HIGHLAND COUNTY BOARD OF DD

MAY 17, 2022

6:00 PM REGULAR BOARD MEETING

LOCATION: Highland County Board of DD

The Highland County Board of Developmental Disabilities met in a regular session at 6:00 pm, Tuesday, May 17, 2022 at the Highland County Board of Developmental Disabilities. Board Members present: Kim Adams, Paul Pence, Michael Richards, John Levo, Matthew Roberts

and Elizabeth Fryman. Absent: Cheryl Lyle

Others present were Debra Buccilla, Superintendent, Sherry Burns, Executive Administrative Assistant, Molly Warnock, Community First Director, Lori Moore, Business Director, Suzie Janasov, Early Childhood Director, Kelli Williamson, SSA Director, Bret Malone, Educational Director and Phil Loudin, Operations Manager.

**ROLL CALL:** Paul Pence, present; John Levo, present; Michael Richards present; Matthew Roberts, present, Elizabeth Fryman, present, Kim Adams, present; Cheryl Lyle, absent.

**ADDITIONS TO AGENDA**: NA

**Reports:**

**The minutes of the** April 19, 2022 Regular meeting were reviewed and approved in a motion by Paul Pence, seconded by John Levo. Roll call. Motion carried.

**Roll Call: Paul Pence yea; Michael Richards, yea; John Levo, yea; Kim Adams, yea; Elizabeth Fryman , abstain, Matthew Roberts, yea.**

**New Vendors:** M&M Specialized Services (Hood Cleaning)

A motion was made by Matthew Roberts to approve the new vendors as presented, seconded by Michael Richards. Roll Call. Motion carried

**Roll Call: Paul Pence yea; Michael Richards, yea; John Levo, yea; Kim Adams, yea; Matthew Roberts, yea, Elizabeth Fryman, yea.**

**Transfers:** None

**Monthly expenditures for May 2022** were reviewed and approved in a motion by Paul Pence seconded by Kim Adams. Roll call. Motion carried.

**Roll Call: Paul Pence yea; Michael Richards, yea; John Levo, yea; Kim Adams, yea; Matthew Roberts, yea, Elizabeth Fryman, yea.**

**Monthly expenditures for May Merchants 2022** were reviewed and approved in a motion by John Levo seconded by Cheryl Lyle. Roll call. Motion carried.

**Roll Call: Paul Pence abstain; Michael Richards, yea; John Levo, yea; Kim Adams, yea; Matthew Roberts, yea, Elizabeth Fryman, yea.**

**SUPERINTENDENT’S REPORT**

* Michael Richards will be attending the OACB Conference on May 19, 2022 to speak about Board representation.
* We are finalizing plans for Becky Pollard to assist in Fayette with adult Med QA’s and possibly some training. Her new responsibilities will start on June 1.
* Molly Warnock’s team met with East Clinton about the transitional youth program. We may look at assisting in Fayette and other counties and just may have a “Help Me Grow (HMG) model emerging.
* We are looking at a possibility of selling vehicles on [www.govdeals.com](http://www.govdeals.com) will bring present the details on the June agenda for approval.
* We are also having some septic issues. Pumps were not working and had to be replaced. We are currently getting quotes on what needs to be done to correct the issues and will let you know in June.

**OLD BUSINESS:**

**Preschool Update – Debra Buccilla/Bret Malone**

Our preschool enrollment for the 2022-2023 school year is full and we have a waiting list. We will have three classes and currently recruiting for a teacher and possibly two aides.

Our Highland Preschool Graduation will be on Tuesday, May 24th (5:00 pm) at the Hillsboro Bible Baptist Church.

**Provider Update- Debra Buccilla/Kelli Williamson**

Superintendent and SSA Director met with I H S to get an update on how things were going for their agency.  We have been grateful for their services and impressed with their agency’s philosophy – relationships.  In addition, they have been able to increase salaries and offer bonuses as a direct result of state increases for DSP’s.  As a result they have had low staff turnover.  We are trying to discover ways we might help the provider agencies during this continued DSP crisis.

**NEW BUSINESS:**

**2023 Preliminary Budget Approval- Lori Moore**

Lori Moore, Business Director submitted the 2023 Preliminary Budget to the Highland County Board for approval. It will allow for additional Preschool/EI positions to be filled, 5% salary increase for 2023 and working on Capital Improvements.

Paul Pence made a motion to approve the 2023 Preliminary Budget as presented, seconded by Kim Adams. All yea. Motion carried.

**Roll Call: Paul Pence yea; Michael Richards, yea; John Levo, yea; Kim Adams, yea; Matthew Roberts, yea, Elizabeth Fryman, yea.**

**Autism Project-Suzie Janasov**

After working on an Autism Project for a decade, we have finally secured a partnership with OCALI State Organization and Dr. Fitton as agreed to be our Medical Partner. We have also completed ADOS training at Vanderbilt University for our team and we should be starting our program soon. Autism can be diagnosed by 18-24 months, but it is not usually diagnosed until 4-5 year.

We already have 10 kids in Highland which have been identified, and we are hiring a new provider that will coordinate this project. This will be a huge benefit to families and children since it is usually a 6-12 month wait to be able to get in programs at Children’s Hospitals

**Upcoming Board Training- Debra Buccilla**

We would like to do a virtual Board Training in September. We did a departmental presentation for Kimberly Hauck, Director of DD and it was suggested that we do a similar presentation for the board training. This will be on Wednesday, September 14 by Teams at 5:30 pm.

Kim Adams made a motion to adjourn the HCBDD meeting at 6:37 pm, seconded by Matthew Roberts.

Prepared by: Sherry Burns, Executive Administrative Assistant

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Elizabeth Fryman, Board President

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Cheryl Lyle, Recording Secretary