



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
CORDILLERA ADMINISTRATIVE REGION  
Schools Division Office  
Lagawe, Ifugao



PR NO.: 58-16  
Date: April 3, 2016

78 GERALDINE B. GAWI, Ed.D.  
BAC - Chairman

**REQUEST OF QUOTATION**

Gentlemen/Ladies:

Please quote your lowest price for the item/s listed below, subject to the GENERAL CONDITIONS stated hereunder. Please submit your duly signed quotation not later than April 15, 2016 placed in sealed envelope to the address given above.

**GENERAL CONDITIONS:**

1. All entries must be typewritten or printed in black ink
2. Price validity shall be for the period of 120 Calendar Days from date of opening
4. All blanks must be properly filled. Indicate N/A if not applicable

Item	Item Description	UNIT	QTY	UNIT COST	TOTAL
1	Training on Grade 5 teachers on the K-12 Date: April 24-29, 2016 First meal and PM snacks on April 24, 2016 Lastmeal and Pm snacks on April 29, 2016 note: participants are divided into 3 groups  Package includes: a. Board and lodging b. LCD Projectors and screens c. Sound system d. 3 function rooms e. ever flowing coffee	pax	255		
NOTE: BIDDER MUST BE PHILGEPS REGISTERED. (PLEASE ATTACH)					
TOTAL					

Madam:

After having carefully read and accepted your general conditions, I/We quote you on the item noted above

Business Name: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Business Permit No.: \_\_\_\_\_  
T.I.N.: \_\_\_\_\_  
Contact No.: \_\_\_\_\_  
Payment Terms: \_\_\_\_\_

Date Issued: \_\_\_\_\_  
Date Issued: \_\_\_\_\_

Name and Signature of Supplier

This is to certify that I personally issued this RFQ to the business establishment with

ELNORA T. MANSUE  
Signature over printed Name (Canvasser)

DONALD A. GUABNA  
SUPPLY OFFICER

