



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Cordillera Administrative Region  
**Schools Division Office**  
*Lagawe, Ifugao*



Division Memorandum  
No. 133 s, 2018

TO: **PUBLIC SCHOOL DISTRICT SUPERVISORS  
ELEMENTARY AND SECONDARY SCHOOL PRINCIPALS**

FROM:  **GLORIA B. BUYA-AO**  
Schools Division Superintendent

DATE: **June 26, 2018**

SUBJECT: **SUBMISSION OF PACKAGED SCHOOLS PTA OFFICERS' LIST IN ALL SCHOOLS  
PER DISTRICT FOR THE SCHOOL YEAR 2018-2019**

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1. The Office of the Schools Governance and Operations Division is on the process of updating its list of Parents-Teachers Association (PTA) Officers for the School Year 2018-2019 and also preparing for the conduct of a PTA election of officers in the Division in July 2018;
2. In order to have a comprehensive document of the List of PTA officers in all schools, every district is expected to collate and package the district PTA Officers' list for submission on or before **July 13, 2018, Friday** at the Schools Governance & Operations Division- Human Resource Development Unit (SGOD-HRD);
3. Immediate dissemination of and strict compliance to this memorandum is directed.