

ICRA Fall Business Meeting

Thursday October 8th, 2020
Via Zoom

43 members were in attendance and sufficient quorum was achieved.

Meeting called to order at 1:05 pm by President Beth Bunn

I. Reports:

- President Beth Bunn: Website: Kelsi has created and maintained the new website. She was paid a stipend of \$500. Please let the board know if there are any suggestions or recommendations of things to add to the website. It is very informative, user friendly, and professional looking. There is a processing fee to use PayPal for membership dues. There was a discussion about voting online for Board of Directors elections. If this is decided on by the new board it would have to be a by-law revision. Voter turn out was low this year and may have been higher if it was done online.
- Vice President Erin Hoffa: No changes have been made to the by-laws
- Treasurer Kim Williams: 9/1/2019 starting balance of \$3049.87. Expenses totaling \$4770.18 are as follows:
 - i. ICRA 2019 Fall Meeting- \$1944.44
 - ii. Cost of new website- \$162.00
 - iii. A CTR exam stipend- \$600
 - iv. Build of new website- \$500
 - v. Paper statement fee of \$2.50/ month- \$10
 - vi. Regina Thiry Memorials- \$119.94
 - vii. Mailing cost for Board of Directors election- \$33.80
 - viii. NCRA 2020 Virtual Conference Stipends- \$1400

Income totaling \$4734.70 is as follows:

- i. 2019 new membership- \$30
- ii. NCRA gift basket proceeds- \$96
- iii. 2019 Fall Meeting Dues- \$2300

- iv. Early 2020 Membership (27 people)- \$675
- v. Vendor donation for lunch at Fall Meeting- \$900
- vi. 2020 Membership via PayPal (11 people)- \$328.70
- vii. 2020 Membership via cash/check- \$405

Ending balance as of 8/20/2020 is \$3014.39 Treasurer's report was approved. 1st motion by Carol Anderson Soy, 2nd by Bobbi Matt.

- Membership Updates: We have 54 total members and 3 new members.
 - Erin Roberts
 - Jeanie Prucha
 - Jean Malo Roberts
- Secretary Kelsi Fryauf-Perkins: 2019 Fall Meeting minutes were approved with no discussion, 1st motion by Sue Buske and 2nd motion by Peggy Carroll.
- Library: Bobbi has nothing new to report. There is not much in the library currently. Bonnie recently purchased a cancer registry management book and will donate to the library. There will be a new edition coming out in 2021 that may be a good addition to the library. If there are online resources, they could be linked to the website. There is also a link on our website to the training library that Lori has put together that has great training videos and resources.

II. Old business:

- NCRA: The virtual NCRA meeting went well and had 2,300 attendees. Iowa did a basket with AirPods for the Raffle and we should be getting money back from that. Lisa Hunter won the New Mexico basket. Those who registered have until the end of the year to re-access and listen to anything that was presented. SEER workshop had 974 participants. They are usually limited to 200-250 people. Jean Malo Roberts does have the PowerPoints that have useful information if anyone wanted those. We could purchase the virtual NCRA meeting material to have in our library depending on the cost. However, a lot of people do have the slides already there may not be a lot of benefit.

III. New business:

- New CTR/RHIT:
 - i. New CTR's since the last meeting include Amy Wenzel, Kelsi Fryauf-Perkins, Katie Long and Bonnie Thomann.
- Volunteers to host Spring or Fall 2021 Meetings: No volunteers to host. It will be hard to plan something in person for next year due to COVID-19. Bobbi mentioned that NCRA was all day 9-5 while the SEER portion was half a day over 3 days. If we do something virtual having half days may be better. Lori mentioned maybe planning a virtual spring meeting with training may be beneficial. Virtual does afford the opportunities of speakers not having to travel and we may be able to get more speakers that way. Registry Partners had a platform for virtual meetings free of charge this year. May be an option for next year if that continues.
- Installation of Officers: Thank you to the previous board. Installation of the new board was done by Beth Bunn. President Rod Burnett, Vice President Bonnie Thomann, Secretary Jean Malo Roberts, and Treasurer Freda Selk were sworn in.

Meeting adjourned at 1:56 pm. 1st motion by Sue Buske 2nd by Bobbi Matt.

Respectfully submitted,

Kelsi Fryauf-Perkins
Secretary