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| **Iowa Section ASCE** **Board of Directors Meeting** **December 14, 2017, 12:00 PM****Conference Call** |  | ASCE_logo_sig_high res |
|  | ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession |

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| **1. Call to order** at 12:03 by Brian Boelk |

* 1. Roll Call – Justin Widdel

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| Members Present  | Telephone | Members Absent |
| Brian Boelk, P.E.Jeff Fadden, P.E. William Mabuce, P.E.Aaron Granquist, P.E.Kari Sebern, P.E.Jenifer Bates, P.E. Justin Widdel, P.E. |  | Aaron Moniza, P.E.Stephanie Then, EITMike Barkalow, P.E. Josh Trygstad, P.E.  |

* 1. Review of minutes for regular meeting of November 16, 2017. Motion to approve meeting minutes (Aaron), second (Bill) and approved.
	2. Review of the Agenda
		1. Remove item 8G - Webinars
		2. Motion to approve with revisions (Aaron), second (Jenifer) and approved.

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| **2. Special Presentations – None** |

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| **3. Financial Affairs**  |

1. Reviewed November monthly financial report – Jeff Fadden –Treasurer’s Report
	1. Marlee’s travel reimbursement: $733.51
	2. Board meeting lunch (November): $85.51
	3. Revenues: $1,695 from section dues
	4. Need to update fiscal year to 2017-2018
	5. Motion to approve report with change of fiscal year date (Justin), second (Jenifer), and approved.
2. Annual Meeting/Survey Conference
	1. Reviewed comments from annual meeting: positive feedback
	2. Slight profit for annual conference; profit from surveying conference
	3. Jeff has not received invoices for transportation and structures conferences
3. Expenditures
	1. Marlee’s invoices for Annual and Surveying conference
	2. Motion to approve expenditures (Bill), second (Aaron G.), and approved.

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| **4. Section Business**  |

1. Organizational – Brian Boelk
	1. Contact information has been received and updated
2. Administrative – no update
3. Coordination with National – no update
4. Officer Training & Meetings – no update
5. Section History and Archives– no update

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| **5. Member Communications & Feedback**  |

1. Newsletter – Stephanie Then (absent) – No update
2. Website/Social Media – No update
3. Email broadcasts – No update

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| **6. Membership Services & Recognition** |

1. Membership Status – Mike Barkalow
	1. 830 Society
	2. 681 Section
2. Member recruitment/retention – No update
3. Life Member recognition – no update
4. New CE graduate recognitions – no update

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| **7. Coordination with Affiliates & Others**  |

1. YMG’s – William Mabuce
	1. Justin attended the Holiday Social at the Airliner. Approximately 60 attendees (members and U of I Student Chapter). YMG will submit form for pizza party reimbursement from National.
2. Student Chapters – No update
3. Joint Section/YMG/Student meetings
	1. Need to schedule a date for Joint Meet; Bill will contact ISU Student Section.
4. Region 7 – Jenifer Bates
	1. Region has not received a request from U of I Student Chapter for reimbursement for steel bridge competition.

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| **8. Professional Development**  |

1. Annual Conference – Brian Boelk
	1. Brian received an email from National regarding available speakers. Brian to forward to Board.
2. Technical Conferences – Kari Sebern
	1. Discussed tracking member and non-member attendance at conferences.
	2. Planning is coming to a completion for Geotech and Water Resources Conferences.
	3. Structural conference chair is changing; Kari to provide contact information to Brian to update contact list.
3. Scholarships – No update
4. Region Awards – Aaron G. – No update
5. New Officer Recruitment – Potential CIYMG past president
6. Section Awards – No update

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| **9. Outreach/Public Relations**  |

1. E-week – Brian Boelk – No update
2. Strategic plan – No update
3. Pre-college outreach – no update
4. Public & Government Relations – Aaron G.
	1. Brian and Aaron M. to meet week of 12/18 to discuss goals/direction of the Advocacy Program including meetings with State and Local political leaders.
	2. Josh, Brian and Aaron M. are scheduled for DC Fly-In

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| **10. Old Business** |

1. Higher Logic (Collaborate)
	1. Aaron G. has uploaded standard Section documents
2. Planning Healthy Iowa
	1. Aaron needs to scan and send the letter received from PHI to Society for approval of potential donation from Iowa Section.

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| **11. New Business** |

1. Science Center of Iowa
	1. First Lego Competition – not attended
2. Multi-Region Leadership Conference
	1. January 26-27
	2. Bill and Stephanie are possible attendees; Brian to send registration information.
3. ACE Program
	1. Anyone interested in being involved to talk to Brian.
4. Report Card
	1. Send survey out before holidays for interest in helping with the Report Card

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| **12 Adjourn** Meeting 12:50 pm: |

Motion to Adjourn (Kari), second (Bill) and approved.

Proposed next meeting is January 11, 2018 as a Web Conference.

*These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.*

Justin D. Widdel, P.E.

**Secretary**