

**PLUMMER-GATEWAY HIGHWAY DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
August 16, 2021  
9:01 A.M.**

**Draft**

**MINUTES**

Chairman Denny called the meeting to order with Commissioner Paul Zito and Commissioner Roger Cool present. Also present was Clerk Danae Floch and Road Supervisor Jeff Willard.

Also present:

Kurt Morris, Old Hwy 5  
Kevin Bales, Bronco Lane

**Approval of Agenda\*Action Items**

Zito MOVED that the agenda be accepted as presented. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

**Conflicts of Interest on Agenda**

Chairman Denny asked if any board member had a conflict of interest with any item on the agenda. Commissioners Zito and Cool indicated no conflict.

**Approval of Minutes\*Action Item**

Cool MOVED that the minutes of the July 19, 2021 Regular Meeting minutes be approved as written. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

**Public Comments**

**Old Business**

**New Business**

**Old Hwy 5 – Kurt Morris\*Action Item**

Morris presented his deed and land description. ITD told him that they do not own any property in section 10 except the new Highway 5.

Discussion was held.

Copies were taken and the clerk will pass them on to the District's attorney Susan Weeks.

Morris left at 9:18am.

**Bronco Lane – Kevin Bales\*Action Item**

Bales asked to use our right of way to run electrical conduit down Bronco Lane. Permission was granted as long as he lays it 48" down and fills out an approach permit.

Cool MOVED that the District grant Bales an easement to run electrical conduit down Bronco Lane so long as it meets our specifications. Zito SECONDED the motion. The motion PASSED UNANIMOUSLY.

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Bales left at 9:39am.

**Fiscal Year 2022 Budget Hearing\*Action Item**

NOTICE OF BUDGET HEARING		
PLUMMER-GATEWAY HIGHWAY DISTRICT will hold a public hearing on August 16, 2021, 9:00 a.m.at the District Office to consider the proposed budget for the Fiscal Year 2021-2022, at which time the public may appear and be heard upon all or part of the budget.		
<b><u>ANTICIPATED REVENUE:</u></b>		
Maintenance & Operation Levy	\$	121,572
Property Tax Replacement	\$	4,704
Tort	\$	5,946
Highway Users Revenue	\$	244,000
Forest Reserve Fund	\$	9,400
State Sales Tax	\$	8,900
Interest Income	\$	5,500
Sale of Surplus Equipment	\$	20,000
Permit Fees	\$	1,000
Miscellaneous Revenue	\$	14,520
TOTAL ANTICIPATED REVEUE	\$	435,542
Antic. 10/1/20 Carry Fwd: Undedicated	\$	114,000
REVENUE TO BE EXPENDED 2020-2021	\$	549,542
<b><u>ANTICIPATED EXPENDITURES:</u></b>		
Labor Expense	\$	218,546
Administration	\$	33,150
Commissioner's Compensation	\$	6,000
Operating Expense	\$	89,500
Road Maintenance	\$	60,000
Road Construction	\$	70,000
Asset Acquisitions	\$	56,400
Tort	\$	5,946
Contingency Expense	\$	10,000
TOTAL ANTICIPATED EXPENDITURES	\$	549,542
REVENUE REQUIRED		

No audience was in attendance to comment on the proposed budget and no written comments were received.

Cool MOVED that the Proposed Budget for Fiscal Year 2022 be approved as presented. Zito SECONDED the motion. Clerk Floch called the roll with Commissioners voting as follows: Commissioner Cool: aye; Chairman Denny: aye; Commissioner Zito: aye. The motion PASSED UNANIMOUSLY.

Denny closed the hearing at 9:56am.

**Tree Removal Policy**

Willard was asked what the policy should include. He suggested that if a road is opened and many trees felled that the trees be bucked on the landowners property – not cut to length and/or limbed. And a timeframe must be included.

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**Clerk's Report**

Floch asked Willard to call Greg Wallingford from ITD regarding Bronco Lane.

Floch talked to the Commissioners regarding rerecording deeds with the County. Lakes Highway District has done that with success.

**Letter to Idaho State Tax Commission regarding L-2\*Action Item**

Zito MOVED to sign and send the letter to the Idaho State Tax Commission regarding the 2012 L-2. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

**Supervisor's Report**

Dump truck from Chelan is here. Some repairs need made.

Rambo is out with COVID. Willard just returned Thursday 8/12 from COVID.

Chip seal has been rescheduled for this week for the top of the Fairfield Road.

Willard will start the fence project on Agte before the end of the month.

**Bills Presented for Approval\*Action Item**

Zito MOVED to accept the bills as presented. Cool SECONDED the motion. The motion PASSED UNANIMOUSLY.

**Commissioners Comments**

Denny talked with the board regarding a conversation he had with Gerald Miller about property and right of way on the Fairfield Road.

**Adjournment\*Action Item**

Cool MOVED to adjourn the meeting. Zito SECONDED the motion. The meeting was adjourned at 10:42. The motion PASSED UNANIMOUSLY.

RESPECTFULLY SUBMITTED BY:

\_\_\_\_\_  
Danae Floch, Clerk

APPROVED BY:

\_\_\_\_\_  
Jack Denny, Chairman

\_\_\_\_\_  
Date