

**RIVENHALL PARISH COUNCIL
MINUTES OF THE PRECEPT MEETING HELD ON 16 DECEMBER 2015.**

Present: Cllrs. Abbott, Wright, Bills, Clark, Prime and Turner.
In the Chair: Cllr. Abbott.
Also present: Parish Clerk.

1196. Apologies for Absence.

An apology for absence was received from Cllr. Anderson.

1197. Declarations of Interest.

Cllr. Abbott declared a Pecuniary Interest in item 1199(ii) re the Chairman's Allowance.

1198. Adjournment for 10 minutes.

No members of the public were present to raise any matters.

1199. Discussion and Agreement of the proposed budget items for year 2016/2017.

The Clerk had, with the agenda, distributed to each Member copies of his budget estimate to 31 March 2016 and for the year 2016/2017.

Following a brief discussion it was **proposed by Cllr. Wright, seconded by Cllr. Prime and unanimously agreed** that the following Budget figures be agreed for the year 2016/2017:

- i.. Parks & Open Spaces...£5,525.00
- ii.. Administration...£7,912.00
- iii.. Payments made under Section 137...£135.00
- iv.. Capital Projects...£7,000.00

1200. Requirements under the Audit Regulations.

- i. Appointment of Responsible Financial Officer (RFO).
Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed that the Parish Clerk continue as the Responsible Financial Officer for the year 2016/2017.
- ii. Appointment of Internal Auditor.
Proposed by Cllr. Abbott, seconded by Cllr. Prime and unanimously agreed that Mrs. Ann Clarke be reappointed Internal Auditor for the year 2016/2017.

1201. To set the Precept for the year 2016/2017.

Taking the budget figures at item 1199 above, the proposed budget for 2016/2017 is £13,572.00, excluding £7,000.00 from reserve funds for any Capital Expenditure. Less the estimated BDC's Localism Fund Grant and Street Cleaning Grants of £1,840.00 and £1,753.00 respectively the estimated budget expenditure for 2016/2017, therefore, is £9,979.00.

Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed that a Precept amount of £9,450.00 be levied for the year 2016/2017.

This gives an estimated Band D equivalent Council Tax of £36.23 £0.05 less than for 2015/2016.

This Budget and Precept was **recommended for final approval** at the next Parish Council meeting on 5 January 2016.

1202. To consider any planning applications with decision date prior to the January meeting.

There were no planning applications requiring immediate consideration at this meeting.

1203. Date of the next meeting.

Tuesday 5 January 2016 in Rivenhall Village Hall, commencing at 20.00 hours.

1204. Closure.

The Chairman closed the meeting at 20.13 hours.

Signed: Date:
CHAIRMAN