HIGHLAND COUNTY BOARD OF DD

AUGUST 17, 2021

6:00 PM REGULAR BOARD MEETING

Hills and Dales Gym

The Highland County Board of Developmental Disabilities met in a regular session at 6:02 pm, Tuesday, August 17, 2021. Board Members present: Karen Adams, Paul Pence, John Levo, Elizabeth Fryman, Michael Richards, Matthew Roberts and Cheryl Lyle (6:08 pm)

Others present were Debra Buccilla, Superintendent, Sherry Burns, Executive Administrative Assistant, Kelli Williamson, SSA Director, Lori Moore, Business Director, Kraig Walker, Community First Director, Nathan Boatman, Employment First Specialist

**ROLL CALL:** Paul Pence, present; John Levo, present; Michael Richards present; Matthew Roberts, present, Elizabeth Fryman, present, Cheryl Lyle, present, Karen Adams, present.

**ADDITIONS TO AGENDA**: NA

**Reports:**

**The minutes of the** May 18, 2021 Regular Board Meeting Minutes were reviewed and approved in a motion by John Levo, seconded by Elizabeth Fryman. Roll Call. All yea, motion carried.

**Roll Call: Paul Pence, yea; John Levo, yea; Elizabeth Fryman, yea, Karen Adams, yea; Michael Richards, yea, Matthew Roberts, yea, Cheryl Lyle, abstain.**

**New Vendors: No new vendors for August**

**Transfers:** None

**Monthly expenditures for June 2021** were reviewed and approved in a motion by Paul Pence seconded by Michael Richards. Roll Call. All yea, motion carried.

**Roll Call: Paul Pence, yea; John Levo, yea; Elizabeth Fryman, yea, Michael Richards, yea; Matthew Roberts, yea; Cheryl Lyle, yea; Karen Adams, yea;**

**Monthly expenditures for July 2021** were reviewed and approved in a motion by Matthew Roberts seconded by Cheryl Lyle. Roll Call. All yea, motion carried.

**Roll Call: Paul Pence, yea; John Levo, yea; Elizabeth Fryman, yea, Michael Richards, yea; Matthew Roberts, yea; Cheryl Lyle, yea; Karen Adams, yea;**

**Monthly expenditures for August 2021** were reviewed and approved in a motion by Paul Pence seconded by Elizabeth Fryman. Roll Call. All yea, motion carried.

**Roll Call: Paul Pence, yea; John Levo, yea; Elizabeth Fryman, yea, Michael Richards, yea; Matthew Roberts, yea; Cheryl Lyle, yea; Karen Adams, yea**

**SUPERINTENDENT’S REPORT**

* There have been a few changes in preschool this year so we are starting out our year with several new aides, a new teacher as well as a new Education Director who will join us in September.
* We will begin the year at full capacity. As you may recall we were only at 50% last year due to COVID. We will be instituting all of the safety precautions as last year however, while in the bubble of the classroom we will be allowing masks to be removed for speech purposes.
* We are hoping for another good year with minimal closures by following these precautions which worked very well last year.
* We are beginning to experience some very challenging situations with providers and their abilities to retain enough staff to provide services. ResCare has recently had 3 major positions vacate and have given us notice that they can no longer provide drop-in services to folks living throughout the community. As many as 24 more individuals could be at risk in their ICF if the staffing levels do not improve.
* The estate of Larry Wheatley who passed several months ago was just settled. Rick Williams handled the auction that sold his toy tractor collection. The estate earned over $8,000 for the Antique Club of Highland County.

**OLD BUSINESS:**

**Project Updates- Larry Gray**

* Installation of the second door is complete. The third door is ordered and should be finished sometime in September.
* The new camera system has been installed and we have more coverage inside and outside of the building. We are able to zoom in on license plates on cars.

**NEW BUSINESS:**

**Transfer of vehicles to DD- Debra Buccilla**

I met with two of the Commissioners to discuss vehicles. They would like to transfer all vehicles to our name. Currently some are in the name of the county, others in the name of DD. It will be simpler for them and us to have them all in our name. Lori will contact the insurance company to assure the coverage is also transferred.

**COVID Protocol for 2021-2022- Debra Buccilla**

Unfortunately, we are putting back in place the COVID protocols which worked well for us last year. We are hoping we can continue with the hybrid work model and that both our office and the preschool can remain open thru the year.

**Special Olympic Updates – Nathan Boatman**

* Highland County Special Olympics includes 6 committee members, one member from each public school in Highland County and myself. Currently, we have 122 active athletes who are competing, and new athletes are added every year. The Special Olympic committee meets quarterly to discuss updates with programming, bylaws, upcoming competitive and fundraising events. Since Special Olympics operates on funds from fundraisers and donations. We must complete and submit financial reports quarterly to Special Olympics Ohio.
* Our organization offers seven competitive sports - including basketball, flag football, unified softball, unified golf, bowling, track, and field, and recently added bocce to the list.
* To volunteer adults and youth must complete a Class A volunteer form which includes a background screening that is good for three years.
* Athletes are required to have a completed physical and release forms that are good for three years to be eligible to compete.
* This Summer we reopened our in-play activities by introducing bocce, playing for five weeks. Approximately 30 athletes participated in this new sport. We plan to schedule bocce competitions in the future.
* On August 6th, our unified golf team placed third in their division and qualified to compete at the state on September 24th to 26th, date and time TBA.
* Our Unified Softball team has been practicing and getting ready to compete against Fayette Co. Dragons on September 9th at 6pm
* Fall Games, we will invite athletes from Brown’s County to join us this year.
* We’ve scheduled three Flag Football games- September 15th, 30th, and November 2nd.

**Summer Youth- Kraig Walker**

* 15 students participated this year and worked at one of four job sites:  Ponderosa Steakhouse, Star Cinemas, Elks Golf Course, and the YMCA.  The students worked on job skills, customer service, application and orientation processes, and social interactions with peers while earning minimum wage.  The program helps to build stamina and work skills needed for competitive employment and is funded through OOD.  The response from the local employers was very positive and may lead to some additional work experiences throughout the school year for many of our students.  The Community First Team provided transportation to the work sites and job coaching at each site

**Highland County Fair – Kraig Walker**

* The Community First Team is gathering items and information from various departments to distribute in our booth, which is located in the Merchants Building.  We are currently planning to give away bottles of water to visitors, as well as promotional giveaways from the departments.  Community First will be working at the booth throughout the day.

Elizabeth Fryman made a motion to adjourn the Highland County Board Meeting at 6:47 pm, seconded by Michael Richards. All yea. Motion carried.

Prepared by: Sherry Burns, Executive Administrative Assistant

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Karen Adams, Board President

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Cheryl Lyle, Recording Secretary