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Minutes: October 2nd, 2020 AHHC Boardroom

Present: Brad Kneller, Marianne Stickland, Dennis Banka, Rod Ward, Tom Bryson, Carol Ballantyne, Barbara Marlow

Regrets With Notice: Lyle Hall, Norm Hofstetter and Cathy Still

Guests: Kevin MacLeod (Executive Director BFFHT), Nicky Kunkel (Clerk Village of Burk's Falls) and Domenique Davies (OTN Coordinator Burk's Falls Site)

Secretary: Erica Kellogg

Call to order at 11:00am by Chair Rod Ward.

1. 2020-020 Moved by Barbara Marlow and Seconded Dennis Banka
THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre Committee adopt the minutes from September 11th, 2020 as circulated. Carried.
2. Delegations:
 - a) Nicky Kunkel, Clerk, Village of Burk's Falls; Discussing Almaguin Community Safety and Wellbeing Plan, highlighting the Plan and its mandate along with efforts to date. Specifically addressing a survey which was provided to area agencies, 416 responses were obtained and confirmed physical health along with access to services in one of five primary concerns of respondents.
The Community Safety and Wellbeing Plan has a completion date of December 31st, 2020. Members were asked to review service agencies pertaining to Physical Health already listed within the Plan advising of any gaps. M. Strickland commented Home Care would be a value and committed to providing the OHT survey summary to N. Kunkel. N. Kunkel left the meeting 11:15am
 - b) Domenique Davies, OTN Coordinator, joined the meeting at 11:15am discussing the reopening of the service as of October 17th, if the reopening date can be earlier the information will be provided. Members asked questions regarding physician usage, challenges in reopening. The Committee moved into discussions regarding the proposed OTN renovation, passing Resolution #2020-21 as noted below. D. Davies left the meeting 11:30am.

3. Resolutions to be passed:

2020-21 Moved by Marianne Strickland and Seconded by Brad Kneller

WHERE AS That the Almaguin Highlands Health Centre Committee hereby receives the following submissions for the Ontario Telemedicine Network Expansion tenders that closed on October 1st, 2020

Bidder	Amount (exclusive of HST)
A. Electrical	
a. Greenside Electric	\$ 3,739.60
b.	\$
B. Painting	
1.	\$.00
2.	\$.00

And further that the Committee recommends to the Village of Burk's Falls the project be awarded to Greenside Electric on the condition the AHHC Administrator will reach out to original vendors who provided bids to find if they are willing to rebid. Carried

2020-22 Moved by Marianne Strickland and Seconded by Carol Ballantyne

WHEREAS the Almaguin Highlands Health Centre Committee receives the Terms of Reference as presented by the Secretary, and recommends they be provided to the Village of Burk's Falls for legal review with minor revisions as discussed, Carried

4. **Items for Discussion**

- a) R. Ward submitted to the Committee a Progress Report that will be revised monthly to reflect various initiatives the Committee works on. The Report will be submitted to member municipalities along with monthly minutes as a means of updating member Councils of the efforts made by the Committee. M. Stickland comment on additional information to which can be included in the report.
- b) In the absence of C. Still, the Secretary informed the Committee of the establishment of an Assessment Centre for COVID-19 which will open in the Medical Building after Thanksgiving. The site will be managed and facilitated by the Parry Sound District EMS and operate two days a week by appointment only.
- c) The Terms of Reference were reviewed, with minor revisions required. The appointment of a Vice Chair was delayed until all members are present to discuss and elect.
- d) Transportation service numbers were provided to the Committee highlighting a decrease since COVID-19, which is to be expected as many physicians and/or specialists have cancelled some appointments due to the pandemic.
- e) Treasures report was received with no comments.
- f) M. Stickland commented a portion of the municipalities December levy from NBPSD Health Unit will be off set, communication will be forthcoming to municipalities.

Resolution: 2020-23 Moved by Barbara Marlow and Seconded by Dennis Banka

THEREFORE BE IT RESOLVED THAT The Almaguin Highlands Health Centre adjourn at 12:12pm to meet again on November 6, 2020 at 11:00am. Carried.