



Permit Checklist

Storage Buildings

The ACC will not consider your application unless ALL items below are completed and included in your application. Please read and complete all items in the package. Be sure that the completed application package is received by the TCPPOA Office at least 48 hours prior to the ACC meetings held every 1st & 3rd Wednesday of the month.

- ☐ Floodplain Determination Letter of Exemption issued by Jackson County
- ☐ Completed, signed Construction Permit Application form
- ☐ Slab foundation - Plat showing property lines, setbacks, improvements, and the location of the proposed storage building
- ☐ Non-slab foundation - Scaled drawing showing property lines, setbacks, improvements, and the location of the proposed storage building
- ☐ Manufactured buildings - One copy of the manufacturer's brochure, including dimensions and foundation
- ☐ Site built buildings - One copy of any construction plans, including dimensions, foundation, and tie down information if pertinent.
- ☐ Materials; specifications and details
- ☐ Development Permit issued by Jackson County (if applicable)
- ☐ Any additional requirements listed in the Storage Building Requirements form
- ☐ Signed, dated Storage Building Requirements form
- ☐ Permit Fee \$125.00

Signature

Date

Storage Building Requirements

Please read, sign, and attach to the Construction Permit Application

No materials to be used in construction thereof shall be allowed to remain on a lot for more than 30 days prior to construction or after completion of construction, nor construction started until the permit application has been approved. I agree that if any construction is begun without a valid permit having been issued and conspicuously displayed on the property, non-compliance fees will be assessed and the matter may be turned over to the TCPPOA attorney for legal remedy and that I will be liable for attorney fees, court costs, and other applicable fees. I hereby grant reasonable access to my property by members of the Architectural Controls Committee to determine compliance and progress until such time as the project is completed.

Storage Building Permit Application must include Jackson County Development Permit (when applicable) and Floodplain Determination. All such structures must be securely anchored with tie down straps or similar to prevent the structure from being blown about in high winds.

All storage buildings must be kept in good repair. Deteriorating buildings in poor condition are not permitted and must be repaired or removed.

Any storage building not built by a commercial manufacturer shall be of design, appearance, quality, and material comparable to those built by commercial manufacturers.

Buildings of wood construction must have at least two coats of high-grade paint or stain applied to the exterior, except where rough cedar siding is used. If the building is a manufactured building, you must include the following:

- A manufacturers' brochure or similar
- Exterior dimensions of the building, including height above grade level
- Specifications of exterior construction materials, including colors
- Foundation specifications, including tie down method or slab

If the building is not a manufactured building, you must include the following:

- Construction plans from which the structure will be built
- Materials specifications (buy list)
- Specifications of exterior materials and colors
- Foundation specifications, including tie down method or slab

You must also provide a plot plan which shows the following information:

- Lot number and 911 address
- Property lines and easements
- Location of the proposed structure
- Location of any septic system and drain field or spray heads (if applicable)
- Location of any existing improvements

- If the proposed building is to be a permanent structure (it is not skid mounted), a stamped survey plat will be required
- If the proposed building is to be moveable (it will be skid mounted), a scaled drawing plat is sufficient

No building shall be located less than five feet to any side lot line, or less than fifteen feet to the rear lot line, or less than forty feet to the front lot line in Section 3 through 8; no less than twenty feet from the rear & side lot line, or no less than forty feet from front lot line in Section 1 & 2.

If the storage building is associated with a residence, and the ownership of the residence is transferred (sold or otherwise changes ownership), the lot on which the storage building exists will be transferred with the residence. If it is not transferred with the residence, the storage building will be removed, and the lot will be returned to its pre-storage building state.

Signature of Property Owner

Section

Lot #(s)

9-1-1 Street Address

Date