



J.R. Tucker High School Band and Orchestra Boosters
January 11, 2022, Meeting Minutes

Meeting Start Time: 7:00 PM

Attendance: Christy Allen, Patrice Elliott, Leslie VanHimbergen, Melanie Stoudt, Heather Mahmoud, Austin Frank, Suzanne Jenkins, Jen DuBois, Meg Foster, Susan Murphy, Mendy Meeks

Approval of Meeting Minutes for the December 14, 2021, meeting.

Jen DuBois motioned.

Meg Foster seconded.

President's Report

Leslie recapped the booster achievements for the year:

- Straightened out finances and resolved outstanding payments
- Website transfer to new service and redesign
- Provided daily snacks for band camp
- Sorted band closet and uniforms
- Conducted fittings for marching and concert uniforms
- Tiger Tailgates
- Obtained corporate sponsors and other funds
- Transported the band trailer to 7 games, 4 competitions, VBODA, and HCPS Showcase

Leslie discussed recruitment for next year's band booster leadership. We need 2 people to head up the recruitment process. Meg Foster and Jen Dubois volunteered to take ownership of the recruitment process.

Leslie would like someone else to take the position of President. Feels like we need someone who can have enthusiasm for the role that she isn't sure she can bring for next year.

Christy discussed the time commitment for the Treasurer role. If someone wants a position that doesn't require attendance at games/competitions, this would be a good fit. Most work is done from home. Most of the work of treasurer this year was spent figuring out where we were and resolving outstanding debts. So, the time commitment will not be as much going forward.



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Treasurer's Report

Beginning budget as of 12/1: \$8284.39

No deposited income to the Atlantic Union account. We did make a profit of \$335 for the Poinsettia sale but the money is still in our PayPal account and hasn't been deposited to the bank account yet.

Expenses were

- Sadie Wirt Scholarship (\$500). This was paid to JMU.
- The plant cost for the Poinsettia was \$816
- Cost of corporate T-shirts for seniors was \$284.29

Expense total was \$166.29

End balance on 12/31: \$6684.10.

Expected Upcoming Expenses:

- Band scholarship for Mary Nu (\$500). Check was sent to RMU but not deposited
- Cuttime annual fee (\$299.00)

Secretary's Report – Heather Mahmoud

Heather apologized for lack of website updates due to family emergency. Reiterated that having a backup for the website updates is a good idea going forward. Will meet with Jen Dubois to walk through the process of updating the site with announcements and Sign-Up genius links. Anyone else who is interested in learning how to maintain the website should reach out to Heather.

T-shirt Sale – Jen DuBois

T-shirt sale turned out to be a net neutral for us. We were able to cover the cost of providing corporate sponsor t-shirts as well as providing t-shirts for the seniors.



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Jen is working on getting the corrected t-shirts. They are still getting a test t-shirt for the correct color. Apologizes for not having them available by the holidays.

We will have many extra of the imperfect t-shirts available. Will need to decide what to do with them. Could use them for 8th grade night or to give out to volunteers. There are 3 large boxes of these. Will move them to the band room closet for storage.

Melanie Stoudt delivered the t-shirts to Christian's Pizza. Will need to deliver the other corporate sponsor t-shirts.

Jen still needs to check that the employee discount has been applied to the final total and will pursue a voucher from the company that we could use for future t-shirt sales.

Christy thanked Jen for all her hard work. Stated that even if things didn't go smoothly, the process has been started for next year and we will be able to have a more successful run next year because of the information about the process we gathered, and the lessons learned.

Spirit Nights

Leslie asked if there were any suggestions for Spirit Nights or if we should hold off for this month given the situation with covid.

We could do take out only Spirit Nights. Leslie has e-mails from various restaurants that offer Spirit Nights. She could give a list of those who offer take-out.

Suzanne Jenkins volunteered to take that list and call them to see which ones would offer a take-out option.

All County Band Hosting

All County Band hosting has not been rescheduled yet. It may be pushed back to April or May. They need to coordinate with the directors for a new date. Mr. Frank will let us know when it is rescheduled



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Band Uniform Update

Marching band uniforms are at the cleaners. They will be ready by March. We need to inventory the blue bibs to see if we have enough of them for use next year.

Band Camp Dates

Mr. Frank has provided the band camp dates for next marching season in the past few weekly reminder emails. Please encourage anyone interested in marching band to put those dates on the calendar to avoid conflicts.

August 1 - 4 - Color Guard and Drumline Camp

August 2 - Leadership Camp 8:00AM - 12:00PM

August 3 - 4 - New Marcher Camp w/Leadership 8:00AM - 12:00PM

August 8 - 11; 15 - 18 - Band Camp 8:00AM - 6:00PM

August 23 - 25 - Band Camp 3:00 - 7:00PM

August 25 - Parent Preview 6:00PM - 7:00PM

Christy gave an update on the podium. Delivery is behind schedule. She has put in a call to check on the status. They will get back with her about it. Mr. Frank and the school secretary will need to be available to take delivery of it.

Middle School Recruiting



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Mr. Frank has contacted the middle school directors. Starting this month and in February, he will visit the middle schools. He will be taking some students with him. Some schools such as Hungary Creek have a large number of 8th graders and 2 separate band classes, so Mr. Frank will take different students on each day, so they don't miss out on too much class time.

Music Showcase

Suzanne Jenkins says that she hasn't received anything yet. Mr. Frank says that e-mails about the event usually arrive in February. March/April is when e-mails about set-up and instructions should appear.

Suzanne will start a document with instructions about the Music Showcase. There is a Band Booster Google drive and Suzanne will add it there.

Meg asked what the Music Showcase is. Suzanne explained that it is an event where groups perform, are adjudicated and then the students go to an amusement park afterwards. It isn't just for bands. Chorus and orchestra groups also participate.

As a host, we allow the groups to perform here. We will provide judges, goody bags for the judges, and manual labor. The Music Showcase company provides trophies and all other materials. Then Mr. Frank and Suzanne go to King's Dominion to hand out the trophies. It is an easy money maker for us.

Leslie asked how we make money. Mr. Frank said that we are paid an amount to host. \$1000 (or possibly \$2000) to host. We host 3 events in May. We have minor expenses, like paying for judges, and we get students to volunteer to help set up the stage, usher groups during the event, etc. We will also have concessions, but we won't make much money off of that. We also must provide goody bags for the directors/judges.

Other Business / Discussion

Leslie encouraged everyone to think about which jobs they want for next year. We are losing Patrice, Suzanne, and Christy and other senior band parents this year, so we need people to assume those roles.

We also are the band and orchestra booster, so we need to get more orchestra parent involvement. Suzanne suggested recruiting some of the orchestra members for guard.



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Patrice asked Mr. Frank to send Wende a list of seniors. Wende is working on the scholarships, and they want to prepare a packet for each senior to distribute. Mr. Frank said to send him an e-mail with the request and Suzanne Jenkins sent one.

Chisty said that, given our current finances, we may want to reconsider the amount of scholarship that we award. \$1000 with our current budget might be too much.

Leslie stated that she realized this year how much the band booster organization is needed for the success of the band. The boosters maintain the uniforms and provide the trailer to move equipment. We provide food before events with the Tiger Tailgate and never charge students.

Mendy Meeks mentioned that she did not get an e-mail with the booster meeting link this time. Mr. Frank says he uses cuttime to send them out and it must be a failure on that end. He will look into it.

Meeting End Time: 7:50 pm