



ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession

1. Call to order at 12:05 pm by Ben Cole

- a. Roll Call – Michael Barkalow – done by conference login

Members Present	Members Absent	Guests
Ben Cole, P.E. Aaron Granquist, P.E. Josh Trygstad, P.E. Michael Barkalow, P.E. Jeff Fadden, P.E. Kari Sebern, P.E. Brice Stafne, P.E. @12:09	Brian Boelk, P.E. Joe Spradling, P.E. Jenifer Bates, P.E.	

- b. Approval of Minutes for regular meeting of May 12, 2016. Motion to approve with modification to 8e (Aaron), second (Jeff) and approved.
- c. Approval of Agenda with no changes: Motion to approve (Mike), second (Josh) and approved.

2. Special Presentations – None

3. Financial Affairs

- a. Monthly financial report – Jeff Fadden –Treasurer’s Report
 - i. Treasurer’s Report No: 8 FY15/16. Motion to approve (Aaron), second (Mike) and approved.
- b. Expenditures
 - i. Aaron to reimburse \$73.07 from Fly-in

4. Section Business

- a. Organizational – Ben Cole
 - i. None
- b. Administrative
 - i. None
- c. Coordination with National
 - i. Legal Webinar, June 9th (archived with National) – construction sites may/may not be covered, should get waivers (contact Tara with ASCE to discuss specifics) – look into waivers with RSVP for events
 - ii. 6.15.16; webinar for struggling webinars (archived) – no board members watched
- d. Officer Training & Meetings
 - i. Sept. 18-19 – Presidents/Governors Forum (Brian should be going)
 - ii. Sept 28 – Oct 1 – National Conference, Portland (Aaron)
- e. Section History and Archives
 - i. 2020 Centennial – Steve Jones to champion effort
 - ii. Jenifer and Ben met with Prairie Rivers to discuss nominating the Lincoln Highway for ASCE’s Historic Landmark. Crossing 13 States so perhaps should be more National then stat.

5. Member Communications & Feedback

- a. Newsletter – Brice Stafne
 - i. Newsletter sent out 5-23
 - ii. 2016 website award nomination was sent in
 - iii. Skip newsletter for this month with not much going on
 - iv. Send blast that nomination forms have been updated
 - v. Kari to get Honorable Mention from ISU

6. Membership Services & Recognition

- a. Membership Status – Josh Trystad

March	National	Iowa
Current 2016	715	584
Current 2015	139	117
Combined	854	701
April	National	Iowa
Current 2016	749	618
Current 2015	120	101
Combined	869	719
May	National	Iowa
Current 2016	763	632
Current 2015	109	92
Combined	872	724
June	National	Iowa
Current 2016	769	639
Current 2015	103	88
Combined	872	727

- b. Member recruitment/retention
- c. Life Member recognition
 - i. List provided from Nation, Josh is coordinating
- d. New CE graduate recognitions
 - i. Meet with Dordt Seniors, ISU Seniors, UI Seniors at Joint Meetings

7. Coordination with Affiliates & Others

- a. YMG's – Kari Sebern
- b. University Student Chapters
- c. Joint Section – YMG – Student Meetings
- d. Region – Jenifer Bates
 - i. Region 7 Annual Meeting July 29-30 in Sioux Falls
 - ii. Ben has draft slide for meeting and will send to Jenifer

8. Professional Development

- a. Annual Conference – Aaron Granquist
 - i. Annual meeting setup for Double Tree in Cedar Rapids (September 8-9th)
- b. Technical Conferences
 - i. Survey – Oct 19
 - ii. Structure – 11-3
 - iii. Transportation – 11-5
 - iv. Discussion regarding gratis registration for committee members

- v. Discussion regarding sponsorships / exhibitors
- vi. Decided to let committees make proposal for Board to review
- c. Scholarships – Brian Boelk
 - i. Schools have picked recipients
- d. Awards – Joe Spradling
- e. New Officer Recruitment
 - i. Ballots need to go out in July – Ben has a draft
 - ii. Secretary position?
- f. Section Awards
 - i. Updated award forms need to go out and get posted, end of July deadline
- g. Webinars

9. Outreach & Public Relations

- a. E-Week
 - i. Need to plan over summer/fall
- b. Pre-college outreach
 - i. Dream Big Project with National
- c. Report Card
 - i. Original release 2.24.15
- d. Public and Government Relations
 - i. Update from Aaron Moniza

10. Old Business

- a. Higher Logic (Collaborate)
- b. 2020 Centennial
 - Steve J to champion. Dave Claman and Mike VanderWert also expressed interest
- c. Iowa Section ASCE Goals for 2015- 2016
 - Higher Attendance at all Iowa Section Conferences
 - Promote the Iowa Infrastructure Report Card
 - Understand/Integrate Aaron Moniza's role as State Advocacy Captain
 - Focus on resiliency and efficiency of the Iowa Section's operating procedures and roles.

11. New Business

- a. Dream Big iMax
 - i. Des Moines?
- b. Order of the Engineer
 - i. Had request if we ever do this. Discussed but most Colleges / Universities do it or other organizations
- c. Next meeting Thursday July 14,2016 – Noon to 3PM at Pizza Ranch in Newton Iowa

11.1 Meeting Action Items

- Ben:
 - Draft response back to Board regarding “gratis registration” back to Board discussing that if the tech committees want free registration, they should pitch back their proposal on what the min. effort needs to be in order to receive gratis registration.
 - Follow up with Brian B. on scholarships
 - Provide draft ballot to Joe for review and get sent out in late July.
 - Provide Jenifer B. PowerPoint slide for the Region meeting
- Aaron:
 - Finish memo concerning guidance/policy for tech committees regarding exhibitors and/or sponsors

- Discuss with Jennifer regarding website mods for each conference concerning sponsors
- Josh:
 - Contact Life Members and invite to Annual Mtg.
- Kari:
 - Research online RSVP's for joint meetings and ability to have waiver
 - Follow up with ISU on honorable mention
- Mike:
 - Minutes
- Brice:
 - Update link on website for awards.
 - E-mail blast section award nomination info
- Jeff:
 - Investigate reporting anomaly for Annual Meeting
- Brian B.:
 - Looking for update on scholarships. Have all letters gone out w/ invite to Annual Meeting for acceptance? Provide Jeff with copies of award letters so he can distribute \$ to schools, etc. Have schools selected Outstanding Senior Award recipients? Make sure scholarship recipients and senior award folks are appropriately invited to Annual Meeting, etc. Also make sure Faculty Advisors are formally invited and ask that they introduce/present the Senior award.

11.2 Adjourn Meeting 1:37 pm:

Motion to Adjourn (Aaron), second (Kari) and approved.

An E-vote was taken on 7.8.16. Motion (Jen) to approve \$656.00 for the Geotechnical Conference and \$1622.00 for the Environmental and Water Resource Conference for Conference Management to Marlee Walton, second (Josh) and approved.

These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.

Michael D. Barkalow, P.E.
Secretary