#### Club Meeting Minutes

 **February 7, 2019**

## Meeting Location: Country Club of Woodmore

**Attendance:**

**President:** Linda White Andrews**, 1st Vice President**: Virginia Moore**, 2nd Vice President**: Gwen S. Terry, **Treasurer**: Nicole Barnes, **Recording Secretary**: Eunice Johnson, **Financial Secretary**: Stanita Scott, **Correspondence Secretary**: Sandra Campbell, **Directors**: Tracey Tolbert Jones, Denise Dobson-McDonald, Felicia Sadler **Members:** Erma Barron, Maureen Braimbridge, Rhonda Caldwell, Tammie Edwards, Britney B Jones, Tracey Mitchell, Sonia Owens, Roberta McLeod Reeves, Patricia Rosier, Alice Ross, Tanya Shanklin, Beverly White Cleopatra White, A. Diane Williams, Terrie Wills. Total of 25 members.

**Call to Order**

President Linda White Andrews called the meeting to order at 7:04 PM

**Zonta Vision/Zonta Code**

The Zonta Vision and Zonta Code were read by all.

**Agenda Review**

The agenda was reviewed and accepted with addition of the PR committee report.

**President’s Remarks**

President Linda Andrews gave brief remarks. This is an exciting week for us:

* We are a week away from out fantastic fundraiser.
* And, as an women’s organization when the call went out to ***Stand by Bennett***, within 24 hours, the women in this club raised $1000! Bennett thus far has raised $8.5M.

The first week of May, Zonta Club of Mid-Maryland and Zonta Club of Howard County are scheduled to host the Area 3 & 4 spring workshop.

**Reading/Approval of Minutes**

Recording secretary, Eunice Johnson, stated that the minutes were emailed to members prior the club meeting and all were encouraged to print a hard copy of the minutes and attachments. She had 5 copies on hand for those who were unable to print them. The minutes were reviewed and approved with correction of adding A. to Diane Williams name (Let the record reflect that she goes by A. Diane Williams). Note: Nicole Barnes will update her name in the club roster.

**1st Vice President - Membership Report**

First Vice President Virginia Moore presented the membership report (attached). Also attached is a copy of sign-up sheets: one for ZMM members to sign up to mentor the new members. The other sheet was for the new members to sign up to join ZMM committees. Virginia Moore noted that the following members were inducted at the January 10, 2019 club meeting: A. Diane Williams, Denise McCain, Crystal Edwards and Phyllis Anderson. Bi-laws were available to be distributed to the new members at the meeting. Roberta McLeod Reeves talked for a few minutes about parliamentary procedure and expectations of being a Zontian. She is scheduled to deliver a parliamentary procedure refresher at the March membership meeting.

**Service Committee Report**

Eunice Johnson, service committee co-chair, presented the service committee report (attached). Highlights:

- YWPAA package was mailed to 31 public schools. Erma developed a prototype email for members to communicate about award to their network. Need members to get the word out.

- 207 bras were mailed to the Free the Girls program. We are looking for a new place to collect bras since Mane Envy, the drop off location, has closed. Several members had suggestions for new locations. Eunice will follow up with them.

**Advocacy Committee Report**

Gwen Terry and Felicia Sadler, advocacy committee co-chairs, presented the advocacy committee report. Highlights: Gave an update on the Women’s Legislative briefing held -Sunday, January 27, 2019. The committee plans to send out a summary of the seminars attended by Zonta members. Maryland Network Against Domestic Violence – Domestic Memorial Service will be held February 11, 2019 in Annapolis. Zonta Day in Annapolis planned for Thursday, February 28 (9 AM- 2 PM) – handout attached was distributed.

**UN Report**

Tracey Mitchell, UN lead, presented the UN report. She gave out several handouts regarding “HeForShe” an NGO and part of the UN is an initiative for male allies to support gender equality. This will be implemented in advocacy to reach out to men in support of gender equality. Information will be available at the upcoming fundraiser.

Next month Tracy Mitchell plans to attend the CSW63 conference in New York. District 3 Governor Joanne Gallos is also scheduled to attend the conference.

**Fundraising Committee Report**

Tracey Tolbert Jones and Rhonda Caldwell, fundraising committee co-chairs, presented the fundraising committee report. See attached for detailed information about countdown to The Heart & Soul of Motown. Highlights presented:

* All checks/money should go to Cleopatra White, Treasurer Yellow Rose Foundation. Final count is due to the hotel on Tuesday, February 12. Payment due to hotel Wednesday, February 13th. Cleopatra will send an email to the club tomorrow regarding ticket money collection.
* Terrie Wills has tickets tonight. After tonight tickets will be at will call for your guests. There will be an envelope with your guest name at the registration table.
* Eventbrite has been opened back up until Tuesday, February 12 at 11:59 PM.
* Denise Dobson is putting together bags – need volunteers to help
* The program is being worked on
* Financials: Rhonda presented financials – estimated total proceeds is $31, 135 contingent on ticket sales. Cleopatra (Yellow Rose Foundation treasurer) said she has received a total of $21,738 as of tonight’s meeting.

**Treasurer’s Report**

Treasurer Nicole Barnes presented the Treasurer’s report (attached). There were no questions. The report will be filed for audit.

**PR Committee Report**

Tanya Shanklin, chair of Public Relations Committee, presented the PR report. She stated that there is an urgent need for a co-chair for the public relations committee. Due to her current schedule she can no longer solely chair the committee. In addition, the committee urgently needs additional members because of losing a couple of committee members who managed Facebook and Twitter.

* Sandra Campbell, PR committee member, distributed copies of the newly completed brochure (copy attached) Copies of the brochure are scheduled to be in the guest gift bags.
* A press release regarding the fundraiser was issued to the media.

**Administration Committee Report**

Denise Dobson-McDonald, administration co-chair presented the administration report. She has sent condolence cards to Sherry Lakes (her husband is ill); Maxine Sumner Clark (her recently sister passed and Paula Dawson (her husband Judge Dawson suffered a stroke). Virginia Moore visited the Dawson’s and said he is progressing well. A Diane Williams said her sister passed in January.

**New Business**

None

**Announcements**

Guest have reserved 23 rooms at the Hotel associated with the fundraiser

M**eeting adjourned at 8:56 PM**

**Submitted by**

**Eunice Johnson**

**Recording Secretary**