

IDEAL PROPERTY MANAGEMENT GROUP LLC
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MOVING CHECKLIST FOR RESIDENTS

Have you ?

- Filed a change of address at the Post Office?
- Arranged for Greenville Utilities or your electric company to disconnect service?
- Had your telephone service, cable, internet, satellite service disconnected?
- Cleaned you apartment to standards and removed all your belongings and trash?

We expect the unit to be as clean when you leave as the time of your move in. If cleaning the apartment is necessary when you move out, extra charges will be deducted from your security deposit and any additional charges not covered by your deposit will be billed to your forwarding address. These charges may vary depending on the condition of the unit after move out, although most are itemized and provided for you on the attached Settlement Charges Guide.

Here are a few things to help you out with your move.

1. Please be sure you, or your movers, did not pack :

- Sink stoppers and disposal stoppers
- Bath shower rods
- Instructions for any appliances, if there at move in

2. Please **DO NOT** SPACKLE HOLES.

3. Have you repainted any walls you may have painted a different color than original at move in?

4. While moving, remember to park your vehicles on the pavement and driveways **only**.

5. Cut off all breakers and **leave refrigerator doors open**.

6. Last, but not least, remember to turn in your labeled house keys/mailbox keys and be sure the office has your forwarding address and contact information.

If you need to turn in your keys when the office is closed, put all keys in an envelope with your forwarding address and current address you are moving out of, and drop them through the night deposit slot at the office.

Thank you for making iDeal Property Management Group, LLC your management company for your temporary home for the past months or years. We wish you luck in your future endeavors and hope you'll choose us again if you ever need a place to call home.

Thank you, Lillie Foskey