### How do I ensure the recognised and authorised activity is delivered in a safe environment?

A Risk Assessment Checklist should be completed before any game (where an umpire or competition official has not been required to complete a risk assessment) and this should become part of the overall risk management culture of your netball club or group.

Individuals should also make themselves aware of their environment and activity and scan it for risk prior to participating. Participation in an environment deemed inappropriate or unsafe may result in any potential insurance claim being invalid.

In the case of mixed netball, individuals are encouraged to take into account the physical differences between men and women when assessing a safe environment.

# Who should complete a Risk Assessment Checklist?

A Risk Assessment Checklist should be completed before any game (where an umpire or competition official has not been required to complete a risk assessment) and this should become part of the overall risk management culture of your Netball Club or group. All clubs competing should take part in the completion of the checklist and two representatives should sign the form once they are satisfied with the conditions.

If the club is responsible for proceeding on game day (i.e. shared common ground), then a club representative may take responsibility for the completion of the form. However, the participating clubs should still review the questions and sign the form to ensure that they are satisfied with the conditions prior to commencement of play.

All clubs should choose a suitable person that will be responsible for this activity (and a backup if he/she is not available).

# When should the Risk Assessment Checklist be completed?

The checklist should be completed prior to the commencement of play of the first game on game day.

### What if the conditions change after the Risk Assessment Checklist has been completed?

If the conditions change during a game or at another time during the day, the checklist process should be revisited. The earlier completion of the form should not result in play continuing where it is acknowledged that it is potentially unsafe. However, the full extent of the checklist process would probably not be required.

In the event that the conditions do change significantly enough for this to be revisited, the situation should either be rectified (e.g. glass removed) or the competing clubs should meet to decide whether conditions are too dangerous to continue with play (e.g. extreme storm conditions). Ultimately, the responsibility for these situations will rest with the clubs, but the safety of the players, spectators etc. should be the overriding factor.

### Will I be held responsible if I sign the Risk Assessment Checklist?

The intention of the checklist is not to hold Club officials responsible should someone get injured. It is simply a form that facilitates a discussion between the clubs and officials about the overall state of the playing condition. By signing the form there is a sense of formalising the process. However, the programme of insurance does protect clubs and officials in the case of wrongful acts or errors, although they still have a duty of care to provide safe conditions for participants. Cover will not be provided for officials who show wilful negligence or disregard for these responsibilities.

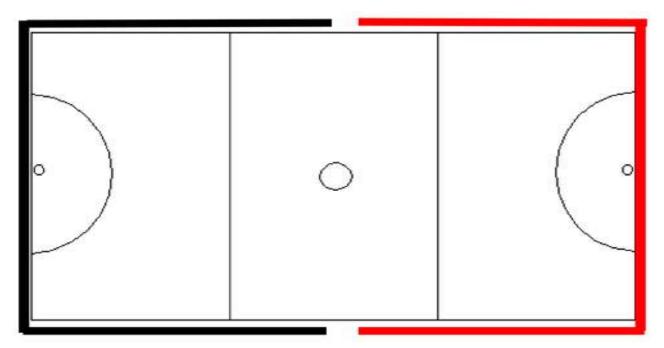
### What if one club declines to sign the Risk Assessment Checklist?

If one club declines to sign the form due to dissatisfaction of playing conditions, the risk should be identified and rectified to a standard that provides acceptable safe conditions for all parties. Once both clubs are satisfied, the form should be able to be signed and play commenced. If conditions prove too unsatisfactory and are unable to be rectified, common sense should prevail. Play should never commence until safe conditions are available to all participants.

#### TEAM RISK ASSESSMENT:

Date .....

Court .....



Please state the weather and court conditions (please highlight on picture any areas of concern)

07:00			
07:55			
08:50			