



**McARTHUR RIVER MINE
COMMUNITY BENEFITS TRUST**

**Minutes – CBT Board Meeting May 19-20, 2021
DAY ONE**

Venue: MRM Office, Borroloola

Present: David Oestreich (DO)
Jake Quinlivan (JQ) – virtual (morning session only)
Mike Burgess (MB) – Nominated Chair for meeting
Allan Baker (AB)
Noel Dixon (ND)
Sam Evans (SE)
Stan Allen (SA)
Andrew Firley (AF) MAWA Coordinator
Jim Gleeson (JG) Project Management – Plan C
Hayley Seears (HS) Project Management – Plan C
Tracy Jones (TJ)

Presenters: Marc Gardner and Dr Stephanie Phelan – Roper Gulf Regional Council

Apologies: David Harvey (DH)
Jake Quinlivan – afternoon session

#	Agenda Item / Action	Outcome/Action
1	Welcome and Introductions Chair	
	<p>1.1 Welcome / Acknowledgment of Country SE</p> <p>1.2 Members Present Acknowledged. Jake present on Teams.</p> <p>1.3 Apologies David Harvey</p> <p>Macca from Borrooloola Clinic provided information on the Covid-19 vaccination program being rolled out in Borrooloola.</p> <ul style="list-style-type: none"> • Pfizer vaccines will be available in Borrooloola – 900 vaccines • First round – 31 May to 3 June • Second round – 28 June to 1 July • Highly encouraging everyone in the community to get the vaccine • External team coming into Borrooloola to delivery the vaccination program – online booking requirement • TJ – advised that a bus will be made available to workers to bring into town for the vaccines <p>MB provided overview of the agenda and what the next two days will entail.</p>	<p>PO's will share information about the vaccination program on MRM CBT Facebook page (Contact Carrie for the information)</p>
2	Annual Planning	
	<p>2.1 Annual Planning Session 2021-2022 JG – A draft annual plan has been prepared – to be updated with input from today. Purpose of the annual plan</p> <ul style="list-style-type: none"> • Identify budget and a plan of activities for the next year (2021/2022) <p>JG – identifies the projects currently committed to and what focus areas are represented, as well as observations on spending over the years. CBT led developments to focus on for next year:</p> <ul style="list-style-type: none"> • Commercial land development • Housing development • Youth program • Tourism infrastructure • Sports infrastructure <p>Board agreed that these are the areas the CBT should focus on, with particular emphasis on youth.</p> <p>Discussion: AF observed that the Thunders are bringing people together in the community, and the benefit they are having for the whole community is significant. All organisations in Borrooloola are coming together to support the Thunders. AB – youth has been a topic of the CBT for a long time and there needs to be a focus on youth for the next year – opportunity for education programs and ways to learn two ways – learn from and educate youth.</p>	<p>PO's to update the Annual Plan with outcomes of the session. This will include identified programs and a budget. This will also include a Prospectus to identify potential co-funding options.</p> <p>PO's to investigate the function and status of the Batchelor Institute.</p> <p>PO's to prepare a board paper on the</p>

	<p>AB – noted that there are a lot of programs/activities for women in the community and not a lot for men. SE agreed. Been pushing for a men’s centre and men’s programs but hasn’t happened. AF agreed there is nowhere for ‘men’s business’. Lots of ideas but need the land/building to do it. Potentially there are spaces available – e.g. Broad Street old Trade Centre. Is there an opportunity for the CBT to lease this space?</p> <p>2.2 Update on Youth Engagement Aspirations Youth study outcomes presented to the board. Board members agreed that more needs to be done to support youth – activities, facilities, things to do and places to go. Next stage of the project is to create a model for delivering youth programs and identify funding sources to deliver programs. Will continue to engage with the community to identify ideas for projects.</p> <p>2.3 Discussion of priority projects for 2021-2022 JQ – need to more strategic about the budget and what money is allocated to. The board should identify the priorities for the next year (e.g. youth programs) and identify projects through targeted engagement and invite applications that only meet that priority. This way enough funding can be allocated to the focus areas the Board wants to prioritise. MB – board needs to determine the right way to approach allocation funding for a specific area. JQ noted that there are some ongoing projects that rely solely on the CBT with no other contributions. Need to start holding some organisations to account in terms of being able to fund their own programs. Can use this as an opportunity to go to other levels of Government and show that the CBT is committing to youth programs over three years and ask for their contribution.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • ND - Need for more sporting activities • AB – acknowledged that there needs to be community motivations to participate in sports and other activities. Needs to come from within the community, not from outside. • AB – recognised there are facilities/equipment available within the community but people don’t have access to it – needs to be made more widely available. • ND – need to compliment Council programs, not duplicate on their service delivery • AB – town signage. Need for signage for when funerals are happening to slow down/divert traffic – possibly trailer signage • TJ – Gudanji Ranger program should be included in aspirations 	<p>opportunity for a men’s space. This will also consider the need for a Safe House.</p> <p>PO’s to investigate option for an evaluation of projects/programs to be presented to the Board</p>
3	Trust Legal Framework	
	Refer Appendix	
4	RGRC Updates (Marc Gardner and Dr Stephanie Phelan)	

	<p>MB welcome to Marc Gardner, Dr Stephanie Phelan and Mayor Judy McFarlane from Roper Gulf.</p> <p>4.1. RGRC Basketball Courts/Youth Centre update MG – original project was split into two projects First stage is covering the sports courts, and second stage is to develop a cyclone shelter. The cyclone shelter development was taken out of the control of RGRC. Sports Courts cover is due to begin construction and the end of June 2021. Cyclone shelter not due to begin until end of June 2022.</p> <p>4.2. RGRC Rocky River Bridge Upgrade Complete. Still some concerns with the design of the bridge – railings, access from Yanyula camp.</p> <p>4.3. RGRC Animal Welfare Vet Program Three year funding has ended, asking for more support. Major concerns regarding new diseases being detected in town. Board recognise that it is an important service and invite the Veterinary Program to submit an application for the August board meeting.</p> <p>4.4. Other Projects Town camp roads – RGRC took the Federal Minister to the town camps who recognized it is the responsibility of the NTG to fix the roads Swimming pool – money is needed to help keep the pool in operation. AB noted that there are a lot of people who have their Bronze Medallion in town but the pool has to be staffed by a Council worker, which limits its ability to be open. AF suggested getting in touch with the YMCA who can provide resources to help run the pool or identify other partnership opportunities Showgrounds upgrades – need for power and water upgrades to the showground to make more usable. Need for grant funding to be able to do the upgrades.</p>	<p>PO's to determine if the Basketball Courts project is still in the scope of what was agreed in the funding agreement between the CBT and RGRC, and propose a way forward to renegotiate the funding agreement.</p> <p>PO's to request reconciliation from RGRC for what the \$300k already provided has been spent on.</p> <p>PO's to investigate providing hoarding signage with CBT Logo for the construction of sports court roof.</p> <p>MG to send PO's masterplan for showground – PO follow up</p> <p>PO's to invite Dr Phelan to submit application for the Vet Program for the next board meeting</p>
5	<p>CBT Led Developments</p>	
	<p>CBT Led Developments – Plan C updates</p> <p>5.1. School Bursary Funding (Board Paper) Resolution: Supported to proceed. Moved – SE Seconded – SA</p> <p>5.2. Borroloola Land Developments – Realtor Update and Development Options (Board Paper) Refer Appendix</p> <p>5.3. Borroloola Housing Development (Board Paper) Refer Appendix</p> <p>5.4. Design and Development EOI (update) Noted.</p>	<p>PO's to draft letter to Minister of Education to advise them of this program and investigate the launch of the program with the schools.</p> <p>PO's to send details of suppliers to Andrew.</p>

	<p>5.5. Copyright Clearance Officer (update) Resolution: Board agreed not to proceed with recruiting for this position Moved – AB Seconded - SE</p> <p>5.6. CBT Bus (Board Paper) Refer Appendix</p> <p>5.7. Community Bus (Board Paper) Noted. CBT will continue to support set up of the bus in the interim and eventually ensure the agreement is between the NTG and MAWA. Deal between NTG and MAWA</p> <p>5.8. Youth Scoping (update) Will provide another update at the August board meeting after round two engagement.</p> <p>5.9. Borroloola Teleconference Facilities (update) Need to get training to use the facilities.</p> <p>5.10. Borroloola Signage Strategy (on hold) Mock ups of signage to be provided at the next board meeting.</p> <p>MB closed meeting 4:10pm</p>	
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Minutes – CBT Board Meeting May 19-20, 2021 DAY TWO

Venue: MRM Office, MRM

Present: David Oestreich (DO)
Mike Burgess (MB)
Allan Baker (AB)
Noel Dixon (ND)
Sam Evans (SE)
Stan Allen (SA)
Andrew Firley (AF) MAWA Coordinator
Jim Gleeson (JG) Project Management – Plan C
Hayley Seears (HS) Project Management – Plan C
Tracy Jones (TJ)

Presenters: Tim Maddock, Deloitte – Finance and Operations (9:50am)
Julia DaSilva – BT Investments (10:15am)
Buchanan Bates – Borroloola AFL (10.40am)
Rachel Groom - Mapping Marra and Yanyuwa Sea Country (12:00pm)

Apologies: David Harvey
Jake Quinlivan

#	Agenda Item / Action	Outcome/Action
6	Minutes and Actions from previous meeting	
	6.1. PO to review dates of bridge opening and confirm with RGRC. Completed 6.2. PO to advise Deloitte of Term Deposit amount. Completed 6.3. DO to talk to Deloitte about the legacy fund investment and come back with some options. In Progress 6.4. PO to continue developing guidelines for school bursary guidelines. Refer Board Paper 6.5. PO to consider Copyright Clearance Officer role for other publications. In Progress 6.6. PO to proceed with offer. Refer Board Paper 6.7. PO to proceed with developing model. Refer Board Paper 6.8. PO to start working with identified suppliers when appropriate project comes up. Letters sent 6.9. PO to add Land Tenure, Security and Lawful Use to Funding Guidelines. Completed 6.10. PO to draft letter saying it will consider Barni-Wardimantha Awara after the Section 19 has been obtained. Completed	Minutes of last meeting approved

	<p>6.11. PO to draft letter saying the CBT will be happy to support the barge pending letters of commitment from other parties. Completed</p> <p>6.12. PO to write letter of in-principle support for music program, subject to review of cost versus social benefit. Completed</p> <p>6.13. PO to write letter of support to purchase BMX bikes out-of-session. Completed</p> <p>6.14. PO to write letter of support for Robinson River Community Training, Meeting and Conference Centre to progress to Full Application. Consider land tenure and coordination in Stage 2. Completed</p> <p>6.15. PO to write letter of support for Learning Environment design and implementation out-of-session. Completed</p> <p>6.16. PO to draft letter confirming that the Remote Laundries Project shall be deferred until land tenure is resolved. Completed</p> <p>6.17. PO to draft letter advising support for the Katherine Competition matches subject to support by the School and the School Council and demonstration that the program supports a whole-of-school approach by encouraging participation in school. Completed</p> <p>6.18. PO to draft letter of approval for AFL Borrooloola subject to further details. Completed</p> <p>Resolution: All satisfied.</p> <p>Mover – MB</p> <p>Secunder – SE</p>	
7	Presentation – Tim Maddock, Deloitte – Finance and Operations	
	<p>7.1. Quarterly Board Report Information provided. No questions.</p> <p>7.2. Other Matters - Term Deposit Board asked to consider if some of the funding should be deposited into different term deposits. DO noted there isn't a huge difference in the rates for the different terms, and questioned if it was worth the change. Didn't think the amount was material enough. TM agreed that the three month term provides the most flexibility.</p> <p>7.3. BT Investments - Julia DaSilva Presentation Refer Appendix</p>	<p>Report accepted.</p> <p>PO's to provide updated information on the Sports Courts funding once agreement is renegotiated.</p>
8	Current Grants / Project Management	
	<p>8.1. Completed Grant Projects</p> <p>8.1.1. National Trust of Australia – Fencing, security and storage Borrooloola Police Station Museum</p> <p>8.1.2. Borrooloola School - Growing Our Culture at School Program – Program Discontinued</p> <p>8.2. Approved Grant Projects</p> <p>8.2.1. Borrooloola School Breakfast Program – acquitted up to Milestone 5</p>	

	<p>8.2.2. John Moriarty Foundation – acquitted up to Milestone 4 (approved 02/12/20) - variation sought to extend to end of year 12 - due 10/5/21</p> <p>8.2.3. Artback NT Remote Arts and Culture Program 2020-2023 – acquitted up to Milestone 1</p> <p>8.2.4. Vulcana Women’s Circus – Youth Circus and empowerment - acquitted up to Milestone 5</p> <p>8.2.5. Monash Uni – Visualisation of Songlines - acquitted up to Milestone 1</p> <p>8.2.6. Mabunji Li-Anthawittiyarra Sea Ranger Unit – Fauna Monitoring on Maria and North Island NT - In progress - acquitted up to Milestone 3</p> <p>8.2.7. Cancer Council – Closing the Gap in Aboriginal Australia - awaiting first invoice (CBT change of scope)</p> <p>8.2.8. Garawa Plant and Animal Book - awaiting first invoice</p> <p>8.2.9. Katherine Women’s Legal Service - awaiting first invoice (due 30/03/21)</p> <p>8.2.10. MAWA – Back Roads Bush Tracks Riding Program - acquitted up to Milestone 1</p> <p>8.2.11. Buchanan Bates – Borrooloola AFL – Funding Agreement Drafted - not executed</p> <p>8.2.12. Mungoorbada Aboriginal Corporation – BMX Bikes – not executed</p> <p>8.2.13. Wunala Creche - Learning Environment design and implementation – awaiting invoice</p> <p>8.2.14. RGRC/Moriarty Foundation – Katherine Soccer Excursions – not executed</p> <p>8.3. Extended / Overdue Grants</p> <p>8.3.1 Kiana School Breakfast Program - Board agreed to close this program as there is no one working/attending the school.</p> <p>8.3.2 RGRC Updates (See 3.0)</p> <p>8.4. Commitments / In-Principal</p> <p>8.4.1 RGRC Basketball Courts/Youth Centre update (See 3.0)</p> <p>8.4.2 RGRC Animal Welfare Vet Program (See 3.0)</p>	<p>PO’s to continue to investigate the issues with support provided by Cancer Council. Update to be provided at next meeting.</p> <p>PO’s to provide notice to Kiana School that the program is closed.</p>
	<p>Presentation – Buchanan Bates – Borrooloola Thunders AFL</p>	
	<p>Buchanan met with Mayor Judy McFarlane and Steve Edgington about the showgrounds/oval and explained what upgrades were required to get the AFL games played in Borrooloola – fencing, water, lights, change rooms, seating, ‘Home of the Thunder’ sign. Council agreed they will start cleaning it up.</p> <p>Recognised need for more funding to upgrade the facilities.</p> <p>Going to look into starting a softball team for the women and starting a juniors AFL competition for the school kids.</p> <p>Investigate the option for a contract with the football academy e.g. Clontarf</p> <p>Social benefits of the team – since the team has started it is recognized there hasn’t been as much drinking and fighting in town. The Thunders ensure they mix up the players to try and break down barriers between groups.</p> <p>Buchanan is doing an interview with Charlie King on Saturday 22 May to discuss the Thunders.</p>	<p>PO’s to send logo for Mabunji and CBT to Buchanan for guernsey design</p> <p>PO’s to continue follow up with funding agreement</p>

	<p>AF identified that the Thunders should be involved in the MAWA careers day.</p> <p>Buchanan recognised the team needs more options to work on their fitness – e.g. the gym next to the pool is not open but would be great to use</p>	
9	Future Grants / Applications	
	<p>9.1. Expressions of Interest</p> <p>9.1.1. MAWA – Hard Wired Approved in principle – invite full application Moved – SA Seconded – MB</p> <p>9.1.2. MAWA – Let’s be seated Approved in principle – invite full application Moved – MB Seconded – SA</p> <p>9.1.3. Waralungku Arts – Waralungku Arts Coffee Table Book AB - agreed this will be a great avenue to promote and protect art in this area and a good way of documenting the history. Supported – invite full application Moved – SE Seconded – SA</p> <p>9.1.4. Moulden Park Primary School – Sensory Learning Experience Ineligible project.</p> <p>9.1.5. Thirrili Ltd – Suicide Prevention and Postvention Not supported at this stage. Board agreed to wait until the Federal grant funding decision is made.</p> <p>9.1.6. MAWA – Deadly Cutz Supported – invite full application. Mover – SA Secunder – MB</p> <p>9.1.7. Jarrdimba Bayamku (Strengthen the Children) Aboriginal Corporation – Power safety works TJ – asked who will own the asset, JG advised that the project isn’t related to the asset, it is about ensuring the safety of the infrastructure. Approved in principle Mover – SA Secunder – AB</p> <p>9.2. Current full applications</p> <p>9.2.1. John Moriarty Foundation – Scholarship extension Board agreed they want to see the outcomes of the program – invite JMF and students to present at next board meeting. Ensure JMF are aware this will be the final rollout of the program – no additional students will be supported.</p>	<p>AF to provide a quote for the infrastructure/telecommunications</p> <p>PO’s to draft letters advising of outcomes of EOI’s.</p> <p>PO’s to prepare out of session paper for approval of this project</p> <p>PO’s to ensure JMF is aware this is the end of the funding as per previous advice.</p>

<p>AB – concerns raised regarding JMF not being self sufficient (continually coming back to the board for funding) or demonstrating that they are making a difference.</p> <p>Generally supported but want to see more outcomes of the program Moved – SA Seconded – SE</p> <p>9.2.2. Flinders University - Yanyuwa Rock Art Book Board agreed this is a great project for educating and promoting culture. Approved Moved – AB Seconded – DO</p> <p>9.2.3. Artback NT – Music Program Great opportunity for kids to get involved in music. TJ suggested that the mine might have musical instruments they can donate. AB – ensure local people are leading the program Board want to ensure the social benefits of the program are documented and visible. Approved Moved – AB Seconded – SA</p> <p>9.2.4. The Northern Institute, Charles Darwin University - Mapping Yanyuwa Sea Country Refer Appendix</p> <p>9.2.5. Mungoorbada Aboriginal Corporation – Robinson River Community Training, Meeting and Conference Centre Board agreed this is a low risk investment and a worthy project. AB/SE – recognise that this facility is used a lot and needs improving. Approved Moved – SE Seconded – AB</p> <p>9.2.6. Borroloola School Council – Two way learning program Board agreed this is a great initiative for the school and community. More opportunities for MRM and CBT to be involved in activities. Approved Moved – SA Seconded – SE</p> <p>9.2.7. Borroloola School – Breakfast program Board approves the funding for the food only, and suggests the school try and source additional funding elsewhere if additional internal on contract staff are required. Approved for food only Moved – MB Seconded – ND</p>	<p>PO's to invite JMF to present outcomes of program at next board meeting.</p> <p>PO's to find out how many copies of the book are going to be available and how they will be distributed. Update to be provided at next meeting.</p> <p>PO's to ensure funding agreement includes that they are documenting the outcomes and social benefits</p> <p>PO's to advise the school of the reasoning for not approving the funding for the staff</p>
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	<p>9.3. Awaiting full applications</p> <p>9.3.1. Mabunji Li-Anthawittiyarra Sea Ranger Unit – Barge co-contribution</p> <p>9.3.2. Robinson River School – Early Years Playground</p> <p>9.3.3. Aboriginal Investment Group - Remote Laundries Project</p>	
	Presentation – Rachel Groom, CDU - Mapping Yanyuwa Sea Country	
	Deferred to later date	
10	Other business	
	<ul style="list-style-type: none"> • Governance – confirmation sitting Directors No update on NTG representative. Deferred to next meeting. Call for nominations for Chair at next meeting. • MRM Travel allowance for Directors (trips to Darwin) TJ will look into the closed charter arrangement and availability of flights for local Directors. Update to be provided at next meeting. • Legal framework Looking into amending the constitution so Directors get paid a sitting fee. As part of the review of the Legal Framework, Cousins Johansson could assist in preparing recommendations to change the constitution. • Sports courts Confirmation of yesterday’s discussion that the Board needs to ensure the original funding agreement is being adhered to. Potentially will need to renegotiate the funding agreement if the funding is not going to what was agreed. • Foundation Skills for Remote Communities Valuable programs for the community, however hard to implement. AB – want to see tangible outcomes before trialling in the community ND – would be better if the people from town had the opportunity to go elsewhere for training and education, rather than people coming into the community SE – option of the ‘Bush University’ where external tutors provide education services • Bower Sheds (Mabunji) Wanting to establish a meeting space for each clan group. Mabunji invited to present at next meeting and submit an application. Meeting space – one for each clan group <p>2021 CBT Board Meetings Dates</p> <ul style="list-style-type: none"> • Wednesday 18th August 2021 - MRM Community Office • Wednesday AGM 24th November 2021 - MRM Community Office / Darwin TBA 	<p>Deferred to next meeting</p> <p>TJ to look into arrangement</p> <p>PO’s to look into models to allow payment of sitting fees for directors and prepare Board Paper for next meeting</p> <p>PO’s to follow up with RGRC on the funding agreement and determine what they plan to spend the money on. Update and options to be provided at next meeting.</p> <p>PO’s to investigate what is happening with the Batchelor Institute and report back at next meeting.</p> <p>PO’s to look into the Bush University model and other options.</p> <p>PO’s to invite Mabunji to present project at next meeting.</p>
	MB - Meeting closed 2:15pm	

11	<p>Actions Arising</p> <p>11.1. PO's will share information about the vaccination program on MRM CBT Facebook page (Contact Carrie for the information)</p> <p>11.2. PO's to update the Annual Plan with outcomes of the session. This will include identified programs and a budget. This will also include a Prospectus to identify potential co-funding options.</p> <p>11.3. PO's to investigate the function and status of the Batchelor Institute.</p> <p>11.4. PO's to prepare a board paper on the opportunity for a men's space. This will also consider the need for a Safe House.</p> <p>11.5. PO's to investigate option for an evaluation of projects/programs to be presented to the Board</p> <p>11.6. DO to provide PO's with KPMG document and PO's to follow up briefing paper from legal firm for next meeting</p> <p>11.7. PO's to determine if the Basketball Courts project is still in the scope of what was agreed in the funding agreement between the CBT and RGRC, and propose a way forward to renegotiate the funding agreement.</p> <p>11.8. PO's to request reconciliation from RGRC for that the \$300k already provided has been spent on.</p> <p>11.9. PO's to investigate providing hoarding signage with CBT Logo for the construction of sports court roof.</p> <p>11.10. MG to send PO's masterplan for showground – PO follow up</p> <p>11.11. PO's to invite Dr Phelan to submit application for the Vet Program for the next board meeting</p> <p>11.12. PO's to draft letter to Minister of Education to advise them of this program and investigate the launch of the program with the schools.</p> <p>11.13. Refer Appendix</p> <p>11.14. PO's to send details of suppliers to Andrew.</p> <p>11.15. Refer Appendix</p> <p>11.16. Refer Appendix</p> <p>11.17. PO's to provide updated information on the Sports Courts funding once agreement is renegotiated.</p> <p>11.18. Refer Appendix</p> <p>11.19. PO's to continue to investigate the issues with support provided by Cancer Council. Update to be provided at next meeting.</p> <p>11.20. PO's to provide notice to Kiana School that the program is closed.</p> <p>11.21. PO's to send logo for Mabunji and CBT to Buchanan for guernsey design</p> <p>11.22. PO's to continue follow up with funding agreement</p> <p>11.23. AF to provide a quote for the infrastructure/telecommunications</p> <p>11.24. PO's to draft letters advising of outcomes of EOI's.</p> <p>11.25. PO's to prepare out of session paper for approval of this project</p> <p>11.26. PO's to ensure JMF is aware this is the end of the funding as per previous advice.</p> <p>11.27. PO's to invite JMF to present outcomes of program at next board meeting.</p> <p>11.28. PO's to find out how many copies of the book are going to be available and how they will be distributed. Update to be provided at next meeting.</p>	
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<p>11.29. PO's to ensure funding agreement includes that they are documenting the outcomes and social benefits</p> <p>11.30. Refer Appendix</p> <p>11.31. PO's to advise the school of the reasoning for not approving the funding for the staff</p> <p>11.32. TJ to look into arrangement</p> <p>11.33. PO's to look into models to allow payment of sitting fees for directors and prepare Board Paper for next meeting</p> <p>11.34. PO's to follow up with RGRC on the funding agreement and determine what they plan to spend the money on. Update and options to be provided at next meeting.</p> <p>11.35. PO's to investigate what is happening with the Batchelor Institute and report back at next meeting.</p> <p>11.36. PO's to look into the Bush University model and other options.</p> <p>11.37. PO's to invite Mabunji to present project at next meeting.</p>	
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