

TOWN OF BAILEY

The Regular Meeting of the Bailey Town Board was held in the Bailey Town Hall on April 17, 2017 at 7:00pm.

The following members of the Bailey Town Board were present: Commissioners Howard Wescott, Allen Daniels, Troy Conner and Jerry Bisette. Mayor Pro Tem Shelley Carroll was not present.

Called the meeting to order:

Since Mayor Pro Tem Carroll was not present the board elected a member of the board to preside over the regular meeting. With a motion made by Commissioner Conner and seconded by Commission Bisette the motion was approved unanimously. (4 affirm); (0 nays) Chairman-Elect Daniels called the meeting to order and opened the meeting and welcomed all guest who were attending the meeting.

Approval of minutes and financial statement:

The financial statement for April 2017 and the minutes for the Regular Board Meeting of April 2017, were unanimously approved upon a motion by Commissioner Conner and seconded by Commissioner Wescott. (4 affirm); (0 nays)

Agenda items:

Bailey Chamber of Commerce; Cecil Hawley, President of the Bailey Chamber of Commerce updated the board regarding BCC activities and advised their craft fair/yard sale/raffle would be on Saturday, April 22, 2017 from 8am to 2pm where the Christmas Tree lot is located at Main and Sanford. He also provided information about various items that were part of their raffle during this event. He also asked about when flags would be placed up before Memorial Day. He advised that he would also like to place additional service flags at the corners of Sanford/Main and Oak/Deans. Town Administrator Johnson advised that the flags would be put up on the week of May 22nd and then removed the week of July 10th. He then asked about the debris that was left behind by Asplundh when they came through at Main/Peele St. Town Administrator Johnson advised that he would need to reach out to Duke Energy regarding this issue.

Envirolink; Dean Holmes, representative of Envirolink, was not present due to another engagement with the Bailey Fire Department. Town Administrator Johnson advised that he did speak with Envirolink in reference to the numerous calls about discolored water on the East side of town. Chris with Envirolink stated that the wells showed to be cleared however they waited until the evening to flush the lines. Once the lines were showing clear then calls regarding discolored water stopped. They assume something disturbed the lines which caused the problem. Mr. Holmes also indicated that a pump at the WWTP would need to be replaced so they are working on quotes for the next meeting.

Public Comment:

Chairman-Elect Daniels opened the public comment section. With no comments made the public comments section was closed.

Old Business:

Ordinance on surplus equipment less than \$30,000; Administrator Johnson advised that the Town's Attorney was in fact reviewing the ordinance and that it should be back to the Board by May's regular board meeting for them to vote on. Chairman-Elect Daniels asked about the other equipment that had not been placed on a surplus list. Administrator Johnson advised that it could be looked at but at this point it could not be declared surplus for sale until the Ordinance was voted on.

NRMPs kiosk; Administrator Johnson asked the Board if they wanted to proceed with the kiosk being placed into the Town Hall. After discussion the Board did not move forward with the acceptance of the kiosk being placed inside the Town Hall.

New Business:

McGill proposal for professional service; Administrator Johnson advised that this was the contract that would need to be voted on for McGill & Associates to begin the consulting engineering work for the Well Filtration Project. Commissioner Bisette asked if they were the only one to respond and Administrator Johnson advised that they were the only firm to reply to the RFP. Commissioner Conner asked if this was a regular contract or a different one for this project. Administrator Johnson advised that this is the same agreement that the Town of Bailey signed with them when the Town left WK Dickson's firm. Commissioner Bisette asked if Shane Ward had ever contacted the Town about this and Administrator Johnson advised that he did call and the call was returned but he never came to the Town Hall for further discussions regarding this project. A motion to proceed with McGill's proposal was made by Commissioner Conner and seconded by Commissioner Wescott and was unanimously approved. (4 affirm); (0 nays)

GovDeals FSS schedule agreement; Town Administrator Johnson advised the Board that before they could proceed with selling on GovDeals that they needed to accept what fee schedule they were willing to pay for placing and selling the surplus equipment on GovDeals.com. A motion to proceed with Option B3 with the Town paying 2 ½% and the buyer paying 10% was made by Chairman-elect Daniels and seconded by Commissioner Conner and was unanimously approved. (4 affirm); (0 nays)

Waste Industries new contract proposal; Administrator Johnson advised the Board that Pat Luce from Waste Industries came to the office on April 11th to state that he would like to put a proposal before the Board. Administrator Johnson advised that he would put the proposal before the Board for their consideration. Waste Industries advised that they did not give notice for the current amendment but they did want to at least put a new agreement before the Board. This agreement was modified to a (1) year agreement with (90) day expiration notice. The rate as of 05/01/2017 would be \$11.56/can instead of \$12.30/can that was acknowledged in their letter of intent to increase rates back in March 2017. The proposal would also include a cap of 2% each year against the CPI with a subcategory in Table 2 and a true up of carts at the end of each month would occur instead of a flat cart amount. Administrator Johnson did advise that the difference between this proposal and the contract from V.W.S. was that there could be an annual increase each year of up to 2% with Waste Industries and that no increase for a (5) year term without Board approval from V.W.S. . No motion to proceed with the proposal from Waste Industries was made and no questions were asked of Pat Luce from Waste Industries.

V.W.S. contract approval; A motion to proceed with the contract from V.W.S. for garbage/recycling service was made by Commissioner Conner and seconded by Commissioner Wescott and was unanimously approved. (4 affirm); (0 nays)

Notice to set Public Hearing before Regular May Town Board Meeting on Zoning

Ordinance Text Amendment; Administrator Johnson advised that a motion is required to set a public hearing before the May 2017 Regular Town Board meeting. A motion to set a public hearing before the May 2017 Regular Town Board meeting regarding a Zoning Ordinance Text Amendment was made by Commissioner Conner and seconded by Commissioner Wescott and was unanimously approved. (4 affirm); (0 nays)

Notice to set budget workshop meeting after Regular May Town Board Meeting;

Administrator Johnson advised that a motion is required to set a budget workshop meeting after the May 2017 Regular Town Board meeting. A motion to set a budget workshop meeting after the Regular May Town Board Meeting was made by Commissioner Conner and seconded by Commissioner Bisette and was unanimously approved. (4 affirm); (0 nays)

Commissioner's remarks:

Commissioner Conner asked that Envirolink take care of the weeds and grass along Main St and Hanover St by weed eating and spraying round up. Commissioner Conner also asked about the PD building being painted.

Commissioner Daniels talked about enforcing ordinance with cars parked in yards with no tags. Commissioner Daniels also wanted to know about the cable that ran along the ball field at Strickland's ball field and he was advised that the county is responsible for that field not the Town of Bailey. Administrator Johnson asked for Commissioner Daniels to take a picture and send it to him. Commissioner Daniels stated that he would.

Commissioner Wescott asked about the door to the PD building and was advised that it would be taken up in the budget workshop in May. He also asked about the door at the maintenance building and Commissioner Bisette that the metal for that had just come in and he would be getting it repaired shortly.

Mayor's remarks:

Mayor Pro Tem Carroll was not present for remarks

Department Heads Remarks:

Administrator Johnson provided to the Board information about taxes that had been collected from January 7, 2017 through April 13, 2017 were in the amount of \$7,951.48. He stated that these were taxes from years 2008 up to 2016. He also indicated that the write-off had been completed and that the receivables for taxes had dropped from 67K to 28.9K. He advised that he is beginning to place information into the debt setoff program so that the Town has an additional avenue to pursue collecting outstanding taxes from businesses and also residents.

Administrator Johnson also asked the Board for approval to write-off \$10,637.43 from the water and sewer receivables because water and sewer are considered enterprise funds that cannot be sought after once three years has passed with no activity. These are outstanding Final Bill accounts that cannot be collected on, sent to collections, or placed into debt set-off. A motion to proceed with writing-off \$10,637.43 from the water and sewer receivables due to unenforceable collections was made by Commissioner Conner and seconded by Commissioner Bisette and was unanimously approved. (4 affirm); (0 nays)

Administrator Johnson advised that the reimbursement from Chrysler had been received for the work that was paid for by the Town and \$716.00 had been deposited back into general funds.

Administrator Johnson asked for the Board to ok the funds to be allocated in the budget workshop for UCPCOG and UNC School of Government. He advised that these organizations were beneficial to the scope of work that was needed by Town Hall and they provided benefits of being able to utilize services they offer or to have questions answered that would otherwise be cost prohibitive.

Administrator Johnson advised the Board that he had requested Cecil Rhodes from Envirolink to do a rate study for the Town. He stated that we are getting ready to begin a well filtration project that is \$468K and that \$234K of that money was a (0%) interest loan from the State Revolving Fund which we would need to pay off. In order to handle this new debt he stated that the Town would need to look at its debt service, or its rate or both in order to cover operational expenses. He stated that how the State looks at depreciation is driving the issue because it eats into revenues. This makes it imperative that we show the system as being financially stable. He also mentioned that the MHI(median household income) for the Town of Bailey was around \$40K. So that would mean that they average utility bill for water/sewer would be around 2 to 3%. That would translate into about on average \$120/month spent on water/sewer services. He advised that this study would show an incremental rate increase year after year rather than a large increase all at once and that it would show a certain dollar amount for debt set-off on water to cover the loan for a period of 15 years.

Administrator Johnson stated that his final issue would need to be in closed session.

Interim Chief Bullock thanked the Board for the opportunity to be there and that he did not have any items for the Board at this time.

Closed Session:

Commissioner Conner made a motion to go in to closed session as permitted by NCGS 143-318 (a) (6) to consider the qualification competence and performance of an employee. Commissioner Wescott seconded the motion and the motion passed unanimously. (4 affirm); (0 nays)

Commissioner Conner made a motion to return to the regular session meeting. Commissioner Wescott seconded the motion and the motion passed unanimously. (4 affirm); (0 nays)

Commissioner Wescott made a motion to increase the pay rate for Interim Police Chief Corey Bullock from \$14.45/hour to \$17.50/hour. Commissioner Bisette seconded the motion and the motion passed unanimously. (4 affirm); (0 nays)

Commissioner Wescott made a motion to increase the pay rate of officer James Edwards III from \$11.00/hour to \$14.45/hour. Commissioner Bisette seconded the motion and the motion passed unanimously. (4 affirm); (0 nays)

Open Session:

No further business

Adjournment:

There being no further business, Commissioner Conner made a motion to adjourn. Commissioner Carroll seconded the motion and the motion unanimously passed. (4 affirm); (0 nays)

Carol Brown
Clerk

[Signature]
Chairman-Elect