





## **Student Enrollment Agreement**

STUDENTS ENROLLING AT THE INSTITUTE ARE REQUIRED TO COMMIT TO ATTENDING CLASSES EVERY WEEK.

EXCEPTIONS WILL BE ALLOWED FOR ILLNESS OR LEGITIMATE EMERGENCIES – IN SUCH CASES MAKE-UP LESSONS WILL BE SCHEDULED DURING THE WEEK OR LATER IN THE MONTH AT THE INSTRUCTOR'S DISCRETION.

IN THE CASE WHERE A STUDENT FAILS TO SHOW FOR A MAKE-UP LESSON AND/OR A LESSON SCHEDULED FOR ANY TIME WITHOUT 24 HOURS NOTICE THAT LESSON SHALL BE CHARGED TO THE STUDENTS ACCOUNT AND NO REFUND OR CREDIT SHALL BE GIVEN.

THE INSTITUTE REQUIRES THAT ALL PAYMENTS BE MADE BY CREDIT OR DEBIT CARD. IN SUCH CASES WHERE CASH OR CHECK IS THE PREFERRED METHOD OF PAYMENT A CREDIT OR DEBIT CARD MUST BE REGISTERED WITH THE INSTITUTE AS A GUARUNTEE OF PAYMENT.

ENROLLMENT SHALL AUTOMATICALLY RENEW FROM MONTH TO MONTH. ALL STUDENT FEES MUST BE REMITTED BY THE 1<sup>ST</sup> OF EVERY MONTH.

\*\*\*THIRTY [30] DAYS WRITTEN NOTICE MUST BE GIVEN PRIOR TO THE SUBSEQUENT MONTH FOR CANCELLATION OF STUDENT'S ENROLLMENT. FAILURE TO DO SO SHALL RESULT IN THE STUDENT OR GUARUNTOR BEING CHARGED FOR THE SUBSEQUENT MONTH'S LESSONS. A \$25 LATE FEE SHALL BE LEVIED FOR ALL LATE PAYMENTS MADE PAST THE 7<sup>TH</sup> DAY OF EACH MONTH. TWO LESSONS MAY RUN CONCURRENTLY IN SEPARATE ROOMS.\*\*\*

SIGNED:	DATE:	EMAIL:
CREDIT/DEBIT CARD NO. :		CODEEXP
STUDENT NAME:		AGE:
TEL. HOME:	WORK:	CELL:
ADDRESS:		
LESSON DAY:	LESSON TIME:	INSTRUCTOR:

IN THE CASE WHERE THERE ARE FIVE [5] LESSON DAYS IN A MONTH THE LESSON FEES WILL BE \$425 [HR] OR \$287.50 [1/2 HR]

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