

3. Complaint Information

- a. What is the alleged violation? (Describe the nature of the problem.)
- b. What are the facts on which the allegation is based?
- c. What are significant dates and events that may be relevant to this allegation?
- d. What documents supporting the facts should be reviewed by the Agency regarding this allegation?
- e. Please describe your proposal for resolution of the allegation or to the problem.

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