

Farmington Town Board Meeting Minutes
Tuesday, April 19, 2022
E913 Prairie View Ln
Waupaca, WI 54981
www.farmington-waupaca.com

Call to Order: Meeting was called to order at 7:20 p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance

Roll Call: Caroline Murphy, Chair; Craig Nelson, Supervisor I; Mark Jensen, Supervisor II; Kathy Kasza, Town Clerk-Treasurer; and 14 citizens.

Approve Agenda: A motion by Craig Nelson seconded by Mark Jensen to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes: A motion by Craig Nelson seconded by Mark Jensen to approve the minutes of the special board meeting of March 21, 2022 and the Regular Board Meeting of March 21, 2022,. Motion carried by unanimous voice vote.

Approve Financial Report: A motion by Craig Nelson seconded by Mark Jensen to approve financial report, subject to audit. Motion carried by unanimous voice vote.

Committee Reports:

Craig Nelson: Attended the Waupaca Fire District meeting and provided information on the equipment replacement and the ladder truck title.

Mark Jensen: Attended the Waupaca Park & Recreation Board meeting and reported on the spring program participation numbers were up, and the status of the recreation supervisor resignation.

Caroline Murphy: Attended the Central WI Electric Cooperative meeting since they service a section of the town. A reminder that no signage should be posted on electric poles was given. Notification of the removal of weight limits on the County and Town roads as of Monday, April 18, 2022.

Public Input:

Steve Rawson, N3049 Crestwood Dr, asked about the basis of the Ordinance on the agenda regarding prohibiting bicycles on the King Road sidewalks.

Old Business:

1) Accept CLA auditor's financial report

The review of the year ending December 31, 2021 financial report was given. Fund Balance as of December 31, 2021 was \$872,122. An increase of \$224,810 from \$647,312. Kathy Kasza, Clerk-Treasurer, explained that the increase in fund balance was due to increases in revenues; the amount budgeted for road maintenance and improvement not being used, and \$25,000 for contingency not being used. There is \$329,702 of the balance committed for the landfill and reservation of the room tax collection for the lake patrol. The complete financial report will be posted on the Town website. A motion by Craig Nelson seconded by Mark Jensen to approve the December 31, 2021 financial report. Motion carried by unanimous voice vote.

New Business:

1) Set 2023 annual meeting date. Motion by Craig Nelson, seconded by Mark Jensen to set the 2023 annual meeting date to Tuesday April 18, 2023 at 7:00 p.m. Motion carried by voice vote.

2) Any item from the annual meeting that needs Town Board action.

- a. Friends of Hartman Creek State Park request for Candlelight event annual funding of \$500 every year the event is held. Motion by Craig Nelson, seconded by Mark Jensen to approve the request. Motion carried by voice vote.
- b. Friends of Hartman Creek State Park request for Whispering Pines Rehabilitation Project 2022 request for a \$1,000 one-time contribution. Motion by Craig Nelson, seconded by Mark Jensen to approve the request. Motion carried by voice vote.

3) Ordinance 4/19/22(2022) Establishing No Bicycle/Unicycle Use on Sidewalks in King. Motion by Craig Nelson, seconded by Mark Jensen to approve Ordinance 4/19/22(2022) Establishing No Bicycle/Unicycle Use on Sidewalks in King. Motion carried by voice vote.

Ordinance 4/19/22(2022)

An Ordinance Establishing No Bicycle/Unicycle Use on Sidewalks in King, Wisconsin

The Town Board of the Town of Farmington, Waupaca County, Wisconsin do ordain as follows:

Section 1. Wisconsin State Statutes 346.77 to 346.82, are hereby adopted and incorporated by reference by the Town of Farmington.

Section 2: The Town of Farmington adopts the following regulation for the operation of bicycles/unicycles:

No person may ride a bicycle/unicycle on the sidewalks along County Rd QQ in King, Wisconsin

Section 3 - Definitions:

"Bicycle" means a two-wheeled vehicle with the wheels in tandem, a seat or seats, a steering handle, and propelled by pedals or a motor, which upon a person may ride.

"Unicycle" means a vehicle with one wheel, especially a pedal-driven device kept upright and steered by body balance.

Section 4 - Penalty: Any person violating this ordinance shall be required to forfeit not less than \$10.00 nor more than \$50.00 plus costs. This ordinance shall be enforced through the use of a citation. The cash deposit that the alleged violator may make in lieu of a court appearance is \$150.10 which includes the applicable forfeiture, court cost and penalty assessment. If court costs and penalty assessments increase in the future, the cash deposit shall be adjusted accordingly without the need to amend this ordinance.

Section 5: This Ordinance shall take effect on and upon passage and publication according to law.

4) ARPA Project and Expenditure report of one-time revenue loss. The Department of the Treasury in its final rule has allowed Non-Entitlement Units of local governments (NEU) who received less than \$10 Million in ARPA (American Rescue Plan Act) SLFRF (State & Local Fiscal Recovery Funds) the option to take a one-time revenue loss standard allowance instead of submitting a calculated revenue loss. This option will allow the Town to apply ARPA SLFRF funds to approved general expenditures giving the town options for the use besides the broadband implementation already approved, if that project comes under the amount

received. Motion by Craig Nelson, seconded by Mark Jensen to approve the option of a one-time revenue loss for ARPA Project and Expenditure Report. Motion carried by voice vote.

5) Approve operator/retail liquor license application(s) received in Clerk's office. A motion by Craig Nelson, seconded by Mark Jensen, to approve the operator license report dated 4/19/2022. Motion carried by unanimous voice vote.

6) Land Use Permit applications – informational

- Schmid – E2341 Julie Ave (05-36-74-6) – deck, firepit w/ pergola & solar panels
- Ernest – N2710 Richard St (05-35-72-14) – chicken coop with run
- Maiman – E1211 Cty Hwy Q (05-33-74-33) – modify existing deck ADA accessible
- Velt – N2621 Woodland Cir (05-35-73-4) – replace existing shed
- Robinson – E1164 Cty Hwy Q (05-33-81-2) – add patio and walkway
- Caryl – N3441 Covered Bridge Rd (05-24-71-31) – add-on to existing deck
- Abbott – N2727 Park Ln (05-35-76-13) – replace existing garage
- Sack – N3030 Crestwood Dr (05-26-70-28) – after fact impervious surfaces in shoreland.

7) Intent to Cut Wood Products – informational None.

8) Culvert/Driveway application(s) – informational

- Castillo – E1724 Garfield Ln (05-26-23-14) – Fire #
- Wroblewski – Rainbow Dr (05-34-53-14) - Driveway

9) Roads

a) Road Tour Information –The Board’s Road tour on April 6th had the following recommendations:

Pot Holes: Forest Valley Trail; Cobbtown at Falzbot-Velie Cemetery; N West Gate Acres; Crestwood at N3030; N2541 Cleghorn; Woodland Circle at King Rd.

Tree Trim: overhanging on Floistad; take down tree at River and Larson southwest corner; Covered Bridge in area of N3437 two trees; several trees on Lamplighter trim or take down; Cleghorn trim back from speed limit sign; trim trees on Edminster.

Potential Seal Coat: Budget year 2022-2023 – Morgan, Budget year 2023 – Foley, Floistad, Budget year 2023-2024 Cobbtown, Morey, Norris, County Park Ln, Grandview.

Wedging: Cobbtown by Faulks pit; Larson E1117 west, E1219, E1260; Hasse.

b) N West Gate Acres Rd for Engineering Services – N West Gate Acres Rd was determined to be in worst condition than originally thought of. This road is being considered for a mill/grind and overlay and the project maybe eligible for funding under the 2022-2026 Federal Infrastructure Legislation (STP-Local BIL funding). The Town needs to have an engineering firm assist in the application of the project. Westwood Professional Services, 1 Systems Dr., Appleton WI 54914 provided a quote to provide design and application services in the amount of \$4,800. Motion by Craig Nelson, seconded by Mark Jensen to approve the N West Gate Acres Road engineering services contract with Westwood Professional Services, as presented. Motion carried by unanimous voice vote.

c) Fahrner’s 2022 crack seal projects – The proposal for crack sealing was reviewed and several roads were removed. The following roads were recommended:

Crack Sealing: Oakland Rd, Grenlie Rd, Foley Rd, Morey Dr; Sunrise Ln, Tomahawk Trail, Arrowhead Dr for a total of \$13,009.00

Crack Filling: Nelson Rd, Knight Rd for a total of \$4,658.00

Cup Crack Leveling: Smokey Valley Rd, Bartel Rd, Morey Dr, Edminster Rd for a total of \$14,410.00. The total 2022 Fahrner Asphalt work approved was \$32,077.00

Motion by Craig Nelson, seconded by Mark Jensen to approve the amended list of 2022 crack seal projects from Fahrner Asphalt Sealers LLC, Plover WI. Motion carried by unanimous voice vote.

d) Weight Limit Permit Applications – The list of permits issued by the town was provided.

10) Letters / phone calls / e-mails

- Sheriff's report had 153 incidents for March 2022.
- CAP Services fund raiser bicycle ride on May 14th 8:00 am – 2:00 pm 50-mile loop will be going through the northwestern part of the town.
- Garbage complaint on Nancy Ln was referred to the Waupaca County Department of Health & Social Services.
- New Systems Director – Nick Romenesko for Gold Cross Ambulance Services.
- Information received from the Waupaca County Department of Emergency Management on Storm Damage FAQ. Information to be posted on website.
- Update on cell tower project from Waupaca County Planning & Zoning.

11) Bills

A motion by Mark Jensen, seconded by Craig Nelson, to approve the bills presented for payment. Motion carried by unanimous voice vote.

12) Adjournment

A motion by Mark Jensen seconded by Craig Nelson to adjourn at 7:52 pm. Motion carried by unanimous voice vote.

Submitted by: Kathy Kasza, Clerk-Treasurer

**Posted April 20, 2022 at Farmington Town Hall
& Website www.farmington-waupaca.com**