

SonShine Preschool COVID-19 Precautions *Updated 08/24/2020*

Masks / Face Coverings

Parents & Visitors ages 11 & Up: Masks are recommended. Governor Polis has issued a statewide mask mandate for indoors for ages 11 and up, and while any mask mandate in effect, this is a requirement unless someone has a health reason. Any person 11 and older who is not wearing a mask during mask mandate effective dates will be assumed to have a health reason.

Staff/Teachers: Face coverings are required unless it impacts their health. We have purchased some masks with clear panels so that children can see our facial expressions.

Children ages 3-10: Masks are recommended but not required.

Children 2 and under: Masks are not recommended

Student masks:

- We do understand and respect that there are varying parent opinions on mask wearing. There are also varying abilities of children to tolerate masks. In accordance with Colorado child care licensing rules, masks for preschool-age children are recommended but not required.
- Parents are responsible for providing their child's masks.
- Masks should have their child's name on them (you can use a pen or sharpie to write on the inside of their mask).
- Each child who will be using masks should wear one and keep an extra one in their backpack in case theirs becomes soiled. If their first mask becomes soiled, the teacher will place it in a sealable sandwich bag labeled "Dirty" and put it in the outside water bottle pouch of the backpack.
- Parents are responsible for cleaning masks after each day's use.
- The school will keep a breakaway lanyard for each child to wear when they are at school that clips to their mask strap. This way, the mask will stay on the child when they remove it to eat or drink, while exercising outside, or if they feel uncomfortable or short of breath.
- Staff will help encourage the proper use of masks (leaving them alone and not fiddling with them), but not enforce wear if a child becomes uncomfortable, or appears to be uncomfortable.

Pick Up & Drop Off

Masks while in the building: Masks are recommended. Governor Polis has issued a statewide mask mandate for indoors for ages 11 and up, and while any mask mandate in effect, this is a requirement unless someone has a

health reason. Any person 11 and older who is not wearing a mask during mask mandate effective dates will be assumed to have a health reason.

Identification while picking up: We have child name tags hanging from the child jacket hooks in the hallway. Please hold the name tag while you are waiting on a social distancing spot in the hallway, to help the teacher match you more efficiently with you child. Have your ID ready and briefly pull your mask aside in case the teacher needs it to confirm your identity (we have most family photos already on paper school busses). Remember to text Miss Mala your family photo and the photo of any regular pick-up people so that we can include them on your child's class school bus to help us learn faces.

Social distancing: During pick up/drop off times, parents and children will enter ~~through the chapel door~~ and exit through the normal preschool doors. Only one family should pass through the tile entryway at a time. If another family is in the entryway, please wait until they vacate it before you pass through. Social distancing decals on the floor in the hallway will encourage distancing while waiting to drop off/ pick up students. When the exterior doors are locked during class for security, and a parent needs to come for their child, they may ring the doorbell.

Signing in & out: Two separate pen jars will be present: "Clean" and "Used." Used pens will be disinfected prior to retuning to the "Clean" jar.

Parents outside of the classroom: After checking their child's health and signing them in, parents should send their child to their child's teacher at the entrance of their classroom. To minimize visitors & germs inside the classroom, parents should stay outside of the classroom.

Health screening: Parents must screen their children prior to arrival each day for: fever of 100.4 or higher, shortness of breath, or cough. If a staff member sees fit, they will additionally take the child's temperature.

Thermometers: No-contact thermometers will be available at the sign-in/out counter for anyone who couldn't check their child's temperature at home.

Health screening certification: A statement will be added to the sign in/out sheet that the child has passed the health screening, so that a parent signing their child in is certifying that they have completed the screening.

Exclusion: Any child who is exhibiting symptoms (fever of 100.4 or higher, shortness of breath, or cough) will be excluded from school.

Curbside option: Please let your child's teachers know either beforehand or by text if you would like a teacher to come to your car for pick up/drop off. Please pull up parallel to the curb outside the preschool entrance (not into a parking space). Text when you arrive. A teacher will come to your car as soon as there is time.

Staff Health

Health screening: Staff must screen themselves prior to and arrival each day for: fever of 100.4 or higher, shortness of breath, or cough.

Thermometers: No-contact thermometers will be available at the sign-in/out counter for staff to take their own temperature.

Exclusion: Any staff member who is exhibiting symptoms of suspected COVID-19 will stay home.

Family Health

Please let the director know if your child or a household member tests positive for COVID-19.

Child Health

Children who become ill during class will be isolated and sent home. If staffing permits a teacher to stay with the child, the isolation area will be on a clean, covered mattress outside the classroom, by the supply room. If a teacher cannot be spared, the child will be isolated on a clean, covered mattress in the corner of the classroom, away from other students. The bedding and isolation area will be cleaned after the child is picked up.

Communication

If a staff member, student, or student's parent tests positive for COVID-19, SonShine preschool will notify child care licensing, who will be in contact with the health department. Parents will receive a group text notification. The family's identity will not be announced in the parent notification.

Closures

- In the event of a COVID-19 positive test, the health department will determine any temporary closure necessary
- Normally, this would be a 24-hour closure for disinfection, or longer in the case of a larger outbreak.
- SonShine Preschool is licensed as a child care, and would follow child care closure requirements rather than public school closures in the case of a widespread closure.
- In the case of a closure, parents will receive a group text notification.

Hand Hygiene

Hand sanitizer will be available for use at the sign in/out counter for parents (and students if parents desire).

Sneezes or coughs should be covered with the inside of an elbow.

Student and Staff hands will be washed with soap and water:

- Upon arrival in the classroom
- After wiping nose or coughing/sneezing on hands
- Before and after preparing/eating food

- After touching animals
- After using the restroom or helping with restroom needs
- After recess
- Before leaving at the end of class

Items from home and Show & Tell items

In general, toys and personal belongings should not be brought to school.

A disposable dixie cup dispenser is available next to the sink for drinking water at any time.

Show & Tell item (when it's your child's SonShine Kid day)

- The show & tell item should be easy for the teacher to sanitize when it comes in and after being passed around.
- If the item is not easily cleanable, it should be small enough to place and keep inside a gallon ziplock baggie.
- For animal show & tells, we can bring the children outside the preschool entrance to see (and touch if appropriate) the animal who is accompanied by a parent.

Cleaning

- High-touch items will be cleaned & disinfected daily / after each class
- The child bathroom is cleaned/disinfected after each class
- The toys will be sanitized after each class

Groups, Teachers, and Limited Visitation

Children are assigned to one classroom, and do not switch from classroom to classroom.

Only one class uses the playground (or chapel for inside recess) at a time, and groups will be kept at least 6 feet apart if passing each other on the way to/from playground.

Classes are not combined.

Only one class uses the restroom handwashing sink at a time.

Only one child is present in the child bathroom when using the toilet.

Each class has two consistent teachers, with minimal changes.

Parents and visitors in the classroom (while students are present) are temporarily limited.

Parent/sibling attendance to class parties is temporarily limited.

Concerts are subject to current restrictions/regulations.

Special guests such as police officers, career day presenters, and parents helping with show & tell pets, may be met outside by the class to facilitate extra distancing out in the fresh air.

Meals

Snacks are served on individual plates/bowls, not scooped family/buffet-style by children with shared utensils.

SonShine HomeSchool

At SonShine Preschool, we will strive to be ready to continue to serve our students through E-Learning in the event of a closure. In the spring of 2020, we immediately began to offer SonShine HomeSchool as soon as we closed to follow the stay-at-home order. We had great feedback from parents and students, so we feel that our SonShine HomeSchool program is the next best thing that we can offer to attempt to substitute for in-person learning.

A week of SonShine HomeSchool will consist of:

- Videos
 - 3 separate days of YouTube video playlists created by our school and emailed to parents, including videos of each lesson that we are covering that week.
 - A day's video playlist will include a daily welcome from a teacher, introduction/teaching of our weekly theme, movement activities/songs, teaching of the letter/color/number/shape of the week, teaching a social-emotional skill, stories, themed nursery rhymes, calendar time, the Bible song of the week, the Bible story taught in varying ways, Bible verse practice, and craft instructions.
 - The SonShine HomeSchool videos are only accessible with the link provided to parents, and will not be posted on our YouTube page for the general public to access.
- Crafts
 - Each day will have 2 craft activities, for a total of 6 per week.
 - Physical copies of craft pages and materials will be provided for pick-up.
 - We will have a time for parents to pick up a package of the craft materials for that week.
 - If possible, craft pick up will be the Friday before.
 - We may also keep a bin outside the door with craft packages for parents to pick up at their convenience.
 - Parents are expected to have the following general craft supplies at home: Child scissors, glue stick, liquid glue, food coloring, assorted colors of liquid paint, watercolor paint box, crayons, markers, colored pencils, & construction paper.
- Weekly take-home page with information on the weekly theme, additional activity ideas, and a weekly worksheet (included in the craft packet).
- Optional half-day routine that you can follow to balance free play and structured time.

- Did your child miss their SonShine Kid show & tell day when we were closed? Please text Miss Mala a 90-second or shorter video of your child presenting their show & tell, and she will text it to the class.

Closure discounts:

- If we are closed and offering SonShine HomeSchool, you receive a 50% per day credit off your daily rate.
- If we are only closed for 1-2 days, we may not have enough lead time to immediately offer SonShine HomeSchool. In this case, you receive a 100% per day credit off your daily rate.
- At the end of the school year, if you have a credit on your account, you may choose a refund check, credit towards next year, or to donate the credit.

Pre-K (Frogs, Bees, Bears, Apples)

| Days of class closed | Percent discount of daily rate | Normal daily rate | Credit per day closed | <i>Credit if receiving discounted Military/ Pastor/ Sibling rate</i> |
|--|---------------------------------------|--------------------------|------------------------------|---|
| 1-2 Days (Closed with NO SonShine HomeSchool) | 100% | \$16.32 | \$16.32 | \$13.06 |
| 3+ Days (Closed WITH SonShine HomeSchool) | 50% | \$16.32 | \$8.16 | \$6.53 |

Preschool (Bananas, Stars, Dinosaurs)

| Days of class closed | Percent discount of daily rate | Normal daily rate | Credit per day closed | <i>Credit if receiving discounted Military/ Pastor/ Sibling rate</i> |
|--|---------------------------------------|--------------------------|------------------------------|---|
| 1-2 Days (Closed with NO SonShine HomeSchool) | 100% | \$18.13 | \$18.13 | \$14.50 |
| 3+ Days (Closed WITH SonShine HomeSchool) | 50% | \$18.13 | \$9.07 | \$7.26 |

Missing class for mandated COVID-19 quarantine / self-isolation:

- Normally, there is no discount for missing class or sick days.
- If your child has to miss class for more than 2 class days due to mandated COVID-19 quarantine / self-isolation, you can begin to receive the 50% off daily tuition and receive SonShine HomeSchool.
- Some documentation may be required (if allowable by regulations).