



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE-IFUGAO



January 06, 2017

Division Memorandum

No. 11, s.2017

**SUBMISSION OF DOCUMENTS FOR POTENTIAL LEARNING RESOURCE
EVALUATORS**

To: **Chief, CID**

Subject Area Education Program Supervisors

Public Schools District Supervisors

Elementary and Secondary School Heads and Teachers (Public and Private)

All Others Concerned

1. Pursuant to DepEd Memo # 217, s. 2016 on the Screening, Selection and Regional Cluster Training –Workshops of Potential Learning Resource Evaluators (LREs) for the quality assurance of textbooks, teacher’s manuals, and supplementary materials for learning areas in Kindergarten to 3, Grades 4 to 6, Grades 7 to 10 and Grades 11 and 12, the Curriculum Implementation Division (CID) encourages individuals from both private and public sectors, who are deemed qualified based on the criteria for the Learning Resource Evaluators(LRE) to submit personally to the SDO Learning Resource Management and Development Center the following documents in folder **on or before January 19, 2017:**
 - a. Application Letter signifying interest to serve as LREs indicating herein the area of specialization or major
 - b. **Certified True Copies** of Service Record Transcript of Records, Certificates of relevant trainings on writing, editing, evaluating, and proofreading attended since 2012, Certificates of training on pedagogy, curriculum, assessment etc.- minimum of 24 hours since 2012, Certification or Certificate of Recognition as Learning Resource Evaluator, Writer of a learning resource (published or unpublished), Coach, Resource Speaker / Discussant on evaluation, writing and editing.
 - c. Personal Data Sheet following the format hereto attached.
2. The evaluation of documents will be done by the Division Screening and Selection Committee (DSSC) on January 24-25 , 2017 at the Ammungan Hall, SDO-Ifugao.
3. Other forms on guide and criteria are hereto attached.
4. Immediate dissemination of this memorandum is desired.


GERALDINE B. GAWI
Officer In -Charge

Office of the Assistant Schools Division Superintendent

