



RULES FOR PITCH HOLDERS

NOTE: It is now a legal requirement that we must all show a duty of care towards the safety and well-being of others. Calverley Carnival operates under a licence issued by Leeds City Council and by booking a pitch you are agreeing to abide by the terms and any conditions of the licence (available once the licence is issued). The following rules seek to address the terms of the licence.

You MUST read and understand these rules, by booking a pitch you are agreeing to abide by them.

1. Sales

- Alcohol may not be served or sold on site unless by licensee or holding permission of licensee.
- Items of an “adult nature” may not be sold on site.
- Knives and other weapons (real or replica) may not be sold or used as prizes.
- Permanent ink tattooing or body piercing is not permitted on site.
- All food operations must comply with Food Hygiene and Health and Safety at Work Regulations.
- Fireworks and pyrotechnics may not be sold, stored or used on site.

2. Generators, Structures and Equipment

- All generators on the site must be **diesel** or **LPG** driven. **Petrol generators are not permitted.**
- All blowers on site must be **diesel, LPG** or **electric**. **Petrol generators are not permitted.**
- Any small-scale plant generators, blowers etc must be physically isolated from public access.
- All temporary structures shall be suitable and fit for their intended purpose and installed in accordance with the manufacturer’s instructions.
- No open flamed cooking facilities may be used except in specifically adapted concession units.

3. Vehicles

- There must be no movement of road vehicles on the park between 10.30am and 15.30pm.
- Any person in charge of a vehicle shall be suitably qualified/trained.
- Only one vehicle per stall is allowed to park in the park. Your vehicle must be moved to the designated parking area before 10.45am. Any vehicles left on the park after this time may be removed by the organisers in the interest of public safety. You **may not** keep your vehicle next to your stall. *Concessions for disabled drivers may be requested prior to the event.
- No petrol engine road vehicles may remain in the public areas between 10.45am and 15.30pm.

4. Health and Safety: General

- Gaps will be deliberately left between the stalls and in other areas as firebreaks and evacuation routes. Do not block or try to use these empty areas. Stalls must only be erected where directed.
- All concession units must remain stationary whilst the public are on site and shall remain stationary until 15.30pm.
- There is only one vehicular entry/exit on and off the park leading to the A658.
- You must clear any rubbish from your area after carnival. Failure to keep your area clean and tidy may result in a Fixed Penalty Notice issued by Leeds City Council and /or you not being allowed to attend Calverley Carnival in future.

5. On the Day

- All vehicles must enter the park via the Carr Road entrance.
- You must book in with the organisers before setting up your stall. Stalls must only be erected where directed.
- All accidents and incidents on the site must be reported to the organisers.