

# NORTHWEST ATHLETIC BOOSTERS

4200 Van Horn Road, Jackson, MI 49201

[board.nwab@gmail.com](mailto:board.nwab@gmail.com)

**PURPOSE:** To promote all interscholastic athletics of the Northwest School District through full cooperation with school officials, the Athletic Director and Coaches.

- **Financial Oversight** – To coordinate the development of financial support for athletic program enhancements.
- **Athletic Development** – To support the early development of athletic skills, teamwork, and sportsmanship through athletic participation from elementary through high school (feeder programs).
- **Athletic Promotion** – To promote and communicate the value of athletics, sportsmanship, school spirit and enthusiasm of feeling good about participation and contribution toward the development of our youth.
- **Academic Excellence** – To encourage and recognize academic excellence of all athletic program participants.

## 05/04/15 Meeting Minutes

Board Members present: Elizabeth Peters, Candra Wilcox, Kristin Foote, Jason Foote, Ron Olmsted, Denise Owens

Board Members absent: Larry Owens

Verified Members present: Elizabeth Peters, Candra Wilcox, Kristin Foote, Jason Foote, Ron Olmsted, Denise Owens, Melissa Coito, Lisa Hendges, Chris Galloway, Angel Fonseca, Oscar Flores, Cheryl Flores

### 1. Official Business

- a. Peters called the meeting to order at 7:05pm
- b. Peters confirmed verified members list and attendance.
- c. Minutes for April were approved as written presented. **Motion** to “approve minutes as written” was made by D. Owens, seconded by A. Fonseca, and unanimously approved.

### 2. Old Business/Reports

- a. Galloway presented the Athletic Director Report, indicating that spring sports are winding down. He also shared that the sports fields all appear to be in great shape and the number of participants is up approximately 25 kids from last year. The weight room equipment has been ordered in two separate orders due to audit laws with the amounts (one order in the amount of \$23,000 and another in the amount of \$20,000) which will be paid within the next 2-3 weeks and have an expected delivery date of August 31<sup>st</sup>. This is a safe date for installation since the construction completion date is set for August 28<sup>th</sup>. June 10<sup>th</sup> the schools will be closed for construction and there will be no access by anyone other than the construction crew. Some Fall sports schedules have been finalized. C. Galloway also indicated that the sports scores and information are updated on Northwest Athletics by him once he receives the information from the coaches. G. Bontrager will be arranging an unveiling of the new buildings/renovations. Sports physical for fall sports are due

***Thank you for supporting Northwest Athletes!!***

OFFICERS: Elizabeth Peters (President) Larry Owens (Vice President) Candra Wilcox (Treasurer) Kristin Foote (Secretary)  
TRUSTEES: Jason Foote, Ron Olmsted, Denise Owens

before the first practice date which is August 10<sup>th</sup> for football and August 12<sup>th</sup> for all other fall sports.

- b. Finance Report for April was presented by C. Wilcox. **Motion** to “approve financial report for April” was made by C. Galloway, seconded by A. Fonseca, and unanimously approved.
  - c. Cash Bash update was provided by L. Hendges. The 2016 Cash Bash date has been set and she will confirm with C. Galloway that it is not scheduled during spring break. L. Hendges will apply for the raffle ticket license. A. Fonseca indicated that numbers can be assigned for tickets prior to the tickets arriving.
3. New Business
- a. E. Peters confirmed the concessions for the upcoming events.
  - b. Coordinator Appointment
    - i. D. Owens agreed to coordinate concession for next school year.
    - ii. A. Miller agreed to coordinate the spirit store.
    - iii. E. Peters asked for a fundraising coordinator and explained the fundraising details. Fundraising was discussed in detail by L. Hendges and A. Fonseca with several options. O. Flores agreed to help with fundraising.
  - c. O. Flores agreed to assist with establishing a Cash Bash committee.
  - d. There was a discussion regarding the U of M concessions. A. Fonseca and L. Hendges discussed the number of people required to work a successful concession stand and that \$4,100 was made during the 2014 football season. The number of workers needed depends on the type of stand assigned. Last season a minimum of 8 workers was required. It was discussed that it is hard to get workers to commit. It was also discussed that if we choose not to work U of M concessions, we should consider finding another fundraiser as a replacement. R. Olmsted indicated that U of M is a great opportunity, but is it worth it if we continuously struggle to find volunteers. The decision on U of M concessions was tabled.
  - e. Information will be sent out asking for volunteers to work the June and August races at MIS.
  - f. The concession building will need to be cleaned out at the end of the year. A. Fonseca suggested that all food be sold so nothing has to be stored over the summer. D. Owens will not overstock for the last few concessions of the season so there should be no extra food. The concession building will need to be wiped down. Any leftover items can be donated to Project Graduation. D. Owens will pass the message along to L. Owens.
4. Funding Requests
- a. C. Galloway presented a funding request on behalf of Trainer Whitney. The OPS speed and agility training will not be held at Northwest this year because of the construction. The program is \$100 and Athletic Boosters has previously paid \$25 for each Northwest athlete in grades 7-12 that signs up. **Motion** to “approve \$25 payment for OPS” was made by L. Hendges, seconded by A. Fonseca, and unanimously approved. R. Olmsted suggested that this offer be extended to other seasons such as clinics at the RAC or other locations. A. Fonseca discussed that was a possibility if we were able to track participants and training locations.
  - b. Melissa Coito presented a funding request for attend a cheerleading clinic which has already been approved as a budgeted item.

## 5. Adjournment

### a. Closing Comments

- i. A. Fonseca mentioned that a location will need to be determined for summer meetings.
- ii. C. Galloway commented that a date needs to be set for the yearly finance meeting. It was decided that a date would be set following the Board meeting.
- iii. A. Fonseca gave an update on the charity poker fundraiser. She indicated that the license was declined since our organization has not participated in an event in two years. It was verbally approved with confirmation of the web page information. After May the information can be submitted to Wool E Bully's and Hot Rods. It will take less than one month to get qualified and paperwork will need to be filled out with the new Board members.
- iv. A. Fonseca also discussed that she is willing to do the sports program if C. Galloway would like her to. She would need the information to have the program completed for the first home football game. This is definitely profitable if Northwest creates it as opposed to sending it out. The sponsorship portion is a great profit. A. Fonseca will compile a list of previous sponsors and needs help securing sponsors.

### b. Next Meeting Date – June 1, 2015