

Farmington Town Board Meeting Minutes

Tuesday, April 18, 2023

E913 Prairie View Ln

Waupaca, WI 54981

www.farmington-waupaca.com

Call to Order: Meeting was called to order at 8:20 p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance.

Roll Call: Caroline Murphy, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Kathy Kasza, Town Clerk-Treasurer; and 15 citizens.

Approve Agenda: Motion by Craig Nelson, seconded by Phil Durrant to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes of March 20, 2023: A motion by Craig Nelson seconded by Phil Durrant to approve the minutes of the Regular Board Meeting of March 20, 2023. Motion carried by unanimous voice vote.

Approve Special Board Minutes of April 12, 2023: A motion by Craig Nelson seconded by Phil Durrant to approve the minutes of the Special Board Meeting of April 12, 2023. Motion carried by unanimous voice vote.

Approve Financial Report: A motion by Craig Nelson seconded by Phil Durrant to approve financial report, subject to audit. Motion carried by unanimous voice vote.

Committee Reports:

Caroline Murphy – WTA County Meeting: road projects 2024-2025, Chain O'Lakes Association: Boater Safety Course 6/13-6/15 at town hall, Life Jacket Loaner Board Grant at Taylor Lake Landing.

Craig Nelson – Fire District: discussion on full-time fire chief position, fire truck repairs.

Phil Durrant – Parks & Recreation Board: nothing to report.

Public Input:

Andre Waichulaitis, E1806 King Rd, asked for information on King Rd Project.

Jody Schultz, N2994 County Hwy QQ, asked the town to request additional ambulance coverage from Gold Cross to eliminate the excessive wait times for service. Also requested longer waterskiing hours on the Chain O'Lakes.

Old Business:

1. MOU with Waupaca County Highway Department for Road Signage.

Motion by Phil Durrant, seconded by Craig Nelson to not enter into the Memorandum of Understanding (MOU) with Waupaca County Highway Department for Road Signage as presented and to set a Special Board Meeting to review the language in the MOU. Motion carried by a unanimous voice vote.

2. Accept CLA auditor's financial report.

The audit is not complete, and the item will be placed on the May Board Meeting agenda.

New Business:

1. Set 2024 Annual Meeting Date – Tuesday, April 16, 2024.

The annual meeting date is set for Tuesday, April 16, 2024 starting at 6:30 pm. Informational no action required.

2. Any item from the annual meeting the needs Town Board approval.

The annual meeting item requiring town board approval: Increase in election inspector rate of pay to \$15 per hour and increase task pay for chief inspector to \$75 per shift. Motion by Craig Nelson, seconded by Phil Durrant to approve the increase in election inspector rate of pay to \$15 per hour and increase task pay for chief inspector to \$75 per shift. Motion carried on a unanimous voice vote.

3. Board Member Appointment to Committees by Chair.

The committee appointments would remain the same for 2023-2025:

Chair – Waupaca Area Convention & Visitors Bureau, Covered Bridge Homeowners Association, Chain O'Lakes Lake District, Chain O'Lakes Association and Waupaca Area Room Tax Commission.

Supervisor I – Waupaca County Land & Water, Waupaca Area Fire District.

Supervisor II – Parks & Recreation Board, Waupaca Regional Recycling & Composting Commission (WRRCC).

It was requested that a letter to the Waupaca Area Fire District be sent indicating the appointment of Craig Nelson in place of the chair. The Fire District Board is made up of the Town Chairs & City Mayor.

4. Refuse/Recycling Services Waiver Agreement.

This item to be placed on the Mayl Town Board meeting agenda.

5. Liquor License application(s) thru June 30th received in Clerk Office.

Motion by Craig Nelson, seconded by Phil Durrant to approve Liquor License applications as presented. Motion carried on a unanimous voice vote.

6. Land Use Permit application(s) received from Zoning - informational.

- Wroblewski – N2888 Rainbow Dr – structural modification/additions to dwelling.
- Lyons – E1925 Larson Rd – accessory structure, shed w/covered patio
- US Cellular/Schneider – N2778 Hill St – Class 2 co-locate (6 antennas) 1 GPS antenna & accessory cabling
- Jesion/McCartney – N2980 Highland Dr – dwelling modification – enclose existing porch
- Brajdic/Wigman – N2979 Otter Dr – accessory structure, fire pit patio & retaining wall.

7. Intent to Cut Wood Products – informational.

- Ceranske Family Farm LLC – Frost Valley Rd 05 20 13 Sec 13,14,15 & 16
- Bruce & Valerie Ceranske Liv Trust – Frost Valley Rd 05 20 43 2 Sec 9, 11 & 12.

8. Culvert/Driveway application(s) informational/approval. - NONE

9. Roads

a. Potential Road Work 2023.

Waupaca County Highway Department quoted services to repair the pot holes and overlay the area on Julie Ln in the amount of \$3,625. Motion by Craig Nelson, seconded by Phil Durrant to approve the services of Waupaca County Highway Department to repair the area on Julie Ln as presented. Motion carried unanimously on a voice vote.

Robert E Lee & Associates Inc. quoted services to provide administration, specifications, site review and bidding services for the 2023 road sealing project in the amount not to exceed \$6,500. This year's roads include Grenlie Rd, Foley Rd (north) Cobbtown Rd (west of Cty Hwy Q) and Floistad Rd. Motion by Craig Nelson, seconded by Phil Durrant to approve the services of Robert E Lee & Associates Inc for the 2023 road projects as presented. Motion carried unanimously on a voice vote.

10. Letters / phone calls / e-mails

Request to clean out Grandview Rd culvert. CAP Services bike event on May 13th will not close any town roads but may affect travel on area roads during the event. Utility work by WI Public Service (WPS) on Riverbend to start. WRRCC meeting on May 15, 2023 at 4:00 pm at Waupaca City Hall. Waupaca County removed spring weight limits for roads as of April 17th. Sheriff's report had 170 incidents for March 2023.

11. Bills

A motion by Craig Nelson seconded by Phil Durrant, to approve the bills presented for payment in the amount of \$139,963.25. Motion carried by unanimous voice vote.

Adjournment

Motion by Phil Durrant, seconded by Craig Nelson to adjourn at 8:57 pm. Motion carried by unanimous voice vote.

Submitted by: Kathy Kasza, Clerk-Treasurer

Posted April 27, 2023 at Farmington Town Hall
& Websites www.farmington-waupaca.com & www.farmingtonwi.com