**Board Meeting**

January 4, 2017

1:00pm-3:00pm Wellness Center

* Call Meeting to Order – President Ginny called the meeting to order at 1:03 pm. Ginny, Diana, Fr. Mundy, Peggy, Stephen and Carol present.
* Welcome Guests – Valerie Quintana and Tatiana Falcon-Rodriguez with Presbyterian Health Services and Lindsey Hamilton with East Valencia Urban Garden Program
* Agenda – Request to move the Treasurer Report and Social Media Report to Consent Exemptions, as well as add Legislature and Announcements under Business. Fr. Mundy moved to approve the Agenda as amended. Stephen seconded the motion. Motion passed unanimously.
* Consent Agenda
  + Minutes of Dec. 7, 2016
  + Treasurer Summary Ledger and Report
  + Coalition Reports
* Social Media/Website Report
* Consent Exemptions
* Treasurer Summary Ledger and Report – Report amended with one deposit and one expense. Reviewed by all. Fr. Mundy moved to approve the Treasurer Report as amended. Stephen seconded the motion. Motion passed unanimously.
* Social Media/Website Report – Diana explained that in order to capture this board’s entire community outreach, all members are requested to send her a note or email detailing any and all outreach events attended. All present agreed to do so.

**Business**

* PHS Community Partnership with Health Councils RFP – Terry will be developing a timeline to add to the existing strategic plan and priorities. He is away at the moment, but much of the work is completed or in progress. Uncertain if this funding will be for one year or if it may be an ongoing commitment to health councils.
* Follow Up on Coordinator Position/HV Grant (All) – Grant award is for $6K not $10, and documentation must be completed by April 30th, which does not leave much time. The deliverables need to be adjusted to meet the new timeline and reduced funding. All agreed home visiting needs to be ongoing to be successful and without time to spend developing promotional materials, we need to reach out to existing providers who might share their materials. Looking at funding Coordinator position for 8-10 hours weekly, for 52 weeks. Ginny will email the RFP and scope of work for next week’s Coordinator Meeting, January 10th, at 10 am. Meeting planned with Home Visiting Providers for February 9th, the day after our next regular board meeting from 9 am to 12 pm, at the Wellness Center
* DOH Report for FY 2017 (Ginny) – Ginny has most of the information needed for this report. She cannot attend the January CRUNCH, so will need the notes and pictures from it for inclusion in the report.
* Planning for Jan. 18th CRUNCH – The speaker system for presentations was delivered to Peggy, and all are asked to arrive early to assist with set-up of 6 large tables and 40 chairs. Diana has made silver and blue medallions for attendees to wear for the silver anniversary of health councils. Peggy will act as emcee, Carol will create sign-in sheet and take notes, and Stephen and Bart will pick up food items. Diana will send an announcement to the News Bulletin and Peggy will announce at the City Council Meeting and post it on the Rio Communities Facebook page.
* CWC Binders etc. Inventory & Storage and Scanning Planning – Need to schedule a meeting dedicated to reviewing documentation. Dates will be reviewed after the CRUNCH.
* Selected Strategies from Action Plan—Standing Items
  + - 1. Kids At Hope No Exceptions (Bart and Stephen and Diana) – Now investigating the possibility of St. Mary’s and Bart and Stephen are working on a new strategy.
      2. SBHC progress (Peggy and Diana) – No news
      3. Mentorship Program (Stephen, Diana, Father Robert) – New people running for the school board may bring about changes. Diana was invited to attend Police Athletic League Meeting and will report back.
      4. Capacity Building (All) – Send a note to Diana regarding any and all outreach in the community.
* CWC Rio Communities Assessment Update on Final Report – Peggy and Diana are scheduled to meet with the contractor and finalize the project on January 13th.
* United Way Grant/Media/LED Sign Update (Diana) – Still waiting on IT personnel to access the Los Lunas sign and upload data to be displayed, due to firewall issues. Ginny will try to contact the IT personnel. The Belen sign will be stacked with the Belen City sign.
* Legislature – Stephen, Diana, and Peggy will be attending Public Health Day at the legislature on January 31st as well as the NM Alliance Annual Meeting on February 1st. Valle del Sol will be closing as of April 2017 and 1,200 behavioral health clients will again be without services. Want to create a one page handout to distribute to legislators regarding our county’s needs and correlations between actions taken in Santa Fe with results noted in Valencia County.
* Announcements – Lindsey shared flyers and plans for community gardens in the works on the east mesa in El Cerro Mission and Meadowlake. The gardens will be developed by community members and two meetings are scheduled at each community center location. El Cerro at 5:30 pm on January 26th and 12 noon on February 2nd. Meadowlake meetings will be 5:30 pm on January 24th, and 2 pm on February 7th.
* Action Plan/Follow Up on Action Items

**Additional Items of Discussion**

* Adjourn – Meeting adjourned at 2:36 pm. Next meeting scheduled for February 8th at 1 pm, at the Wellness Center.