

Farmington Town Board Meeting Minutes

Monday, July 18, 2022

E913 Prairie View Ln

Waupaca, WI 54981

www.farmington-waupaca.com

Call to Order: Meeting was called to order at 6:12 p.m. following the Public Hearing. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance

Roll Call: Caroline Murphy, Chair; Craig Nelson, Supervisor I; Mark Jensen, Supervisor II-absent; Kathy Kasza, Town Clerk-Treasurer; and 10 citizens.

Approve Agenda: Motion by Craig Nelson seconded by Caroline Murphy, to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes: A motion by Craig Nelson seconded by Caroline Murphy to approve the minutes of the Regular Board Meeting of May 16, 2022. Motion carried by unanimous voice vote.

Approve Financial Report: A motion by Craig Nelson seconded by Caroline Murphy to approve financial report, subject to audit. Motion carried by unanimous voice vote.

Committee Reports:

Craig Nelson: None.

Mark Jensen: None.

Caroline Murphy: Reported on the Chain O'Lakes Association meeting.

Public Input: Michael Lewis, N3185 Butts Dr, requested reducing the speed limit on Butt Dr from 45 mph to 35 mph due to the number of pedestrians walking alongside the roadway from Highway 54 to Erickson. Art Hallstrom, E1360 Grandview Dr asked for clarification on the Sanitary District restricting the recreational vehicle hook-ups.

Old Business:

1. ToTo Foundation temporary class B operator/retail license application for August 7, 2022.

The application for the ToTo Foundation event at the Dog Park was received as well as the operator license for Christine Falks. The event will be held at E1578 County Road Q from 12 – 3 p.m. on Sunday, August 7, 2022. A motion by Craig Nelson, seconded by Caroline Murphy to approve the Temporary Class B operator/retail license for the Toto Foundation event on August 7, 2022. Motion carried by unanimous vote.

2. County Highway Simple Sign replacement of road signs proposal with new estimates for stop signs, stop ahead, arrows, inventory & pole tape/metal strip.

A new proposal was received on 7-18-2022 from the County Highway Department in the amount of \$9,500. Caroline Murphy moved to approve the new proposal. There was no second on the motion. Craig Nelson requested that this item be tabled until the August meeting to allow Supervisor Jensen an opportunity to vote on this item.

3. County Highway proposals for Pleasant Park, Browne Ln and Pryse Dr more detailed washout options.

Proposals were updated with additional information on the work to be performed to repair the washout areas. Motion by Craig Nelson to approve the updated proposals from the Waupaca County Highway Department to repair the washout areas on Pleasant Park in the amount of \$5,500; Browne Ln in the amount of \$2,000; and Pryse Dr in the amount of \$2,000. Motion carried with a voice vote.

New Business:

1. Plan Commission recommendation from their June 1, 2022 meeting involving parcels #05 27 14 6 at N3185 Butts Dr from Agriculture Retention to Rural Commercial-Neighborhood.

a. Ordinance 7/18/22A (2022) Comprehensive Plan Map Amendment

The Town Board of the Town of Farmington, Waupaca County Wisconsin do ordain as follows:

Section 1. Pursuant to Section(s) 62.22(30) of the Wisconsin Statutes, the Town of Farmington is authorized to prepare and adopt a comprehensive plan as defined in Sections 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes.

Section 2. The Town Board, by the enactment of an ordinance, formally adopted the document titled Ordinance #08-07-07(2007) An Ordinance to Adopt the Town of Farmington Year 2030 Comprehensive Plan as the Town comprehensive plan on August 7, 2007.

Section 3. The Plan Commission, by a majority vote of the entire Commission at a meeting held on June 1, 2022 recommended to the Town Board the adoption of an amendment to change the land use designation of parcel #05 27 14 6 at N3185 Butts Dr as described or mapped on attached Exhibit A from Agriculture Retention (AR) to Rural Commercial-Neighborhood (RC-N), on future land use map adopted as part of the comprehensive plan.

Section 4. The Town published or posted a Class 1 public notice and held a public hearing regarding the plan amendment

Section 5. The Town Board of Farmington, Wisconsin hereby adopts the proposed amendment.

Section 6. The Town Clerk is directed to send a copy of this ordinance and the plan amendment to the parties listed in Section 66.1001(4)(b) of the Wisconsin Statutes

Section 7. This Ordinance shall take effect upon passage by a majority vote of the full membership of the Town Board and publication or posting as required by law.

Motion by Craig Nelson, seconded by Caroline Murphy to Approve Ordinance 7/18/22A (2022) Comprehensive Plan Map Amendment for Parcel 05 27 14 6 at N3185 Butts Dr from Agriculture Retention (AR) to Rural Commercial-Neighborhood(RC-N). Motion carried on a roll call vote.

b. Zoning Map Amendment

Motion by Craig Nelson, seconded by Caroline Murphy to Approve the Zoning Map Amendment for Parcel 05 27 14 6 at N3185 Butts Dr from Agriculture Retention (AR) to Rural Commercial-Neighborhood (RC-N). Motion carried on a roll call vote.

2. Plan Commission recommendation from their July 6, 2022 meeting:

a. Zoning Map Amendment for parcel #05 26 43 5 at N2919 County Rd QQ from Rural Commercial-Neighborhood (RC-N) to Hamlet.

Motion by Craig Nelson, second by Caroline Murphy to Approve the Plan Commission recommendation of amending the Zoning Map for parcel #05 26 43 5 at N2919 County Rd QQ from Rural Commercial-Neighborhood (RC-N) to Hamlet. Motion carried on a roll call vote.

b. Conditional Use Permit for parcel #05 32 71 2 at E722 Golke Rd to place recreational vehicle more than thirty days in Agriculture & Woodland Transition (AWT).

Motion by Craig Nelson, seconded by Caroline Murphy to approve the Plan Commission recommendation to grant a conditional use permit for parcel #05 32 71 2 at E722 Golke Rd to place recreation vehicle more than thirty days in Agriculture & Woodland Transition (AWT) with the following conditions: 1) permit is limited to five (5) years and must be reviewed every two (2) years for compliance with the Plan Commission; 2) there may only be one (1) recreational vehicle parked on the property at a time; 3) the recreational vehicle must be for personal use only; 4) the permit is seasonal and only for use during May 1st and September 30th each year; 5) this permit and its conditions are only for parcel 05 32 71 2 and not other parcel in the Town of Farmington. Motion carried on a roll call vote.

3. Operator licenses received in the Clerk's office.

Motion by Craig Nelson, seconded by Caroline Murphy to approve the operator licenses report, as presented. Motion carried on a roll call vote.

4. Land Use Permit applications – informational

- Handy – N4440 Oakland Dr – Teepee with Rock Base; A-Frame on Deck; Portable Cabin with Rock Base; Sheds for Site #1,2,3,7&9.
- Wasrud – N2614 Chad Ct – accessory structures, carport and pool.
- Moehring – E251 Edminster Rd – detached garage.
- Vassar – E704 Golke Rd – storage shed.
- Justmann – N2791 County Rd QQ – Raze house, new residence w/deck & garage.
- American Baptist Churches of WI (Jolly) – E875 Golke Rd – Moveable Chicken Coop w/covered run.

5. Intent to Cut Wood Products – informational None.

6. Culvert/Driveway application(s) – informational

- Vassar – E740 Golke Rd – culvert
- Kosterman – E757 Berkshire Ln – Driveway & culvert
- Harris – N2690 Browne Ln - Driveway

7. Roads

a. Ordinance 7/18/22B (2022) Establishing Access Driveways and application.

2019 Resolutions were adopted to update the application form and set widths for the driveways. These should have been Ordinances to be able to enforce the terms of the driveways, culverts, and fire numbers. This is a housekeeping item. Motion by Caroline Murphy, seconded by Craig Nelson to approve Ordinance 7/18/22B(2022) Establishing Access Driveways and application. Motion carried on a roll call vote.

b. Ordinance 7/18/22C(2022) Establishing Driveway Culverts and application.

Motion by Caroline Murphy, seconded by Craig Nelson approve Ordinance 7/18/22C(2022) Establishing Driveway Culverts and application. Motion carried on a roll call vote.

c. Ordinance 7/18/22D(2022) Establishing Fire Numbers and application.

Motion by Caroline Murphy, seconded by Craig Nelson to Approve Ordinance 7/18/22D(2022) Establishing Fire Numbers and application. Motion carried on a roll call vote.

d. Local Roads Improvement Program (LRIP) Municipal Project Agreement -informational.

Kathy Kasza, Clerk-Treasurer reviewed the LRIP Municipal Project Agreement for King Rd. This item will be included in the 2023 Budget process.

8. Water Patrol Report – informational.

9. Letters / phone calls / e-mails

- Sheriff's report had 208 incidents for June 2022.
- Noxious Weeds on Frontage Rd.

10. Bills

A motion by Caroline Murphy, seconded by Craig Nelson, to approve the bills presented for payment excluding the invoice from Waupaca County Highway Department in the amount of \$75.22 for personnel to attend town board meeting to present sign proposal. Motion carried by unanimous voice vote.

Adjournment

A motion by Craig Nelson seconded by Caroline Murphy to adjourn at 7:13 pm. Motion carried by unanimous voice vote.

Submitted by: Kathy Kasza, Clerk-Treasurer

**Posted July 15, 2022 at Farmington Town Hall
& Website www.farmington-waupaca.com**