3, A.D., 2003

Personally appeared DAVID J. KAPLAN, Managing Member of JAY EARL ASSOCIATES, LLC,

signer and sealer of the foregoing instrument and ~~personally~~ acknowledged the same to be his free act and deed, ~~before me~~ and the free act and deed of said limited liability company, before me.

*[Signature]*  
Notary Public,  
Commissioner of Superior Court,

3-4

CITY OF DANBURY  
And  
JAY EARL ASSOCIATES, LLC

ADDENDUM TO LEASE

AND IT IS FURTHER AGREED as follows:

1. The term of this lease shall commence on the date (the "Commencement Date") upon which Lessee acquires title to property adjoining the leased premises known as 69 Kenosia Avenue, Danbury, Connecticut and presently owned by Rodenstock Properties, Inc. (the "Adjoining Property").

2. The leased premises shall be used for parking automobiles and other motor vehicles which belong to Lessee's employees, invitees or occupants or owners, or tenants of Lessee of the Adjoining Property, their employees, invitees or occupants. Said parking is more particularly shown on the site plan entitled "site plan prepared for Arthur H. Erhardt Backus Avenue & Kenosia Avenue Danbury, Connecticut Scale: 1"=40' Jan. 30, 1976 Revised Dec. 14, 1977 Area: 1.911 Acres", and special exception submitted to and granted by the Danbury Planning and Zoning Commission. Lessee shall have the right to fill and grade, and to place a washed gravel or crushed stone surface on, the leased premises, which washed gravel or crushed stone surface shall, at all times, be maintained by Lessee in amounts sufficient to prevent dust from being raised therefrom. Lessee, with the prior written consent of Lessor, which consent shall not be unreasonably withheld, shall have the further right, at its sole cost and expense and subject to all land use approvals or permits as are required by the City of Danbury, to improve the leased premises by paving the same and/or adding lighting thereon. Any and all such improvements made by Lessee shall become the property of Lessor upon the termination of this lease.

3. Lessee shall save and hold harmless Lessor from any suit or claim for injury to any person or persons or for any damage to property arising out of the use, occupancy or possession of the leased premises by Lessee or any one using said premises, with or without the permission of Lessor.

4. Lessee shall, at all times, maintain in full force and effect liability insurance on the leased premises with an insurance company licensed to do business in the State of Connecticut and acceptable to Lessor. Said liability policy shall name Lessor and the Danbury Aviation Commission as additional insureds and shall provide coverage of not less than \$1,000,000.00 for injury to any one person, or any one accident, and property damage coverage of a minimum of \$1,000,000.00 for any one or more items of personal property per accident.

5. Lessee shall the option to renew this lease for two (2) successive five (5) year terms by giving written notice to Lessor, by certified mail, of its intention to exercise its option rights hereunder not less than one hundred eighty (180) days before the expiration of the original term hereunder or the immediately preceding option term, as the case may be. Each of such renewal terms shall be upon the same terms and conditions of this lease, including the rent, which shall be the rent paid

3-5  
in the last year of the original term hereunder and which shall increase yearly in accordance with the formula set forth below.

6. Lessee and each and every successor holder of title to the Adjoining Property, shall, with the prior written consent of Lessor, which consent shall not be unreasonably withheld, have the right to assign its rights under this lease to any such successor holder of title to the Adjoining Property, with the understanding, however, that the annual rent then payable hereunder for the remainder of the term of this lease in which such assignment takes place, commencing on the first day of the month subsequent to the date of any such assignment, shall be adjusted to an amount determined by an independent real estate appraiser, acceptable to the parties, payable in equal monthly installments, in advance. Thereafter, the annual rent shall be payable as provided for herein.

7. The obligation of Lessor and Lessee to perform under this lease is contingent upon the ability of Lessee to acquire title to the Adjoining Property on or before March 1, 2003. In the event that Lessee does not acquire title to such property on or before said date, then this lease, and all rights and obligations of Lessor and Lessee hereunder, shall automatically cease and terminate and become null and void and of no further force and effect.

8. All of the terms, covenants and conditions of this lease shall insure to the benefit of and be binding upon the respective successors and assigns of the parties hereto.

9. Lessee's use of the leased premises shall be, at all times, subject to the regulations of the City of Danbury Aviation Commission and the Federal Aviation Administration and shall conform to existing and future agreements between said City of Danbury and the Federal Aviation Administration.

10. On or prior to the Commencement Date, Lessee shall deposit with Lessor the sum of ONE THOUSAND DOLLARS (\$1,000.00), to be held by Lessor, without liability for interest, as security for the faithful performance by Lessee of all of the terms, covenants, and conditions of this lease by Lessee to be kept and performed during the term hereof. If at any time, during the term of this lease, any of the rent herein reserved shall be overdue and unpaid, or any other sum payable by Lessee to Lessor hereunder shall be overdue and unpaid, then Lessor may, at the option of Lessor (but Lessor shall not be required to), appropriate and apply any portion of said deposit to the payment of any such overdue rent or other sum.

In the event of the failure of Lessee to keep and perform any of the terms, covenants and conditions of this lease to be kept and performed by Lessee, then Lessor, at its option, may appropriate and apply the entire deposit, or so much thereof as may be necessary, to compensate Lessor for loss or damage sustained or suffered by Lessor due to such breach on the part of Lessee. Should the entire deposit, or any portion thereof, be appropriated and applied by Lessor for payment of overdue rent or other sums due and payable to Lessor by Lessee hereunder, then Lessee shall, upon the written demand of Lessor, forthwith remit to Lessor a sufficient amount, in cash, to restore said security to the original sum deposited, and Lessee's failure to do so within five (5) days after receipt of such demand shall constitute a breach of this lease. Should

Lessee comply with all of said terms, covenants and conditions and promptly pay all of the rental herein provided for as it falls due, and all other sums payable by Lessee to Lessor hereunder, then said deposit shall be returned, in full, to Lessee at the end of the term of this lease, or any extension thereof, or upon the earlier termination of this lease.

3-6

11. In the event that the Lessee shall, at any time, hold over the leased premises beyond the date herein specified as the termination date of this lease, the annual rent payable hereunder during such hold over period shall be increased to an amount which is equal to 1.5 times the annual rent last paid under the terms of this lease, payable in equal monthly installments, in advance, on the first day of each month following such termination date.

12. The rent for the first year hereunder shall be \$9,600 per year ("the base rent") payable in advance in equal monthly installments of \$800 per month. Thereafter the Base Rent shall be increased as follows: The Base Rent shall be increased each year subsequent to the first year of the term hereunder by the increase in the Consumer Price Index For Urban Wage Earners and Clerical Workers, U.S. City Average, All Items - Series A (1967) during the term hereof and in each year of any option term. Notwithstanding the above, the Base Rent for the eleventh year of the initial term hereunder shall be determined by an independent appraisal. The rent as so determined shall be the new Base Rent for the eleventh year hereunder. Thereafter the rent shall increase each year by the increase in the Consumer Price Index as set forth above. In no way shall the Base Rent for the eleventh year hereunder be less than the rent for the tenth year hereunder. In the event that the rent as determined by said appraisal be less than the rent payable in the tenth year hereunder the Base Rent shall be the rent payable in said tenth year.

In addition to the base rent the tenant shall pay any real estate taxes assessed against the premises as additional rent hereunder.

13. The tenant agrees to use the premises during the term hereof and any renewal term in accordance with the zoning classification of the premises. (the premises are classified as IL-40).

# Kaplan Realty Group

170 West 74th Street  
New York, New York 10023  
Telephone 212.362.9800  
Facsimile 212.595.3785  
Email david@krg.info

January 30, 2021

Via email to [v.digilio@danbury-ct.gov](mailto:v.digilio@danbury-ct.gov)

Mr. Vinny DiGilio, President  
City Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: **Assignment of Lease dated February 3, 2003 between City of Danbury as Landlord and Jay Earl Earl Associates, LLC as Tenant ("the Lease")**  
**Property located on Airport Road (aka Kenosia Avenue Extension) ("Leased Premises")**

Dear Mr. DiGilio:

Jay Earl Associates, LLC ("Jay Earl") requests the City's written consent to assign the above referenced Lease to Jay Earl Associates Condominium, LLC.

By way of background, Jay Earl owns 62-69 Kenosia Avenue ("62-69") which adjoins the Leased Premises. Jay Earl intends to convey 62-69 to Jay Earl Associates Condominium LLC. Paragraph 6 of the Lease Addendum provides that Jay Earl, as the holder of title to 62-69, has the right to assign the Lease to each successor holder of title with the prior written consent of the City, which consent shall not be unreasonably withheld. I have attached a copy of the Lease and Addendum to Lease (collectively "the Lease") and a recorded copy of the Notice of Lease for your reference.

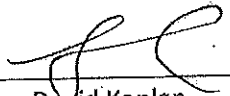
Paragraph 6 further provides that commencing on the first day of the month subsequent the date of the assignment the rent shall be adjusted to an amount determined by an independent appraiser, acceptable to the City and Jay Earl. Kindly provide Jay Earl with the name of the independent appraiser proposed by the City.

Please feel free to contact me should you require any further information pertaining to my request. I can be reached on my cell phone at 917-945-0085 or via email ([david@krg.info](mailto:david@krg.info)).

Thank you.

Very truly yours,  
Jay Earl Associates, LLC

By: \_\_\_\_\_

  
David Kaplan  
Its Managing Member



## CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
(203) 797-4641 FAX (203) 796-1586

ENGINEERING DIVISION

ANTONIO IADAROLA, P.E.  
DIRECTOR OF PUBLIC WORKS/  
CITY ENGINEER

February 18, 2021

Honorable Joseph Cavo  
City Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Cavo and City Council Members:

### **Flintlock Drive**

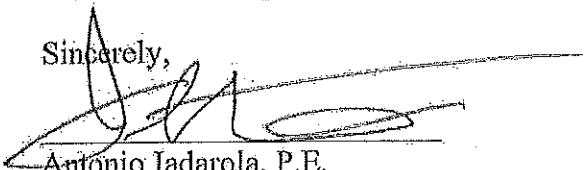
### **Petition for City Acceptance of a Private Road by Assessment**

Attached please find a copy of the "Petition for City Acceptance of a Private Road by Assessment" submitted to the Engineering Division by the residents along the southern end of Flintlock Drive and a copy of the portion of a tax assessment map indicating where the petitioners' lots are located. The southern end of Flintlock Drive is a private road.

As per Chapter 38 – Special Assessments of the Code of Ordinances, we are forwarding the signed petition to the City Council for your consideration, direction and action.

If you have any questions, please give me a call.

Sincerely,



Antonio Iadarola, P.E.

Director of Public Works/City Engineer

Encls.

C: Laszlo L. Pinter, Esq. w/Encls. (via email)

Timothy Nolan w/Encls. (via email)

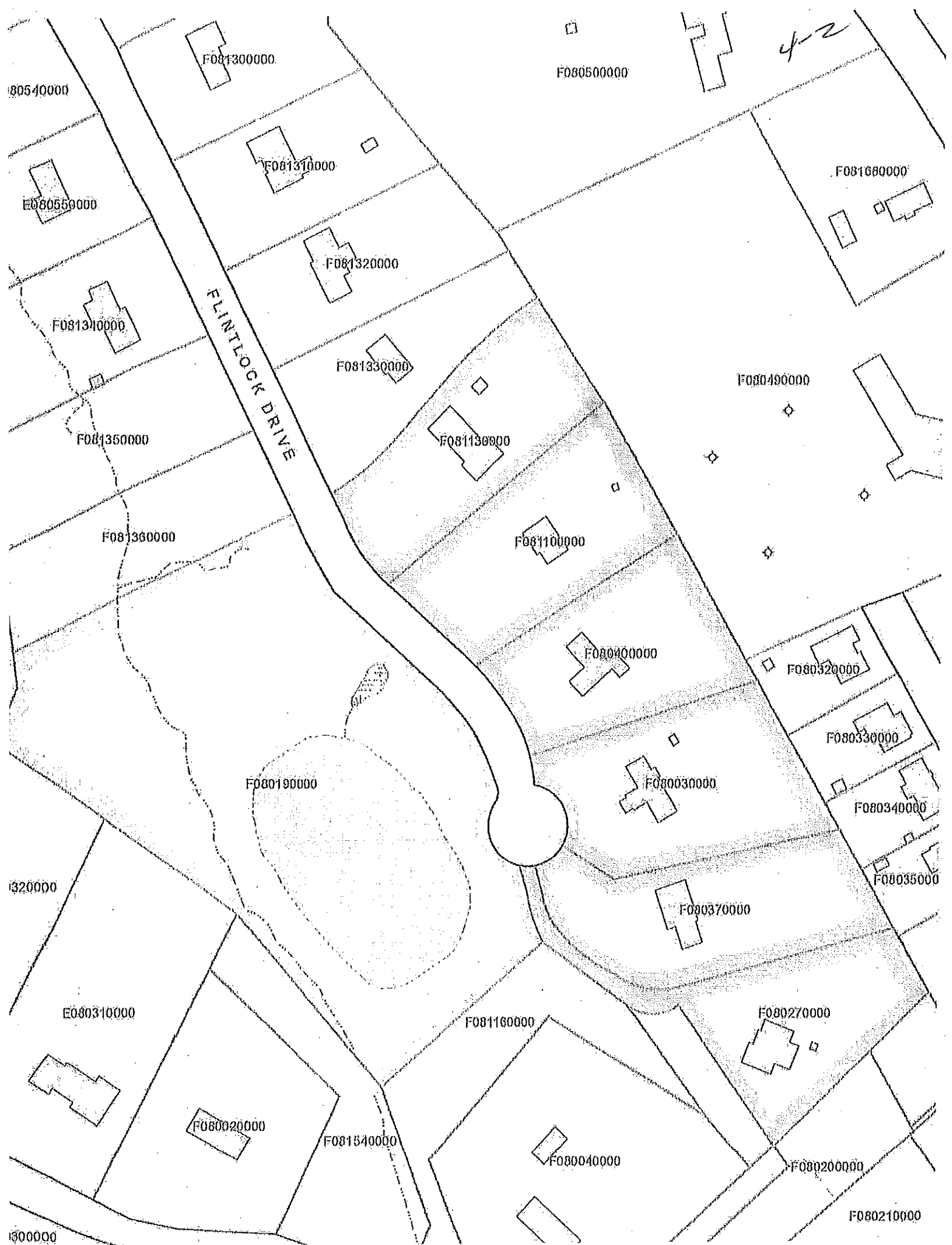
Sharon B. Calitro w/Encls. (via email)

41

# ENGINEER PETITION FOR CITY ACCEPTANCE OF A PRIVATE ROAD BY ASSESSMENT

We the undersigned, property owners of the 111 Lakeside Dr area, do hereby petition the City of Danbury for acceptance of a private road requiring improvements via the assessment method. By signing this petition, I am indicating that I'm interested in having the City accept the above noted private road and understand that this petition and attached City informational letter I have read does not obligate me to accept and pay for the project. This petition allows the City of Danbury Engineering Division to determine if there is interest in the project and the possible scope of the project.

\* In accordance with applicable ordinance or regulation process.



4-2



## CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
(203) 797-4641 FAX (203) 796-1586

### ENGINEERING DIVISION

ANTONIO IADAROLA, P.E.  
DIRECTOR OF PUBLIC WORKS/  
CITY ENGINEER

December 9, 2020

To Whom It May Concern:

#### What is a Public Improvement Assessment Project?

A Public Improvement Project using the Assessment Method provides a process for a group of property owners to have City Utilities/Public Improvements brought to their property frontage in the right-of-way and allows the cost of the construction to be divided among property owners benefiting from the Public Improvements. With the Assessment Method, the City determines the cost, the extent, and the time frame of the project. Assessment projects typically take longer than privately funded utility/public improvement projects. Once the project is approved and constructed, the benefiting property owners are responsible for their share of the project payment.

Details of the Assessment Method can be found on the City website in the City of Danbury Code of Ordinances, Chapter 38 – Special Assessments. It is your responsibility as petitioner and signer to make yourself aware of these details.

#### Please note the following information:

1. Fill in the date, the area of the proposed project and the streets included within the area of the project on the top of the petition.
2. Only the property owners in the proposed project area are to sign the petition.
3. Signing the petition does not obligate anyone to vote for the project or pay for the project.
4. Try to obtain as many property owners' signatures in the designated area as possible in order to clarify the area of interest.
5. Once the petition is signed by all interested and involved property owners, submit it to the Director of Public Works/City Engineer to review and assure that the petition request is clear prior to submission to the City of Danbury City Council.
6. Once the Director of Public Works/City Engineer is satisfied and clear as to the petition request, he will submit it to the Legislative Assistant for inclusion on the City of Danbury City Council Meeting Agenda.
7. The petition has to be submitted prior to the deadline for the City Council meeting.
8. Signing the petition does not guarantee the project will proceed.
9. No time frames are guaranteed.
10. The cost of the project can change due to unforeseen circumstances. The change of the cost will be reflected in the final assessments.
11. Whether or not you were in favor of the project and/or signed the petition, if the project proceeds and your property benefits, you will be assessed.
12. Assessment costs will include (but are not limited to) all design, engineering, construction, acquisitions, and legal fees required to construct the Public Improvement to current City standards.

#### Below please find a Synopsis for Once the Petition is Submitted to the City of Danbury City Council Meeting:

1. At the City Council meeting, the petition will be referred to an Ad Hoc committee meeting or referred directly to the Engineering Division for a mail survey and Public Hearing.

4-4

2. If directed to an Ad Hoc committee, a meeting will be scheduled to discuss the project. If the committee votes to proceed with a mail survey and public hearing, the recommendation goes back to the City Council for the entire Council to vote on the recommendation.
3. If/when referred to the Engineering Division for a mail survey, a preliminary plan and cost estimate will be developed. The timing will be based upon the Engineering Division availability and resources.
4. The Engineering Division will send out a mail survey to all property owners that will benefit from the proposed project. The mail survey will include the preliminary cost estimate that each property owner may be responsible.
5. PLEASE NOTE – The preliminary estimate is an ESTIMATE. It is only to provide a ball park number in order to help understand the magnitude of the expense of the project as it affects each property owner. Each property owner's cost estimate is a weighted estimate based upon the following four factors as explained in Section 38-5 and 38-6 of the City of Danbury Code of Ordinances: Area of property, Frontage of property, Number of building units, and Grand list valuation.
6. After the votes are sent back to the Engineering Division, they will be summarized and submitted to the Legislative Assistant for a Public Hearing.
7. Once a Public Hearing has been scheduled, the property owners involved with the proposed project will be notified. The Public Hearing is an opportunity for the property owners and public to express their opinions regarding the project. After the Public Hearing is closed, the Council will meet as a Committee of the Whole and vote whether to proceed with the project or not to proceed.
8. Typically, for the proposed project to proceed, the survey needs to show an overwhelming majority in favor of the project. Sufficient support from property owners is typically required for City Council support.
9. The Committee of the Whole report is sent to the next City Council meeting for the entire Council vote.
10. If the City Council approves the project, the Engineering Division will be in charge of designing the final construction plans and bidding the project. If the bid for the construction of the project comes in much higher than the preliminary cost estimate, at the discretion of the Engineering Division, another mail survey may be sent out to confirm that the property owners are still in favor of proceeding.
11. The assessments for each property owner will be levied after the construction of the project is completed and approved, a final Public Hearing is held and the City Council approves the final assessments.
12. The assessments can be paid in one lump sum or over time, typically 19 years, with interest added.

The information contained in this document is to aid a property owner with the City of Danbury Assessment Method. This document is not an official document. It is a general guide briefly highlighting the assessment procedures. If discrepancies are found, the City of Danbury Code of Ordinances governs the procedures. It is the signer's responsibility to familiarize themselves with the laws, obligations and financials as the property owner.



5

**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE**  
**DIRECTOR FINANCE**

(203) 797-4652  
FAX: (203) 796-1526

**MEMORANDUM**

**DATE:** 02/18/21  
**TO:** HON. JOSEPH M. CAVO VIA THE CITY COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *D ST*  
**RE:** **RESOLUTION – AMERICAN LIBRARY ASSOC. GRANT**

---

In January 2021, City Council approved a resolution that allowed the the City of Danbury Library to apply for and accept funding from the American Library Association (ALA) in partnership with the Gilder Lehrman Institute of American History.

The previous resolution requested approval to apply for an amount not to exceed \$500. The attached resolution requests permission to accept the actual award of \$800, to be used to develop informative programs regarding the American Founding Era (1774-1797).

There is no local match required.

The City Council is respectfully requested to consider this resolution at its next meeting.

DST/sk

cc: K. Pearson



## RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A.D. 2021

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, The American Library Association (ALA) in partnership with the Gilder Lehrman Institute of American History has made funds available to public libraries through its 'Revisiting the Founding Era' program; and

**WHEREAS**, the City of Danbury Library previously submitted a resolution for an award amount not to exceed \$500; and

**WHEREAS**, the Danbury Library was notified that there was an increase in funding for a total amount of \$800 to be awarded to assist in developing informative programs about the American Founding Era (1774-1797) for adults and children; and

**WHEREAS**, there is no requirement for matching funds.

**NOW THEREFORE BE IT RESOLVED THAT** Joseph M. Cavo, Mayor of the City of Danbury, or Katie Pearson, Library Director, as his designee, is hereby authorized to accept said funds and to execute all contracts and agreements necessary to effectuate the purposes thereof.

# Danbury Library

170 Main Street, Danbury, CT 06810 203.757.4502  
danburylibrary.org

TO: Honorable Mayor Joseph Cavo  
Members of the City Council

FROM: Katie Pearson, Library Director

SUBJECT: ALA Revisiting the Founding Era Updated Impact Statement

DATE: February 9, 2021

The Danbury Library recently applied for and was awarded a grant through the Gilder Lehrman Institute of American History (GLI) in partnership with the American Library Association (ALA). This grant was previously submitted and approved by the City Council at the January 2021 City Council meeting.

Since then, the awarding agency has increased the award amount from \$500 to \$800. The Danbury Library respectfully requests that the City Council accept this increase in funding to support the efforts of the Danbury Library and the Danbury Museum and Historical Society to provide Danbury third and fifth graders an educational experience relating to the Founding Era (1765 - 1808) and local history.

Please note that this application is a competitive grant and there is no requirement for matching funds.

Sincerely,

*Katie Pearson*

Katie Pearson  
Library Director



Dear Christina D'Ercole,

The Gilder Lehrman Institute of American History is delighted to inform you that Danbury Library has been selected to receive a **Revisiting the Founding Era** programming grant in the amount of **\$800** made possible with support from the National Endowment for the Humanities.

**Revisiting the Founding Era** is a four-year initiative designed to bring libraries and their communities together to explore the continuing relevance of the Founding Era by reading, discussing, and sharing insights into the writings of Americans who experienced it firsthand. We are pleased and proud that your organization will continue to take part.

Please contact Gilder Lehrman at [foundingera@gilderlehrman.org](mailto:foundingera@gilderlehrman.org) with any questions. Gilder Lehrman is available to help sites find scholars or program presenters, develop programming, or lend other support as needed.

**Your award includes:**

- \$800 grant to host reading-and-discussion-based public programming exploring the Founding Era and its resonances today. The stipend may only be used for programming expenses and cannot be used for staff salary or facilities expenses.
- A robust Programming Guide, with tools and resources for planning programs that highlight key humanities themes.
- Online, and fully downloadable press materials, including images for social media sharing, sample press releases and more.
- Access to the PDF project reader, scholar videos, programming guide, and other digital resources at [www.gilderlehrman.org/programs-and-events/revisiting-founding-era](http://www.gilderlehrman.org/programs-and-events/revisiting-founding-era).
- A livestreamed and archived orientation webinar for site coordinators and scholars/facilitators.

**Requirements**

**Selected libraries will:**

- Host a minimum of **1 public program** based on the **Revisiting the Founding Era** project reader, humanities themes, and programming ideas.
- Appoint one staff member as the site coordinator.
- Offer these programs to the general public free-of-charge.
- Provide required reports to [foundingera@gilderlehrman.org](mailto:foundingera@gilderlehrman.org).
  - Preliminary Report: describing program dates and details, due **15 days** prior to the start of scheduled programs.
  - Final Report: **due July 31, 2021**.
  - Use project logos and the following credit on all programming materials:



**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DAVID W. ST. HILAIRE**  
DIRECTOR FINANCE

(203) 797-4652  
FAX: (203) 796-1526

**MEMORANDUM**

**DATE:** 2/18/21  
**TO:** MAYOR JOSEPH M. CAVO VIA THE CITY COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *D ST*  
**RE:** RESOLUTION – UNITED WAY FUNDING – ELDERLY SVCS

---

Attached for your review is a resolution that will allow the City of Danbury Department of Elderly Services to accept funding from the United Way of Western Connecticut.

This funding has been made available through the United Way's COVID-19 Meal Delivery Program and will assist in providing meals to seniors until the Senior Center is able to open its doors.

The funding amount is not to exceed \$1,470 and there is no City Match required.

It is respectfully requested that the City Council consider this resolution at its next meeting.

Attach.

DST/sk

Cc: S. Tomanio



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_A.D. 2021

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the United Way of Western Connecticut has notified the City of Danbury Department of Elderly Services of a funding award through its COVID-19 Meal Delivery Program; and

**WHEREAS**, this funding, in an amount not to exceed \$1,470, will be used to help provide meals to seniors until the Senior Center is able to re-open; and

**WHEREAS**, this funding requires no City match.

**NOW, THEREFORE BE IT RESOLVED THAT** Joseph M. Cavo, Mayor of the City of Danbury, or Susan Tomanio, Director of Elderly Services, as his designee, is authorized to accept this funding and to do all things necessary to effectuate the purposes thereof.



6-2

January 28, 2021

Ms. Susan Tomanio  
Elmwood Hall Senior Center  
10 Elmwood Place  
Danbury, CT 06810

Dear Ms. Tomanio:

We are very pleased to inform you that the United Way of Western Connecticut (UWWC) has approved funding for the following organization(s):

AGENCY NAME	FUNDING
Elmwood Hall Senior Center -- COVID-19 Meal Delivery Program	\$1,470

*The amount of funding listed above indicates our full commitment for the COVID-19 Meal Delivery Program and will be paid in one installment.*

Please sign and return the attached Anti-Terrorism Compliance Policy, Authorization Agreement for Receiving Automatic Deposits and attach a voided check. Once these items are returned, funds will be dispersed.

Thank you for your commitment to providing programs that make a positive difference and impact so many lives in the city of Danbury. Please contact Victoria Scofield, Community Impact Coordinator, at (203) 883-6704 should you have any questions.

Sincerely,

Isabel Almeida  
President  
United Way of Western Connecticut



## Department of Elderly Services City of Danbury

### Congregate Meal Program Converted to COVID19 Meal Delivery Program

Prepared for the United Way of Western CT

#### Description of Program

Since April of 2020, 4 of the 5 meals served as "congregate" (later renamed COVID) meals at the Senior Center have been delivered to seniors in Danbury due to the COVID19 pandemic. Meals were delivered on Mondays and Wednesdays by Senior Center staff. Meals were delivered at no cost to seniors. Meals were delivered to those age 60 plus. All seniors are members of the Danbury Senior Center. Funding provided by the Western Connecticut Area Agency on Aging and meals delivered by CW Resources, the grant awarded meal provider.

As demand increased for COVID19 meals in the form of Grab and Go, shelf stable, and home delivered meals (Meals on Wheels), the Western CT Area Agency on Aging, the funding stream for these programs, was supported by the Families First Coronavirus Response Act (FFCRA) and the CARES Act. On December 7, 2020, the Danbury Senior Center was informed that the Western CT Area Agency on Aging could no longer financially sustain meal delivery to senior centers (COVID meals). Meals were being discontinued, not only Danbury, but in Bethel, New Milford, Newtown, Brookfield, and New Fairfield. Remaining funding would be focused on homebound seniors through the Meals on Wheels program.

The Western CT Area Agency on Aging committed to delivering COVID meals to the senior center in Danbury for distribution until December 31, 2020. All 45 seniors in the program were notified over the phone and in a letter by this writer, distributed on December 16, 2020. Also included with the letter was a copy of the Danbury Food Collaborative Guide to Obtaining Food. Referrals for those most in need were made to Meals on Wheels. Working with the Mayor's office, a partnership was created with The New American Dream Foundation, the Amber Room Colonnade, and The Prime Timers, Friends of Danbury Seniors, the Danbury Senior Center's "friends of" group. This partnership will provide two meals a week to 42 seniors.

Funding remains from the Western CT Area Agency on Aging for the return of "congregate" meals when the Danbury Senior Center is able to physically reopen its doors and welcome seniors back.



7

**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE**  
**DIRECTOR FINANCE**

(203) 797-4652  
FAX: (203) 796-1526

**MEMORANDUM**

**DATE:** 2/18/21  
**TO:** MAYOR JOSEPH M. CAVO VIA THE CITY COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *D ST*  
**RE:** RESOLUTION – PCLB FOUNDATION GRANT – ELDERLY SVCS

---

Attached for your review is a resolution that will allow the City of Danbury Department of Elderly Services to apply for and accept funding from the 'Peter and Carmen Lucia Buck' (PCLB) Foundation.

This funding will assist the Director in continuing to provide staffing and programs, services and resources for the City's elderly clients for Fiscal Year 2021-2022.

The maximum current year funding request is \$50,000 and there is no City Match required.

It is respectfully requested that the City Council consider this resolution at its next meeting.

Attach.

DST/sk

Cc: S. Tomanio



## 7-1 RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_A.D. 2021

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the Peter and Carmen Lucia Buck Foundation, Inc., provides funding opportunities to various organizations to enhance the quality of life in communities; and

**WHEREAS**, the City of Danbury Department of Elderly Services has once again been given the opportunity to apply for and accept funding to be utilized for services at the Elmwood Hall Senior Center; and

**WHEREAS**, this funding request, not to exceed \$50,000, will be used with remaining funding from previous Foundation awards, if any, to benefit the City's elderly clients by providing services for outreach and resources in conjunction with other City departments which is especially important during this time; and

**WHEREAS**, there is no City match required.

**NOW THEREFORE BE IT RESOLVED THAT** Joseph M. Cavo, Mayor of the City of Danbury, or Susan M. Tomanio, Director of Elderly Services, as his designee, is hereby authorized to apply for and accept said funds and to execute all contracts and agreements necessary to effectuate the purposes thereof.



## **CITY OF DANBURY**

DANBURY, CONNECTICUT 06810  
**DEPARTMENT OF ELDERLY SERVICES**  
**COMMISSION ON AGING**  
**ELMWOOD HALL**  
10 Elmwood Place  
(203) 797-4686

DATE: February 14, 2021

TO: Honorable Mayor Joseph M. Cavo  
Members of the City Council

FROM: Susan M. Tomanio, MSW, LCSW  
Director of Elderly Services

RE: Impact Statement  
The Peter & Carmen Lucia Buck Foundation Grant - F/Y 2021/2022

---

The Peter and Carmen Lucia Buck Foundation has again requested that this department apply for funding in an amount not to exceed \$50,000. The funding will continue to support a part-time position of Activities Scheduler / Outreach / Resource & Referral. Through this grant, we will continue to focus our work on assisting Danbury seniors through the COVID19 pandemic, as well as safely scaling up operations at Elmwood Hall Danbury Senior Center as the pandemic allows. In order to accomplish this goal, we will work closely with the Mayor's Office, the City's Health and Human Services Department and the State of Connecticut. There is no local city match required.

The Peter and Carmen Lucia Buck Foundation is committed to assisting Danbury seniors "Age Well." The department is grateful for the invitation to apply for such funds as we continue to work in partnership to help meet the needs of Danbury seniors.

9.3



Sue Kaminski &lt;s.kaminski@danbury-ct.gov&gt;

---

**Fwd: Following Up**

---

**Susan Tomanio** <s.tomanio@danbury-ct.gov>  
To: Sue Kaminski <s.kaminski@danbury-ct.gov>

Mon, Feb 15, 2021 at 10:11 AM

Here is the email after we had our first meeting confirming, after Kate spoke with her supervisor, that I should put in a grant for FY 2021/2022 for \$50,000.

Sorry, there are a few pictures of our dogs included. We both have Goldendoodles and we chatted about that a bit.

Regards,  
Susan M. Tomanio, MSW, LCSW  
Director, Elderly Services  
City of Danbury  
Elmwood Hall  
10 Elmwood Place  
Danbury, CT 06810  
P. 203.797.4686  
C. 203-456-5912

[www.danburyseniors.org](http://www.danburyseniors.org)

Follow us on Facebook

The Prime Timers, Inc., Friends of Danbury Seniors, is a non-profit 501c3 organization whose mission is to support the programs of the Department of Elderly Services. Donations are accepted at any time.


----- Forwarded message -----

From: **Kate Neifeld** <katen@pclbfoundation.org>  
Date: Wed, Feb 10, 2021 at 3:26 PM  
Subject: Following Up  
To: Susan Tomanio <s.tomanio@danbury-ct.gov>

Hi Susan,

Thank you for taking the time to chat yesterday and bring me up to speed on all things Senior Center. I just had a great conversation with my supervisor about our Danbury portfolio and priorities, and I want to let you know that you should be prepared to request at least \$50,000 in your FY21 grant application. We definitely want to be sure Joyce's position is covered, and we'd also love to support some of the broader work you've been doing. In your application, I encourage you to outline some of that – much of what you mentioned yesterday – and also share goals for the year ahead, like your outdoor dining idea. Too, highlight the vaccine transportation work and participation on the City's 'Task Force.'

Let me know if you have any questions as you work on the application.

Oh, and I've attached a picture of my fur baby, Wilson, because I know you'll appreciate it! 

Take care,

 Kate Neifeld



**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

8

Danbury Municipal Airport  
P. O. Box 2299  
Danbury, CT 06813  
(203) 797-4624  
Fax: (203) 796-1569

Michael Safranek  
Airport Administrator

TO: Mayor Joseph M. Cavo  
City Council Members

FROM: Michael Safranek – Airport Administrator

DATE: February 17, 2021

Attached is a Resolution to apply for a grant from the Federal Aviation Administration (FAA) under the Airport Coronavirus Response Grant Program (ACRGP) benefit airports.

Under ACRGP, Danbury Airport shall receive \$57,162.

Broken down as such:

\$23,000 for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

\$34,162 to cover only lawful expenses that support operations at FAA federal contract towers as defined by 49 U.S.C. § 47124.

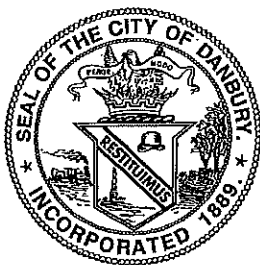
This grant is intended to help General Aviation airports during the economic hardship of the Coronavirus. These funds can be used for any purpose for which airport revenues may be used as indicated above. There is no matching local or state requirement.

If you have any questions, please feel free to contact me.

Sincerely

*Michael Safranek (E.E.)*

Michael Safranek



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_A.D. 2021

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the Airport Coronavirus Response Grant Program (ACRGP). was announced by the Secretary of Transportation February 12, 2021, which includes in funds to be awarded as economic relief to eligible U.S. airports affected by the prevention of, preparation for, and response to the COVID-19 pandemic; and

**WHEREAS**, the ACRGP provides new funds distributed by various formulas for all airports that are part of the national airport system. This includes general aviation airports and Danbury Municipal Airport's share is \$57,162, as such: \$23,000 for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments; \$34,162 to cover only lawful expenses that support operations at FAA federal contract towers as defined by 49 U.S.C. § 47124, and

**WHEREAS**, the City of Danbury wishes to apply to the Federal Aviation Administration (FAA) for this grant funding, which if approved, will allow the City to use these funds for any purpose for which airport revenues may be lawfully used, including airport salaries and current projects. There is no matching local or state requirement; and

**WHEREAS**, pursuant to the Federal Aviation Administration grant application process, in this case, 100% of the grant funds will be committed by the Federal Aviation Administration, there will be NO matching local or state requirements.

**NOW, THEREFORE BE IT RESOLVED THAT** the City Council authorizes Mayor Joseph M. Cavo and/or Airport Administrator Michael Safranek, to apply to the Federal Aviation Administration to obtain grant funding for the above stated uses, and if the grant is approved, to execute any necessary documents, and to take any additional actions necessary to effectuate the purposes hereof.



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE  
375 MAIN STREET  
(203) 797-4614

PATRICK A. RIDENHOUR, CHIEF  
SHAUN J. MCCOLGAN, DEPUTY CHIEF

February 18, 2021

## MEMORANDUM

To: Mayor Joseph Cavo  
Members of the City Council

From: Patrick A. Ridenhour, Chief of Police

Subject: **Police Department Monthly Report  
February 2021**

I submit this report of the activities of the Danbury Police Department for the month of February.

### Personnel

Department Strength:

<b>Sworn Personnel</b>	<b>149</b>
Injury/Extended Leave	4
Sworn Personnel on Light Duty	1
Sworn Personnel in Police Academy	4
<b>Effective strength (as of 02-18-21)</b>	<b>140</b>

\*0 pending retirements

Community Services (See attached)

### Training

\*\*\*Many training events were canceled or not scheduled for the month of January due to COVID19 concerns\*\*\*

## **Chief's Significant Meetings**

1/21 COVID-19 Briefing  
1/22 Fairfield Chief Virtual Swearing-In  
1/25 IXP Oversight Board Meeting  
1/25 DPD Sitrep COVID Meeting  
1/25 COVID-19 Briefing  
1/26 DanburyWORKS Executive Board Meeting – Zoom  
1/26 CTIC Ad Hoc  
1/27 Emergency Services Boat Discussion  
1/27 Board of Awards – Purchasing (remote)  
1/27 DPD Sitrep COVID Meeting  
1/28 Mass Fatality Planning Discussion – Zoom  
1/28 PD Civil Service Testing Meeting  
1/28 DPD Sitrep COVID Meeting  
1/28 COVID-19 Briefing  
1/28 Department Budget Meeting  
1/28 NOBLE E-Board  
1/29 EAP Discussion of Required Mental Health Screenings  
1/30 Storm Preparedness Discussion  
2/1 COVID-19 Briefing  
2/2 Winter Storm Morning Update  
2/2 City Council Meeting  
2/3 PD Internal Affairs Hearings  
2/3 Student Interview  
2/4 DPD Sitrep COVID Meeting  
2/9 Fairfield County Chiefs Meeting – Remote  
2/10 Mayor's Cabinet Meeting (virtual)  
2/11 DPD Sitrep COVID Meeting  
2/15 DPD Sitrep COVID Meeting  
2/17 Contract Negotiation Zoom Discussion  
2/18 DPD Sitrep COVID Meeting

**E-Commerce Trading Location** – no issues reported this month

Respectfully submitted,

Patrick A. Ridenhour  
Chief of Police

PAR:mrl  
Attach.



**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810

Patrick A. Ridenhour, Chief  
Department of Police  
375 Main Street

Lt. Vincent P. Daniello  
Community Services Division  
(203) 797-4577

To: Patrick A. Ridenhour – Chief of Police

From: Vincent P. Daniello – Lieutenant

Re: Community Services Division - Activity Reports & Staffing Levels  
January 15 – February 15, 2021

Date: February 18, 2021

**Community Conditions Unit:**

(Sgt. Antonelli, Officers S. Cameron, M. Morrill)

(-2 Officers)

-See attached report – **Sensitive Information** -

**Community Affairs Unit:** No officer assigned

(-1 Officer)

-No report attached

**GTF/UNIT:**

(P.O. K. Utter)

See attached report – **Sensitive Information**

**City Center Liaison:** No officer assigned

(-1 Officer)

-No report attached

**Police Activities League:**

(No police personnel assigned)

**No Report**

**School Based Officers:**

(P.O. S. O'Brien, P.O. M. Martinez, P.O. B. Hayes, P.O. R. Morlock,  
P.O. M. Iaquinto)

**\*\*\*Current Staffing Levels\*\*\***

- 1 Lieutenant
- 1 Sergeant
- 8 Patrol Officers (-4)



**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810

Department of Police  
375 Main Street

Matthew McNally, Lieutenant  
Patrol Division

February 20, 2021

**MEMORANDUM**

To: Chief Patrick Ridenhour  
From: P.O. David Antedomenico  
Subject: **Police Explorer Monthly Activity Report – January 2021**

January, like much of 2020, was limited in the number of activities available for Cadets to perform community service hours. We had two cadets on January 6<sup>th</sup> come down and put away the holiday decorations. Our training was limited to the Zoom platform, but we managed to gain 440 training hours for the month. One of the highlights was graduating 12 new Cadets from our fall Basic Entry Skills Training (B.E.S.T.) class.

Another highlight from January was the election of new Cadet Program Executive Officers. These Cadets are elected by their peers and are responsible for the programs administrative functions such as running the weekly meetings, record keeping of attendance, recruitment, retention, and overseeing the program finances and fundraising.

President:

Kenya Nieto Garcés

Vice President:

Jacob Fast

Secretary:

Alexandra Molina

Assistant Secretaries:

Jennifer Oliveira

Belinda Guachun

Jeyla Lantigua

Treasurer:

Oscar Tapia

In addition, we have prepared a list of Cadets and Advisors that would like to be COVID-19 vaccinated when they become eligible. This will help prepare the program if they are again called upon to assist with the mass public vaccinations like they did in 2020 for the COVID-19 drive through testing sites.

Respectfully submitted,

*Ofc. David Antedomenico*

Ofc. David Antedomenico

Post Associate Advisor/Assistant Program Coordinator

<b>I. Membership</b>	<b>Enrolled Amount</b>
# of Explorers Enrolled	130
# of Advisors Enrolled	20

<b>II. Hours-Explorer</b>	<b>Hours</b>
Total Job Hours	6.00
Total Training Hours	440.00
Total Explorer Hours	446.00

<b>III. Hours-Advisor</b>	<b>Hours</b>
Total Job Hours	0.00
Total Training Hours	30.00
Total Advisor Hours	30.00

## 2021 UNIFORM CRIME REPORT

### CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0												0
Forcible Rape	1												1
Robbery	1												1
Assault	1												1
Burglary	6												6
Theft	34												34
Motor Vehicle Theft	3												3
Arson	0												0
<b>Totals</b>	<b>46</b>												<b>46</b>

## 2020 UNIFORM CRIME REPORT

### CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0												0
Forcible Rape	0												0
Robbery	4												4
Assault	4												4
Burglary	6												6
Theft	60												60
Motor Vehicle Theft	3												3
Arson	1												1
<b>Totals</b>	<b>78</b>												<b>78</b>

\*Please Note: UCR Stats are subject to change due to monthly crime modifications

**2021 DANBURY POLICE DEPARTMENT STATISTICS**  
CITY OF DANBURY

**CALLS FOR SERVICE**

**2021**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
<b>Calls for Service</b>	<b>3,955</b>												<b>3,955</b>

**2020**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
<b>Calls for Service</b>	<b>3,667</b>												<b>3,667</b>

**TRAFFIC ACCIDENTS**

**2021**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	225												225
Personal Injury	32												32
<b>Total Traffic Accidents</b>	<b>257</b>												<b>257</b>

**2020**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	354												354
Personal Injury	41												41
<b>Total Traffic Accidents</b>	<b>395</b>												<b>395</b>

**TRAFFIC ENFORCEMENT**

**2021**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	86												86
Written Warning	4												4
Moving Violation	102												102
<b>Total Enforcement Action</b>	<b>192</b>												<b>192</b>

**2020**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April*</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	255												255
Written Warning	18												18
Moving Violation	197												197
<b>Total Enforcement Action</b>	<b>470</b>												<b>470</b>

\*Traffic Enforcement Grant(s)



**CITY OF DANBURY  
FIRE DEPARTMENT  
19 NEW STREET  
DANBURY, CONNECTICUT 06810**

**Kevin P. Ford  
Interim Fire Chief**

**Phone 203-796-1550  
Fax 203-796-1552**

**FIRE CHIEF'S MONTHLY REPORT**

I hereby submit this report as Interim Fire Chief of the Danbury Fire Department, which covers the period of January 21<sup>st</sup> through February 20<sup>th</sup>, 2021 and details our activities.

We are pleased to welcome four new firefighter recruits to the Danbury Fire Department. Shane Daigneault, Bernard Vitti, Martin Bailey, and Troy Morin have begun training at HQ and will finish up at the CT Fire Academy in Windsor Locks in the Spring.

**Public Education / Prevention / Public Relations**

Plenty of snow has had firefighters busy keeping the stations cleared and maintained. Fire crews have also been removing snow from around hydrants.

Members continued participating in the Department's Injury prevention and wellness program. Training was conducted on vehicle fires, extrication, advanced ropes and knots, and ice rescue at Hatters Park.



### **Suppression / Response Activities of Note**

On January 27<sup>th</sup> crews responded to a reported fire. Car 30, E-23, TAC, Truck, and DFM Jewell responded. En route dispatch updated fire was reported extinguished. A garbage can had caught fire and began to burn up the wall. Employees on scene used numerous extinguishers and a garden hose to extinguish. E-23 checked for extension and finished the incident.

On February 3<sup>rd</sup>, Danbury 911 received a call from the homeowner that there was a fire in the house on Sage Road, in the Lake Waubeeka community. Still snowing and with 18 inches of snow on the ground, units arrived to find a house set below the road with heavy flames issuing from the rear windows. A call for assistance to the West Redding and Ridgefield Fire Departments brought their tanker trucks to assist. Responding units from Danbury included 3 Engines, Truck 1, Rescue 1, and TAC 1 from the career division, joined by 3 tankers and a squad from the volunteer division. City EMS stood by to provide medical coverage, and there were no injuries. The Danbury Fire Marshal's Office was requested to the scene to investigate.

On February 6<sup>th</sup> Car 30 responded to a report of smoke in a basement. En Route dispatch stated there was now an alarm coming from the occupancy. Car 30, Engine 23, Truck 1, and Rescue 1 investigated and found an overheated and shorted electrical issue within the main service panel. Command requested Eversource, a Building Rep., and a City electrical inspector. Truck 1 performed ventilation to clear the basement. FD units secured power to the building. The sole source of heat was electric. Eversource arrived and Shock Electric responded as the building contractor. Once it was determined this would be an extensive fix and there would be no power in the structure for an extended period of time, DC Halas reached out to EMD Cassavechia to begin coordination for the housing of the occupants. The EMD, Health Dept. and Red Cross responded to scene, along with a HART bus to be used as a warming center and as a point of contact to process individuals that were being sheltered by the Red Cross. Once the power was secured to the building by Eversource, and Shock Electric was in contact with property manager, the FD terminated Command.

On February 11<sup>th</sup> Car 30 responded to a reported large truck rollover on I-84. Dispatch upgraded the assignment to an extrication on Medic 2's request, seeing the driver was still located in the vehicle. Medic 2 reported that two good Samaritans assisted the driver from the vehicle. Car 30 arrived to find a tri-axle dump truck on its side with the wheels caught by the guardrail. EMS arrived and evaluated and transported the driver. Rescue 1 and Engine 24 set up for a traffic blocking. Command spoke to DEEP, load was sand no concerns, there was evidence of a small, few quart oil spill under the truck; there was no evidence of a fuel leak. Car 30 transferred command to Rescue 1 and RTS to be relieved by the day shift duty Chief.

On February 13<sup>th</sup> Car 30 responded to I-84 for vehicles off the roadway. There was one tractor trailer down the embankment on the right side, and one passenger vehicle in the gully on the left side. The tractor trailer driver was on the shoulder with CT State Police on FD arrival. Engine 23 made patient contact. Rescue 1 set up to block traffic. CSP reported no occupants around the passenger vehicle. Engine 23 transferred care to EMS and proceeded to check the area with Thermal Imaging Camera for occupants of vehicle in

the gully. There were footprints in the snow leading away from the passenger vehicle. EMS transported tractor trailer driver to the Hospital. Command contacted DEEP about fuel leak. Engine 23 assisted tow truck company with passenger vehicle. Grand Prix was contracted for Tractor removal. The operation would take place off Starr Rd., from the bottom of embankment. Car 30 met with DEEP officer.



On February 15<sup>th</sup>, Danbury 911 received a report of a fire in a house on Cottage Street. Fire and Police units were immediately dispatched. DPD Officer Cameron was on routine patrol in the area and arrived on scene to find heavy smoke coming from the two-family house. Officer Cameron made sure all occupants were out of the house and advised fire units that there was a working fire in the kitchen. DFD units arrived to find an active fire in the kitchen, being fed by a broken gas line. The fire was held to a first alarm as the first in companies quickly extinguished the fire with one hose line. With the help of Eversource CT, one living unit in the two-family home was restored to be occupied, while the other occupants from the fire apartment went to stay with family. The Fire Marshal's Office investigated. There were no injuries reported.

On February 20<sup>th</sup> Car 30 responded to a vehicle fire on Route 7. There was one vehicle in the right shoulder and the engine compartment was fully involved. E-26 began extinguishment and E-23 arrived on scene for water supply if necessary. Danbury PD and Ridgefield PD provided traffic control.





Delivery truck fire in Commerce Park

### **Command Staff Activities**

- Volunteer Council meeting
- City Council Meeting
- Cabinet Meeting
- Bi-weekly COVID updates with Mayor and Department Heads
- Meetings of Interim Chief with command staff, division heads, crews, and other City personnel
- Full day meeting of Interim Chief, Acting Asst. Chief, and three Deputy Chiefs

### **EMS/HazMat – Acting Coordinator Thomas Corbett**

#### **Emergency Medical Services**

- Maintained progress on continuing medical education for personnel requiring EMT recertification in 2021.
- Attending an Emergency Medical Service Instructor course in Stratford until March 7<sup>th</sup>.
- Participating in the 2021 Leadership Danbury sponsored by the Greater Danbury Chamber of Commerce.
- Established a replacement schedule for the Automatic External Defibrillators beginning with the purchase of 2 new AEDs. These AEDSs are carried on all apparatus and most are at least 10 years old.

- Assessed the status of Squad 2 which is the department's Rehabilitation vehicle for personnel at incidents. Replaced damaged or expired items and purchased a ceramic heater for use inside the vehicle during cold weather for fire personnel and EMS personnel performing medical monitoring in a well-lit dry atmosphere.
- Developing a Quality Management Program for emergency medical incidents to evaluate Quality Assurance at the pre-hospital care level.

#### Emergency Medical Services / Hazardous Materials Division

##### Infection Control

- Continued working as liaison between the Fire Department and the Health Dept. with coordination of scheduling for personnel regarding 1<sup>st</sup> and 2<sup>nd</sup> vaccines at Rogers Park Middle School.
- Continued maintaining communication and records for personnel that may have been affected by the Coronavirus and continued assistance regarding contact tracing with Deputy Chief Lounsbury.

##### Hazardous Materials

- Developed a Shift HazMat Squad program to streamline training, increase Hazardous Material Technician participation and further develop the department's HazMat Team.
- Continued efforts on servicing and repair of all department meters, Personal Protective Equipment and other hazardous materials equipment with significant progress.

##### Region 5 HAZMAT

- Continued contact with the leaders of all State Regional Homeland Security HAZMAT teams for continued progress on equipment, training and the 2021 Field Day scheduled for May 2021.

#### **Communications – Coordinator Jamie Gagliardo**

- This month I responded to a few incidents as the communications officer. Car 61 responded to the following incidents;
  - 1<sup>st</sup> Alarm Structure Fire – Cottage Street
- Participated in the CT ESF 2 (Communications) monthly conference call meeting
- Attended meetings hosted by Emergency Management
  - MCV 5 Communications Vehicle follow up meetings
  - City-wide interop frequency meetings
  - EOC Committee Meetings
  - HAM Radio Group relocation meeting
- Worked with EMD and DPD on FCC radio frequency licensing
- Assisting DPW with their radio system upgrades. Attended numerous meetings with our vendor NorComCT reviewing the project.
- Many hours spent on reports for Interim Chief Ford
- Working with CT DESPP on access to Moses Mountain Radio site
- Site Visit to Moses Mountain

- Meeting with Chiefs and L801 Health and Safety regarding in station paging systems
- Adjusted internal paging system volumes at fire headquarters
- Worked with NorComCT on the internal paging system at Fire School
- Completed numerous press releases and sent them to our media partners
- Attended a Boat Committee meeting with a virtual tour of the boat's progress
- Please keep an eye on our [Facebook](#) and [Twitter](#) pages for information and incidents throughout the month!
- Ongoing projects:
  - UAS (Drone) Program implementation which includes purchasing of equipment, training, along with policies and procedures.
  - Radio system infrastructure upgrades with assistance from Northeastern Communications.
  - Updates to the computer aided dispatch system are ongoing as information is received.
  - Public Safety IT projects, tickets, and upgrades as they are received.

### **Apparatus – Superintendent David Kirkwood**

Following is a list of work started or completed in the Apparatus Division for the month.

- RESCUE1 07PD – Replace fuel check valve on return line
- 00PL TRK2 – Complete annual service
- 00PL TRK2 – R/R two new thermostats to restore heat, replace coolant filter housing and coolant filter
- 00PL TRK2 – Install new LED light boxes
- 19 F250 – Complete service
- 07 PD Spare – R/R air pressure switch
- 14PL TRK 1 – R/R Steering shaft
- 14PL TRK 1 – R/R Brake inversion valve
- 14PL TRK1 – R/R hydraulic pump due to leak
- 06FE old SRV – Install new led light boxes
- 13FT CAR2 – Full service
- 19FT F250 – New 850 CCA battery
- 16PV1 E22 – R/R tail board due to corrosion
- 05FL SQD2 – R/R rear upper zone lighting
- Emergency service boat project - video walk thru of the boat with sales rep as the boat comes out of metal work and proceeds to paint
- Work with City Engineering on obtaining permits for dock and parking area
- Obtain quotes for dock, electrical and gate for the town park
- SCBA project - Finish tabulating evaluations, report findings to Chiefs and committee
- Secure pricing for new SCBA
- Work with Purchasing to award SCBA vendor and generate PO's to order new SCBA
- Continue cleaning of storage trailer
- Continue organizing apparatus area

## **Community Risk Reduction – Fire Marshal Terence Timan**

The holiday shortened month brought a mild decrease in inspections, plan review and thankfully fires. The Marshal's Office made the most of this time by attending virtual seminars, training and the archiving of records. The residential inspection mailing campaign is on pace to resume in March. Inspections are on course to increase across all occupancy types as more public immunizations take place and social fears regarding the pandemic subside. The Fire Marshal's Office will continue forward with implementing all inspections, with, and thanks to the continued guidance of the Health Department. The Fire Marshal's Office has and will continue to follow all health and safety measures prescribed by the CDC and Danbury Health Department.

### **Inspections / Code Compliance**

For the period the Office conducted 3 residential unit inspections, 1 business occupancy, 1 Day Care, 15 liquor licenses and 1 Healthcare facility. Team members rectified 10 concerns regarding unauthorized burning, sprinkler malfunction, obstructed egress and unapproved heating/open flames in dining tents.

### **Plan Reviews**

The Fire Marshal's Office continues its dedication to the accurate and timely review of plans. All projects are reviewed to ensure compliance to CT Fire Safety and Prevention codes. For the period the Fire Marshal's Office has received 19 permit/plan review applications for approval per the requirements of the CT State Fire Code. A total of 5 certificates of occupancy approvals have been issued. Staff members completed 18 requests for records regarding properties, inspections and investigations. These requests were processed and disbursed in accordance to all freedom of information guidelines.

### **Fire Investigations**

The reported fires requiring investigation were classified as 5 structure fires, 2 cooking fires, 1 vehicle fire and 1 outside rubbish/trash/waste fire. The Fire Marshal's Office investigated all reported fires for origin and cause determination as required by CT state statute.

### **Training**

Team Members of the Fire Marshal's Office attended various distance learning classes. Training attended included a 3 part series on NFPA 25, Sprinkler Maintenance, Testing and Inspection, Code Compliance in Light Wood Construction, The Changing World of Fire Protection, Grant Application and Submission, Community Risk Reduction Challenges of Today. FM Timan attended a roundtable discussion regarding inspection software with the Fairfield County Fire Marshal's Association.

### **Special Events**

Congratulations to DFM Mike Jewell who passed the Fire Inspector module of training and testing, making him a fully certified State of CT Fire Marshal. DFM Ray Guard also passed the exam with flying colors. DFM Guard continues his training in Fire Investigation. DFM Heather Anderson and DFM Jewell began work on the national Community Risk Reduction Program. DFM Anderson continued putting forth great effort in the license renewal of

assembly occupancies. With the cold weather DFM Rozzi has assisted several facilities with broken sprinkler issues. DFM Rozzi has performed a thorough review of the preliminary plans for the Ellsworth Avenue School expansion. DFM Smith has been working on the Tier 2, Hazardous Material database and mapping. DFM Smith and FM Timan have been working with EMD Cassavechia and Acting Haz-Mat Coordinator Corbett on this project. DFM Bergemann continued to take on more than his fair share of plan reviews and has begun work on the large apartment inspection database. All members have dedicated time to assisting DFM Jewell with the required duties of his new role. Welcome to the team, Car 44! At the end of April, DFM Ray Guard will complete his training and will be a great asset to the team as well.

### **Volunteer Fire Council – President Charlie Coakley**

During the snowstorms of this past month, many volunteer units provided city coverage. In addition to storm coverage, the volunteers also assisted at the structure fires on Cottage Street and Sage Road.

Throughout the month, the volunteer firefighters continued with their training and kept up with their equipment mandates. Battalion 31 sent air bottles in for hydrostatic testing, among other equipment to be inspected. Battalion 31 also conducted several important training scenarios this month, including rapid intervention team training with a down firefighter scenario. They also continued their radio communication training, in addition to trainings on several other important aspects of firefighting. Two new green tag firefighters have joined the ranks in Battalion 31 after successfully completing the Firefighter 1 class and testing.

Engine 9 has been working with their new recruits and had two new green tag members pass Firefighter 1. Additionally, they provided station coverage during several of the snowstorms, including covering their station for 24 hours during the largest storm.

The Danbury Volunteer Fire Department has been looking into the proposed tax abatement, as well as continuing with the air pack grant that the city has received. DVFD is happy to have the opportunity to work with Interim Chief Kevin Ford. They would also like to congratulate the Firefighter 1 students who have successfully completed their class and testing this past month.



**CITY OF DANBURY**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
155 DEER HILL AVENUE • DANBURY, CONNECTICUT 06810  
[www.danbury-ct.gov/health](http://www.danbury-ct.gov/health) • [healthdept@danbury-ct.gov](mailto:healthdept@danbury-ct.gov)

Mayor  
**Joseph Cavo**

Acting Director of Health  
**Kara Prunty, MPA**

February 22, 2021

Dear Mayor Cavo and Members of the City Council:

As of February 22th, the State of Connecticut has had 273,101 positive COVID-19 cases and 7,523 associated deaths. In the City of Danbury, there have been 10,994 positive COVID-19 cases and 187 associated deaths. The City of Danbury is still considered to be in the Red Zone in the State of CT. The City's current infection rate is 4.7% and the 14-day running average is 22.9 per 100,000.

The State of Connecticut opened up COVID-19 vaccine registration to people ages 65 and older on February 8th, and the City of Danbury has begun vaccinating that population. We have vaccinated over 4,500 individuals at our vaccine clinic at Roger's Park Middle School to date.

If COVID metrics remain consistent and continue on a downward trend, DECD announced that effective March 19, 2021, indoor events at commercial venues will be allowed 50% capacity, not to exceed 100 people, and outdoor events at commercial venues will be allowed a maximum of 200 people. As the vaccine is becoming more widely available, we are seeing a decrease in COVID-19 cases, and we will continue to encourage Danbury residents to get vaccinated once they are eligible. The purpose of the vaccine is to prepare the person's immune system for a possible infection so that it minimizes the likelihood of severe illness. Therefore, it is important that we still adhere to testing, quarantine, social distancing, mask-wearing guidelines to protect ourselves and others against COVID-19.

The following pages contain the reports from each division, providing details concerning ongoing activities. Should you have any questions regarding any of the submitted reports, please call me at (203) 797-4625.

Respectfully yours,

Kara Prunty, MPA

*Acting Director of Health and Human Services*

**Grant Status Update**  
(July 1, 2019 - June 30, 2020)

Grant Agency	Program Supported	Award Amount	Award dates	Project Status
CT Dept. of Public Health (CTDPH)	Diabetes Education	\$24,378	10/1/19 - 9/30/20	Awarded
CT Dept. of Public Health (CTDPH)	Emergency Response	\$47,960	7/1/19 - 6/30/20	Awarded
EFSP - Phase 36	Emergency Shelter	\$3,858	8/1/18 - 3/31/20	Awarded
CT Dept. of Public Health Per Capita 2020	All Programs	\$90,531.26	7/1/19 - 6/30/20	Awarded
CT Dept. of Housing Emergency Shelter Grant	Emergency Shelter	\$138,264	7/1/19 - 6/30/21	Awarded
CDBG	Affordable Housing	\$10,000	7/1/19 - 6/30/20	Awarded
CDBG	Emergency Shelter	\$47,000	7/1/19 - 6/30/20	Awarded
CDBG	Human Services	\$25,000	7/1/19 - 6/30/20	Awarded
CT DPH - Local Health Department Reimbursement for COVID-19	Emergency Response	\$76,058	1/20/20 - 3/31/21	Awarded
EFSP Phase CARES	Emergency Shelter	\$15,930	1/27/2020 - 5/31/2021	Awarded
EFSP Phase 37	Emergency Shelter	\$2,700	1/1/2020 - 5/31/2021	Awarded
CT Health Foundation	COVID-19 Response	\$125,000	9/1/2020 - 2/28/2021	Awarded
CT Dept. of Public Health Epidemiology and Laboratory Capacity Grant	COVID-19 Response	\$510,143	5/19/2020 - 11/17/2022	Awarded

### **Environmental Health Division**

Tiziana Covacci, Associate Director of Environmental Health

The Environmental Health Division provides a multitude of services, which include but are not limited to the following:

- Land use plan review and inspection
- Food service establishment plan review and inspection
- Septic plan review and related inspections
- Well water testing for potability
- Public swimming pool code compliance and inspection
- Housing code enforcement
- Recreational water sampling
- Hazardous material storage inspection & code enforcement
- Staff support for the Environmental Impact Commission.
- Numerous community-level projects including the maintenance of the Lake Kenosia Garden Buffer and the maintenance of the Still River Trail.

### **January/February 2021 Activity**

The environmental team has continued to conduct routine COVID compliance inspections and has responded to various COVID complaints to enforce the DECD sector rules. The department has also started issuing a greater number of warning letters to establishments that have received multiple complaints and have been found to be violating sector rules. Our COVID related efforts are in addition to our routine inspections, septic plan reviews, lead abatement plans, and trainings. Our inspectors completed the RRP Training for their Lead Inspector/Assessor Certificate training, along with training on XRF Radiation Safety 101, Radon in Private Wells, and Private Well Assessment and Outreach.

### January Results

<b>Potable water</b>	
Private Well	
Well Permits	3
<b>Environmental</b>	
Grading Permit Review	
EIC	
HazMat	
Erosion inspections	
Complaint investigation	1
Odor Complaints	
Wetlands/Grading	10
Misc.: Asbestos Complaint	1
<b>Sewage Disposal</b>	
Plan Review	24
Inspections	25
New, Replace, Fail, Plan Review	4
100% Replacement Plan Review	8
Soil Testing (List by Appointment Only)	15
Additions	
Dye Tests (Initial)	1
Septic Permits (10 Construct)	
<b>Solid waste</b>	
Garbage Complaint	
Misc. (Describe)	
<b>Pest and Animal Control</b>	
Rodent Complaint	
Insect Complaint	1
Domestic Animal Complaint	
<b>Housing</b>	
Residential/Commercial Inspection (Not Indoor Air)	
Housing Complaints	
Child Day Care Inspection (Initial)	1

Child Day Care Plan Review	
Body Care Inspections	
Body Care Plan Review	
Body Care Construction Visits	
Massage Establishment Inspections	
Massage Establishment Plan Review	
COVID-19 Salon/Body Care Compliance Inspections	1
Lead Inspection for all Properties	
Lead Abatement Plan Review	
Certificate of Apartment Occupancy (CAO's)	3
Reinspections	
Healthy Homes	
Hotel/Motel Inspections	1
Total # of Hotel/Motel Rooms Inspected	13
<b>Food</b>	
Food Service Establishment Inspection (initial)	22
Construction Visits	
Food Service Walkthrough Inspections	1
Itinerant Vendor Inspections	
Complaints	
Re-inspection (voluntary)	1
Re-inspection (involuntary)	
Plan Review	
Plan Revisions	
Foodborne Illness # of Complaints	
Temporary Food Service	
Certified Food Protection Manager Courses	
Food Handler Courses	
Outdoor Dining/Patio Inspections	
COVID-19 Compliance Inspections	94
<b>Seasonal</b>	
Indoor Pool Inspections	3
Outdoor Pool Inspections	
Indoor Public Pool Water: # of Samples Collected	
Outdoor Public Pool Water: # of Samples Collected	
Public Beaches: # of Samples Collected	
Drinking Water: # of Samples Collected	
Marine Dock Facilities Inspected	
<b>Orders Issued</b>	

NOTICES OF VIOLATION, etc.	
<b>Other</b>	
SOCIAL SERVICES ISSUES AND REFERRALS	
FAIR RENT ISSUES	
FOI REQUESTS	
PUMP TRUCK PERMITS	
COVID-19 COMPLAINTS	35

COVID COMPLIANCE: There were 94 COVID Compliance inspections, 35 COVID Complaints that inspectors responded to, and 2 warning letters issued to establishments in the month of January.

### **Community Health Services Division**

Fernanda Carvalho, Acting Associate Director of Community Health

Our division develops and implements initiatives to help community members maintain and improve their health, prevent the spread of infectious diseases, and prepare for natural disasters. We also provide direct patient care to individuals that require further evaluation and those that are diagnosed with Mycobacterium Tuberculosis. Our Community Health Coordinator has the responsibility of implementing the discharge/treatment plans and providing assurance of patient care and treatment, such as patient education, directly observed therapy, continued treatment adherence, and contact investigations. We work in cooperation with all community health care partners in need of our services and the State Public Health Department (CTDPH).

#### Community Medicine Section

Prepared by: Maureen Singer, Community Health Coordinator

#### **Patients Seen in January 2021**

Tuberculosis patients	8
PPD testing/read	
QuantiFERON/T-Spot	
eDOT	19
Hospital Visits	
Home Visits	
Electronic Visits	25
<b>Total Services:</b>	<b>52</b>

The following are highlights from the Office of Community Medicine activities for January 2021:

1. Total of 0 new persons were evaluated in TB Clinic.
2. Continuing case management of approximately 57 cases of Latent TB and 1 case of Active Pulmonary TB.
3. Continuing TB contact investigation new Pulmonary TB.
4. Ongoing surveillance and epidemiological review of individuals with positive AFB , suspected or active TB.
5. Provided 60 hours administering Covid-19 Vaccines @ RPMS

Community Health Services & Emergency Preparedness and Response:

The COVID-19 vaccination clinic at Rogers Park Middle school is now being held on Tuesdays and Thursdays 1:30 PM to 7PM and Wednesdays 9 AM to 5 PM. We began vaccinating individuals 65 and older this month and are preparing to open up vaccination appointments to frontline essential workers and those with underlying conditions based on guidance from the State of Connecticut. Our community health workers have done countless hours of outreach scheduling appointments and notifying individuals of their eligibility to receive the vaccine. We have vaccinated over 4,500 people to date. We are also currently working on a mass COVID-19 vaccination event to increase the number of eligible individuals in our community to get vaccinated. Our contact tracing efforts have not slowed, and our community health team contacted 2,601 cases and contacts this past month.

**Contact Tracing January 2021**

<b># of Contacts/Cases</b>	2,601
----------------------------	-------

**Super 8 Shelter:**

Current	Census:	78
Total Number Housed: 75		

**CITY OF DANBURY**  
DEPARTMENT OF PUBLIC WORKS



155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
(203) 797-4537 FAX (203) 796-1586

**MAYOR**  
**Honorable Joseph M. Cavo**

**PUBLIC WORKS DIRECTOR**  
**CITY ENGINEER**  
**Antonio Iadarola, P.E.**

**RE: Public Works Monthly Report for JANUARY 2021**

**Dear Mayor Cavo and Members of the City Council:**

**JANUARY 2021:**

I am pleased to present the Public Works Department Report for the month of **January**. The Department has remained dedicated and active continuing to keep up with all City responsibilities, emergency storm response and continuing proactive safety protocol for the COVID-19 pandemic. All Covid-19 Protocol is strictly adhered to and monitored for the safety of our staff and residents.

Please review our individual Public Works Department reports for a full scope of the varied activities and projects we are involved with. If you have any questions or concerns, feel free to call me at 203-797-4537.

**Construction Services Report submitted by Thomas Hughes III, Superintendent:**

**Ellen Levy Animal Control Facility:**

This is a design / build project with Millennium Builders. The Building Permit was issued on April 16, 2020. The Certificate of Occupancy inspection was issued. On December 09, 2020 we received our certification / inspection from the CT Department of Agriculture. We are fully operational. ACO Jay Mortera moved the animals into the new kennel and occupied the office space on Thursday December 10, 2020. The ribbon cutting ceremony was held on January 07, 2021. The demolition has been completed. There are several minor change orders items to be completed once the weather breaks. We are now in the close out phase of the project the contractor will be submitting the O&M Manuals and Warranty's to the City. This project is being administrated and managed in house by the Construction Services Division.

**Downtown Danbury TOD Streetscape Renaissance Project:**

Construction Services has been working with the City Engineer, City Planner and the designer, Martinez & Couch Associates, to move this project forward. The City Planner, Construction Services and the designer met with ConnDot District IV for a review and comment round table on the Main Street Design Plans (second

phase). The designer is currently fine-tuning the design for compliance with PROWG (ADA) Guidelines. The design team, City Planner and I walked the Phase II portion of Main Street addressing existing coal chutes and repairs made during the previous Main Street Sidewalk Project 91-02. Construction Services researched the project archives verifying addresses of the modified vaults and coal chutes from this project. This information was sent to the designer, to be noted on the plans, to avoid unforeseen change orders and additional costs during construction.

We received ConnDot approval for the project and the Mayor signed the agreement. ConnDot sent the approval to bid the TOD Streetscape Project.

Phase One of the TOD Streetscape Project has been let out for public bid on January 07, 2020. A mandatory pre-bid Zoom meeting was held on February 2, 2021 and fourteen potential bidders took part in the pre-bid meeting. The project walk-through, scheduled for February 4, 2021, was canceled due to inclement weather however the site is accessible on Google Earth.

The bid opening is scheduled for February 18, 2021 at 10:00 AM via Zoom. Once Purchasing opens and tabulates the bids Construction Services, along with the City Engineer, will perform a scope review of the bids. The project will go out to construction in the spring of 2021. Construction Services will administrate and manage Phase One construction TOD Streetscape.

### **Hearthstone Castle Abatement:**

Construction Services, working with our in-house resources and on-call environmental consultant, developed the scope of work, specifications and bid documents. The project designer and environmental consultant, Eagle Environmental, has completed the close out of Phase I Hearthstone Castle Abatement.

Eagle Environmental has begun the Phase II project design including a structural assessment of the structure by the structural engineer. The structural engineer has completed the field work / inspection of the castle. Eagle Environmental is presently reviewing the structural engineers report. This report will be incorporated into the Phase II project scope and bid documents.

Phase II will have several components; development of new AWP to remove the remaining plaster and nonfirable AMC (Asbestos-Containing Materials) from the building interior, along with incorporating the structural engineer comments on developing a plan for stabilization of the structure. We expect to have an approved AWP from the CT Department of Health shortly. Once we have the AWP we will develop the final bid documents move forward bidding Phase II for a spring 2021 construction season start.

### **Bridge Maintenance:**

Construction Services has started a bridge maintenance program to extend the life of our bridge structures. We selected ten bridge structures from our bridge inventory and this work has been completed. The results of this program will be a cost savings to taxpayers by extending the longevity of our bridge structures. Construction Services is in the process of selecting 10 to 15 City bridges for next year's bridge maintenance program.

### **Artificial Field Turf Replacement:**

Construction Services, using our in-house resources and On-Call Sports Facility Consultant JJA Sports, has completed the design of our artificial turf replacements and improvements of Kaplanis, Perry and DHS Fields. The request for proposals went out on February 15, 2021. The proposals will be opened by the Purchasing Department on March 11<sup>th</sup> @ 10:00 AM. We plan to construct Kaplanis and Perry Fields this spring with an

end of June completion. We will then mobilize to the DHS field for a June 15<sup>th</sup> start with September completion. Construction Services is working with DHS Principal Dan Donovan in regards to project schedule. These three capital projects have been funded through the SNAPP 2020 Bond. The design and construction is being managed and administrated by Construction Services

#### **Ellsworth Avenue School Addition:**

Construction Services has been working with the Engineering Department, City Engineer and Architect participating in the design meetings. Once the project is approved for bid and awarded, Construction Services will be involved in the day-to-day construction working with the City Engineer / Director of Public Works.

#### **Construction Services:**

Rights of Way Permit inspections are continuing under strict Covid-19 protocols. New R.O.W. permits are being issued and approval sign-offs are taking place on-line through the View Point Permit System. At this time there is a moratorium on issuance of new Rights of Way Permits - the only permits that can be issued are emergency permits.

We also are continuing to move our Capital Projects forward. Construction Services is in communication and working with all the other divisions of the Public Works Department to assist as directed. We continue to follow strict Covid-19 Protocol, social distancing, hand washing, hand sanitizing and use of PPE for all field work as per the Mayor and Director of Public Works directives and guidelines.

#### **Engineering Report Submitted by Antonio Iadarola, P.E., City Engineer:**

#### **Various Bridges:**

Designs of the Triangle Street Bridge improvements, Crosby Street Connector and Middle River Road Bridge have been completed. Bids were received in May and contracts were awarded to the low bidder on each project. The Construction Services Division is providing services during the construction on each bridge. The City hired an on-call consultant to inspect, evaluate and design improvements to Kennedy Avenue Bridge over the Still River. At the August 7, 2018 meeting, the City authorized the submission of applications for State Local Bridge Program partial funding for the Kennedy Avenue, Crosby Street Connector and Triangle Street Bridges. Local Bridge Program Commitments to Fund have been received for these three bridges.

#### **DEEP MS4 General Stormwater Permit:**

The City's Consultant led a number of workshop meetings with various pertinent City personnel and offices to meet the multitude of ordinance revisions, land use regulation revisions, mapping, web-site creation, inspection, testing, reporting and other requirements of the State DEEP permit. Requirements of the permit take affect over the next several years. The Consultant continues to work with City departments on an "as needed" basis. The Illicit Discharge and Connection Ordinance was approved by the City Council and is now in effect. DEEP MS4 Annual Reports are posted on the City's website for review. The City has awarded services to the consultant for outfall screening and sampling.

### **Moss Avenue Sanitary Sewer Replacement:**

The project has been successfully completed.

### **Former Mallory Hat Factory Site Remediation:**

As part of a public-private partnership with the Women's Center of Greater Danbury, the City has worked with Arcadis US, Inc. to develop bid documents for remediation of the former Mallory Hat Factory site. The project will be funded by a DECD Grant. Bids were received and the contract awarded. The Construction Services Division will provide services during the implementation of the work. Arcadis has filed a final Remedial Action Plan for the site with DEEP. A public notice for remediation has been posted, and is required to be in place for 45 days. The contractor will begin remediation work immediately following the expiration of the public notice. Site remediation work has been completed.

### **Balmforth Avenue Sidewalk Replacement:**

The City received CDBG funding for three phases of the Balmforth Avenue Sidewalk Replacement project. Due to the pandemic, Phase I and III sidewalks have been delayed. They will be bid in the winter to be ready for spring 2021 construction.

### **Richter House Expansion:**

The Engineering Division surveyed and prepared mapping for the proposed modifications for the building renovation and expansion. The Engineering Division prepared and put out to bid a Request for Proposals for architectural design services. The Division worked with the Superintendent of Construction Services and Friar Architecture, Inc. on the design of proposed improvements. The State Department of Economic Development is providing partial funding for the project. Bids for the project were opened on February 25, 2020 and are being reviewed.

### **The RESERVE/RIVINGTON by Toll Brothers:** (550 Acre Development with a total of 2150+ Units)

- **The Mews and The Ridge at Rivington:** Progress continues with utility extensions and inspections.
- **Reserve Road, Milestone Road, Woodland Road:** Progress continues on the completion of these roads.
- **Phase 11** Planning and utility reviews are completed.
- **The Woodlands Phase 4C:** Progress continues with utility extensions and inspections.

### **Southeast, NY to Danbury Link Feasibility/Planning Study:**

The Division worked with Putnam County on their grant request for funding of a feasibility study for the possible restoration of passenger service between Danbury and the Southeast, NY connection to the Harlem Line. A \$1,000,000 grant has been received. The Division will continue to work with Putnam County relative to the scope of the study and the selection of a consultant. Putnam County has issued a request for proposal/qualifications for consultant services for the feasibility study, due at the end of March, 2020. The bid opening date has been extended to April 24, 2020. Putnam County is executing a contract with the most qualified bidder, WSP.

### **Ellsworth Avenue School Annex:**

The Division has worked with the Board of Education to develop a schematic plan and program for a school construction project at Ellsworth Avenue Elementary School. The project will aid in accommodating the projected increase in student enrollment in Danbury schools. A grant application has been filed with the State of Connecticut. Requests for qualifications and proposals for Architectural services have been advertised and reviewed. Architectural services have been awarded to Friar Architecture Inc.

### **Assessment Projects:**

The following assessment projects have been the only projects pending on the list based on residents' petitions. Our office will evaluate these projects and will notify benefitted property owners.

1. Butternut Lane, Bayberry Lane and Boxwood Lane Sanitary Sewer Extension: Working on preliminary design and cost estimate.
2. Hawley Road Extension Sanitary Sewer Extension: Working on preliminary design and cost estimate.

### **Traffic Engineer and his Technicians:**

Traffic engineering prepared a Federal grant application for the Alternative Transportation Program; co-supervised engineering design services for the White Street Corridor; Liaison and attending design as well as construction meetings of various State of CT projects in Danbury including the I-84 Improvement Study, Route 37 Improvements at Stacey Road and Barnum Road intersections as well as Newtown Road Corridor improvements at Old Newtown Road and Eagle Road Intersections. The Traffic Division is also working with the Town of New Fairfield and WestCOG developing strategies to improve public safety, alleviate traffic congestion and exploring establishing a walk trail along the Route 37 Corridor. Traffic is also working with WestCOG in solicitation of Federal funding to improve air quality within the City through alleviation of traffic congestion.

Personnel on field investigations spent time on preventive traffic signal maintenance, breakdown signal repairs and Call before You Dig Services. Please note our traffic maintenance services are complimented by an on-call contractor who handles breakdown and knockdown repairs after office hours, including weekends.

### **Staff Engineers:**

Staff Engineers are reviewing various site plans, water and sewer applications, special exception applications, and subdivision applications for various land-use approvals of on-going development projects throughout the City. Field inspections of sanitary sewer, water mains and new roads are performed regularly on various developments including the large Reserve Development by Toll Brothers. The staff engineers also review various drainage problems which may include site visits, analysis and design.

### **Survey Crew:**

Our survey crew verifies various R.O.W., and prepares surveys and easements for in-house design of City Projects, and assists other divisions in locating utilities in the field.

Should you have any questions regarding this report or any other issues related to our Engineering Division, please do not hesitate to contact me at (203) 797-4641.

**Highway Division Report submitted by Tim Nolan, Superintendent of Public Services:**  
**JANUARY – 2021**

This was a very busy month for the Highway Division. The plow repair crew inspected and repaired plows after each storm. All equipment was washed and maintained throughout the month. The winter salt was delivered and readied at the Public Works site and Airport property. Employees and equipment were deployed around the City to cut and remove ice conditions.

Two cold patch crews were dispatched daily to fill potholes. Christmas tree pickup program ran throughout the month. Crews picked up trees between winter storms. A crew cut back trees and bushes that covered signs and site lines. Multiple guard rails were repaired. Highway Division crew members assisted the Forestry Division with tree removals, pruning, and traffic control.

Employees spent several days clearing catch basins and picking litter throughout our city streets. The city garbage truck is deployed daily to empty trash cans, collect litter and clean up illegal dumping. The recycle truck continues to be out at multiple locations receiving the recyclables from our residents.

**Winter Season**

- Winter Storm Events: 3
- Precipitation: 21.5 inches
- Emergency Call Outs: 5

**Maintenance**

- Catch Basins Replaced: 2
- Guardrail Repairs: 2
- Dredging: 6
- Catch Basin Cleaning: 13
- Roads Paved: 0

**Signage**

- New installs: 6
- Replacements: 6
- Repairs: 51

**Personnel**

- Total: 45
- Injury: 2
- Restricted Duty: 0
- Retirement: 0
- Seasonal: 6
- Vacancy: 0

**Parks Maintenance Report submitted by Tim Nolan, Superintendent of Public Services:**  
**JANUARY – 2021**

The Parks Maintenance Division responded and assisted Public Buildings with the clean-up during winter storm events of city parks, sidewalks, and schools. Crews were deployed to remove snow at many parks, schools and around city owned properties. All equipment was washed and maintained throughout the month.

Crews cleaned up dead seaweed and rocks off the Candlewood Park beach. Brush was cut and removed from fence lines at several locations. Broken tree branches and debris was removed from many walking trails in the City parks.

Multiple crews assisted with removing the holiday lights and decorations in the downtown area. Litter was picked up and garbage cans were emptied in various areas throughout the city. The Parks Maintenance building was cleaned and organized. Trash cans were painted for next season. Winter maintenance of the mowing and plowing equipment continued through the month.

#### **Winter Season**

- Winter Storm Events: 3
- Precipitation: 21.5 inches

#### **Maintenance**

- Parks: 22
- Schools: 17
- Sports Fields: 25

#### **Personnel**

- Total: 16
- Injury: 0
- Restricted Duty: 0
- Seasonal: 0
- Vacancy: 1

### **Forestry Division Report submitted by Tim Nolan, Superintendent of Public Services:** **JANUARY – 2021**

The Forestry Division continues to maintain, prune and remove dead trees in the City's right of ways. The division responded to several tree calls that include inspections, clean ups, and emergency take downs. Brush piles and tree debris from storms were also cleaned up for safety. City tree contractors as well as Highway Division crew members assisted with several tree removals and pruning

The department assisted with the removal of Christmas light decorations at City Hall, Library, and Elmwood Park. Forestry also continues to monitor and remove beaver dam issues throughout the City. The division continues to maintain all of the American flags in the City's Parks. The crew assisted with the snow removal operations as well as prepping and cleaning the equipment after each storm.

#### **Winter Season**

- Winter Storm Events: 3
- Precipitation: 21.5 inches

#### **Maintenance**

- Removals: 33
- Pruning: 18
- Brush: 6
- Emergency Call Outs: 0

#### **Personnel**

- Total: 4
- Injury: 0

- Restricted Duty: 0
- Seasonal: 0
- Vacancy: 0

**Public Buildings Report submitted by Sean Hanley, Superintendent of Public Buildings:**  
**JANUARY – 2021**

**City:**

The Public Buildings staff spent most of the month dealing with COVID-19 related issues. These include HVAC maintenance and repair to ensure proper air flow and quality in the buildings along with continuing to supply cleaning/sanitizing supplies and services to all buildings. Currently looking into GPS Bipolar Ionization for air handling systems.

**Library:**

Roofing project 90% complete.  
 Junior library renovation currently being rebid.  
 Quoting additional security cameras for multiple areas.

**Danbury Public Schools:**

Quoting media and front office area replacement RTU's at DHS.  
 In process of repairing various heating related issues in multiple schools.  
 South Street boiler replacement is completed.  
 DHS cogen dump coil replacement scheduled.

**City Hall:**

Plans completed for Council Chamber renovations, ready for bid process.

**Hatters Park:**

Quoting boiler repair/replacement.  
 New awnings installed.

**General:**

The majority of time the Maintenance Mechanics spent this month was associated with school building repairs: specifically HVAC, plumbing and life safety in schools, outdoor lighting.

**Requests for Maintenance Service:**

Attached please find the statistical report of repairs and maintenance work that the Public Buildings Mechanics engaged in during the month of January 2021. In the month of January we received 156 new work requests and completed 130 work requests. In reviewing this report, you will find the repair time that was expended in major work categories. Also listed is the total number of work order hours completed.  
 Public Building mechanics were engaged in plumbing with a total of 126.00 person-hours dedicated to this service. The next largest area of concentration was in electrical repairs, utilizing 71.00 person-hours of labor. Maintenance repairs came as the third highest category with 49.00 person-hours.

Should you have any questions regarding this report, please do not hesitate to contact Sean Hanley at 203-797-4584.

**CITY OF DANBURY  
PUBLIC BUILDINGS DIVISION  
WORK REQUEST REPORT FOR JANUARY 2021**

Work Requests received this month	156
Work Requests Completed this month	130

Category	Total Labor Hours
Alarms	0.00
Carpentry	0.00
Electrical	71.00
HVAC	17.00
Locksmith	0.00
Maintenance	49.00
Mechanical	34.00
Plumbing	126.00
Roofing	0.00
Snow Plowing	0.00
Labor Hours City Buildings	137.00
Labor Hours School Buildings	170.00
Overtime	230.00

**Public Utilities Report Submitted by David Day, PE, Superintendent of Public Utilities:**

**RE: Report to the City Council – Month of JANUARY 2021**

Dear Mayor Cavo and Members of the City Council:

Enclosed is the monthly report to the City Council for activities that took place in January 2021. Also attached is the Public Utilities Vehicle Maintenance Report.

As of February 16, 2021 there are 19 hydrants out of service. I will be happy to review the information with you.

Sincerely,

*David Day*

David Day, P.E.  
Superintendent

## **JANUARY 2021 Water Pollution Control Plant (WPCP) Upgrade Project Status**

The following is an update of events that occurred and of work that was performed in January 2021 by the Veolia Design Build Team (Veolia, Wright-Pierce, and CH Nickerson)

- Construction of Phase I work (Tertiary Treatment System Upgrade and Stormwater System Improvements) continued. The following activities were performed by the design build team:
  - Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of the Tertiary Treatment System and the Stormwater System Improvements.
  - CH Nickerson (CHN) performed the following work associated with the new Tertiary Treatment System Building.
    - Completed the installation of steel sheeting and bracing for the Tertiary Building excavation support system.
    - Continued earth excavation activities associated with the new Tertiary Treatment System Building.
    - Continued installing dewatering wells associated with the excavation dewatering system.
- The City authorized Veolia to proceed with Phase 2 construction work which includes Veolia furnishing and installing a new Headworks Screening & Grit Removal Facility, a new Fats, Oils & Grease (FOG) Receiving and REA Biodiesel Facility and Miscellaneous WPCP Upgrades. Phase 2 work will be performed by Veolia at a price not to exceed \$45,280,450. This Phase 2 work is being performed in accordance with the Master Construction Services Agreement entered into by the City and Veolia to perform required WPCP Upgrade Work. In addition to the existing Veolia Design Build Team, REA Resource Recovery Systems, LLC has been hired by Veolia to design and install the new FOG Receiving and Biodiesel Facility.
  - Veolia held Project Kick-Off meetings with all design build team members to review the schedule for final design and construction for all Phase 2 work.

---

## MEMORANDUM

---

**DATE:** February 16, 2021  
**TO:** City of Danbury, City Council  
**FROM:** *David M. Day, P.E.*, Superintendent  
**RE:** Sanitary Sewer Collection System Maintenance—  
JANUARY 2021

Complaints: 1 Bypasses 6 Slow Running  
6 Loose Manholes 0 Odor Calls

Number Received: 13  
Number Completed: 13

Pipe Cleaned: 3,000 LFT  
Gallons of Water Used: 9,500 Gal

New Pipe Inspected: 0

Manholes Replaced/Repaired 11



To: David Day, P.E., Supt. of Public Utilities, City of Danbury  
 From: Ralph Azzarito, Project Manager *Ralph Azzarito*  
 Subject: WPCP Report For Month of: Jan '21  
 Date: 2/10/2021

I. Wastewater Treatment:

A) Sewage Processed:	8.9 MGD (Daily Avg)	274.7	Million Gallons Total
B) Septic Waste Processed:		703,025	Gallons Total
C) Sludge Pumped To Digesters:		465,561	Pounds Total

II. Wastewater Quality

	Influent	Effluent	% Removal	Effluent Limit
A) BOD (mg/l)	177	4	98.0	30 mg/l and 85%
B) Total Suspended Solids (mg/l):	249	4	98.3	30 mg/l and 85%
C) Total Phosphorus (mg/l):	4.8	2.0	59	0.6 mg/l
D) Ammonia (mg/l):	23.7	0.16	99.0	4.0 mg/l
E) Total Nitrogen (lbs/Day):	2,258	257	89.0	442 lbs/day

Note: Phosphorus limits apply April - October.

Nitrogen limit for credit trading only.

III. Pump Station Operation:

A) Beaver Brook:	765.1	Hours Run
B) Southfield:	42.0	Hours Run
C) Mill Plain:	19.8	Hours Run
D) Backus:	98.5	Hours Run
E) Tarrywile	64.2	Hours Run
F) Turner Road:	51.2	Hours Run
G) Ford Avenue:	23.4	Hours Run
H) Indian Glen:	112.7	Hours Run
I) Delay Street:	14.7	Hours Run
J) Hayestown Road:	101.2	Hours Run
K) Kenosia Avenue:	0.9	Hours Run
L) Larson Drive:	82.6	Hours Run
M) Landfill:	443.9	Hours Run
N) Thrope Street	15.6	Hours Run
O) Poets Landing	25.6	Hours Run
P) Rogers Park	65.3	Hours Run
P) West Side	86.2	Hours Run
Q) East Franklin Street	22.7	Hours Run

Total Station Alarms: 4

TO : City Council - City of Danbury  
David Day, Superintendent of Public  
FROM : Utilities  
February 16,  
DATE : 2020  
RE : WATER DEPARTMENT REPORT: JANUARY 2021

\*\*\*\*\*

#### I. WATER PRODUCTION:

A) Margerie Water Treatment Facility:	<u>79.5</u>	<u>MG.</u>
B) West Lake Water Treatment Facility:	<u>80.4</u>	<u>MG.</u>
C) Kenosia Well Field:	<u>0</u>	<u>MG.</u>
D) Osborne Street Well Field:	<u>0</u>	<u>MG.</u>
E) Other:	<u>0</u>	<u>MG.</u>

( MG. = Million Gallons )

#### II. RAINFALL:

A) Month:	<u>1.8</u>	<u>inches</u>
B) Past 12 Months (running total):	<u>49.6</u>	<u>inches</u>
C) Current Year (Jan.- Current Mo.):	<u>1.8</u>	<u>inches</u>

#### III. WATER STORAGE:

date: 1/25/2021

	<u>Current Reading</u>		<u>Historical Average</u>	
A) East Lake Reservoir:	<u>89.3</u>	%	<u>86.1</u>	%
B) Margerie Lake Reservoir:	<u>97.8</u>	%	<u>86.6</u>	%
C) West Lake Reservoir:	<u>88.1</u>	%	<u>84.6</u>	%
D) Total:	<u>92.3</u>	%	<u>85.6</u>	%

#### IV. WATER PUMPED:

A) Park Avenue Pump Station:	<u>0</u>	<u>MG.</u>
B) Padanaram (High School) Pump Station:	<u>4.06</u>	<u>MG.</u>
C) Shelter Rock Pump Station:	<u>3.49</u>	<u>MG.</u>
D) WestConn Pump Station:	<u>0.65</u>	<u>MG.</u>

E) Margerie Pump Station:	1.06	MG.
F) Pleasant Acres:	0.76	MG.
G) Nabby Road:	1.08	MG.
H) Harvest Hill:	0.96	MG.
I) Woodland Road (Reserve):	6.31	MG.
J) West Lake High Service :	43.8	MG.
K) Total Water Pumped (A-I):	62.2	MG.
( MG. = Million Gallons )		

**V. WATER  
TRANSFERRED:**

A) East Lake to Margerie Reservoir:	91.0	MG.
B) Padanaram to Margerie Reservoir:	18.7	MG.
C) Kohanza to West Lake Reservoir:	13.9	MG.
D) Kenosia Diversion to West Lake Reservoir:	0.0	MG.
E) Kenosia Wells to West Lake Reservoir:	0.0	MG.
F) Total Water Transferred (A-E):	123.6	MG.
( MG. = Million Gallons )		

**VI. ALGAE CONTROL:**

A) None
B)

**VII. SURVEY OF WATER SOURCES:**

A) Daily testing of treated and untreated water by water quality laboratory.

## GENERAL FUND - EQUIPMENT MAINTENANCE JANUARY 2021

REPAIR DATE	PLATE #	DIVISION	DESCRIPTION OF WORK PERFORMED
1/4/2021	354-DA	POLICE	REPLACE BATTERY
	113-DA	POLICE	REPLACE BATTERY
	181-DA	POLICE	ENGINE DIAGNOSTIC
	271-DA	POLICE	LF HEADLIGHT BULB AND HARNESS
	623-XPL	SNR CENTER	REPLACE BATTERY
1/5/2021	8-DA	POLICE	ENGINE SERVICE, 1 TIRE
	19-DA	POLICE	REPLACE ALTERNATOR, SERP BELT, ENGINE SERVICE, PTU SERVICE
1/6/2021	394-DA	POLICE	2 TIRES
	3-DA	POLICE	ENGINE SERVICE, AIR FILTER, ROTATE TIRES
	311-DA	POLICE	GAS CAP
1/8/2021	257-DA	POLICE	REPLACE BATTERY
	425-DA	POLICE	LT TIRE
1/11/2021	144-DA	CITY HALL	REPLACE WIPER BLADES
1/12/2021	375-DA	POLICE	BOTH HEADLIGHT BULBS AND CONNECTORS
	18-DA	POLICE	HEADLIGHT BULB AND CONNECTOR
	113-DA	POLICE	HEADLIGHT BULB AND CONNECTOR
1/19/2021	11-DA	POLICE	ENGINE SERVICE, REAR BRAKE PADS AND ROTORS, PASSENGER SIDE MOTOR MOUNT
1/20/2021	13-DA	POLICE	ENGINE SERVICE, DRIVE BELT, FRONT CONTROL ARMS, FRONT BRAKES
	7-DA	POLICE	INSTALL WINDSHIELD TRIM, REPAIR SPOTLIGHT
1/22/2021	19-DA	POLICE	REPLACE ALTERNATOR, COOLANT OVERFLOW BOTTLE
	334-DA	POLICE	ENGINE SERVICE, FUEL PUMP O-RING, LF CONTROL ARM
	240-DA	POLICE	LR WHEEL HUB, TRANS PAN GASKET, BALANCE TIRES
1/25/2021	354-DA	POLICE	REPLACE BATTERY
1/26/2021	181-DA	POLICE	ENGINE SERVICE, IGNITION COIL, SPARK PLUGS
	261-DA	POLICE	4 TIRES
1/27/2021	407-DA	POLICE	ENGINE SERVICE, TRANS SERVICE, UPPER COOLANT HOSE
1/28/2021	274-DA	UNIT	REPLACE BATTERY
	136-DA	CITY HALL	REPLACE HORN ASSEMBLY
	19-DA	POLICE	RF TIRE
1/29/2021	157-DA	POLICE	FRONT PADS AND ROTORS
	36-DA	POLICE	ENGINE SERVICE, REPLACE BATTERY

## WATER FUND - EQUIPMENT MAINTENANCE JANUARY 2021

REPAIR DATE	PLATE #	DIVISION	DESCRIPTION OF WORK PERFORMED
1/5/2021	E2 XMARK	WATER	INSTALL BATTERY CHARGER
	176-DA	WATER	INSTALL GREASE HOSES ON SANDER
1/8/2021	397-DA	WATER	LR TAILLIGHT ASSEMBLY

**The Equipment Maintenance Division responded to and repaired the following vehicles during the month.**

Below is a list of services provided.

<b>Date:</b>	<b>Vehicle :</b>	<b>Repair Provided:</b>	<b>Department:</b>
1/3/2021	28-DA	SERVICE/FIX LIGHTS	PARKS
^	46	FRONT/REAR BRAKES	HWY
^	1	L/R AXLE HUB	HWY
^	15	CHECK ENGINE LIGHT	HWY
^	161-DA	CHECK PLOW	HWY
^	111-DA	RADIATOR/SERVICE	HWY
^	52	R/R OUTER TIRE	HWY
^	25	ALTERNATOR	HWY
1/4/2021	14	CHECK HYD LEAK	HWY
^	17	CHECK SPINNER	HWY
^	46	FRONT/REAR BRAKES	HWY
^	31	PTO/PUMP	HWY
^	14	CHECK HYD LEAK	HWY
1/5/2021	46	FRONT/REAR BRAKES	HWY
^	31	PTO/PUMP	HWY
^	17	CHECK SPINNER	HWY
^	14	HYD LEAK	HWY
^	HOTBOX	LIFT SOLENOID	HWY
1/6/2021	181	RUNNING ROUGH	HWY
^	28	TOP OFF OIL/CHECK P/S	HWY
^	17	SANDER IS BENT/CHECK SIDE STEP	HWY
^	31	PTO/PUMP	HWY
^	14	HYD LEAK/LIGHTS/BRAKES	HWY
^	78-DA	SERVICE	BLDG MAINT
^	181	CAM SENSOR	HWY
1/7/2021	8	TOP OFF OIL	HWY
^	14	HYD LEAK/LIGHTS/BRAKES	HWY
^	78-DA	SERVICE	HWY
^	75-DA	SERVICE	HWY
^	EXCAVATOR	ALTERNATOR/BELTS/FUEL CAP	HWY
^	37	CHECK AIR LEAK	HWY
^	48	L/R AXLE SEAL	HWY
1/8/2021	49-DA	CHECK FUEL TANK STRAPS	PARKS
^	37	AIR LEAK	HWY
^	EXCAVATOR	ALTERNATOR/BELTS	HWY
^	TW1	NO BLOWER MOTOR	HWY
^	48	L/R AXLE SEAL	HWY
^	41	PTO BELTS/SERVICE	HWY
1/9/2021	49-DA	WELD MOUNT FOR FUEL TANK STRAP	PARKS
^	39	AIR LEAK	HWY
^	54	L/R BRAKE LIGHT	HWY
1/12/2021	EXCAVATOR	REMOVE BUCKET	HWY

	^	16	R/S WIPER ARM	HWY
	^	TW1	BLOWER MOTOR/SERVICE	HWY
1/14/2021		21	SERVICE/AIR TANK STRAPS	HWY
	^	5	EGR COOLER	HWY
	^	18	TIGHTEN CONVEYER CHAIN/ARM REST	HWY
	^	46	EXHAUST HANGER	HWY
1/15/2021		248-DA	SERVICE/STROBE LIGHTS	BLDG INSP
	^	55	REAR BRAKE CHAMBERS	HWY
	^	116-DA	FIX PISTON PIN(SWING ARM)	HWY
	^	3	EXHAUST LEAK	HWY
	^	HOTBOX	BATTERIES/PINTLE HITCH	HWY
1/16/2021		HOTBOX	BATTERIES/PINTLE HITCH	HWY
	^	60	SERVICE	HWY
	^	365-DA	L/F WINDOW REGULATOR/MASTER SWITCH	PARKS
	^	86-DA	SERVICE	HWY
	^	3	EXHAUST LEAK	HWY
1/19/2021		32	P/S LEAK	HWY
	^	29	REAR WHEEL SPACERS	HWY
	^	5	COOLANT LEAK	HWY
	^	EXCAVATOR	STARTER CIRCUIT BREAKER	HWY
	^	171-DA	WATERPUMP	FORESTRY
1/20/2021		34	JUMP START	HWY
	^	171-DA	WATERPUMP/RADIATOR	FORESTRY
	^	5	EGR COOLER/UPDATE KIT	HWY
	^	32	R/S STEERING BOX	HWY
1/21/2021		1	ABS LIGHT ON/BRAKES PULL	HWY
	^	171-DA	WATERPUMP/RADIATOR	FORESTRY
	^	32	R/S STEERING BOX	HWY
1/22/2021		42-DA	HYD LEAK/TOP OFF HYD OIL	FORESTRY
	^	171-DA	WATERPUMP/RADIATOR	FORESTRY
	^	32	R/S STEERING BOX	HWY
	^	54	TOP OFF HYD OIL	HWY
	^	77	P/S LEAK	HWY
	^	42-DA	HYD HOSE(ROAD CALL)	FORESTRY
1/23/2021		171-DA	WATERPUMP/RADIATOR	FORESTRY
	^	77	P/S FITTING OFF OF PUMP	HWY
	^	68	CHECK LIGHTS	HWY
	^	1	REAR SLACK ADJUSTERS	HWY
1/25/2021		77	REAR SANDER BEARINGS/ P/S LEAK	HWY
	^	1	REAR SLACK ADJUSTERS	HWY
	^	171-DA	WATERPUMP/RADIATOR	FORESTRY
	^	389-DA	JUMP START	HWY
	^	28	P/S LEAK	HWY
	^	17	BODY DUMP PISTON	HWY
	^	254-DA	HYD HOSE FOR GRAPPLE	FORESTRY
	^	42-DA	SERPENTINE BELT (ROAD CALL)	FORESTRY

^	47-DA	NO HEAT	HWY
1/26/2021	28	FREE UP SPINNER	HWY
^	17	DUMP BODY PISTON	HWY
^	34	GREASE CHASSIS	HWY
^	18	L/S ABS MODULATOR VALVE	HWY
^	43	WIPER BLADES	HWY
^	14	ADJUST CONVEYER CHAIN	HWY
^	26	WELD R/R MUD FLAP	HWY
^	52	ADJUST CONVEYER CHAIN	HWY
^	5	CONVEYER NOT WORKING	HWY
^	161-DA	CHECK ENGINE LIGHT/PLOW PUMP LEAKING	HWY
^	19	PLOW LIFT CABLE	HWY
1/27/2021	26	PLOW PIN	HWY
^	35	CHECK FUEL PUMP	EQUIP MAINT
^	26	COOLANT LEAK	HWY
1/29/2021	47-DA	HEATER CORE/EVAP CORE/BLEND DOORS	HWY
^	53	CHECK ENGINE LIGHT	HWY
^	32	EXHAUST STACK/CHECK CONVEYER CHAIN	HWY
^	161-DA	CHECK ENGINE LIGHTS/CHECK LIGHTS	HWY
^	8	AIR LEAK	HWY
^	48	CONVEYER CHAIN LOOSE	HWY
^	37	STROBE LIGHTS	HWY
^	26	CHECK CONVEYER CHAIN	HWY
1/30/2021	37	STROBE LIGHTS/BROKEN WIRE	HWY
^	#48	CHECK CONVEYER CHAIN	HWY
^	8	AIR LEAK/R/R BRAKE CHAMBER/BRAKE HOSES	HWY
^	25	AIR LEAK/AIR LINES	HWY
^	161-DA	02 SENSOR/L/R TAIL LIGHT	HWY
Personnel			
Total:	5		
Injury:	0		
Restricted Duty:	0		
Retirement:	0		
Seasonal:	0		
Vacancy:	0		



# **CITY OF DANBURY**

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

## **DEPARTMENT OF PERMIT COORDINATION BUILDING DEPARTMENT**

**DATE: February 22, 2021**

**TO: City Council**

**C: Mayor Joseph Cavo**

**Re: City Council Report for Permit Center and Building Department**

On behalf of the Permit Center and Building Department the following report is submitted for your review. This report is for the period of January 1<sup>st</sup> to the 31<sup>st</sup> 2021. The report consists of statistical data on applications with their associated permits.

### **Analytics**

**Combined Report: Citywide activity**

**Residential Project Activity**

**Commercial Project Activity**

**Sean P. Hearty**

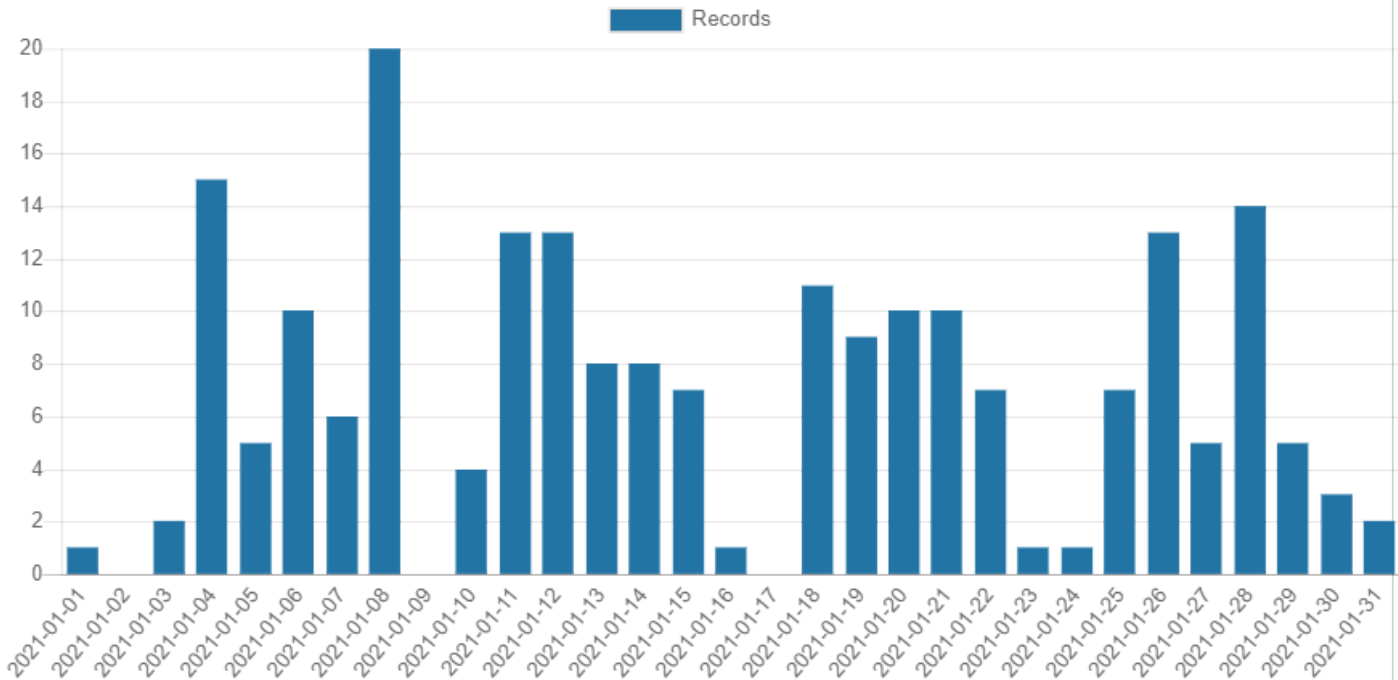
**DIRECTOR**

**David Newland**

**BUILDING OFFICIAL**

Analytics

Records submitted over time



Totals



211

Records Created



\$128,111.04

Revenue Collected



462

Inspections Done



411

Permits Issued

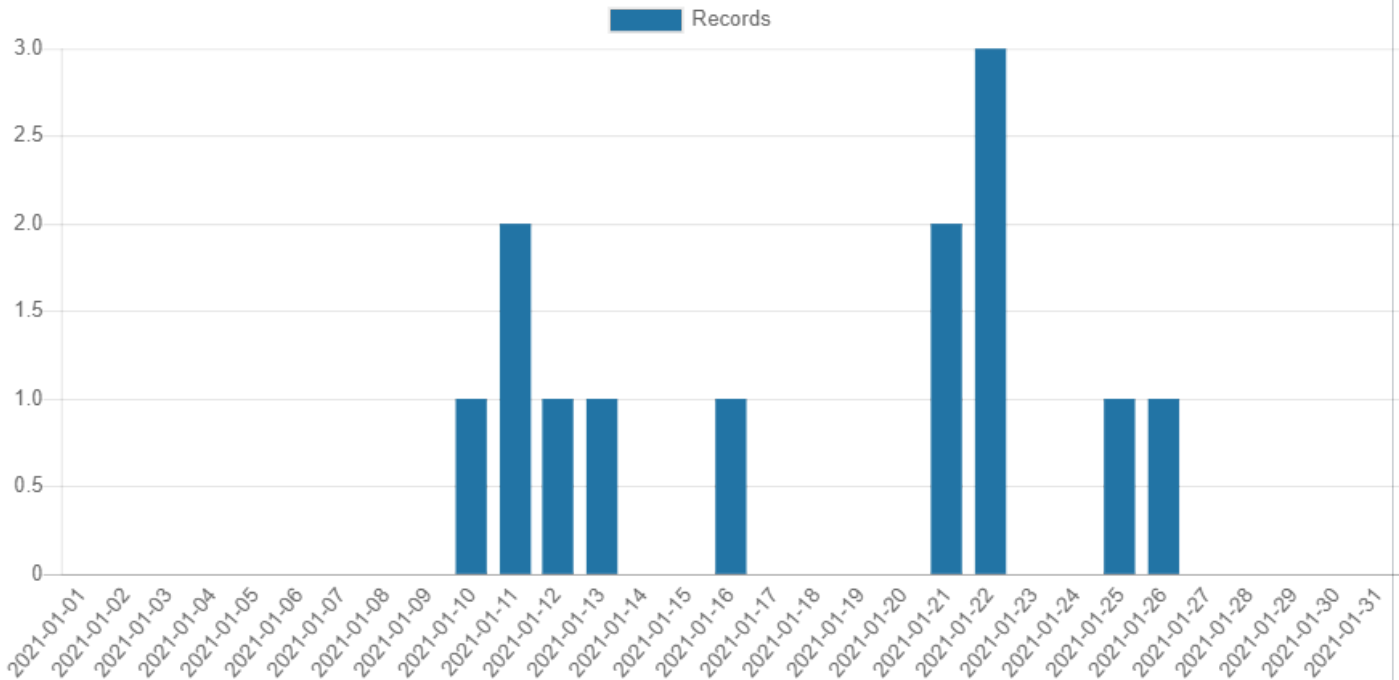
Filter Results

All Records



Analytics

Records submitted over time



Totals

 **13**  
Records Created

 **\$31,849.32**  
Revenue Collected

 **149**  
Inspections Done

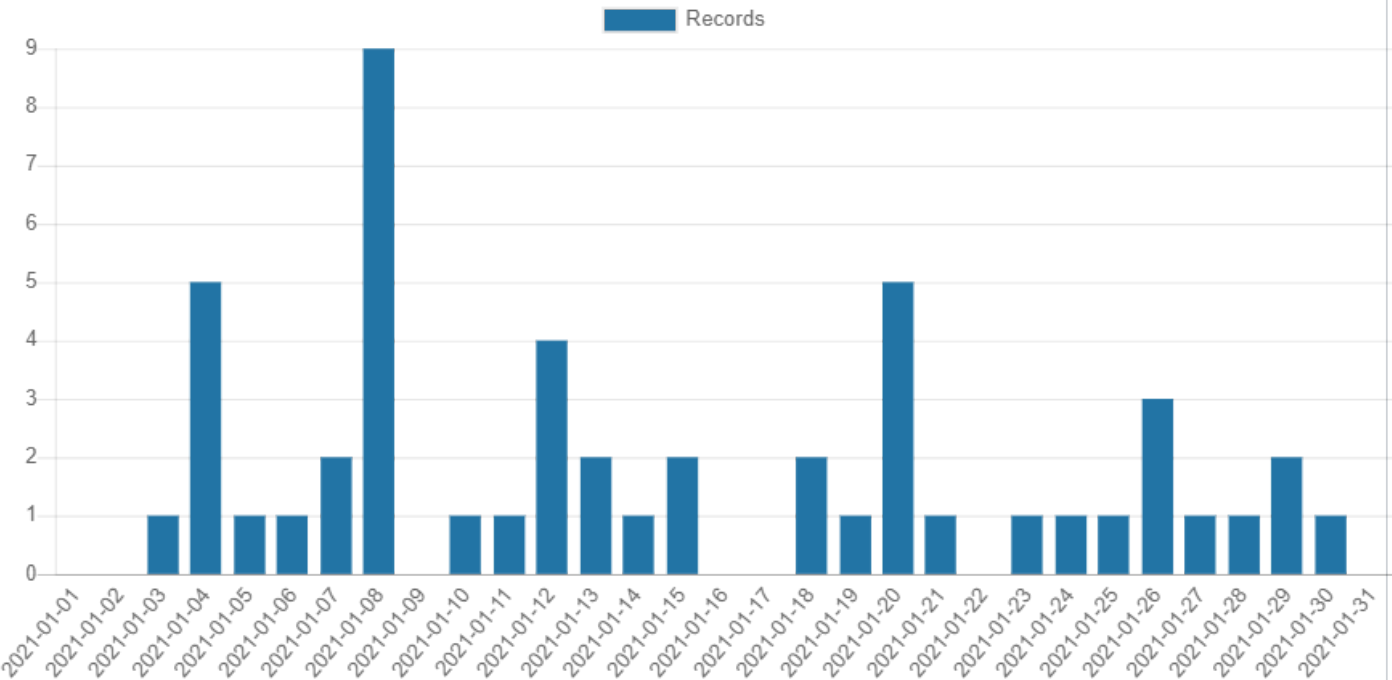
 **29**  
Permits Issued

Filter Results

**Commercial Projects** ▼

Analytics

Records submitted over time



Totals



50

Records Created



\$68,178.50

Revenue Collected



138

Inspections Done



129

Permits Issued

Filter Results

Residential Projects





## CITY OF DANBURY OFFICE OF NEIGHBORHOOD ASSISTANCE

**Shawn Stillman**  
**UNIT Coordinator**  
*s.stillman@danbury-ct.gov*

**203-796-8026**

### Livable Neighborhoods 2021 *“Building a Better Danbury”*

### February 2021

February 22, 2021

Honorable Mayor Cavo and City Council Members:

Below is a table highlighting UNIT activity from the time of last month’s City Council report. This does not include any UNIT activity regarding follow up and re-inspection work from previously noted issues. The UNIT works to ensure that each and every issue is resolved as quickly as possible.

<b>Time Period</b>	<b>January 25 – February 22, 2021</b>
<b>Number of Quality of Life Issues</b>	52
<b>Year to Date - 2021</b>	101

The top issues addressed by the UNIT were:

- Miscellaneous (18)
- Vehicle violations: abandoned/unregistered (12)
- Garbage/Debris and Blight (9)
- Exterior/Structural Blight Order (6)
- Unsafe living/Unpermitted construction (7)

### **BLIGHT ORDERS:**

**Orders written by UNIT this month (Includes Notice of Violations): 1**  
**(YTD): 7**

**111 West Street:** sent order to property owner to clean up exterior of the property littered with bulky discarded furniture and general debris.

## **MONTHLY HIGHLIGHTS:**

### **Holy Snow!:**

With several snow storms coming down in our area over the last few weeks, the Highway Department has certainly been busy and has done a great job clearing our streets. It is long and tiring work and always more difficult when vehicles are left out on the streets during the storm. The plow trucks cannot adequately clear the roads and the vehicles are just another obstacle to plow around. During and mostly after the storms, our department has been proactively patrolling the streets ensuring that any vehicles that had been left behind during the storm and are buried in snow, are removed from the street and that the surrounding pile of snow is also removed from the road. Over the last couple of weeks, nearly a dozen vehicles were identified and removed.

### **Assisting a Homeless Resident:**

Meet Gary. While on routine property checkups, we came across an RV in the rear lot of the local movie theater. It was in poor condition and there was junk and debris scattered around the outside of it. Upon digging a little deeper, we came across Gary, who was living in the RV while trying to repair it to get it back on the road. He is an articulate individual and has in depth experience in hot tub and pool repair and maintenance. His employment is directly related to his mobility and he has been stranded here for a few weeks. With essentially no money, Gary was doing everything he can to repair the RV in the bitter cold and snow, so that he can return to work. Our department coordinated for him to get warm, eat and stay at the Super 8 shelter, but like many individuals in these circumstances, he politely declined, focusing solely on staying with the RV and repairing it. Just last week, in an attempt for further outreach to assist Gary, the UNIT set up a lunch meeting with Gary and Peter Brady of Handy Dandy Handy Man (HDHM), a charitable organization created to assist those in need. Gary shared his struggles with Peter and myself and we discussed how he could benefit from some assistance. I am pleased to report that HDHM will be helping Gary. A vehicle will be donated so that he can work and earn the money he needs to get back on his feet. Additionally, money will be raised to assist Gary in repairing and relocating the RV from the parking lot to the property of a family member. Not every story and circumstance ends with a success, and this one is far from it, but it is safe to say that due to the intervention of the UNIT, and most certainly, the charity of Peter Brady and HDHM, Gary is now on a path in a positive direction, something he could not have said prior to us meeting him.



## Not a Good Sign...:

Near the end of January/early February, we came into work one morning and upon driving around town, noted that there were many vinyl signs promoting a business that were nailed to telephone poles all around town. Obnoxious bright yellow signs hung on street corners everywhere sullyng our neighborhoods. Perhaps our residents may take this for granted, but if you visit other large towns within our state, you will see telephone poles littered with signs. You do not see this in Danbury because our department removes them immediately. Within a week, our department removed 100 signs and additionally, we were able to secure camera footage that could possibly identify who hung these signs. Believe it or not, state statutes allow for a \$50 ticket to be issued for each sign hung on a telephone pole. I do not know if we will be successful in finding the person responsible for this, but it may be safe to assume that he has noticed that all of his signs are gone and that he wasted his time. I think perhaps, that he got the "sign".



## 311 UPDATE: METRICS AND ACTIVITY:

The data below represents service requests created via 311 call center activity. This is not a record of actual calls received. With the COVID-19 pandemic, response time and closure to some less than critical issues and complaints may take a bit longer than usual.

	THIS PERIOD:	2021 YTD:
Service Requests created:	185	341
Service Requests closed:	124	231
Percent closed:	67%	67.7%

We continue to provide the community with innovative, efficient and responsive service in order to address quality of life issues in Danbury. Our department makes itself as accessible to our residents as much as possible. We are contacted by phone, email, text and even Facebook. **For those of you not following the UNIT on Facebook, please LIKE us at UNIT City of Danbury.**

If we can be of any assistance to you or residents in your ward please contact us at 796-8026 or 311.

Sincerely,  
Shawn Stillman  
Coordinator, Office of Neighborhood Assistance



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810  
DEPARTMENT OF ELDERLY SERVICES  
ELMWOOD HALL  
10 Elmwood Place  
(203) 797-4686  
[www.danburyseniors.org](http://www.danburyseniors.org)

DATE: February 22, 2021

TO: Honorable Mayor Joseph M. Cavo  
Members of the City Council

FROM: Susan M. Tomanio, MSW, LCSW  
Director of Elderly Services

RE: Report City Council Meeting  
Reporting Period: (1/18/21 – 2/12/21)

---

**Assistance with Calls. COVID19 Vaccine.** We are offering support to the City's Health and Human Services Department to answer calls and provide information on the COVID19 vaccine for Danbury seniors.

**COVID19 Vaccine Transportation.** We are providing transportation with the Senior Center vans for Danbury seniors who lack transportation for the COVID19 vaccine. We have also partnered with the SweetHART bus to assist with those seniors who need transportation while using a wheelchair. SweetHART also serves as a backup for the Senior Center COVID19 Vaccine Transportation program and they are available to transport larger groups of seniors from senior housing buildings.

**Scaling up Operations at Elmwood Hall - Danbury Senior Center. At this time, the physical doors of Elmwood Hall Danbury Senior Center remain closed.** This department will continue to work with the State of CT, the State Department of Public Health, as well as the Mayor's office and the City of Danbury Health and Human Services to make appropriate decisions regarding reopening the physical building during this fluid and ever-changing time.

**Messaging.** Our messaging continues to let seniors know that even though our physical building is closed, staff continues to work to address their needs. We continue to modify our programs, as appropriate, due to COVID19.

**Resource and Referral / Case Management Over the Phone.** As a Western CT Area Agency on Aging focal point for those age 60 plus, we continue to connect seniors to the resources they need in the community as a trusted source of information.

**Senior Center Meal Delivery.** Two hot meals are provided to Danbury Seniors through funding from The New American Dream Foundation and The Prime Timers, Inc., Friends of Danbury Seniors. New funding is being obtained from the United Way of Western Connecticut.

**“Sunshine Smile” Social Wellness Call Program.** In an effort to mitigate social isolation, this program, once called Friendly Visitor over the Phone, has continued to grow during the isolation of COVID19. As well as helping to alleviate social isolation, this program acts as a liaison for connecting seniors to services they might need in the future.

**CHOICES Over the Phone. (Connecticut’s program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings)** We offer CHOICES counseling throughout the year and have been doing so over the phone since the beginning of the pandemic. Through this program, we offer free, unbiased assistance to help with Original Medicare, Medicare Advantage Plans, Medicare Supplement, and Prescription Drug Coverage. This service is offered over the phone or via Zoom.

**Virtual Activities / Wellness Classes / Zoom.** We continue to offer virtual activities, especially in the area of wellness classes. Virtual activities posted on-line on our website, [www.danburyseniors.org](http://www.danburyseniors.org) under the “Virtual Classes and Activities.” They include Line Dancing, Strength Training, Gentle Flow Yoga, Zumba Gold, Timeless Trivia, Chair Yoga, and Dance Yoga. Live, Zoom activities include Trivia, Strength Training, Chair Yoga, and Line Dancing. Newly added this report period is a weekly Movers and Shapers aerobic and strength training class. We also offer support on how to use these tech features on phones or tablets.

**Rent Rebate Over the Phone.** The Rent Rebate program for 2019 concluded on October 1, 2020. We have processed 845 applications for the Danbury community. We are preparing for the 2020 Rent Rebate program, which begins April 1. We will continue to conduct this program virtually, over the phone, through email and text.

**One-on-One Tech Support Over the Phone.** Elmwood Hall - Danbury Senior Center and the Danbury Library have redesigned our One-on-One Tech Support program so now seniors can receive the tech support they need to understand how to better communicate with friends and family. Individual half hour appointments with a Library Tech Specialist are offered to help better understand smart phones and tablets and connect with apps such as Zoom and Facebook Live. The Danbury Library has also graciously offered to lend out their devices so seniors without a device can participate in one of our upcoming Facebook Live and Zoom activities.

**Grab and Go (Delivery) Events.** On February 11, we held a Grab and Go Valentine's Day Breakfast outside in the front of the Senior Center. Thirty-five seniors participated in this event, 23 were Grab and Go and 12 were delivered by the Senior Center van drivers. I would like to thank Tim Nolan and his staff for clearing away the snow in the front of the senior center more than once for this event. I would also like to thank Mayor Cavo for helping to hand out the Valentine Bags. Please note, the dog pictured is Logan, a certified Pet Partners therapy dog.



**Connections with Friends and Family through Technology - “Stay Connected” Program.**

Elmwood Hall - Danbury Senior Center is partnering with the State of CT Western CT Area Agency on Aging (WCAAA) to assist qualified seniors to obtain no cost technology, such as smart phones or tablets in an effort to help seniors get connected to friends and family. This new program is called “Stay Connected.” Qualified seniors will be matched with a “device” to help them to see family and friends via FaceTime, Zoom, Google Meet, etc.

**CHOICES / Resource and Referral / Case Management:** 497 seniors / 762 services provided

**Services by Category:** CHOICES (Connecticut’s program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) – 10

Financial – 0

Food – 13

Housing / Homeless / Home Repair – 7

In-Home Care / Assisted Living / Nursing Home – 7

Transportation – 11

Elder Law - 1

Medical Equipment - 1

Wellness Check - 0

Protective Services for the Elderly - 3

Taxes - 109

Advocacy – 0

Supportive Counseling - 4

Senior Center – 152

“911” Emergency Calls - 0

Donations - 1

Stay Connected Program - 1

Flu Shots - 0

Medical - 0

Energy Assistance - 0

Library Tech Support – 3

Rent Rebate - 1

COVID19 Vaccines – 296

COVID19 COD Health Dept. Forms – 104

Other – 25

**COVID19 Vaccine Transportation:** 7 seniors, 14 one-way rides, 13 transportation calls (two of these seniors received rides in partnership with the SweetHART bus)

**Senior Nutrition Meal Delivery Program:** 38 seniors, 310 meals delivered, 155 meal delivery calls

**“Sunshine Smile” Social Wellness Call Program:** 3 seniors, 2 wellness calls, 1 outdoor, socially distanced visit with masks

**Rent Rebate Over the Phone Program:** 23 clients, 62 services provided, 845 applications processed to date (Program Year 2019)

**AARP Tax Program:** Suspended by AARP due to COVID19 for 2021

The Prime Timers, Inc., Friends of Danbury Seniors, a 501c3, continues to accept monetary and non-monetary donations in support of the Elmwood Hall Senior Center. Susan M. Tomanio, MSW, LCSW, Director of Elderly Services, City of Danbury, serves at the interim president.

Please refer to our website or Facebook page for all the latest news, information and community events for Danbury seniors – [www.danburyseniors.org](http://www.danburyseniors.org)



# Danbury Library

170 Main Street, Danbury, CT 06810 203.797.4505

[danburylibrary.org](http://danburylibrary.org)

DATE: February 4, 2021

TO: Honorable Mayor Joseph M. Cavo  
Members of the City Council

FROM: Katie Pearson, Library Director

RE: City Council Meeting Report  
Reporting Period - January 2021

---

**Community Engagement:** In January the library reached 92,917 patrons via our social media and web presence.

**Patron Testimonials:**

*"The library is offering a lot. It is hard to keep up with everything. I took computer classes. I sometimes participate in book discussion groups. I attended the Wolf visitation in North Salem."*

*"I liked knowing about the upcoming books and when they will become available. I didn't know you could put a hold on a book before it is at the library."*

*"I am a preschool teacher and have done leaf rubbings with my students. We have never tried leaf printings but now we definitely will!"*

*"I've enjoyed the Broadway focused programs. This wicked program was excellent!"*

**Use of Library Materials and Services:** 2,114 adult items and 1,152 junior and teen items were circulated. The library fulfilled 2,541 holds to patrons picking up items via the library's curbside pickup service. The library provided 192 wifi sessions. Patrons from other libraries in Connecticut checked out 184 items.

The library shared a series of social media posts with the top titles of 2020 from the various formats and platforms that the library offers:

## 2020 Top Movies

on Kanopy

- 1 **Compliance**  
Magnolia Pictures
- 2 **The Miseducation of Cameron Post**  
FilmRise
- 3 **The Snake and the Crane**  
The Great Courses

## 2020 Top eBooks

on Overdrive

- 1 **Where the Crawdads Sing**  
by Delia Owens
- 2 **The Night Fire**  
by Michael Connelly
- 3 **The Guardians**  
by John Grisham

## 2020 Top eBooks

on hoopla

- 1 **The Alice Network**  
by Kate Quinn
- 2 **Wrecking Ball**  
by Jeff Kinney
- 3 **The Woman in the Window**  
by A.J. Finn

## 2020 Top Fiction

Print

- 1 **American Dirt**  
by Jeanine Cummins
- 2 **Walk the Wire**  
by David Baldacci
- 3 **The Vanishing Half**  
by Brit Bennett

## 2020 Top Nonfiction

Print

- 1 **The Splendid and the Vile**  
by Erik Larson
- 2 **Too Much and Never Enough**  
by Mary L. Trump, Ph.D.
- 3 **Untamed**  
by Glennon Doyle

## 2020 Top Audiobooks

on hoopla

- 1 **The Ballad of Songbirds and Snakes**  
by Suzanne Collins
- 2 **The Good Egg**  
by Jory John
- 3 **Stranger in the Lake**  
by Kimberly Belle

Use of  
Library's  
Remote

**and Electronic Services:** The library had 192 patrons use our Wifi services. The library's databases were used 164 times. A total of 1,539 ebooks and audiobooks were circulated, and a total of 11,324 items were downloaded electronically.

**Library Programs:** A total of 707 patrons attended 57 virtual programs in January.



From January 1st to March 1st, patrons are invited to take the library's Winter Reading Challenge. Patrons are challenged to read 2,021 minutes between January 1st to March 1st, complete activities, and earn tickets to win prizes. So far, 126 patrons have registered and completed a total of 67,427 minutes of reading.

Other programs hosted and facilitated in January included:

*9/11 Memorial & Museum Virtual Tour*  
*Trial of the Century: Nuremberg*  
*Finding Your 300-Year-Old Great Grandma Using 21st Century Technology*  
*Games, Drugs, and Rock & Roll: Artificial Intelligence in Everyday Life*  
*Ditch the Diet Seminar*  
*Girls Who Code 2020*  
*Grab and Go Light Up Snowman Kit*  
*Wee Readers Storytime*  
*Intro to Stop Motion Animation Workshops*  
*Magic Tricks for Kids, a Virtual Program*  
*Exploring Hispanic Heritage with the Hispanic Heritage Society & Library*  
*Introduction to VJ Visual Arts*

**Grant Applications:**

***The Danbury Library currently has programs supported by the the the following active grants:***

<b>Grant Agency</b>	<b>Grant Amount</b>	<b>Program Supported</b>
CT State Construction Grant	\$100,000	Junior Floor
ALA Resilient Communities	\$500	Teens/Adults
Everybody Learns	\$55,000	Lending Services

***The Danbury Library has currently applied for or is awaiting permission to apply for the following grants:***

<b>Grant Agency</b>	<b>Grant Amount</b>	<b>Program Supported</b>
ALA Dollar General American Dream Literacy Initiative	\$5,000	Language Services
ALA Revisiting the Founding Era 2	\$500	History
Library Services and Technology Act Planning Grant	\$5,000	Marketing
The Awesome Foundation	\$1,000	Junior Floor/Children's Programming

**Junior Floor Update:**

The Junior floor received new signage last month to coordinate with the new shelving.



