

# Move In – Move out

Whereas the Board finds it in the interest of all residents to encourage careful moving and to prevent move -related damage to common areas;

Whereas, the Board also seeks to avoid common area cost caused by deliveries of large items, such as furniture and appliances;

Now, therefore be it resolved that the following move-in, move-out and large item delivery policy be adopted by the Board.

- To protect the elevators pads must be used for moving. Move-ins, move outs and delivery of large items must be scheduled by Community Manager at least 72 hours in advance.
- The Move-in schedule at the Capri is Move- times in times are Monday through Saturday From 8: 30 AM to 5: 30 PM ..
- Moving vehicles must NOT block ingress or egress to building.
- No move or deliveries will be scheduled on Sundays.
- All packing boxes must be broken down before it's placed in the dumpster. No packing boxes should be left in hallways, next to dumpsters, or any other common area of the Condominium.

## VIOLATION CHARGES

A move occurring at any time other than that authorized herein, will be subject to a charge of \$100.00.

Any damages resulting in damages to elevators, doors walls or any common area will be subject to charge the cost to fix the damages of that area. This is especially important for owners who rent their units and are more likely to be charged if their tenant disregard these rules. Please be aware that any demerges incurred by a tenant, the owners are ultimately responsible for the actions of tenants, guests invites, etc.

I have read and understand the rules for Moving In and Moving out as stated above and agree to abide by them.

I \_\_\_\_\_, will be moving In\_\_\_\_\_ or Out \_\_\_\_\_ on date of \_\_\_\_\_ from Unit # \_\_\_\_\_.

Tenant Name \_\_\_\_\_ Tenant Signature \_\_\_\_\_ Date \_\_\_\_\_

Owners Name \_\_\_\_\_ Owner Signature \_\_\_\_\_ Date \_\_\_\_\_