



NOTICE OF PUBLIC MEETING
Yucca Fire Department
Frontage Road
Yucca, AZ 86438
REGULAR SESSION
August 17th, 2021

1. CALL TO ORDER: 4:01 PM

2. ROLL CALL OF MEMBERS:

1. Kayla Carr Clerk, Richard Knowles Chairman, Jim Fox Board Member came in after roll call at 4:02 PM

3. PLEDGE OF ALLEGIANCE: Led by Richard Knowles

4. APPROVAL OF MINUTES:

A. Regular Meeting Minutes of July 20th, 2021

1. Kayla Carr made a motion to approve the July 20th 2021 Minutes as written; Jim Fox 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Yea; Motion carries.

5. REPORTS AND CORRESPONDENCE.

A. July 2021 Operational Report. (Chief Cunningham)

1. 1 Fire call
2. 1 EMS call and 2 service calls total of 4 calls
3. Working on getting total calls for the month not just for when staff is on duty.

B. Fire Chief's Report. The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is described in detail. Therefore, action taken as a result of the Chief's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. (A.R.S. 38-431.02. K)

• **District Properties/Equipment**

1. Pump motor was fixed at station 2 and is now running well.
2. Issues with the A/C in the Administration part of the building was fixed and is now working well.
3. 15 air packs are now in service.
4. Ladder truck at station 2; had a mechanic come out to take a look and it is estimated to cost \$10,000 to \$12,000 to fix. YFD only paid \$8,500 for the Ladder Truck and the YFD would be lucky to get that amount.
4. The property is now listed and the current amount is \$4,050 dollars.

6. BUSINESS. Public wishing to speak on agenda items must complete a speaker card and present to the Board Clerk prior to the start of the meeting.

1. No members of the public asked to speak on agenda items at this time.



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A. Discussion and possible action regarding: Approval of July 2021 Financial Reports. (Administration)

1. Revenue \$11,262.64; Expenses \$9,614.87 for a total net profit of \$1,647.77. The Warrant Account-Operations \$112,965.95; NBA-Payroll Account \$12,221.13; Petty Cash \$96.00 for a total of \$125,283.08.
2. Kayla Carr made a motion to approve the July 2021 Financial Reports as presented; Jim Fox 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Yea; Motion carries.

B. Discussion and possible action regarding: Yucca Community Food Pantry Facility Use Agreement. (Chief Cunningham)

1. Changes recommended by staff for the agreement was: remove the auto renewal; remove the portion about reassignment; added a portion about an emergency event where the event could be cancelled without notice only for emergencies for public safety and to change the 90-day termination to a 30-day termination. Jim Fox asked what the issue was with the 90-day written notice. Staff stated that is just a really long time to have a written termination. Kayla Carr asked if there would be a problem with a 60 day instead that way we meet in the middle and since we might be moving to having board meetings bi monthly 60 days should work better. Richard Knowles stated that he called St. Mary's and they only require a 30-day termination not a 90 day. Terry Underhill stated that 90 days would work best for the Yucca Community Food Pantry to get everything in order.
2. Kayla Carr made a motion to approve the changes presented with an exception of a 60 day written termination instead of a 30-day written termination with the Yucca Community Food Pantry; Jim Fox 2nd the motion; Carr-Yea; Fox Yea; Knowles-Yea; Motion carried.

C. Discussion and possible action regarding: Approval of proposed changes to the Yucca Fire District By-Laws. (Chief Cunningham)

1. Richard Knowles read through the proposed changes for the By-laws which are; Remove the word Volunteer from the Yucca Volunteer Fire District; Hold organizational meetings annually the first week in December for electing Chairman and Clerk; Change term of Chairman and Clerk to one year; Kayla Carr asked would this be the seated term or just the title changes. The staff responded that this would only be the title changes if the board wanted to change titles once a year. Other changes suggested were; Hold meetings every July and every two months thereafter; Change Chief Executive officer to the Fire Chief as stated in the IGA.
2. Kayla Carr made a motion to approve the proposed changes to the Yucca Fire District By-Laws; Jim Fox 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Yea; Motion carries.



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D. Discussion and possible action regarding: Change monthly meetings to bi-monthly meetings. (Chief Cunningham)

1. Staff does not have that much stuff to discuss to have a meeting every month. The board has to have a meeting in July and we would have to have a meeting in September to get back on track to have a meeting every two months and to have a meeting in July.
2. Kayla Carr made a motion to change the monthly meetings to bi-monthly meetings; Jim Fox 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Yea; Motion carries.

E. Discussion and possible action regarding: Changing the meeting day for the board meetings to the third Thursday of the month. (Chief Cunningham)

1. Chief Cunningham stated that it would work better for the staff due to the work it takes to put together the Board packets and the agendas. Also, the Tuesday meetings fall on payroll days for both Golden Valley Fire and Yucca Fire.
2. Jim Fox made a motion to change the day of the board meetings to the third Thursday of the month effective for the next meeting in September; Kayla Carr 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Yea; Motion carried.

F. Discussion and possible action regarding: Surplus the 2007 Chevrolet Tahoe; Approve resolution regarding the same. (Chief Cunningham)

1. Chief Cunningham stated that the Tahoe has been stored at GVFD and does not believe YFD would have any staff that would need it. It is in fairly good condition but it would still need about \$1,200 to \$1,500 in work. It has close to 200,000 mile on it, needs tires, needs a new alternator and needs all new fluids in it. Chief Cunningham believes \$2,500 is a good price for the Tahoe.
2. Kayla Carr made a motion to surplus the 2007 Chevrolet Tahoe and to approve the surplus resolution; Jim Fox 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Yea; Motion carries.
3. Kayla Carr made a motion to sale the Tahoe to Golden Valley Fire District for the price of \$2,500 dollars; Jim Fox 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Yea; Motion carries.

G. Discussion and possible action regarding: Authorize Mindy Kindelberger as administrator for the Wells Fargo credit card account number ending #4354. (Administration)

1. Brought up before at a previous meeting about an outstanding debt with Wells Fargo Bank. Wells Fargo finally responded back with two letters; one to Mindy about how they cannot talk to her about this since she was not the administrator for this account and the second letter to Evan Tribbey stating that he is the administrator for this account and that he would have to be the one to contact them. Wells Fargo did attach a form to add Mindy as an administrator to the account it just needs two board members signatures. Richard



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G. Discussion and possible action regarding: Authorize Mindy Kindelberger as administrator for the Wells Fargo credit card account number ending #4354. (Administration) (Continued)

Knowles asked if there was any way to remove Evan Tribbey from the account since he has no business on the account in the first place. Mindy replied it is a closed account and there is nothing anyone could do to that account and this is just to get the documentation we need from that account. Mindy stated that once she gets the documentation needed she would bring this before the board again.

2. Kayla Carr made a motion to authorize Mindy Kindelberger as administrator for the Wells Fargo bank credit card account ending in 4354; Jim Fox 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Yea; Motion carries.

7. CALL TO THE PUBLIC. Consideration and discussion of comments and complaints from the public. Those wishing to address the Yucca Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the call to the public, unless the item is specifically noticed for discussion or legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Fire District Board cannot discuss or take legal action on any issue raised during the Call to the Public that is not on the agenda due to restrictions of the Open Meeting Law.

1. Public member Lenard Pale addressed the YFD Board in regards to leveling the ground near Station 2, possible fundraisers for the YFD, possible helping out the YFD where he can like fundraising.

8. ADJOURNMENT: Jim Fox made a motion to adjourn the meeting at 4:35 PM; Kayla Carr 2nd the motion; Carr-Yea; Fox-Yea; Knowles-Yea; Motion carried.

I, _____ of the Yucca Fire District, do hereby swear that I posted the foregoing Minutes at the water tower located in Yucca on Frontage Road, District's Fire Station #1 on Frontage Road, and YFD Station #2 16458 S. Johnson Ln, on this Date and Time: _____, 2021 @ _____ A.M/P.M

Pursuant to the Americans with Disabilities Act (ADA) the Board endeavors to ensure the accessibility of its meetings to all persons with disabilities. Reasonable accommodations will be made upon request for persons with disabilities or for those who speak English other than very well. If you need an accommodation for a meeting, please call the Fire Department at (928)766-2300 at least 48 hours prior to the meeting so that an accommodation can be arranged.



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Minutes Approved on Sep 16th, 2021 at 4:00 AM/PM

Name: [Signature], Clerk: Date Sep 16th, 2021

*Executive session: Pursuant to Ariz, Rev. Stat. 38-431 (A)(2) and (A)(3), the Yucca Fire District Board may, upon a majority vote, enter into an executive session to discuss or consider information that the law requires to be maintained as confidential. Such a session will not be open to the public. Matters on the agenda may be discussed in Executive session for the purpose of obtaining legal advice on those matters.

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