

Amelia-Nottoway Technical Center

148 Vo-Tech Road Jetersville Virginia 23083 Phone 434-645-7854 Fax 434-645-1044

Valarie Harris, Principal

January 28, 2021

- I. **Call to Order/Moment of Silence** –Dr. Harper
- II. **Pledge of Allegiance** – Dr. Harper
- III. **Organization of the School Board**
 - A. Election of Chairman
 - B. Election of Vice Chairman
 - C. Appointment of Clerk
 - D. Appointment of Deputy Clerk
 - E. Adoption of Joint Board Meeting Dates (1 per month/every other month)
- IV. **Approval of the Agenda**
- V. **Public Comments**
- VI. **Approval of the minutes** – November 10, 2020
- VII. **Financial Matters**
 - A. Payroll Certification of the November Payroll in the amount of \$32,901.29 and December 18th Payroll in the amount of \$32,433.95 and December 15th Cares pay in the amount of \$8612.00 (Nottoway funded).
 - B. Operational Bills – November bills in the amount of \$20,378.85; December bills in the amount of \$17,653.23
- VIII. **Action Items**
 - A. Roof Repair
 - B. Auto Body III
- IX. **Non-Action Items**
- X. **Informational Items**
 - A. FY22 Budget
 - B. Five Year Plan
 - C. Course Offerings for 2021-2022
- XI. **New Business- N/A**
- XII. **Closed Meeting Resolution-N/A**

Pursuant to section 2.2-3711 (A) of the Code of Virginia, I move that the Board convene a “Closed Meeting” for the purpose of discussing specific personnel matters.
- XIII. **Return to Open Session**
 - A. Motion to Return
 - B. Certification
- XIV. **Action Following Closed Session**
- XV. **Adjournment**

Next Meeting:
Regular Meeting
Amelia-Nottoway Technical Center
7:00 pm

**Joint Board for Control
Amelia-Nottoway Technical Center
Minutes**

The Joint Board for Control of the Amelia-Nottoway Technical Center held a meeting on Tuesday, November 10, 2020 at 7:00 p.m. in the Computer Resource Classroom of the Amelia-Nottoway Technical Center.

Members in attendance:

Mr. Bill Outlaw, Nottoway County
Mr. Ferrara, Amelia County (Phone)
Mr. James Fowlkes, Nottoway County (Phone)
Mr. Jamie Higgins, Nottoway County
Mr. Glen Wilkerson, Amelia County

Staff in attendance:

Dr. Tameshia Grimes, Superintendent, Nottoway County (Phone)
Dr. Lorena Harper, Superintendent, Amelia County
Mrs. Valarie Harris, Principal, Amelia-Nottoway Technical Center
Sue Brown, Joint Board Clerk, Amelia-Nottoway Technical Center

- I. Call to Order and Moment of Silence**
Mr. Outlaw called the meeting to order at 7:00 p.m. and asked for a moment of silence.
- II. Pledge of Allegiance**
Mr. Outlaw asked those present to stand and join in the Pledge of Allegiance.
- III. Approval of the Agenda**
Mr. Wilkerson made a motion to pass, Mr. Higgins seconded and the motion passed.
- IV. Public Comments**
- V. Approval of the Minutes- September 22, 2020**
Mr. Higgins made a motion to pass, Mr. Wilkerson seconded and the motion passed.
- VI. Financial Matters**
For September the total payroll was \$32,018.39, and for October \$33,308.34.
For the Operational Bills, you will notice that September Operational amount was \$33,841.49 and October was \$26,939.61.

VII. Action Items-N/A

VIII. Non-Action Items

- A. Roof Repair - At the September 22, 2020 Joint Board meeting, this board approved moving forward with the repairs to ANTC's roof. The RFP for ATNC Roof Repairs has been completed and advertised. The 33 page document has been placed on our website and a notification has been advertised on both local newspapers. Bids are due by November 12, 2020.
- B. Safety Audit - A Safety Audit was conducted at ANTC on October 16, 2020. During the audit, a safety team from Nottoway conducted a walk-through of ANTC. Areas of concern are as follows:
 - 1) Inadequate lighting in the rear of the building – Lights will be replaced
 - 2) Inadequate lighting in the front of the building – Lights have been replaced
 - 3) Lack of window coverage during a lockdown - Window blinds have been installed by NCPS Maintenance Department

Individuals participating in the audit were:
 Dr. Richard Greger, Director of Human Resources
 Ms. Valarie Harris
 Mr. Lloyd Page, Principal of Crewe Primary
 Deputy Corky Abernathy, Nottoway County Sherriff's Department
 Mr. Robbie Templeton, Maintenance Supervisor for NCPS
 Mr. Shaun Spradlin, ANTC Teacher

- C. CNA Data - Per Mr. Outlaw's request, we have gather historical data on the CNA program.

2018-2019 School Year (12) Left message: 5 Unable to contact: 2

Medical field (5)
CNA – Heritage Hall (2 nd Year RN Program)
Medical Student at JTCC
Working in Food Services
Continued education in Veterinarian Medicine
Nursing Students at SVCC

2017-2018 School Year (12) Left message: 1 Unable to contact: 4

Medical field (7)
In-Home Healthcare (2)
CNA – Heritage Hall/Applied for VCU Medical Program
VCU Hospital – South Hill, VA
CNA – Brandermill Woods
CNA – Heritage Hall
CNA – Southside Regional – Petersburg and continuing education at SVCC

2016-2017 School Year (17) Left message: 3 Still attempting to contact: 8

Medical field (6)

CNA – Therapeutic Recreation
Nursing Student @ Radford
Amelia Healthcare & Rehabilitation
CNA – Brandermill Wood
Enrolled in Nursing Program at VCU
Medical Technician at Cross Roads Health Services

It is recommended that we offer the CNA program for the 2021-2022 school year.

This position has been the most difficult to fill at ANTC. We are currently collaborating with the CNA instructor at Heritage Hall Rehabilitation Center in Blackstone in hopes of recruiting an instructor for the 2021-2022 school year.

Mr. Outlaw spoke on building trades. How the other school built sheds and would get help from lowes. They hosted a 5K, flag football etc, to get items needed. Mrs. Harris spoke how the other school gave their teachers 1 year step for every year worked versus 1 year step for 2 years worked.

IX. Informational Items- Date for both Boards to meet is November 30th hosted at ACHS at 6:30 pm.

X. New Business-5 Year Plan will be presented Thursday

XI. Closed Meeting Resolution- N/A

XII. Return to Open Session- N/A

XIII. Action Following Closed Session-N/A

XIV. Adjournment

The meeting concluded at 7:24 p.m. with Mr. Wilkerson making a motion to adjourn and Mr. Higgins seconding the motion. The motion passed.

Meetings for the 2020-2021 school year:

January 21, 2021



Clerk



Chair