



Tallahassee, FL
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Cancellation Policy

It is our policy that you notify your therapist (via phone call or text message) if you need to cancel or reschedule a therapy session. Cancellations and/or rescheduling of appointments must be given **at least 24 hours** before the scheduled session so that the therapist can make necessary arrangements to her schedule. If the therapist arrives to the agreed upon destination during the agreed upon therapy date/time (i.e., home, school, daycare) and your child is not there, this will count as a *no show*. If **two no shows** occur since the time services have begun, your child will no longer be able to receive services through Sunny Speech Inc. If **three cancellations occur without 24 hours notice**, your child may be at risk for losing services through Sunny Speech Inc. as well. Thank you for taking the time to read this and understand our policy. Please feel free to contact Samantha Bowers at 407-486-2262 or office.sunnyspeechinc@gmail.com with any questions or concerns about this policy.

Signature of parent/guardian

Date

Printed name of parent/guardian