

The town board meeting for the Town of Addison was held on Monday, January 25<sup>th</sup>, 2020, 7:00pm at 21 Main Street. The following people were present:

Supervisor	David Miller	
Councilperson	Jack Thompson	
Councilperson	Brandon Conklin	
Councilperson	Alice Weale	
Councilperson	John Lyons	
Attorney	Craig Patrick - absent	
Town Clerk	Robin Carr	
Assessor	Teresa Lyons	
Hwy Superintendent	Jeff BeGell	
Bookkeeper	Betty Machuga	
	Hope Trappler	Joe Trappler

Supervisor Miller called the meeting to order at 7:00pm asking all to stand for the Pledge of Allegiance.

#### **COMMENTS FROM THE PUBLIC:**

None

#### **APPROVE MINUTES:**

Motion by Councilperson Lyons, seconded by Councilperson Thompson to approve the minutes of December 21, 2020 as written.

Ayes: Miller, Thompson, Conklin, Weale and Lyons

Nays: None

Motion by Councilperson Weale, seconded by Councilperson Lyons to approve the minutes of January 1, 2021 as written.

Ayes: Miller, Thompson, Conklin, Weale and Lyons

Nays: None

#### **DEPARTMENT HEAD REPORTS:**

a. Assessor – Reported that she has been assisting the Tax Collector.

b. Hwy Superintendent BeGell reported that the Highway Department has plowed and sanded multiple times, replaced wear parts on two plows and a wing. Worked on the Dodge coolant issues and the electrical issues on the 2013 peterbilt. Mixed sand and salt and cleaned the shop. Met with sales reps from B&W, Shorts, Chemung Supply, Superior Energy, Parameter Tire and Peterbilt. Switched bid for fuel from Griffiths to NOCO.

c. Town Clerk, Town Justice, DCO and Bookkeepers reports were read as submitted. Bookkeeper provided a list of budget transfers needed to close out 2020.

<b>AMOUNT</b>	<b>FROM</b>	<b>TO</b>
\$5727.20	DB5112.21	DB5112.22
\$9.92	DA5132.401	DA5132.402
\$29.70	DA5132.401	DA5132.403A
\$7.48	DA5132.401	DA5132.403C
\$596.89	DA5132.401	DA5132.403D
\$363.05	DA5132.405	DA5132.403H
\$155.14	DA5132.405	DA5132.403J
\$69.00	DA5132.405	DA5132.406
\$149.38	A1220.41	A1220.402
\$272.50	A1610.404	A1610.400

\$111.74	A1610.404	A1610.401
\$120.98	A1610.404	A1610.403
\$79.09	A1610.404	A1610.410
\$74.25	A1610.404	A1610.414
\$961.51	A8810.4	A9030.8
\$225.12	A5132.409	A9060.8
\$2000.00	A1330.11	A1220.12

Motion by Councilperson Thompson, seconded by Councilperson Lyons, to approve transfers to close out 2020, as submitted.

Ayes: Miller, Thompson, Conklin, Weale and Lyons  
 Nays: None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

a. Discussed moving the funds set aside in the budget for the second highway employee. Motion by Supervisor Miller, seconded by Councilperson Lyons to move funds from DB230 to DB5110.11:

Ayes: Miller, Conklin, Weale and Lyons  
 Nays: Thompson

b. Town Kennel Contract for 2021. Motion by Councilperson Thompson, seconded by Councilperson Weale, to enter into the contract with Jerry Aldrich as submitted:

Ayes: Miller, Thompson, Conklin, Weale and Lyons  
 Nays: None

c. Amend Law regarding Dog Licensing. Discussed need to amend law to add additional enforcement procedures. Board recommended we run changes through the Town Attorney.

d. Annual Review of Court Records: Motion by Supervisor Miller, seconded by Councilperson Thompson that the Annual Required Review of the 2020 Addison Town Court Records was conducted by all Boards Members to the best of their ability:

Ayes: Miller, Thompson, Conklin, Weale and Lyons  
 Nays: None

e. Town Clerk's 2020 Annual Report and records were submitted and reviewed by all Board Members. Total amount collected \$8,677.12 of which \$4331.69 was paid to the Town.

f. 2021 Town & County Tax Levy and warrant received and taxes are being collected.

g. Inter-municipal Agreements for Disbursement of Traffic Diversion Fees. Copy of the resolution duly adopted by Steuben County Legislature.

h. State approved waiving fees for active duty soldiers applying for a marriage license. Motion by Councilperson Thompson, seconded by Councilperson Conklin to also waive the town portion of marriage license application fees for Active Duty Personnel.

Ayes: Miller, Thompson, Conklin, Weale and Lyons  
 Nays: None

**EXECUTIVE SESSION:** None

**COMMUNICATIONS:**

Email from Office of the New York State Comptroller informing the Town that changes to NY State Tax Law that require the withholding local sales tax quarterly to fund financially distressed hospitals and nursing homes.

**OTHER BUSINESS:**

Claim Numbers, General Fund totaling \$30,847.32; Highway Fund DB totaling \$5,627.51 and Trust & Agency totaling \$1,137.25, for a Grand Total of \$37,612.08. Motion by Councilperson Lyons, seconded by Councilperson Thompson to pay the bills in their usual manner.

Ayes: Miller, Thompson, Conklin, Weale and Lyons

Nays: None

**SUPERVISOR REPORT:**

Motion by Councilperson Thompson, seconded by Councilperson Lyons, to approve the Supervisor Report for December 2020 as presented.

Ayes: Miller, Thompson, Conklin, Weale and Lyons

Nays: None

**COMMENTS FROM THE PUBLIC:**

Supervisor Miller presented his resignation to the Board to be effective 31 January 2021. Jack Thompson, Deputy Town Supervisor, will assume duties as Acting Town Supervisor.

**ADJOURNMENT:**

Motion by Supervisor Miller, seconded by Councilperson Weale, that the meeting be adjourned at 7:48pm, and the next scheduled meeting is Monday, February 22, 2021, 7:00pm at the Town Hall.

Ayes: Miller, Thompson, Conklin, Weale and Lyon

Nays: None

Respectfully Submitted,

Town Clerk  
Robin Carr

**NEXT MEETING:**

**MONTHLY BOARD MEETING: Monday, February 22, 2021 7pm at the Town Hall**