

FRIENDLY REMINDER TO ALL TENANTS



Fire Safety:

Smoke alarms must be connected at all times. Also, suite doors must always self close and latch. Suite doors should never be wedged open or obstructed. No items should be left in the halls or stairwells at any time.

Please promptly report any issues with fire safety equipment to the management right away!

Getting in Touch:

If you have any maintenance related items, please ensure that they are forwarded in writing. Maintenance request forms are available online and in the common hall located by the Camwood mailbox.

You may choose to submit the form by email (preferably PDF format), or by leaving a copy in the Camwood mailbox onsite, or by mailing the form to our office at 269 Richmond St W, Suite 101.

Requests or correspondence of any kind may also be submitted in the same by email, mail, or by leaving it in the Camwood onsite mailbox.

PLEASE NOTE THAT ALL EMAILS AND PHONE CALLS OUTSIDE OF BUSINESS HOURS WILL BE REVIEWED THE FOLLOWING BUSINESS DAY, AND THE DAY AFTER A HOLIDAY ON THE NEXT BUSINESS DAY.

GENUINE EMERGENCIES – Some examples include: FLOOD, NO HEAT, EXTENDED NO POWER please call 437-996-6801 to leave a detailed voice message (texting option is not available). All non emergencies will not be responded to on this this line. Site visits determined not to be an emergency may be billed back to the tenant as a service call.

IN THE CASE OF AN ACTUAL FIRE CALL 911!

Thanking you in advance for your continued cooperation,

Camwood Properties Ltd.