|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  |  | | --- | --- | --- | --- | | **Iowa Section ASCE**  **Board of Directors Meeting**  **September 6, 2018, 7:00 AM**  **Room 302 DoubleTree, Cedar Rapids** | |  | ASCE_logo_sig_high res | |  | ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession | | | |
| **1. Call to order** at 7:10 by Brian Boelk | |

* 1. Roll Call – Justin Widdel

|  |  |  |
| --- | --- | --- |
| Members Present | Telephone | Members Absent |
| Brian Boelk, P.E.  Josh Trygstad, P.E. (7:30)  Mike Barkalow, P.E  Kari Sebern, P.E.  William Mabuce, P.E.  Justin Widdel, P.E.  Jeff Fadden, P.E.  Stephanie Then, EIT  Aaron Granquist, P.E. (7:30)  Jenifer Bates, P.E.  Marlee Walton, P.E.  ASCE National President Elect Robin Kemper, P.E. |  |  |

* 1. Motion to approve meeting minutes (Kari), second (Jenifer) and approved
  2. Review of the Agenda
     1. Add Robin Kemper for Special Presentations (Item 2)
     2. Motion to approve revised agenda (Mike), second (Stephanie) and approved

|  |
| --- |
| **2. Special Presentations – ASCE National President Elect Robin Kemper, P.E.** |

a. Dream Big scholarship program for schools is ending in September. Board requested a list of schools who have received copies.

|  |
| --- |
| **3. Financial Affairs** |

1. Reviewed August monthly financial report – Jeff Fadden
   1. Motion to approve August financial report (Justin), second (Bill) and approved.
2. Expenditures
   1. $776.12 request for ASCE YMG golf outing (for golf balls) and a $300 cash donation
   2. $536.35 for kick off meeting for Report Card
   3. $475.01 for pre-conference dinner on September 5
   4. Motion to approve expenditures report (Jenifer), second (Mike) and approved
   5. Website costs are coming in September; Stephanie to submit request for October board meeting.

|  |
| --- |
| **4. Section Business** |

1. Organizational – Brian Boelk
   1. No update
2. Administrative
   1. Transition of roles for new Officer Positions
3. Coordination with National
   1. STAY grant deadline is approaching
4. Section History and Archives
   1. Jenifer has contact Prairie Rivers to discuss coordinating the Lincoln Highway Landmark with the Centennial Celebration, and they are ok with postponing for the Centennial.

|  |
| --- |
| **5. Member Communications & Feedback** |

1. Newsletter – Stephanie Then
   1. August newsletter was sent. September newsletter to include a summary of the Annual Conference.
2. Website/Social Media
   1. Website fees are due at the end of September for website domain.
3. Email broadcasts
   1. Stephanie requested an updated email list from Mike.

|  |
| --- |
| **6. Membership Services & Recognition** |

1. Membership Status – Mike Barkalow
   1. 937 Society (increase of 8 from August)
   2. 763 Section (increase of 9 from August)
2. Member recruitment/retention – No update
3. Life Member recognition
   1. 5 Life Members will be acknowledged at the conference/banquet
4. New CE graduate recognitions – No update

|  |
| --- |
| **7. Coordination with Affiliates & Others** |

1. YMG’s – William Mabuce – No update
2. Student Chapters
   1. Bill to get updated contact lists
3. Joint Section/YMG/Student Meetings
   1. Joint meet with Dordt is scheduled for October 11 in Sioux City. Site tour will be of a newly constructed building.
4. Region 7 – Jenifer Bates
   1. Erin Steever requested to be more involved with Board; attend meetings via conference call.

|  |
| --- |
| **8. Professional Development** |

1. Annual Conference – Josh Trygstad
   1. Discussion of Annual Meeting to follow the Board Meeting
2. Technical Conferences – Kari Sebern
   1. Surveying conference scheduled for October 24
   2. Transportation conference is looking for presenters
   3. Structural conference planning is going well
   4. Annual conference (2019) planning meeting will be in February
   5. Geotechnical conference planning meeting was held
   6. EWR conference planning meeting is coming up in the next couple weeks
3. Scholarships
   1. Kari has information for scholarships and Seniors of the Year
4. Region Awards – Aaron Granquist - No update
5. New Officers
   1. Election votes have been received (69), all electronic
6. Section Awards
   1. Award recipients will be at the banquet

|  |
| --- |
| **9. Outreach/Public Relations** |

1. E-week – Brian Boelk – No Update
2. Strategic plan – No Update
3. Pre-college outreach
   1. Waiting on count from National for list of schools who received Dream Big DVD sponsorship
   2. On September 25, an e-vote was approved (8-1) to sponsor all remaining schools for $3,750.
4. Public & Government Relations – Aaron M (absent) – No Update

|  |
| --- |
| **10. Old Business** |

1. Report Card – Kick off meeting occurred; next meeting will be September 28, 2018.

|  |
| --- |
| **11. New Business** |

None

|  |
| --- |
| **12 Adjourn Meeting 8:06** |

Motion to Adjourn (Aaron), second (Mike) and adjourned.

Proposed next meeting before Dordt Joint Meet on October 11, 2018.

*These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.*

Justin D. Widdel, P.E.

**Secretary**