



**ZONTA**  
CLUB OF  
MID-MARYLAND  
MEMBER OF ZONTA INTERNATIONAL  
EMPOWERING WOMEN  
THROUGH SERVICE & ADVOCACY

**The Grove Restaurant**  
**600 Bowieville Manor Lane, Upper Marlboro, MD 20774**  
**Time 6:30 PM – 8:30 PM**

**January 10, 2019, Dinner and Club Meeting Agenda**

- Call to Order
  - Zonta Code/Mission
  - Agenda Review/Approval
  - President's Remarks
  - Reading/Approval of the Minutes
  - Correspondence Secretary Report
  - Treasurer's Report
  - Financial Secretary's Report
  - 1<sup>st</sup> VP/Membership Report
  - Guest Speaker
- Zonta District 3 Governor  
Joanne Gallos
- Induction of New Club Members
  - Amelia Earhart Observance
  - Committee Reports
    - Advocacy
    - Fundraising
    - Service (added during meeting)
  - Announcements
  - Adjournment

**Balance Sheet**  
**Zonta Mid Maryland**  
**As at 31 December 2018**

**31 Dec 2018**

**31 Dec 2017**

**Assets**

<b>Cash and Cash Equivalents</b>		
Zonta Club MM - Oper. #6691	\$5,044.64	\$3,650.67
Zonta Club MM - Service #1230	\$616.88	\$3,321.00
<b>Total Cash and Cash Equivalents</b>	<b>\$5,661.52</b>	<b>\$6,971.67</b>
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<b>Current Assets</b>		
Accounts Receivable	\$730.00	\$0.00
<b>Total Current Assets</b>	<b>\$730.00</b>	<b>\$0.00</b>
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<b>Total Assets</b>	<b>\$6,391.52</b>	<b>\$6,971.67</b>

**Liabilities and Equity**

**Liabilities**

<b>Current Liabilities</b>		
Accounts Payable	\$200.00	\$1,166.94
<b>Total Current Liabilities</b>	<b>\$200.00</b>	<b>\$1,166.94</b>
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<b>Total Liabilities</b>	<b>\$200.00</b>	<b>\$1,166.94</b>

**Equity**

Current Year Earnings	-\$3,187.32	-\$6,376.20
Temporary Restricted Funds	\$9,378.84	\$12,180.93
<b>Total Equity</b>	<b>\$6,191.52</b>	<b>\$5,804.73</b>
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<b>Total Liabilities and Equity</b>	<b>\$6,391.52</b>	<b>\$6,971.67</b>

Note: Accounts Receivable represents unpaid member dues 2018/2019

Note: Accounts Payable represents decoration deposit for fundraiser - check paid out in January

**Income Statement**  
**Zonta Mid Maryland**  
For the month ended 31 December 2018

	<b>Actual</b>	<b>Var USD</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Var USD</b>	<b>Var %</b>
<b>Revenue</b>						
Annual Retreat Fees	\$0.00	\$0.00	\$130.00	\$460.00	-\$330.00	
D3 Per Capita Dues	\$30.00	\$30.00	\$720.00	\$690.00	\$30.00	
District 3 - Assessment	\$0.00	\$0.00	\$230.00	\$230.00	\$0.00	
Fundraising - Other Revenue	\$0.00	\$0.00	\$0.00	\$12,600.00	-\$12,600.00	
Fundraising Ticket Income	\$0.00	\$0.00	\$150.00	\$11,641.00	-\$11,491.00	
Induction Fee	\$225.00	\$225.00	\$225.00	\$75.00	\$150.00	
Member Dues	\$141.00	\$141.00	\$4,373.00	\$4,232.00	\$141.00	
Member Insurance Fee	\$9.00	\$9.00	\$147.00	\$138.00	\$9.00	
Monthly Dinner Meetings Fee	\$586.77	\$586.77	\$2,616.88	\$0.00	\$2,616.88	
New Member Fee	\$45.00	\$45.00	\$45.00	\$15.00	\$30.00	
Other Revenue	\$61.00	\$61.00	\$66.85	\$7,930.00	-\$7,863.15	
Transfer Member Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
ZI Per Capita Dues	\$120.00	\$120.00	\$3,800.00	\$3,680.00	\$120.00	
<b>Total Revenue</b>	<b>\$1,217.77</b>	<b>\$1,217.77</b>	<b>\$12,503.73</b>	<b>\$41,691.00</b>	<b>-\$29,187.27</b>	<b>-70.0%</b>
<b>Gross Profit</b>	<b>\$1,217.77</b>	<b>\$1,217.77</b>	<b>\$12,503.73</b>	<b>\$41,691.00</b>	<b>-\$29,187.27</b>	
<b>Operating Income / (Loss)</b>	<b>\$1,217.77</b>	<b>\$1,217.77</b>	<b>\$12,503.73</b>	<b>\$41,691.00</b>	<b>-\$29,187.27</b>	
<b>Other Income and Expense</b>						
Accounting / Online Services	-\$180.00	-\$180.00	-\$324.00	-\$508.00	\$184.00	
Advertising	-\$40.54	-\$40.54	-\$65.54	-\$150.00	\$84.46	
Awards / Honarium / Gifts	-\$619.00	-\$619.00	-\$691.08	-\$1,400.00	\$708.92	
Bank Service Charges	-\$12.00	-\$12.00	-\$76.81	-\$144.00	\$67.19	
Catering	-\$291.36	-\$291.36	-\$843.15	-\$11,427.00	\$10,583.85	
Conferences	\$0.00	\$0.00	-\$1,822.72	-\$820.00	-\$1,002.72	
Credit Card Processing Fee	\$0.00	\$0.00	-\$51.14	\$0.00	-\$51.14	
Decorations	-\$200.00	-\$200.00	-\$200.00	-\$500.00	\$300.00	
Dues - Zonta District 3	\$0.00	\$0.00	-\$920.00	-\$920.00	\$0.00	

**Income Statement**  
**Zonta Mid Maryland**  
**For the month ended 31 December 2018**

	<b>Actual</b>	<b>Var USD</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Var USD</b>	<b>Var %</b>
Dues - Zonta International	\$0.00	\$0.00	-\$3,710.00	-\$3,818.00	\$108.00	
Entertainment - Professional Services	\$0.00	\$0.00	-\$600.00	-\$2,500.00	\$1,900.00	
Equipment	\$88.29	\$88.29	-\$359.36	\$0.00	-\$359.36	
General Expenses	\$0.00	\$0.00	-\$253.95	-\$6,950.00	\$6,696.05	
Guest Meals	\$0.00	\$0.00	-\$336.00	-\$180.00	-\$156.00	
Legal Expenses	\$0.00	\$0.00	\$0.00	-\$500.00	\$500.00	
Monthly Meeting - Meals	-\$486.09	-\$486.09	-\$3,329.89	\$0.00	-\$3,329.89	
Postage & Delivery	\$0.00	\$0.00	\$0.00	-\$300.00	\$300.00	
Printing & Photocopying	\$0.00	\$0.00	\$0.00	-\$995.00	\$995.00	
Speakers - Professional Services	\$0.00	\$0.00	-\$29.00	-\$150.00	\$121.00	
Sponsorship	\$0.00	\$0.00	-\$100.00	-\$1,500.00	\$1,400.00	
Stationary & Brochures	\$0.00	\$0.00	-\$46.48	-\$1,090.00	\$1,043.52	
Supplies	-\$114.53	-\$114.53	-\$407.93	-\$2,450.00	\$2,042.07	
Venue / Space Rental	\$0.00	\$0.00	-\$1,275.00	-\$4,650.00	\$3,375.00	
Website	-\$18.00	-\$18.00	-\$126.00	-\$180.00	\$54.00	
ZI - Liability Insurance	\$0.00	\$0.00	-\$123.00	\$0.00	-\$123.00	
<b>Total Other Income and Expense</b>	<b>-\$1,873.23</b>	<b>-\$1,873.23</b>	<b>-\$15,691.05</b>	<b>-\$41,132.00</b>	<b>\$25,440.95</b>	<b>61.9%</b>
<b>Net Income / (Loss) before Tax</b>	<b>-\$655.46</b>	<b>-\$655.46</b>	<b>-\$3,187.32</b>	<b>\$559.00</b>	<b>-\$3,746.32</b>	
<b>Net Income</b>	<b>-\$655.46</b>	<b>-\$655.46</b>	<b>-\$3,187.32</b>	<b>\$559.00</b>	<b>-\$3,746.32</b>	
<b>Total Comprehensive Income</b>	<b>-\$655.46</b>	<b>-\$655.46</b>	<b>-\$3,187.32</b>	<b>\$559.00</b>	<b>-\$3,746.32</b>	



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## **FINANCIAL SECRETARY'S REPORT**

*for*

**December 13, 2018**

**The Country Club @ Woodmore**

Attendance (Members & Guests): 23

### **DINNER Receipts**

I.	Credit Card Payments.....	*\$	108.00
II.	Check Payments.....	\$	135.00
III.	Cash Payments .....	\$	225.00

**Total.....\$ 468.00**

*\* Note. Due to Credit Card discount fees, Please refer to the Treasurer's Report to acquire the exact Credit Card payment(s) Deposits.*

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### **Free The Girls - BRA Campaign**

I.	Check Payments.....	\$	5.00
II.	Cash Payments.....	\$	56.00

**Total.....\$ 61.00**

*Zonta Club of Mid-Maryland  
Advocacy Committee Report  
January 2019*



**2018 Christmas Party, Gift Exchange & Meeting at Old Hickory at the Gaylord Hotel**

- ❖ Our Christmas Party, Gift Exchange & Meeting at Old Hickory Steakhouse was very memorable and festive. Thanks to Audrey Farley and Tracey Mitchell for coordinating the evening Tracey Mitchell. We also surprised Sonya with a birthday dessert.
- ❖ Our next big event is Zonta Day in Annapolis. Save the Date: Thursday February 28<sup>th</sup>!! This year we will be partnering with other Zonta Clubs in Maryland; Annapolis and Howard County Clubs are already in. There is a planning conference call on Monday, January 21<sup>st</sup>.
- ❖ Next Advocacy Meeting will be a conference call - January 22<sup>nd</sup> (4<sup>th</sup> Tuesday) @ 7:00PM. All Zonta MM members are invited to join and participate.
- ❖ Montgomery County Commission for Women  
2019 Women's Legislative Briefing  
Sunday, January 27, 2019  
Doors Open at 11:30 am, Program 12:30–6 pm  
The Universities at Shady Grove, Building II  
9630 Gudelsky Drive, Rockville, MD 20850  
\$30 in advance and \$40 at the door  
Buy tickets online at: <https://2019wlb.eventbrite.com>
- ❖ Maryland Network Against Domestic Violence MNADV  
Domestic Violence Memorial Service 2019  
Monday, February 11, 2019  
7:00 – 8:00PM  
90 State Circle Annapolis, Maryland 21401

***Submitted by Gwen Terry & Felicia Sadler, Co-Chairs***

A single act of kindness throws out roots in all directions, and the roots spring up and make new trees. The greatest work that kindness does to others is that it makes them kind themselves.

– Amelia Earhart

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**Zonta Mid-Maryland Fundraiser Committee**  
***Countdown to The Heart & Soul of Motown***  
***Saturday, Feb. 16, 2019***

**1. Fundraising Goal**

- a. All club members are asked to sponsor at least one table (table of 8 guests)

**2. Tickets**

- a. Online ticket sales are on EventBrite (members can direct their guests to the site)
- b. In-person ticket distribution began at the meeting on Thursday, December 13, 2018 and tickets are available from Zontian Terrie Wills
- c. All tickets not sold are to be turned in on no later than **Thursday, January 31, 2019**
- d. The event page (EventBrite) has been viewed 279 times.
- e. Facebook has reached 5.7K people. Currently Facebook shows that 196 people are interested and 8 people will attend.

**3. Entertainment**

- a. The Storm Project Band has been booked
- b. DJ Will has been booked

**4. Décor**

- a. Colors are black, red, and gold
- b. Motown themed

**5. Vendors**

- a. Minimum goal is four (4)
- b. To date we have three (3) paid vendors (jewelry, travel, jackets) and four (4) additional ones have expressed interest

**6. Live Auction**

- a. Club members are asked to donate high value items (\$500+) no later than January 15, 2018
  - b. Collection of live auction items will continue up to January 15, 2018
  - c. Auction items received to date include gift cards, alcohol, office chairs (2), and a timeshare
  - d. Zontian Roberta McLeod Reeves is our Live Auctioneer
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## **FUNDRAISING BUDGET**

### **Expected Gross Income**

Ticket Sales (240 X \$75.00)	\$18,000
Live Auction Sales	\$ 3,000
Sponsors	\$ 11,250 – as of 1/9/19
Program Book Ads	\$ 700
Vendors (4 X \$150)	\$ 600
50/50 Raffle	\$ 300
Donations	TBD

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<b>Total</b>	<b>\$33,850</b>
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### **Estimated Expenses\***

The Hotel (catering)	\$13,680
Band	\$ 1,700
DJ	\$ 250
Photographer	\$ 250
Decorations	\$ 500
Supplies	\$ 410
Printing	Donated

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<b>Total</b>	<b>\$16,790</b>
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**2019 Proposed Proceeds: \$15,060**

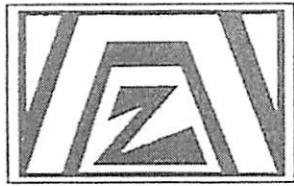
**\*Note:** the expenses do not include the percentage to be paid to Yellow Rose Foundation, Inc.

Fundraising Committee Co-Chairs Tracey Tolbert Jones and Rhonda Caldwell presented to Zonta Mid-Maryland Club on Thursday, January 10, 2019

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The Zonta Club of Mid-Maryland is seeking applications for the 2019 Zonta International Young Women in Public Affairs Award Program. Applications must be received by February 15, 2019. *Please mail applications and support documents to Zonta Club of Mid-Maryland, c/o Erma Barron, P.O. Box 187, Glenn Dale, Maryland 20769.*

The Zonta International Young Women in Public Affairs Award is designed to encourage young women between the ages of 16-19 to participate in public affairs by recognizing the following:

- *Commitment to the volunteer sector*
- *Evidence of volunteer leadership achievement*
- *Dedication to empowering women/(girls) worldwide through service and advocacy*

**The award levels are between \$250 and \$4000.**

- The local Zonta Club of Mid-Maryland will award a first-place award of \$500, and a second-place award of \$250.
- District/region award winners, which are selected from local club applicants, will receive awards of \$1500.
- 10 international recipients, which are selected from district/region applicants, will receive awards of \$4000.

***Applicants must meet the following eligibility criteria:***

- Young woman aged 16-19 on April 1, 2019
- Applicants are eligible to apply if they can demonstrate the following:
  - o Active commitment to volunteerism
  - o Experience in local government, student government, or workplace leadership (paid or unpaid)
  - o Volunteer leadership achievements
  - o Knowledge of Zonta International and its programs
  - o Support for Zonta International mission of empowering women worldwide through service and advocacy

***A PDF of the application may be downloaded from the Zonta Club of Mid-Maryland's website: <http://www.zontaclubofmid-maryland.org/ywpa>. The following must be submitted with the application:***

- Letter from school/institute official with verification of current enrollment, or
- Letter from employer stating employment (if applicable)
- Two confidential recommendations from adults, not related to applicant, such as teachers, school officials/employee supervisors or community leaders.

The Zonta Club of Mid-Maryland looks forward to receiving eligible applications and awarding the Zonta Young Women in Public Affairs Award to two, well-deserving young women.

Please contact Erma Barron at [ebarronzonta@gmail.com](mailto:ebarronzonta@gmail.com) if you have any questions regarding this award program.

Information about Zonta International may be found at [zonta.org](http://zonta.org).