

Agenda & Minutes

RNAO Essex Chapter Executive Meeting Monday November 21st, 2011 ~ 19:00-20:30

Location: Armando's Restaurant on Cabana
Meeting over Dinner

Attendees: Jen, Amanda, Pat, Kim, Kelly, Mercedes, Crystal Hepburn (U of W student rep)

Regrets: Lynda, Carolyn, Veronika

Welcome

Budget Update: there is currently \$4,786.41 in our account.

Update on WRH Payroll Deduction: currently there are 8 members who are using this method of payment, 6 of them are new members.

Update on RNAO 2011 AGM Resolution: Jen is continuing to follow up on what RNAO head office is doing to look at the process in which nurses are told about their application for the Nursing Education Initiative (NEI).

Debriefing:

-Protect Your Practice Workshop: Monica Staley presented very good information about how nurses can protect themselves including information on effective communication & documentation. See www.windsorsexrnao.org for details. Monica's powerpoint presentation is also posted there.

-Remembrance Day: Lynda Monik laid a wreath at the Remembrance Day ceremony in downtown Windsor & Kelly Mertens laid a wreath at the ceremony in Amherstburg.

Essex Chapter AGM + Daisy Award:

Kelly is putting the agenda together. There are currently about 53 people registered. Jen has tried to contact both the quarter century award members. Neither is able to attend, so their plaques & pins will be mailed to them. No nominations were received for the Daisy award, but the message about it was sent out late, due to Jody from RNAO head office being ill. We will defer the award until the spring.

University of Windsor Research Conference: Our chapter has agreed to sponsor the event with \$500.00 We are waiting to hear from Dr El-Masri about a planning meeting.

Windsor Essex Community Health Centre Ad: Jen has been working with the Windsor Star to put an appropriate ad in the paper. She will send us the draft for feedback. The announcement will be published Nov 30th.

Scholarship Development Update:

Kim reported that Community Health Nurses Interest Group (CHNIG) is unable to co-sponsor any scholarship with us this year. They have already committed funds to other initiatives. We will defer this until next year.

Chapter of the Year Nomination: Jen is working hard on it & will send it to us for feedback. Kim gave some input as to how other chapters have won it previously.

Round Table: Next newsletter to be completed by mid-December. Mercedes has offered to help work on it if her computer is fixed.

Crystal mentioned that it would be a good idea for University of Windsor nursing students to automatically become members of RNAO. Pat will check with the undergraduate coordinator to see how plans for this are progressing.

Adjournment at 20:30

Next Meeting Scheduled for: Monday December 12th, 2011

Location: Ryegate restaurant

Scheduled RNAO Executive Meetings 2011

Monday January 10th Pat's House

Tuesday March 1st Crystal's House

Monday March 21st Mini Restaurant

April Meeting – Essex Golf & Country Club

Monday May 16th – Jen's House

Monday June 20th - Veronika's House

July – Summer Break

Thursday August 25th – Armando's on Cabana

Monday September 12th – Armando's On Cabana

Monday October 17th – Jen's House

Monday November 21st – Armando's on Cabana

Monday December 12th – Ryegate restaurant