



J R Tucker H.S. Band Boosters October 12, 2021 Meeting Minutes

Call to Order: 7:01 PM

In Attendance: Leslie VanHimbergen, Wende Hughson, Ricardo Brown, Suzanne Jenkins, Marlene Sherlock, Susan Murphy, Christy Allen, Patrice Elliott, Meg Foster, Parker, Jen DuBois, Heather Mahmoud, Austin Frank, Melanie Stoudt, Mendy Meeks

Approval of Meeting Minutes from September 14, 2021

- Motion for Approval: Patrice Elliott
- Second: Wende Hughson

Board / Committee Reports

PRESIDENT'S REPORT, LESLIE VANHIMBERGEN:

Thank you to everyone for helping out. It is very appreciated. We still need more parents to help. We have 2 weeks left in the marching season and everyone is encouraged to get involved.

We need parent contact info: e-mail addresses and phone numbers for texting. Leslie's e-mail address is on the band website.

Use the band website to keep updated on latest information. We try to keep it updated. If you have questions, please reach out to Heather or Leslie.

We still have some open positions:

- Ways and Means: Fundraising. We were not able to hit this as hard as we would have liked. We have ideas for upcoming fundraising events but need a point person.
- Recruiting: This will be more active in the second half of the year.
- Volunteer Coordinator: We are currently sharing this position, but it would be great to have someone else to take it over.

TREASURER'S REPORT, CHRISTY ALLEN:

Review of the treasurer's report.

Beginning balance: \$6347.43



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Income: \$3750

Expenses: \$632

Ending balance: \$9465.43

Note: \$200 in individual donations via PayPal have not yet been added to this. Will be added once they have been deposited to the account.

Upcoming expected expenses:

- Uniform cleaning
- Uniform masks
- Tiger Tailgate (Chick Fil A, Wegman's)
- Senior Marching Band medals
- Corporate Sponsor Banner and T-shirts
- New Podium (will pay, but private donor will reimburse for the cost).

Drum Major Podium

Currently we are borrowing one from Hermitage for safety reasons. Mr. Frank picked out the new podium.

Patrice suggested that we provide a letter to the donor for tax purposes. Mendy suggested a handwritten thank you note to the donor for the generous donation. It was agreed that both will be sent to the donor.

Fundraising

- Still seeking corporate sponsors.
- Continue to use Amazon Smile, Kroger. We have gotten \$324 from Amazon Smile since June. Directions on how to use this are on the website.
- Spirit Nights: If anyone wants to take charge or organize a spirit night, please contact Leslie or Christy.
- Holiday Poinsettia Plant Sales
- Other Ideas

Question: How do these ideas get put together?

If you have an idea, you can reach out to Leslie, Christy, or Heather or you can bring up the idea at the Band Booster meeting.

If you aren't interested in chairing Ways and Means, you can just take the lead on an individual event.

Melanie Stoudt had a suggestion for the nursery to use for the Holiday Poinsettia Plant Sale. Says they are easy to work with. There is a Google form for orders and they provide delivery. Melanie could be the contact person for this.



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Question about lead time needed for the plant sale. We would need to have orders in 2 weeks before delivery. Could time it for pick up at the holiday concert. Suggest announcing sales 1 month before. Possible date of November 1st to start plant sales.

Patrice asked Mr. Frank about the winter concert date. Winter concert is Wednesday, December 15th. That means we would need to have orders in by December 1st. Orders would be paid for up front.

Suggestion to announce the sales school wide. Leslie will reach out to the PTSO president to see if an announcement could be made, or information placed on the PTSO website.

Sponsor T-shirts

Jen DuBois works at Custom Ink so she has been gathering information on options for us. Options are as follows:

- Give t-shirts to all band members
- Give t-shirts to seniors and sponsors only and open up sales for other band members / family sales
- Triple stamp press is another option

If we do a Custom ink fundraising fundraising option would also allow choice of long sleeve or hoodie at other price points. There would be a 10% discount that could be applied.

Patrice asked Mr. Frank if he had a desire for uniformity with show t-shirt. Mr. Frank has already ordered show t-shirts, they have been delayed. So, these shirts will be in addition to those.

If we do a fundraising option, we will have a limited time for orders. All orders would need to be in by a specific date. This would allow us to have a fixed cost vs. a speculative cost where we order X amount of shirts and hope we can sell them.

Jen and Christy will talk further about the t-shirts after the meeting.

SECRETARY'S REPORT, HEATHER MAHMOUD:

The latest itinerary for the Godwin Invitational has been placed on the website as well as sign up links for chaperones, pit crew, and towing.

There is a way for plant and t-shirt sales to be handled through the band website if we want to go that route. It would just need to be tested before we add it to the live version of the website.

HOSPITALITY REPORT, SUSAN MURPHY:



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We will have a Tiger Tailgate on Monday, October 18th before the HCPS Marching Showcase. We will have Costco Pizza (using the gift card donated by Costco). A total of 10 pizzas will be ordered (5 pepperoni and 5 cheese). Leslie will pick them up.

Other Business

Senior Night

Patrice asked Mr. Frank about the date for Senior Night. October 29th (the last home football game). There are 10 seniors. Mr. Frank will need to get the names of the escorts for the Seniors. Each senior will receive a medal. The medals have been ordered.

Scholarships

Meg Foster has agreed to be the point of contact for the scholarships. Patrice recalled that they usually produced a packet for each senior to ensure that all the seniors apply for them. There are 2 scholarships: 1 for band members (marching or concert) and 1 for guard members.

Leslie informed that a parent has volunteered to assist with Tiger Tailgate with his food truck. There will be BBQ, macaroni and cheese, coleslaw.

Uniforms

Leslie and Wende brought home the bibs to wash. If you need to wash them at home yourself, you can wash them using warm water. Do not use bleach. Can put in the dryer and hang them up immediately. Do NOT wash jackets. The uniform jackets can only be dry cleaned.

Concert Uniforms

We need to have concert uniform fittings. Those who helped with the marching band fitting, please help if you can. If anyone else wants to help, as many as possible would be great to help it go quickly. The concert uniforms are needed by the Veterans' Day Concert. Marlene advised that she could help with the fittings.

If you are interested in helping, email Leslie with dates and times that are good/not good so she can set up a schedule for fittings. We hope to coordinate the concert uniform delivery with sending out the marching band uniforms so that we have room to store the concert uniforms.

Mask Cleaning

Henrico County is good about requiring masks. Other counties are not as good. For this reason, the band boosters provided kids with matching masks for their uniform. At times they will be sent home to be cleaned. Please make sure your student brings them back.



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Volunteering

Melanie requested that e-mails be sent out to remind about open Volunteering positions. Those can be sent out via Cut Time. Also, the home page of the website has a link that will take you to the Volunteers Page (under the Boosters heading) that lists all the current Sign-Up Genius requests for volunteers.

Also, if anyone has a vehicle that can tow, Leslie can assist with showing you how to hook up the trailer so that you can volunteer for the towing position.

Recruiting

Marlene had a question about whether we have ever had an 8th grade night. Mr. Frank said that they were able to have one his first year because they had a stadium then. Without the stadium it is difficult.

In the second semester, Mr. Frank goes to the middle schools and brings band students who attended that school with him to talk about the band. This is usually in January or February.

Patrice suggested attending the Specialty Centers / IB open house as well to help recruit kids applying to those centers

There was a question about the band Google drive. We do have the Google drive and we still have previous information and flyers from past events.

Meg shared that Mr. Frank's virtual visit was the reason that her child chose to go to Tucker, so these are effective ways to generate interest in the band in prospective students. Jen has a connection to Tuckahoe Middle and would be interested in helping with that.

If there are ideas, questions, or concerns, please reach out to Leslie.

VBDOA / Powhatan Competition

This is a double event day that will take place on October 30th.

Tentative times are 9 AM – 10 AM for VBODA performance. Will leave from there and go straight to Powhatan. Will perform in the afternoon around 1 or 2 PM. Mr. Frank had received positive feedback on a 2-event day from other band directors, so he thought it would be good to try it out this year at the end of the season.

Mendy had a question about a Virginia Tech opportunity that was mentioned. Mr. Frank will provide that information in an email. It does involve payment and travel.

End: 8:02 PM