SEKC General Membership Meeting

March 14, 2017

SEKC Clubhouse

CTO 7:41 pm

No General Membership Meeting Minutes for February 2017 as there was not a quorum present to conduct business.

Program before meeting was on Conformation – Cheryl Lundin, Melanee Clark, and Tanner Clark were there to present. Thank you to them for sharing their knowledge

104 Members

21 Members for Quorum

26 Members Present

*Motion by Brian Schaffer / Second by Cassie Benson to approve the Meeting Minutes from January 2017.*

*Motion Passed*

**President** – No Report

**Vice President** – No Report

**Treasurer** – No Report – If you would like any information please contact Mert.

**Secretary** – Jackie –

Retracted Membership due to her moving, Taylor Daniels

1st Reads for Membership

Mollye Nardi, Shannon Lofswold, Meghan McDowell, Sawyer Gleason

Secretary – 2nd Reads for Membership – Unanimous Vote for Yes, All Passed

Steve Zahn

Samantha Menning

**Classes** – Paula gave report – Thursday nights there will be an Obedience / Rally run throughs. It will be run on a sign up basis, first come first run. Will do sit/stays throughout the time. Carol, Paula, and Kris will be there to help and answer questions. Email Paula if you would like to participate.

**Summer Show** **– Fall Show** – Obedience - Kris not present, Jackie her message. Need volunteers for the hospitality and miscellaneous needs at the Summer Obedience Trial. Contact Kris or Grace if you would be able to help.

For either the Summer or Fall Obedience show if you would be able to help line up awards please contact Kris or Grace

**Fall Show** – Suze not present, Jackie read message - Need someone to line up the Puppy Match. Will be taking the money and be there. Will have help. Contact Suze if interested.

**Spring Agility Trial** – Cassie – Volunteers needed for the May trial May 12-14 and Aug 11-13. Please contact Cassie if you are able to help.

**Banquet –** Cindy – Great job Beth as MC, Brian as Powerpoint, Johna as the awards presenter. The food was great and the location was good. Good job and thank you to all who was involved and who attended.

**Picnic –** Cindy - June 13 at 5:00 pm to 8:00 pm at Tuthill Park at the House. Club will supply the meat again. There will be a fundraiser for Animeals in Sioux Falls, an affiliation with the Meals on Wheels program, the list will be sent out in the coming months.   
  
*Motion by Cindy / Second by Tracy to Donate $200.00 to Animeals at the Summer Picnic. Motion Passed*

**Audit Committee** – Grace presented the findings of the audit committee. The club thanks the audit committee for their continuing efforts and time to conduct such report.

Beginning of report

The role of internal audit is to provide independent assurance that an organization’s risk management, governance and internal control processes are operating effectively.

Internal auditors help organizations succeed through a combination of assurance and consulting. The assurance part involves telling managers how well the systems and processes designed to keep the organization on track are working. Then, internal auditors provide consulting help to improve those systems and processes where necessary.

The Audit Committee met on January 19, 2017 at 6:30 pm at the clubhouse. The committee members are Mert Kramer, Dee Isakson, Brian Schaffer, Connie Schuab, and Grace Boyce.

Reimbursement sheets – must be filled out for reimbursement. In the future, any transactions MUST be accompanied by this sheet. Revise form to add incoming cash.

Emailed or hand delivered receipts without the expense form will not be processed.

Outside Cleaning – All work on the clubhouse other than the janitorial work is to be completed as volunteer work billed for payment By-Laws, Section 3.

Seminars – Payment to all seminars and events must be made prior to the event

Bank Bags – suggested for each event. Labeled for specific sale (catalogs, t-shirts, etc.) This would be the responsibility of the show chair. NOT THE TREASURER

Club Events – Guests (judges, etc.) meals only paid for. No Alcoholic beverages. Club members pay for their own.

Committee – to review all insurance. Is there enough to cover the building, directors, and officers.

Profit and Loss – We spent $9,000.00 more than we made for 2016. Largely the fall show expense.

Tweaks –

Combine accounts 4107 and 4108 – they are the same seminar

Combine accounts 4603 and 4604 – both same cash for fun match

5217 Use Tax – Move to the Fall Show

Nosework Seminar s/b Nosework Class

End of report

The program at the April meeting will be Kimberly K Nelson from On the Spot an acupuncturist for dogs.

*Motion by Brian / Second by Shelby to adjourn meeting – All voting Aye – Motion Carried*