

**Adams Township
Urgent Need CDBG Public Hearing
December 9, 2015**

A public hearing of the Adams Township Board was held on Wednesday, December 9, 2015 in the Township Hall, 17104 First Street, Baltic, Michigan.


The hearing was called to order at 6:00PM. Pledge of Allegiance was recited. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Clerk Pindral. Trustee Sohlden was absent with excuse. There were 8 guests present.

Supervisor Heikkinen opened the CDBG public hearing with an overview of the Urgent Need CDBG monies granted to Adams Township to help cover the costs of the massive repairs of waterlines due to the deep freeze in the winter of 2013/14. The Township matched \$67,740.00 for infrastructure repairs related to the freeze. The Urgent Need CDBG granted \$67,735.00 towards the costs. This public hearing is being held to close out the paperwork for the grant.

Discussion held on the adoption of required policies and plan needed prior to applying for future CDBG grants. MOTION made by Trustee Mattila with support from Treasurer Immonen to not adopt these policies at this time, and to close out the current grant. Roll call, all ayes with the exception of Trustee Sohlden, who was absent with excuse. Motion carried. Clerk Pindral was instructed to prepare necessary letter to send in.

There were no public comments.

MOTION by Treasurer Immonen, with support from Trustee Mattila to adjourn the Urgent Need CDBG Public Hearing at 6:10PM. Roll call, all ayes from present Board members.

Submitted by:

Debbie Pindral,
Township Clerk

ADAMS TOWNSHIP
MONTHLY MEETING
DECEMBER 9, 2015

The regular monthly meeting of the Adams Township Board was held on Wednesday, December 9, 2015 at the Township Hall, 17104 First Street, Baltic, Michigan.

The meeting was called to order at 6:10PM immediately following the CDBG public hearing. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, and Clerk Pindral. Trustee Sohlden was absent with excuse. There were 8 guests in attendance.

MOTION made by Trustee Mattila with support from Treasurer Immonen to accept the monthly meeting minutes of November 2, 2015 and Wholesale Water meeting November 2, 2015. Roll call, all ayes. Motion carried.

CITIZEN'S COMMENTS:

- Chris Holmes, UPEA, reported the water project survey process is almost done. Drilling is done leaving a good idea of where the rock is. Next step is drawing up the specs working with Bob and Duane. Trustee Mattila reiterated the specs must be approved by the Board before final. Goal is to bid the project out in March, open in April and start the project as soon as road restrictions are off.

CORRESPONDENCE:

- 1.) Letter received from the State stating Adams Township had not met minimum requirements during AMAR audit and need correction. Supervisor Heikkinen stated a Corrective Action Plan was put together by Assessor Karrio, Treasurer Immonen, and himself and submitted. Assessor Karrio stated the Township was already performing some of the items to be corrected but the State Auditor did not ask to look at them while performing the audit.
- 2.) BCBS notification of hike of 10% in 2016 insurance rates. Supervisor Heikkinen stated he discussed with Insurance advisor. There will be only one BCBS subscriber in 2016, 3 new employees opted out. He presented to the Board the statement in the policy book regarding receiving in lieu of health insurance. Proposed a once per month payment of \$100 (approx. a 50cent/hr wage increase) to FT employees starting January 2016 once probationary period has been met. MOTION by Treasurer Immonen with support from Clerk Pindral to offer in lieu of health insurance payment of \$100.00 per month to employees opting out of health insurance once probationary period had been met. Roll Call, all ayes. Motion carried.
- 3.) Copper Country ISD inquiry if Township will collect taxes for ISD and Adams Township School District. MOTION by Treasurer with support from Trustee Mattila to collect taxes for CCISD and Adams Township School District with reimbursement at approx.. \$2.50 per parcel. Roll call, all ayes. Motion carried.

FINANCIAL REPORT: MOTION made by Trustee Mattila with support from Treasurer Immonen to accept the November financial report as presented. Roll Call, all ayes. Motion carried.

FIRE DEPARTMENT: Trustee Mattila reported 11 medical calls and 3 fire calls. Stated Santa will be at the Atlantic Mine Fire Hall December 19th from Noon to 2PM.

ASSESSOR REPORT: November report reviewed. No issues. December Board of Review will be held on Tuesday, December 15th for one hour for corrections only. Board of Review training will be Feb 9th, in Houghton. Assessor Karrio will be on vacation Dec 23rd and Dec 30th. Comment from audience asking how a person could apply to be a Board of Review member. Treasurer Immonen stated first to apply and then to be on waiting list.

BUSINESS:

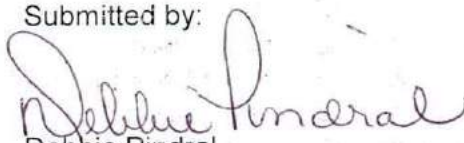
- Treasurer Immonen reported due to the retirement of Bonnie Geborkoff, signature changes must be made on banking accounts. MOTION made by Trustee Mattila with support from Treasurer Immonen to add Heather Platzke as office manager, replacing Bonnie Geborkoff, and add Deputy Clerk Denise Maki, replacing Carol Bukovich. Roll call, all ayes. Motion carried.
- Due to mild winter, cemetery burials are on a day to day basis per sexton.
- Wind Farm Energy has inquired about obtaining an application for a permit. Developer would like to show investors that paperwork is falling into place. Supervisor Heikkinen has spoken with Mr. Hokens recently and it appears construction date will not be 2016. Kevin Mackey drew up an application form for the Board to review. After tweaking language, Mr. Mackey will make revisions after checking with UPEA and OHM engineers on requirements needed to review plans. Adams Township will need a qualified engineer to review plans for wind turbines. Application fees should incorporate any actual cost expended by Township.
- Supervisor Heikkinen reported past supervisor published a letter regarding water O&M policy stating effective January 1, 2008 billing cycles both O&M and Debt service are mandated by rural development to be collected on water/sewer bills. Lawyer Mackey shared more information on the MML Summary of O&M case presented at November meeting. He stated he is still investigating, but it appears due to not being an actual use customer, cannot be charged O&M.
- Invoices have been received from S&L Contracting for services thru beginning of September. Supervisor Heikkinen stated the contractor has provided good documentation related to invoices, and is pleased with the quality of work performed. Auditor has stated that all invoices be submitted and paid before the end of fiscal year, 3/31/16.
- MOTION by Trustee Mattila with support from Clerk Pindral to give each FT employee a \$50 gift card, and PT employees a \$25 gift card. Roll call, all ayes. Motion carried. Treasurer Immonen will obtain gift cards.
- Let Run Policy developed after review of policies by other communities. This policy clarifies when let run is approved and applicable rate charged. It also clarifies responsibility. MOTION by Trustee Mattila with support from Treasurer Immonen to adopt the Let Run Policy. Roll call: 4 ayes, 0 nay.

COMMENTS:

- Baltic resident J. DeForge stated he spoke with Duane Snell regarding waterlines. Supervisor Heikkinen again reinforced the rationale that residents are to call the water department to inform them of frozen lines. Especially if a main line is involved and assistance is needed. Employee can be on-site instructing where to hook-up, as electricity oath is unknown and can cause fire and liability.

MOTION to adjourn at 7:30PM by Trustee Mattila with support from Treasurer Immonen. Roll call, all ayes. Meeting adjourned. Next regular monthly meeting is Monday, January 4, 2016 at 6:00PM.

Submitted by:


Debbie Pindral
Township Clerk

ADAMS TOWNSHIP
Wholesale Water Board
December 9, 2015

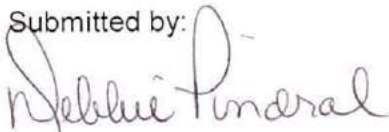
The regular monthly meeting of the Adams Township Wholesale Water Board was held on Wednesday, December 9, 2015 at the Township Hall, 17104 First Street, Baltic, Michigan.

The meeting was called to order. The following board members responded to roll call: Supervisor Heikkinen, Treasurer Immonen, Trustee Mattila, Clerk Pindral, and Water Superintendent Bob Hudson. Trustee Sohlden was absent with excuse. Kevin Mackey, Township Lawyer, also present.

- Water Superintendent Bob Hudson stated he will be attending two conferences in Marquette, one for wastewater and the other for water supply. He will submit expenses to Clerk Pindral upon his return. He reported Duane Snell was not able to attend due to basketball coach obligations.
- Lagoons are discharged until next spring. Bob stated burials in the spring will need to be taken care of while Duane does spring maintenance at lagoons as it will be a fulltime job until all readings are done. Supervisor Heikkinen stated Justin is being prepared for the job.
- Lagoon operator will be expected to take the lagoon exam in the spring. No word on exam taken in November. Bob stated Duane needs to learn more about compiling reports and submitting to DEQ. Supervisor Heikkinen will meet with Bob Friday at noon to discuss future needs and plans.
- Quote for fencing material to shore up lagoon lower end is \$209.66. Clerk Pindral will cut check so materials can be obtained.
- Supervisor Heikkinen stated Bob and Duane are to keep the new employees busy. Projects on building and grounds are low priority items.
- Supervisor Heikkinen stated it was reported to him that a leak in Painesdale was dug, filled but not fixed according to resident. B. Hudson stated they fixed the leak they dug up. It is on the line due to be repaired next summer.
- Office Manager Platzke reported receiving calls asking for let run date. Bob stated the ground has to freeze at least 1ft down before let run can be considered.
- Status of new pick-up reported. Due to fleet number being established to get discount, the delivery date is most likely early January 2016. The water dept. van is getting dangerous to drive, and the green dodge is not operable. Trustee Mattila stated he has a possible line on a decent shape used pickup for purchase. MOTION by Treasurer Immonen with support from Clerk Pindral authorizing Trustee Mattila to investigate obtaining used vehicle at a cost of less than \$15,000.00. Roll call, all ayes. Motion carried.
- Trustee Mattila asked that whoever is plowing the PO in Atlantic be informed to not push the snow towards the Johnson residence, which leaves no room for parking for emergency vehicles. Also to not push snow towards the playground fence. Postmaster in Atlantic Mine will be asked to inform plow driver.

MOTION to adjourn at 7:55PM by Trustee Mattila with support from Treasurer Immonen. Roll call, all ayes. Meeting adjourned.

Submitted by:



Debbie Pindral,
Township Clerk