

Farmington Town Board Meeting Minutes

Monday, February 20, 2023

E913 Prairie View Ln

Waupaca, WI 54981

www.farmington-waupaca.com

Call to Order: Meeting was called to order at 6:30 p.m. Chair Caroline Murphy presided. The opening statement was given. Notices were properly published and posted.

Pledge of Allegiance.

Roll Call: Caroline Murphy, Chair; Craig Nelson, Supervisor I; Phil Durrant, Supervisor II; Kathy Kasza, Town Clerk-Treasurer; and 8 citizens.

Approve Agenda: Motion by Craig Nelson seconded by Phil Durrant, to approve the agenda. Motion carried by unanimous voice vote.

Approve Minutes of January 16, 2023: A motion by Craig Nelson seconded by Phil Durrant to approve the minutes of the Regular Board Meeting of January 16, 2023. Motion carried by unanimous voice vote.

Approve Minutes of Special Board February 9, 2023: A motion by Craig Nelson seconded by Phil Durrant to approve the minutes of the Regular Board Meeting of January 16, 2023. Under discussion: Phil Durrant requested the minutes be amended to reflect his question about the scope of the project including a bicycle lane was feasible and that the engineer stated that the current project would not accommodate a bicycle lane. Motion carried by unanimous voice vote.

Approve Financial Report: A motion by Craig Nelson seconded by Phil Durrant to approve financial report, subject to audit. Motion carried by unanimous voice vote.

Committee Reports:

Caroline Murphy reported on the Waupaca Rotary meeting she was invited to attend which was addressing community peace initiatives.

Information from the Waupaca County-Wisconsin Towns Association meeting was presented. Craig Nelson reported on the Fire District meeting and the direction of the department going to a full-time fire chief.

Phil Durrant reported there was no Park & Recreation Board meeting this month.

Public Input: None.

Old Business: None.

New Business:

1. Waupaca Chamber Room Tax report for 2022.

Motion by Craig Nelson, seconded by Phil Durrant to move the item to the March, 2023 agenda at the request of the Waupaca Chamber.

2. Dayton Landfill 2023 professional monitoring service agreement with MITECH-Farmington share is 64%.

The annual agreement for monitoring the Dayton Landfill shared by the towns of Dayton, Farmington and Lind was presented. The town's share of the \$32,000 contract is 64% (\$20,480); Dayton 28% (\$8,960) and Lind 8% (\$2,560). Under discussion it was recommended that the town being the major contributor should contact MITECH for a review of the services to see if the costs can be reduced if monitoring results have improved over the past year. Motion by Craig Nelson, seconded by Phil Durrant to approve the annual agreement for monitoring the Dayton Landfill from MI-TECH. Motion carried on a unanimous voice vote.

3. Chain Skiers request for practice schedule for 2023.

The Chain Skiers have a new safety director and contact person, Jashua Check. They have received clearance from the WI Veteran's Home (WVH) to begin performing again in front of the WVH on Rainbow Lake. They will have weekly shows on Sundays at 3:00 PM; practices on Tuesday, Wednesday, and Thursday at 5:00 PM until 8:30 PM or sunset; barefoot practices on Saturdays from 8:00 AM to 10:00 AM; and a show on July 4th at 3:00 PM. Motion by Craig Nelson, seconded by Phil Durrant to approve Ordinance 1/16/23(2023) Town of Farmington Cemetery Ordinance. Motion carried on a unanimous voice vote.

4. Plan Commission recommendations from the February 1, 2023 meeting:

- **Conditional Use Permit for parcel #05 36 41 1 at County Rd K for on-site agricultural retail and contractor shop.**

The applicant, Seth Hollman, provided the board with two (2) site plan options as was requested by the Plan Commission. On both options, the main building and two (2) future buildings are located as requested by the residents to be further into the property to be shielded by the tree line on the site. Option #1 provided for another future building to be constructed closer to the road. Option #2 did not provide for another future building near the road. The site plans provided more specific information as to the distance from the property lines and more size specific than previously provided by the applicant. All the conditions requested by the Plan Commission were provided to the board. Motion by Phil Durrant, seconded by Craig Nelson to approve the Conditional Use Permit for Parcel #05 36 41 1 at County Rd K for on-site agricultural retail and contractor shop with the Option #2 updated site plan provided by the applicant; the permit is only for the applicant's use and is not transferable with the property. Motion carried on a unanimous vote.

- **Resolution 2/20/23(2023) Appointment of Plan Commission Member**

The commission recommended Dennis Trinrud to fill the vacancy. There were two other residents interested in the position. Motion by Craig Nelson, seconded by Phil Durrant to move this item to the next agenda to allow the board to inquire if the recommended person is interested in serving the term on the commission. Motion carried on a unanimous vote.

- **Designation of specific day for Plan Commission meetings.**

The recommendation from the Plan Commission to designate a specific day for holding meetings will allow for the Waupaca County Planning & Zoning Department to inform applicants of when their request will come before the town; allow for the required notifications and publications to be done on a timely basis; and allow the clerk time to get the items onto the town board meeting agenda. The 1st Wednesday of the month at 9:00 AM will be the designated day. Motion by Phil Durrant, seconded by Craig Nelson to designate

the first Wednesday of the month at 9:00 AM the day for the Plan Commission to hold its regularly scheduled meetings. Motion carried on a unanimous vote.

5. Budget Amendment 2/20/2023(2023) Approval of Town Hall Expenses.

The town clerk-treasurer requested that the town hall security system be updated. Recently it was determined that the current system is obsolete and requires in-person manual updates from the security company, Per Mar. A quote to update the system was obtained and the cost to purchase the upgraded system is \$5,290. There was a lease option which would cost \$7,020. It was recommended to purchase the system as the least expensive option. The budget amendment would require a use of fund balance, if necessary, at the end of the year. Motion by Phil Durrant, seconded by Craig Nelson to approve the budget amendment to purchase the town hall security system update in the amount of \$5,290 with a transfer from fund balance. Motion carried on a unanimous vote.

6. Operator/retail liquor license application(s) received in Clerk's office.

Motion by Craig Nelson, seconded by Phil Durrant to approve operator license application for Emily Heiser, Chain O'Lakes Bar & Grill. Motion carried on a unanimous vote.

7. Land Use Permit applications – informational.

- Kallas Waupaca Property LLC, N2717 County Hwy QQ, converted shipping container.

8. Intent to Cut Wood Products – informational.

- Roberta Wisniewski – E402 Cobbtown Rd Sec 13, 15, 16
- Randal & Carla Mayes – 05-15-33, Sec 11
- Dave Justmann – 05-19-23-2/05-19-24-2 Sec 3, 4
- Charlie Justmann – 05-19-32-2/05-19-31-2, Sec 9, 10
- Nancy Nelson – 05-19-42, Sec 13
- Nancy Nelson – 05-20-34/05-20-31-1/05-20-23-2, Sec 3, 10, 12

9. Culvert/Driveway application(s) – informational None.

10. Roads

Caroline Murphy distributed, to the supervisors, a copy of the town sign list compiled by the Waupaca County Highway Department. She will meet with the Waupaca County Highway Commissioner and develop a "Memorandum of Understanding" (MOU) to work with the County on the maintenance of these signs and will place it on the next agenda for consideration. Phil Durrant asked that the MOU is written to have the town retain control of the maintenance of the signs and determine which signs are replaced.

11. Letters / phone calls / e-mails

Information about a found dog on Sheridan Dr. was posted on the town's website. Caroline Murphy reported on the Town of Lanark's seasonal resident refuse/recycling program.

Sheriff's report had 202 incidents for January 2023.

12. Bills

Motion by Phil Durrant, seconded by Craig Nelson, to approve the bills presented for payment in the amount of \$128,194.05. Motion carried by unanimous voice vote.

Adjournment

A motion by Craig Nelson seconded by Phil Durrant to adjourn at 7:31 pm. Motion carried by unanimous voice vote.

Submitted by: Kathy Kasza, Clerk-Treasurer

Posted February 24, 2023 at Farmington Town Hall
& Websites www.farmington-waupaca.com & www.farmingtonwi.com

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