

## PUBLIC ACCESS INFORMATION

As a security precaution, public access to the meeting will be provided in real time via live streaming on Youtube. If the stream becomes unavailable due to unforeseen circumstances, the City will first use its best efforts to reconvene the meeting. To the extent that is not possible, a recording of the meeting will be posted to the City Website and Youtube within 24 hours of the meeting.

The live stream will be available here at the start of the meeting:

<https://www.youtube.com/c/cityofdanburyconnecticut>

Should a member of the media or an individual petitioner of a current agenda item wish to be on the Zoom Meeting, please contact Taylor O'Brien via email at [t.obrien@danbury-ct.gov](mailto:t.obrien@danbury-ct.gov) to request an access link.

## SUBMITTING A COMMENT

Submit any public comments about agenda items via email to:

[comments@danbury-ct.gov](mailto:comments@danbury-ct.gov)

Please include your **name**, **address** and the **agenda item** (number or title) to guarantee that your comment will be addressed at the designated time during the meeting. You must be a Danbury resident or taxpayer.

# **CITY COUNCIL VIRTUAL MEETING**

## **December 1, 2020**

The meeting will be called to order at 7:30 P.M.

*PLEDGE OF ALLEGIANCE & PRAYER*

### **ROLL CALL**

Alves, Buzaid, M. Esposito, Levy, Salvatore, Stanley, Taborsak,  
Fox, Priola, DiGilio, Cavo, Rotello, Visconti, Palma, Knapp  
J. Esposito, Santos, Perkins, Chianese, Cammisa and Molinaro

\_\_\_\_\_ **PRESENT** \_\_\_\_\_ **ABSENT**

### **PUBLIC SPEAKING**

**MINUTES** - Minutes of the Council Meeting held November 5, 2020

### **CONSENT CALENDAR**

### **AGENDA**

1. COMMUNICATION – Appointments to the Police Department
2. COMMUNICATION – Appointments to GERC, Section 2-259, Code of Ordinances
3. COMMUNICATION – Appointment to the Tarrywile Park Authority
4. COMMUNICATION – Extension of Collective Bargaining Agreement – City and Fire Union
5. COMMUNICATION – Request for Assignment of Fund Balance – Fiscal Year Ending June 30, 2020
6. COMMUNICATION – Request for Extension of Sewer – 5 Great Pasture Road
7. RESOLUTION – White Street and Locust Avenue Intersection Improvement
8. RESOLUTION – Local Bridge Program – DOT
9. RESOLUTION – Police Department 'Click It or Ticket' Grant
10. Reports – Renewal of Sanitary Sewer – 28 & 30 Tamarack Avenue
11. Report – Public Hearing – Long Ridge Road
12. DEPARTMENT REPORTS – Police, Fire, Health-Housing & Welfare, Public Works, Permit Center, UNIT, Elderly, Library, Dream Homes

### **ADJOURNMENT**

Copies of Agenda Items are available in the Legislative Assistant's Office



## CITY OF DANBURY

OFFICE OF THE MAYOR  
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON  
MAYOR

(203)-797-4511  
FAX (203) 796-1666

November 19, 2020

Honorable Members of the City Council  
City of Danbury

Dear Council Members:

I hereby submit for your confirmation the appointment of the following individuals to the position of Police Officer:

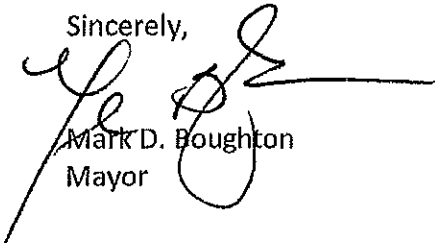
**Mr. Joseph Ahlstrin:** Mr. Ahlstrin holds two Master's degrees from Manhattanville College in New York. One of his degrees is in Organizational Management/Human Resources and his other degree is in Liberal Studies/History. For the past four years, Mr. Ahlstrin has been working as the Director of Admissions for graduate, undergraduate and online students at Dominican College in New York. Previous to this position, he worked as the Associate Director of Admissions for seven years. His rank on the current Police Officer Eligibility List is number one (1) and he is currently attending the Connecticut POST Academy.

**Mr. Dustin Conrad:** Mr. Conrad just recently graduated from Quinnipiac University with a Bachelor's Degree in Criminal Justice. While in school, Mr. Conrad completed a 120-hour internship with a local Police Department. Mr. Conrad's rank on the current Police Officer Eligibility List is number five (5) and he is currently attending the Connecticut POST Academy.

These qualified individuals bring a broad range of valuable skills and experience to the Danbury Police Department. They will be a tremendous asset to the Department and to the Citizens of Danbury.

Thank you for your consideration of these appointments.

Sincerely,

  
Mark D. Boughton  
Mayor



## CITY OF DANBURY

OFFICE OF THE MAYOR  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON  
MAYOR

(203) 797-4511  
FAX (203) 796-1666  
m.boughton@danbury-ct.gov

November 23, 2020

Honorable Members of the City Council  
City of Danbury, Connecticut

Dear Council Members:

In accordance with Section 2-259 of the Code of Ordinances, it is necessary at this time of year to engage in the review of government entities scheduled for June 30, 2021. The agencies of the City to be reviewed are: The Commission for Persons with Disabilities, The Danbury Aquifer Protection Agency, The Fair Rent Commission, The Board of Ethics, and The Charles Ives Authority for the Performing Arts.

Therefore, I submit the appointment of Council Members Warren Levy, Paul Rotello and Vinny DiGilio to serve on the Government Entities Review Committee. Additionally, I request your confirmation of the reappointment of the following citizens to this panel:

Alan T. Boyce ( R )  
8 Lawncrest Road  
Danbury, CT 06810

Mark S. Chory ( D )  
14 Eastwood Road  
Danbury, CT 06811

Mr. Boyce is a Danbury native and retired from Chemtura Corporation of Middlebury as their Manager of Financial Consolidation. He is an active member of Citizen Hose Company # 6 and a past president of the Immanuel Lutheran Church.

Mr. Chory is a native of Danbury and a local banker. He has been active in our community as a past member of the Board of Education, serves on the Board of Directors for Family and Children's Aid, is a member of the Danbury Parking Authority, the Wooster Hose Company #5 and the Lebanon-American Club.

Thank you for your cooperation.

Sincerely,

Mark D. Boughton  
Mayor



# ORDINANCE

## CITY OF DANBURY, STATE OF CONNECTICUT CITY COUNCIL

\_\_\_\_\_ A.D. 2021

**Be it ordained by the City Council of the City of Danbury:**

That Sec. 2-259 of the Code of Ordinances of Danbury, Connecticut, is hereby amended to read as follows:

**Sec. 2-259. Schedule of termination of government entities.**

**(a) The following governmental entities are terminated, effective June 30, 2022, unless reestablished in accordance with section 2-267:**

- (1) The Stanley Lasker Richter Memorial Park Authority.
- (2) The Conservation Commission.
- (3) The Environmental Impact Commission.
- (4) The Danbury Museum and Historical Society Authority.
- (5) The Danbury Main Street Partnership.
- (6) The Still River Alliance Commission.

**(b) The following governmental entities are terminated, effective June 30, 2023, unless reestablished in accordance with section 2-267:**

- (1) The City of Danbury Cultural Commission.
- (2) The Commission on Aging.
- (3) The Parking Authority of the City of Danbury.
- (4) The Danbury Housing Partnership.
- (5) The Lake Kenosia Commission.
- (6) The Flood and Erosion Control Board of the City of Danbury.
- (7) The Youth Commission.

**(c) The following governmental entities are terminated, effective June 30, 2024, unless reestablished in accordance with section 2-267:**

- (1) The Tarrywile Park Authority.
- (2) The Danbury Parks and Recreation Commission.
- (3) The Aviation Commission.
- (4) The Design Review Board.

**(d) The following governmental entities are terminated, effective June 30, 2025, unless reestablished in accordance with section 2-267:**

- (1) The Commission for Persons with Disabilities.
- (2) The Danbury Aquifer Protection Agency.
- (3) The Fair Rent Commission.
- (4) The Board of Ethics.
- (5) The Charles Ives Authority for the Performing Arts.



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## CITY OF DANBURY

OFFICE OF THE MAYOR  
DANBURY, CONNECTICUT 06810  
[www.danbury-ct.gov](http://www.danbury-ct.gov)

MARK D. BOUGHTON  
MAYOR

(203) 797-4511  
FAX (203) 796-1666  
[m.boughton@danbury-ct.gov](mailto:m.boughton@danbury-ct.gov)

November 23, 2020

Honorable Members of the City Council  
City of Danbury, Connecticut

Dear City Council Members:

I hereby submit for your confirmation the appointment of the following individual to serve on the Tarrywile Park Authority:

Edward Prybylski (U)  
36 Mountainville Road  
Danbury, CT 06810

Mr. Prybylski is a long-time resident of the City and Danbury and has always worked to preserve and protect Danbury's natural habitat. The Tarrywile Park Authority and its mission are of significant interest to Mr. Prybylski and he is looking forward to an opportunity to serve the City of Danbury.

Thank you for your consideration of this appointment.

Sincerely,

Mark D. Boughton  
Mayor



## CITY OF DANBURY

OFFICE OF THE MAYOR  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON  
MAYOR

(203) 797-4511  
FAX (203) 796-1666  
m.boughton@danbury-ct.gov

DATE: November 18, 2020  
TO: Members of the City Council  
FROM: Mark D. Boughton, Mayor

RE: Extension of Collective Bargaining Agreement between the City and the Fire Union, Local 801, International Association of Fire Fighters, AFL-CIO ("Fire Union") from July 1, 2020 to June 30, 2024.

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I am pleased to present to the Council, with my endorsement, an Agreement to extend the collective bargaining agreement between the City and the Fire Union for four years ("Agreement"). The Agreement is the culmination of good faith negotiations between representatives of the City and the Fire Union.

The Agreement extends the current language concerning the terms and conditions of employment for members of the Fire Union from July 1, 2020 through June 30, 2024. Due to the economic uncertainty caused by the COVID-19 pandemic, there are no wage increases for the first fiscal year of this Agreement unless the City's economic circumstances substantially improve. In such case, the Union may request bargaining over wage increases for the first fiscal year, until June 30, 2021. Bargaining unit members will receive a pay raise of 1.5% effective on July 1, 2021; 2.5% effective on July 1, 2022; and 3% effective on July 1, 2023.

Further, for the first fiscal year of this Agreement, until June 30, 2021, the City will not effectuate a layoff or furlough of bargaining unit members represented by the Fire Union. The Agreement also maintains 24-hour shifts for fire suppression personnel.

A copy of the Agreement is attached. Copies of this Agreement and the parties' collective bargaining agreement may be obtained from the Human Resources Department. The Director of Finance is available to answer questions about the costs necessary to fund the Agreement.

Your vote in favor of funding the Agreement will save the City significant expense and obviate the need for contract negotiations until 2024. I encourage your support in voting to fund the Agreement.

**TENTATIVE AGREEMENT  
BETWEEN  
LOCAL 801, IAFF  
AND  
CITY OF DANBURY**

The parties to this **Tentative Agreement** Local 801 of IAFF (hereinafter "Union") and the City of Danbury (hereinafter the "City") and together ("the parties").

WHEREAS the parties desire to extend the current Collective Bargaining Agreement from July 1, 2020 through June 30, 2024; and

WHEREAS the Union and the City agree to modify the current Collective Bargaining Agreement as follows:

1. **Article 27, Wages and Appendix A**

Presently, due to the City's significant loss of revenue and the current uncertainty of the economy as a result of COVID-19, the parties agree that active bargaining unit employees in positions covered by the Collective Bargaining Agreement shall not receive a pay raise on July 1, 2020. However, should the City's economic circumstances substantially improve, the Union may request to reopen negotiations for the sole purpose of discussing a wage increase for active bargaining unit employees in positions covered by the Collective Bargaining Unit for the fiscal year ending June 30, 2021.

Effective July 1, 2020: Zero (0) percent

Effective July 1, 2021: One and a half percent (1.5%)

Effective July 1, 2022: Two and a half percent (2.5%)

Effective July 1, 2023: Three percent (3%)

2. **No Layoff and/or Furlough(s)** The City agrees that for the first fiscal year of this extension (July 1, 2020 through June 30, 2021) it shall not effectuate a layoff and/or furlough(s), as provided in Article 22 of the parties' Collective Bargaining Agreement, of any active bargaining unit employees in positions covered by the Collective Bargaining Agreement.

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3. **Article 10, Section 1 (Work Week)** Employees who perform Fire Fighting duties shall operate on continuous 24-hour shifts with all four crews. Crews will work 24 hours on duty, 72 hours off duty. The work week shall remain at 42 hours per week.
  
4. **Article 11, Section 7 (Overtime)** is amended to change the maximum number of working hours from thirty-eight (38) consecutive hours to forty-eight (48) consecutive hours.
  
5. **Article 41, Duration**  
Section 1 of Article 41 shall be modified to reflect that the parties' Collective Bargaining Agreement and this extension shall expire on June 30, 2024.

LOCAL 801, IAFF

By \_\_\_\_\_  
Rob Forbes  
President

Date \_\_\_\_\_

CITY OF DANBURY

By \_\_\_\_\_  
Mark D. Boughton  
Mayor

Date \_\_\_\_\_



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**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810-7769**

**DAVID ST. HILAIRE**  
**DIRECTOR OF FINANCE**

**(203) 797-4652**  
**FAX: (203) 796-1526**

**MEMORANDUM**

**TO:** Mayor Mark D. Boughton via City Council

**FROM:** David St. Hilaire, Director of Finance *D ST*

**DATE:** November 20, 2020

**CERTIFICATION**

**SUBJECT:** Certification of Funds – Extension of the Collective Bargaining Agreement  
between the City and Local 801, IAFF from July 1, 2020 through June 30, 2024 (FY21-FY24)

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Pursuant to the City Council Agenda item, I hereby certify the availability of funds within the FY21 Adopted Budget for the Extension Agreement between Local 801, IAFF from July 1, 2020 through June 30, 2024 (FY21-FY24).

This Agreement simply extends most of the terms and conditions of the most recent bargaining unit agreement between Local 801, IAFF which expired on June 30, 2020. There is no budgetary impact associated with this extension agreement in FY21 given that there are no changes in pay rates, insurance/pension contributions or anything else.

The FY22-FY24 budgets will include the impact of the 1.5%, 2.5%, and 3.0% general wage increases effective for July 1, 2021, July 1, 2022, and July 1, 2023 (approximately \$315,000, \$390,000 and \$445,000, respectively).

Please feel free to contact me should you require any additional information.



**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810-7769**

**DAVID ST. HILAIRE**  
**DIRECTOR OF FINANCE**

**PHONE: (203) 797-4652**  
**FAX: (203) 796-1526**

**MEMORANDUM**

**TO:** Mayor Mark D. Boughton via City Council  
**FROM:** David W. St. Hilaire, Director of Finance *D ST*  
**DATE:** November 23, 2020  
**SUBJECT:** Request for Assignment of Fund Balance for fiscal year ending June 30, 2020

As you are aware, the City's independent auditors, RSM US, are currently performing the annual audit of the City's financials.

Over the next several weeks, the audit fieldwork will be completed, reports reviewed, prepared and then the audit reports will be issued after the final meeting with the RSM US and the audit committee. While the audit will not be completed for several weeks, I am prepared to submit as I typically do at this stage of the audit strategic recommendations for assignments of fund balance to the Mayor via City Council.

These assignments take into consideration an anticipated operating surplus (City \$1.5M and BOE \$3.5M) and expected changes in assigned fund balances (\$2.1M) for the fiscal year ending June 30, 2020. Pending any significant audit adjustments, the unappropriated fund balance, after reclassifications, will remain at the same \$25.1 million level or 9.5% – well within the City's policy target range of 8-15%.

In continuation of promoting prudent fiscal practices, I am recommending the following assignments of fund balance for fiscal year ending June 30, 2020 as follows:

- **\$3,480,000** - Assigned Fund Balance: Capital Projects
  1. \$3,250,000 – Funding for Capital Projects as determined in future budgets.
  2. \$ 230,000 - Initial PD capital for in-car camera system pursuant to the new Police Accountability legislation as required for July 1, 2022.
- **\$3,461,353** - Assigned Fund Balance: BOE

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1. \$1,549,646 - To fund the health insurance reserve at the recommended level.
  2. \$ 911,707 - To establish a contingency fund for unplanned expenditures related to the BOE operations.
  3. \$ 500,000 - To establish a fund to mitigate the costs associated with unanticipated fluctuations in Special Education Placement Services.
  4. \$ 500,000 - To fund technology initiatives including implementation of new software, hardware, technical training and infrastructure, etc.
- **\$30,000** - Assigned Fund Balance: Debt Service  
The actual projected annual debt service cost for FY21 will be slightly higher than the Adopted Budget after the May 2020 bond Refunding and July 2020 debt issue.
  - **\$175,000** - Assigned Fund Balance: Litigation  
Litigation costs can vary significantly from one year to the next due to the number and type of legal matters. This request replenishes the litigation fund which was established several years ago to ensure the funds are available as needed.
  - **\$75,000** - Assigned Fund Balance: Authorities
    1. \$55,000 - To supplement the projected deficit for the Tarrywile Park Authority for FY21 operations.
    2. \$15,000 - Costs to closeout Charles Ives Authority operations for storage, audit fees, and return of deposits.
    3. \$5,000 - To replenish the existing (FY19 \$247 and FY20 \$1,665) and projected (FY21 \$3,088) deficit relating to the annual DPA Administrative fees in excess of collected parking revenues at Danbury Train Station.

The recommendations will be reflected in the June 30, 2020 audited financial statements upon approval of the City Council. The timing of such recommendations is important to the City's financial planning as we strategically address several past, present and future concerns to strengthen the City's overall financial position:

The City has strategically established reserves for outstanding liabilities, as recommended by the GFOA (Government Finance Officers Association) and our auditors from RSM US to ensure future financial stability. The bond rating agencies have consistently recognized the City of Danbury for its adherence to strong financial management practices and for maintaining fundamental financial flexibility. They acknowledge that the City will take the necessary action to adequately fund reserves to ensure our sound financial position.

I strongly encourage any member of the City Council to contact me directly with any questions prior to the City Council meeting so I can provide a more detailed explanation. Thank you!

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**RENEWAL  
OF  
WATER/SANITARY SEWER EXTENSION APPROVAL**

11-17-2020

Date

Honorable Mark D. Boughton, Mayor  
City Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

OK (D) 11/23/20

Dear Mayor Boughton and City Council Members:

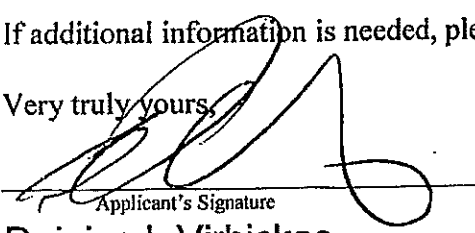
The City Council has previously approved my extension(s) and the time has expired.

I am requesting an extension of time for the \_\_\_water extension ☒sanitary sewer extension  
located at 5 Great Pasture Road.

The previously approved engineering plans have not changed since my previous submittal.

If additional information is needed, please contact me.

Very truly yours,

  
Applicant's Signature

Dainius L Virbickas

Applicant's Printed Name

304 Federal Rd, Brkfld

Mailing Address

203-740-2033

Telephone Number



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**CITY OF DANBURY**  
DEPARTMENT OF PUBLIC WORKS



155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
(203) 797-4537 FAX (203) 796-1586

**MAYOR**  
**Honorable Mark D. Boughton**

**PUBLIC WORKS DIRECTOR**  
**CITY ENGINEER**  
**Antonio Iadarola, P.E.**

November 23, 2020

Honorable Mark D. Boughton, Mayor  
City Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

**Re: White Street and Locust Avenue Intersection Improvements**  
**Local Transportation Capital Improvement Program (LOTICIP)**  
**State Project No. L034-001**

Dear Mayor Boughton and City Council Members:

The State of Connecticut Department of Transportation (DOT) issued a Commitment to Fund (copy enclosed for your reference) one-hundred-percent of construction costs and right of acquisition in the estimated amount of \$2,650,000.

The conditions of the Commitment to Fund requires the City to submit the final design (Engineering Plans, Specification Legal Documents for easements and land acquisitions), execute and deliver a Project Authorization Letter and other related documents.

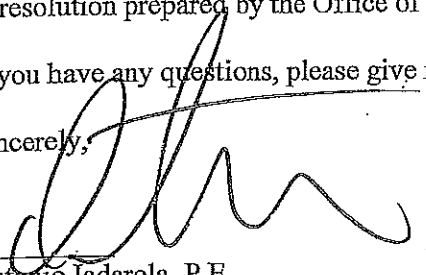
It is hereby requested, at your earliest convenience, that the City Council authorize;

1. The Mayor to sign the Project Authorization Letter and related documents when these documents are submitted by Department of Transportation.
2. City Departments to prepare all required maps and legal documents to acquire the necessary easements and land on five properties (copy of preliminary legal descriptions enclosed for your reference). The acquisition costs paid to the property owners are eligible LOTICIP costs.

A resolution prepared by the Office of Corporation Counsel is attached for your consideration.

If you have any questions, please give me a call.

Sincerely,



Antonio Iadarola, P.E.  
Director of Public Works/City Engineer

cc: Thomas Altermatt, P.E. w/encl.  
Laszlo Pinter, Esq. w/encl.  
David St. Hilaire, w/encl.



STATE OF CONNECTICUT  
DEPARTMENT OF TRANSPORTATION

2800 BERLIN TURNPIKE, P.O. BOX 317546  
NEWINGTON, CONNECTICUT 06131-7546



January 2, 2020

The Honorable Mark D. Boughton  
Mayor  
City of Danbury  
155 Deer Hill Ave  
Danbury, Connecticut 06810

Dear Mayor Boughton:

Subject: Local Transportation Capital Improvement Program (LOT/CIP)  
Commitment to Fund  
Intersection Improvements  
State Project No. L034-0001  
White Street  
City of Danbury

The Department of Transportation (Department) has received the LOT/CIP application prepared by the City of Danbury (Municipality) and submitted through the Western Connecticut Council of Governments (COG) relative to the subject project. The Department has reviewed the application materials along with the revised cost estimate provided by the Municipality and subsequently endorsed by the COG.

The LOT/CIP application for this project has been approved. The Department hereby commits to fund eligible project costs as follows:

Rights of Way	\$ 150,000
Utilities	\$ 130,000
Contract Items:	\$ 1,975,000
Contingencies:	\$ 197,500
<u>Incidentals to Construction:</u>	<u>\$ 197,500</u>
Total Funding Commitment:	\$ 2,650,000

This Commitment to Fund is subject to funding availability and general conditions including, but not limited to, the following:

1. The project is to be administered by the Municipality in accordance with the *Local Transportation Capital Improvement Program Guidelines*, dated March 2019, as may be revised. The guidelines are available on the Department's LOT/CIP web page at [www.ct.gov/dot/lotcip](http://www.ct.gov/dot/lotcip).
2. The project costs identified in this Commitment to Fund letter are based on estimates provided by the Municipality and endorsed by the COG. These costs are to be considered capped until adjustment, based on low bid or otherwise revised, in accordance with the LOT/CIP guidelines.
3. Any scope revisions and/or twenty percent (20%) changes in cost identified during the design phase must be approved by the COG and the Department, as specified in the LOT/CIP guidelines.

The Honorable Mark D. Boughton

-2-

January 2, 2020

4. Upon completion of project design activities, the Municipality must forward to the Department, through the COG, a Final Design Submission along with supporting documentation and certifications, as defined in the LOTCIP guidelines.
5. The Municipality must execute and deliver a Project Authorization Letter (PAL) issued pursuant to the Master Municipal Agreement for Construction Projects and comply with its terms. The PAL will be forwarded to the Municipality for execution, subsequent to the receipt of the Final Design Submission package by the Department.

This commitment is further subject to the following project-specific conditions:

1. This project may require environmental permits. In accordance with the LOTCIP guidelines, the Municipality will be responsible for the acquisition of all environmental permits that may be required. Please be advised that any project that involves work within waters or wetlands may require State and/or Federal environmental permits. It is critical that the Municipality or their consultant contact the Connecticut Department of Energy and Environmental Protection (DEEP) - Inland Water Resources Division early in the design process to discuss permitting requirements, and to identify specific environmental concerns and design considerations. Failure to establish early coordination with DEEP may result in significant time delays in the permitting process due to the need for design changes and/or denial of permit applications. Please note the Department hosts a monthly Interagency Coordination (Municipal) meeting where municipalities (and their consultants) can discuss municipal projects with the various regulatory agencies relative to permitting requirements, identification of specific environmental concerns and design considerations.
2. This project is anticipated to require right of way acquisitions. The Municipality will be responsible for all right of way acquisition activities for this project. All right of way acquisitions are to be performed in accordance with LOTCIP guidelines. All matters relative to right of way for this project are to be coordinated through the following Department contact:

Mr. Steven L. Degen  
Principal Property Agent  
(860) 594-2579  
Steven.Degen@ct.gov

3. This project will require utility relocations. Coordination with utility companies who have facilities in the project area, as well as with any utilities that currently do not have facilities present but may have plans to expand service to the area, should begin early in the design process. Costs for relocation of privately-owned utility facilities on municipally-owned roadways, including adjustment of utility gates, are the responsibility of the affected utility and are ineligible for LOTCIP participation.

Please be informed that, in accordance with the LOTCIP guidelines, the Department will initiate an Environmental Screening Review for this project to assist the Municipality in identifying items relative to natural resources, historic/archaeological resources, etc. that may need to be investigated or addressed during the design phase. The Environmental Screening Review is expected to be completed within approximately sixty (60) days. The results will be forwarded to the Municipality and the COG, when received.

If the Municipality accepts this Commitment to Fund, please sign below and return a copy of this letter to this office within thirty (30) days. Transmission via e-mail is acceptable.

The Honorable Mark D. Boughton

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January 2, 2020

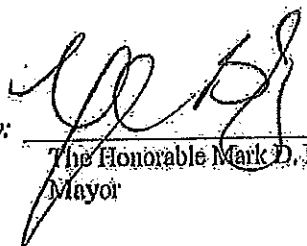
If you have any questions, please contact the Project Manager, Mr. William Grant, at (860) 594-3229 or by e-mail at [William.E.Grant@ct.gov](mailto:William.E.Grant@ct.gov).

Very truly yours,

Gregory M.  
Dorosh, P.E.  
2020.01.03  
10:27:00-0500

Gregory M. Dorosh, PE  
Division Chief of Highway Design  
Bureau of Engineering and Construction

Accepted By:

  
The Honorable Mark D. Boughton  
Mayor

Date Jan 27, 2020

cc: Mr. Abdul Mohamed, P.E., City Traffic Engineer, City of Danbury  
Mr. Francis Pickering, Executive Director, Western Connecticut Council of Governments  
Mr. Kevin Mahoney, Senior Project Manager, Western Connecticut Council of Governments



# 7-4 RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_A.D. 2020

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the Danbury City Council previously authorized the city's application to the State of Connecticut for Local Transportation Capital Improvement funds for the purpose of making safety and traffic flow improvements along the White Street corridor; and

**WHEREAS**, said application has been approved by the State of Connecticut; and

**WHEREAS**, said approval included a commitment to fund eligible project costs in the amount of Two Million Six Hundred and Fifty Thousand Dollars \$2,650,000; and

**WHEREAS**, said approval requires that the city execute and deliver a Project Authorization Letter and other related documents when said documents are submitted to the city by the State Department of Transportation; and

**WHEREAS**, design work has now established that the project elements will include vehicular and pedestrian safety improvements along the White Street Corridor, including upgraded landscaping within the northeasterly quadrant of the White Street - Locust Avenue - Wildman Street intersection, roadway widening of White Street from Meadow Street to Eighth Avenue, dedicated turning lanes on Locust Avenue and Wildman Street as well as other improvements ranging from enhancement of corner turning radii to pedestrian amenities; and

**WHEREAS**, in order to accomplish the full scope of this project, the city must acquire various property rights, including a minor property acquisition as well as the acquisition of certain easements; and

**WHEREAS**, it is in the best interest of the city to acquire said rights and proceed with the required work.

**NOW, THEREFORE, BE IT RESOLVED THAT** Mayor Mark D. Boughton be and hereby is authorized to execute the Project Authorization Letter and other related documents when said documents are submitted to the city by the State Department of Transportation; and

**BE IT FURTHER RESOLVED THAT** the city, through the Office of the Corporation Counsel, be and hereby is authorized to acquire the property interests set forth in the attached description of property rights to be acquired, in accordance with procedures established by state law, either by negotiation or eminent domain through the institution of suit against the interested property owners and holders of mortgages encumbering the property, if any, by June 1, 2021.

Description of Easement (*Serial No. 1*)

Defined Easement for Roadway Purposes

A certain piece or parcel of land situated in State of Connecticut, County of Fairfield and City of Danbury being depicted as "Limit of Defined Easement for Roadway Purposes" on a map entitled: "Right of Way Survey City of Danbury Map Showing Land and Easement Acquired from Leonard Joseph Kelly Trust & Michael A. Kelly Living Trust 215 & 217 White Street by the City of Danbury White Street and Locust Avenue Intersection Improvements" by Milone & MacBroom, Inc., Scale: 1"=20', Dated: November 2020, and being more particularly bounded and described as follows:

Beginning at a point marking the intersection of the approximate northerly line of White Street and an approximate property line marking the southwest corner of #217 White Street, thence running in an east-northeast direction, a distance of 32 feet more or less to a point; thence running easterly a distance of 46.89 feet to a point; thence running along a curve to the left having a radius of 6 feet, a distance of 11 feet more or less to a point, said point located on the approximate westerly line of Ninth Avenue, the last three courses running through land now or formerly of Leonard Joseph Kelly Trust, et al;

thence turning and running in a southeasterly direction along said line of Ninth Avenue a distance of 13 feet more or less to a point, said point located on the approximate northerly line of White Street;

thence turning and running westerly along said line of White Street a distance of 91 feet more or less to the place and point of beginning.

The above described Defined Easement for Roadway Purposes contains 226 square feet, more or less.

\*\*\*\*\*

## Description of Easements (*Serial No. 2*)

### Defined Easement for Roadway Purposes

A certain piece or parcel of land situated in State of Connecticut, County of Fairfield and City of Danbury being depicted as "Limit of Defined Easement for Roadway Purposes" on a map entitled: "Right of Way Survey City of Danbury Map Showing Easements Acquired from Knaps LLC 225 White Street by the City of Danbury White Street and Locust Avenue Intersection Improvements" by Milone & MacBroom, Inc., Scale: 1"=20', Dated: November 2020, and being more particularly bounded and described as follows:

Beginning at a point which marks the intersection of the approximate northerly line of White Street and the approximate easterly line of Ninth Avenue, thence running northwesterly along the said line of Ninth Avenue, a distance of 5 feet more or less, to a point;

thence turning and running easterly, a distance of 128 feet more or less, through land now or formerly of Knaps LLC, to a point, said point being located on the approximate westerly line of Locust Avenue;

thence turning and running in a southwesterly direction along said line of Locust Avenue, a distance of 8 feet more or less to a point, said point being located on the approximate northerly line of White Street;

thence turning and running westerly along said line of White Street, a distance of 119 feet more or less to the place and point of beginning.

The above described Defined Easement for Roadway Purposes contains 540 square feet, more or less.

### Defined Traffic Easement

A certain piece or parcel of land situated in State of Connecticut, County of Fairfield and City of Danbury being depicted as "Limit of Defined Traffic Easement" on a map entitled: "Right of Way Survey City of Danbury Map Showing Easements Acquired from Knaps LLC 225 White Street by the City of Danbury White Street and Locust Avenue Intersection Improvements" by Milone & MacBroom, Inc., Scale: 1"=20', Dated: November 2020, and being more particularly bounded and described as follows:

Beginning at a point located on the approximate westerly line of Locust Avenue, said point being located 8 feet more or less northeasterly of the intersection of the approximate northerly line of White Street and the approximate westerly line of Locust Avenue;

thence proceeding westerly, a distance of 6 feet more or less to a point; thence turning and running northeasterly a distance of 41 feet more or less to a point, said point being located on the

westerly line of Locust Avenue – the last two courses being through land now or formerly of Knaps LLC;

thence turning and running southwesterly a distance of 28 feet more or less; thence tuning and running southwesterly, a distance of 11 feet more or less, all along the approximate westerly line of Locust Avenue to a point, which marks the place and point of beginning.

The above described Defined Traffic Easement area contains 185 square feet, more or less.

\*\*\*\*\*

Description of Easements (*Serial No. 3*)

Defined Easement for Roadway Purposes

A certain piece or parcel of land situated in State of Connecticut, County of Fairfield and City of Danbury being depicted as "Limit of Defined Easement for Roadway Purposes" on a map entitled: "Right of Way Survey City of Danbury Map Showing Easement Acquired from Westconn Properties Inc. 233 White Street by the City of Danbury White Street and Locust Avenue Intersection Improvements" by Milone & MacBroom, Inc., Inc., Scale: 1"=20', Dated: November 2020, and being more particularly bounded and described as follows:

Beginning at a point which marks the intersection of the approximate northerly line of White Street and the approximate easterly line of Locust Avenue, thence running northwesterly along the said line of Locust Avenue, a distance of 12 feet more or less, to a point;

thence turning and running easterly, a distance of 233 feet, more or less through land now or formerly of Westconn Properties, Inc. to a point, said point marking the approximate southeasterly corner of land of said Westconn, said point also being located on the approximate northerly line of White Street;

thence turning and running westerly along said line of White Street, a distance of 227 feet more or less to the place and point of beginning.

The above described Defined Easement for Roadway Purposes contains 1,116 square feet more or less.

\*\*\*\*\*

Description of Easements (*Serial No. 4*)

Taking

A certain piece or parcel of land situated in State of Connecticut, County of Fairfield and City of Danbury being depicted as "Limit of Taking" on a map entitled: "Right of Way Survey City of Danbury Map Showing Land and Easement Acquired from Intertech Associates LLC 226 White Street by the City of Danbury White Street and Locust Avenue Intersection Improvements" by Milone & MacBroom, Inc., Scale: 1"=20', Dated: November 2020, and being more particularly bounded and described as follows:

Beginning at a point which marks the intersection of the approximate southerly line of White Street and the approximate easterly line of Wildman Street, thence running easterly along said White Street, a distance of 14 feet more or less to a point;

thence along a curve to the left having a radius of 34 feet, a distance of 19 feet more or less to a point, said point being located on the approximate easterly line of Wildman Street;

thence turning and running northerly along said Wildman Street and distance of 12 feet more or less to the place and point of beginning.

The above described Limit of Taking contains 62 square feet more or less.

Defined Easement for Roadway Purposes

A certain piece or parcel of land situated in State of Connecticut, County of Fairfield and City of Danbury being depicted as "Defined Easement for Roadway Purposes" on a map entitled: "Right of Way Survey City of Danbury Map Showing Land and Easement Acquired from Intertech Associates LLC 226 White Street by the City of Danbury White Street and Locust Avenue Intersection Improvements" by Milone & MacBroom, Inc., Scale: 1"=20', Dated: November 2020, and being more particularly bounded and described as follows:

Beginning at a point located on the southerly line of White Street, said point being located 14 feet more or less easterly of the intersection of the approximate southerly line of White Street and the approximate easterly line of Wildman Street, thence running easterly along said White Street, a distance of 65 feet more or less to a point;

thence turning and running southwesterly a distance of 35.7 feet more or less to a point, thence continuing a distance of 19.93 feet to a point, thence along a curve to the left having a radius of 29 feet, a distance of 36.4 feet more or less to a point, thence running southerly, a along a curve

to the left having a radius of 477 feet, a distance of 11.7 feet more or less all through land now or formerly of Intertech Associates LLC to a point, said point being located on approximate easterly line of Wildman Street;

thence turning and running northerly along said Wildman Street, a distance of 25 feet more or less to a point;

thence turning and running along a curve to the right having a radius of 34 feet, a distance of 19 feet more or less through land now or formerly of Intertech Associates LLC to the place and point of beginning.

The above described Defined Easement for Roadway Purposes contains 252 square feet more or less.

Defined Traffic and Utility Easement

A certain piece or parcel of land situated in State of Connecticut, County of Fairfield and City of Danbury being depicted as "Defined Traffic and Utility Easement" on a map entitled: "Right of Way Survey City of Danbury Map Showing Land and Easement Acquired from Intertech Associates LLC 226 White Street by the City of Danbury White Street and Locust Avenue Intersection Improvements" by Milone & MacBroom, Inc., Scale: 1"=20', Dated: November 2020, and being more particularly bounded and described as follows:

Beginning at a point located on the approximate easterly line of Wildman Street, said point being located 37 feet more or less southerly from the intersection of the approximate southerly line of White Street and the approximate easterly line of Wildman Street, thence running northerly along a curve to the right having a radius of 477 feet, a distance of 11.7 feet more or less, thence along a curve to the right having a radius of 29 feet, a distance of 36.4 feet more or less, thence easterly, a distance of 19.93 feet more or less, thence southerly, a distance of 7 feet more or less, thence westerly, a distance of 19.35 feet, thence along a curve to the left having a radius of 22 feet, a distance of 27 feet more or less, thence southerly, a distance of 175 feet more or less all through land now or formerly of Intertech Associates LLC, to a point, said point being located on the easterly line of Wildman Street;

thence turning and running northerly along said Wildman Street, a distance of 163 feet more or less to the place and point of beginning.

\*\*\*\*\*

Description of Easements (*Serial No. 5*)

Defined Traffic Easement

A certain piece or parcel of land situated in State of Connecticut, County of Fairfield and City of Danbury being depicted as "Defined Traffic Easement" on a map entitled: "Right of Way Survey City of Danbury Map Showing Easement Acquired from Susan C. Regner 222 & 224 White Street by the City of Danbury White Street and Locust Avenue Intersection Improvements" by Milone & MacBroom, Inc., Scale: 1"=20', Dated: November 2020, and being more particularly bounded and described as follows:

Beginning at a point which marks the intersection of the approximate southerly line of White Street and the approximate westerly line of Wildman Street, thence running southeasterly along said line of Wildman Street, a distance of 21 feet more or less to a point;

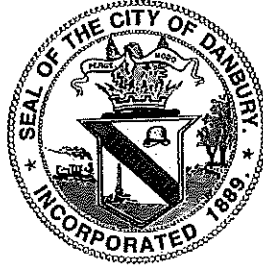
thence turning and running northwesterly a distance of 27 feet more or less through land now or formerly of Susan C. Regner to a point, said point being located on the approximate southerly line of White Street;

thence turning and running easterly along said line of White Street, a distance of 9 feet more or less to the place and point of beginning.

The above described Defined Traffic Easement contains 78 square feet more or less.

(8)

**CITY OF DANBURY**  
**DEPARTMENT OF PUBLIC WORKS**



**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**  
**(203) 797-4537 FAX (203) 796-1586**

**MAYOR**  
**Honorable Mark D. Boughton**

**PUBLIC WORKS DIRECTOR/CITY ENGINEER**  
**Antonio Iadarola, P.E.**

November 23, 2020

Honorable Mark D. Boughton, Mayor  
City Council  
City of Danbury  
155 Deer Hill Ave.  
Danbury, CT 06810

Re:

- **Bridge No. 34021 Franklin Street Ext. over Mercers Pond Brook**
- **Richter Drive over Unnamed Brook**
- **Middle River Road Bridge over Unnamed Pond @ West Lake**

Dear Mayor Boughton and City Council Members:

The State of Connecticut Department of Transportation (DOT) has just informed us that they are accepting preliminary applications for Local Bridge Program funding. The DOT will review the three separate applications, and if they are accepted and adequate funding is available, a Commitment to Fund letter will be sent to the City to begin the formal application process. Presently the Local Bridge Program will fund 50% of applicable costs for an accepted bridge.

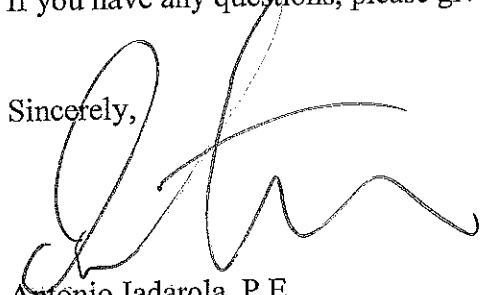
It is hereby requested that the City Council authorize the Mayor to sign the Preliminary Application, to sign the Commitment to Fund, if one is issued for this bridge, and to schedule a public information meeting, if the project goes forward.

8-1

When the final design is complete, a Supplemental Application with costs based on these more detailed plans would need to be submitted to the DOT along with a certification of funding. At that time, I will submit another request to the City Council for the authorizations required.

If you have any questions, please give me a call.

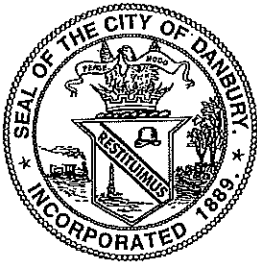
Sincerely,

A handwritten signature in black ink, appearing to be 'A. Iadarola', written over a faint horizontal line.

Antonio Iadarola, P.E.  
Director of Public Works/City Engineer

Encl.

Cc: Laszlo Pinter, Esq. with encl.  
David St. Hilaire, with encl.



## RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_A.D. 2020

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the City of Danbury is eligible to apply to the State of Connecticut, Department of Transportation Local Bridge Program for funding; and

**WHEREAS**, the City of Danbury desires to submit a preliminary application for repairs and rehabilitation to Bridge No. 34021 Franklin Street Ext. over Mercers Pond Brook; Richter Drive over Unnamed Brook; and Middle River Road Bridge over unnamed Pond at West Lake, all within the City of Danbury; and

**WHEREAS**, said project is consistent with the City of Danbury's Capital Improvement Program (CIP); and

**WHEREAS**, the City of Danbury will maintain detailed accounting records of said project and make them available to the State of Connecticut OPM upon request.

**NOW, THEREFORE BE IT RESOLVED THAT** Mark D. Boughton, Mayor, is authorized to sign the Preliminary Application, the Commitment to Fund, if one is issued for these bridges, and to schedule a public information meeting, should the project go forward.



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**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE**  
**DIRECTOR FINANCE**

(203) 797-4652  
FAX: (203) 796-1526

**MEMORANDUM**

**DATE:** 11/16/2020  
**TO:** HON. MARK D. BOUGHTON VIA THE CITY COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DW*  
**RE:** **RESOLUTION - PD 'CLICK IT OR TICKET' GRANT**

---

Attached for your review is a resolution that will allow the City of Danbury Police Department to accept funding from the State of Connecticut, Department of Transportation through the "Click It or Ticket (CIOT) Seatbelt Enforcement Program".

The State funding commitment is 100% in an amount not to exceed \$17,500. There is no City match required for this program. Enforcement dates will be in November/December 2020, and May/June 2021.

The City Council is respectfully requested to consider this resolution at its next meeting.

DST/sk

cc: Chief P. Ridenhour



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A.D. 2020

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS** the State of Connecticut Department of Transportation, Division of Highway Safety, has made available Federal funding for the 'Click It or Ticket' Seatbelt Enforcement Program; and

**WHEREAS**, the Danbury Police Department intends to use this funding in a campaign to enforce seatbelt use; and

**WHEREAS** the State commitment to this project is 100% funding, not to exceed \$17,500.00 and there is no required City match; and

**WHEREAS** enforcement dates will be in November and December 2020 and May and June 2021.

**NOW, THEREFORE BE IT RESOLVED THAT**, Mayor Mark D. Boughton, or Chief Patrick Ridenhour, as his designee, is hereby authorized to accept these grant funds and to sign all contracts and paperwork necessary to effectuate the purposes thereof.



**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE  
375 MAIN STREET

PATRICK A. RIDENHOUR, CHIEF  
SHAUN J. MCCOLGAN, DEPUTY CHIEF  
(203) 797-4614

November 16, 2020

MEMORANDUM

To: David St. Hilaire, Director of Finance

From: Patrick A. Ridenhour, Chief of Police

Subject: **State of Connecticut DOT – Click It or Ticket Enforcement Campaign**

This Department requests that the City Council approve our participation in the "Click It or Ticket" Enforcement campaign focusing on seat belt enforcement in November/December 2020 and again in May/June 2021. Funding is 100% from the State and not to exceed \$17,500.

Attached is supporting documentation from Sgt. Rory DeRocco, Traffic Unit Supervisor, explaining this grant in greater detail.

Patrick A. Ridenhour  
Chief of Police

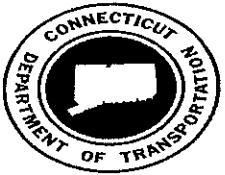
PAR:mrl

Cc: Sgt. DeRocco



RECYCLED  
PAPER

9-3

	<b>FY 2021 HIGHWAY SAFETY PROJECT APPLICATION</b>		<b>CT-DOT/HSO</b>	
	<b>CT DEPARTMENT OF TRANSPORTATION</b>		<b>FORM</b>	<b>CIOT-GRANT</b>
	SHADED AREA FOR HSO USE ONLY		<b>CFDA #</b>	<b>20.600</b>
	<b>PROJECT NO:</b> 0201-0702- <b>PROGRAM AREA:</b> 402-OP <b>PROGRAM AREA DESCRIPTION:</b> Occupant Protection		HSO Stamp Received Department of Transportation  Highway Safety Office	
<b>REVISION:</b>	<b>PROGRAM AREA:</b>	<b>402-OP</b>		
<b>October 6, 2020</b>				
<b>EXPIRES:</b>	<b>PROGRAM AREA DESCRIPTION:</b>	<b>Occupant Protection</b>		
<b>September 30, 2021</b>				
ACCEPTANCE -- IT IS UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT FUNDS RECEIVED AS A RESULT OF THIS APPLICATION IS SUBJECT TO THE REGULATIONS GOVERNING HIGHWAY SAFETY PROJECTS. THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY IN ACCORDANCE WITH TRANSPORTATION SAFETY SECTION POLICY. COPY OF POLICY OBTAINED UPON REQUEST.				
<b>PROJECT TITLE:</b>				
<b>CLICK-IT OR TICKET ENFORCEMENT</b>				
<b>GOVERNMENTAL UNIT:</b>			<b>ADDRESS OF GOVERNMENTAL UNIT:</b>	
City of Danbury			155 Deer Hill Avenue, Danbury, CT 06810	
<b>APPLICANT:</b>			<b>ADDRESS OF APPLICANT:</b>	
Danbury Police Department			375 Main Street, Danbury, CT 06810	
<b>FEIN:</b>	<b>DUNS NUMBER:</b>	<b>ANTICIPATED PROJECT STARTUP DATE:</b>		
06-6001868	72123250	November 26, 2020		
<b>PROJECT DIRECTOR:</b>		<b>TITLE:</b>	<b>TELEPHONE NUMBER:</b>	
Chief Patrick Ridenhour		Chief of Police	203-797-4601	
<b>SIGNATURE:</b>		<b>ADDRESS &amp; ZIP CODE:</b>	<b>FAX NUMBER:</b>	
		375 Main Street, Danbury, CT 06810		
<b>SIGNATURE:</b>		<b>ADDRESS &amp; ZIP CODE:</b>	<b>E-MAIL ADDRESS:</b>	
		375 Main Street, Danbury, CT 06810	p.ridenhour@danbury-ct.gov	
<b>FISCAL OFFICER:</b>		<b>TITLE:</b>	<b>TELEPHONE NUMBER:</b>	
David W. St. Hilaire		Director of Finance	203-797-4652	
<b>SIGNATURE:</b>		<b>ADDRESS &amp; ZIP CODE:</b>	<b>FAX NUMBER:</b>	
		155 Deer Hill Avenue, Danbury, CT 06810		
<b>SIGNATURE:</b>		<b>ADDRESS &amp; ZIP CODE:</b>	<b>E-MAIL ADDRESS:</b>	
		155 Deer Hill Avenue, Danbury, CT 06810	d.sthilaire@danbury-ct.gov	
<b>AUTHORIZING OFFICIAL OF GOVERNMENTAL UNIT:</b>		<b>TITLE:</b>	<b>TELEPHONE NUMBER:</b>	
Mark D. Boughton		Mayor	203-797-4501	
<b>SIGNATURE:</b>		<b>ADDRESS &amp; ZIP CODE:</b>	<b>FAX NUMBER:</b>	
		155 Deer Hill Avenue, Danbury, CT 06810		
<b>SIGNATURE:</b>		<b>ADDRESS &amp; ZIP CODE:</b>	<b>E-MAIL ADDRESS:</b>	
		155 Deer Hill Avenue, Danbury, CT 06810	m.boughton@danbury-ct.gov	
<b>FOR HSO USE ONLY</b>				
<b>APPROVED PROJECT PERIOD:</b>		<b>FROM:</b>	<b>THROUGH:</b>	
		November 26, 2020	June 6, 2021	
<b>FISCAL REVIEW COMPLETED BY:</b>		<b>PROJECT MANAGER REVIEW COMPLETED BY:</b>		<b>DATE:</b>
Christine Biske or Anila Hafeez		Juliet E. Little		
<b>DATE:</b>		<b>PROGRAM COORDINATOR REVIEW COMPLETED BY:</b>		<b>DATE:</b>
		Joseph T. Cristalli, Jr.		
<b>REQUESTED AMOUNT:</b>		<b>GOVERNOR'S HIGHWAY SAFETY REP:</b>		<b>DATE:</b>
\$0.00		Garrett T. Eucalitto		
<b>HSO APPROVED \$</b>				
<b>TOTAL ALLOTTED:</b>				

PROJECT TITLE	APPLICANT	
CLICK-IT OR TICKET ENFORCEMENT	Danbury Police Department	
	OBJECTIVES	PAGE 1 OF 1

### OBJECTIVES

Objectives are to increase the observed statewide seat belt use rate and decrease the number of unbelted drivers involved in fatal and injury crashes.

- To increase the statewide observed seat belt use rate from 93.7percent in 2020 to 94.0 percent or above in 2021. This will be accomplished through Enforcement and Education.

**\*\*Press "ALT"&"Enter" together to insert new line**

It is the intent of Danbury PD to deploy officers to conduct Distracted Driving enforcement with the goal to reduce the number of operators committing Distracted Driving offenses and reduce injuries related traffic crashes.

Officers will focus and conduct Distracted Driving enforcement in the following areas: Main St., North St. and Balmforth Ave, Lake Ave., White Street, and other areas. These are areas where this type of enforcement would reduce the number of collisions, and injuries related to these types of Distracted Driving offenses.

Officers will be deployed during times of the day when visibility will be greater. Officers will be utilized for 8 hour shifts. Visibilities for Distracted Driving offenses are particularly better in the morning and afternoon hours this along with rush hours vehicular volume. In addition, enforcement action will occur outside of peak drive times and on the weekend and violators will be addressed.

Enforcement will consist of multiple methods: Officers will utilize the use of Police Motorcycles, unmarked police vehicles, marked patrol cars, and spot checks. Individual Officers will take appropriate action when a violator is observed. These operations will all be scheduled during peak traffic times morning and afternoon.



## CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
(203) 797-4641 FAX (203) 796-1586

### ENGINEERING DIVISION

ANTONIO IADAROLA, P.E.  
DIRECTOR OF PUBLIC WORKS/  
CITY ENGINEER

November 16, 2020

Honorable Mark D. Boughton  
City Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

**Request for Renewal - Sanitary Sewer Main Extension Approval  
28 & 30 Tamarack Avenue - Tax Assessor's Lot No. I11127 and I11126**

Dear Mayor Boughton and City Council Members:

As per Sec. 48-37 and Sec. 48-170 of the Code of Ordinances, at the November 5, 2020 City Council meeting, the new application from Jorge Couto, requesting a time extension for the approval previously granted by the City Council for the installation of a sanitary sewer extension to serve the above noted properties (Tax Assessor's Lot No. I11127 and I11126) was referred to our division for a report (reference item 4 of the meeting minutes).

An 18-month time extension, related to the approval of the sanitary sewer extension, is acceptable to the Engineering Division of the Public Works Department as per the previously approved plans.

If the City Council approves this time extension at the December 2020 City Council Meeting, the approval should be subject to the City's standard eight (8) steps/conditions and restrictions of the original April 4, 2017 City Council approval. A copy of the standard eight (8) steps / conditions is on file in the office of the City of Danbury Administrative Assistant.

If you have any questions, please feel free to contact this office.

Sincerely,

  
Antonio Iadarola, P.E.

Director of Public Works/City Engineer

cc: Laszlo L. Pinter, Esq.  
David M. Day, P.E.  
Sharon B. Calitro, AICP



**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**PLANNING COMMISSION**  
www.danbury-ct.gov

(203) 797-4525  
(203) 797-4586 (FAX)

November 18, 2020

To: Mayor Mark Boughton  
Members of City Council

From: Planning Commission

Re: 8-24 Referral – November Council Agenda Item #4: Request for Renewal of Sewer Extension (granted April 2017) for 28 & 30 Tamarack Avenue (I11127& I11126).

---

The Planning Commission has received a request from the City Council for a report pursuant to CT General Statutes/Sec 8-24, regarding the above referenced item.

At the November 18, 2020 meeting, the Planning Commission voted to give a **positive** recommendation for the above referenced request subject to compliance with the standard Public Works/Engineering Department requirements for public sewer main extensions and all final plans and documents should be approved as to form and content by the Office of the Corporation Counsel prior to acceptance by the City and recording on the Danbury land records. #

Mr. Urice made the motion for a positive referral with the conditions as listed above. Mr. Chiocchio seconded the motion and it was passed unanimously with five AYES (from Mr. Chiocchio, Mrs. Hoffstaetter, Mr. Salvagne, Mr. Urice, and Chairman Finaldi).

Arnold E. Finaldi Jr.  
Chairman

AF/jr

c: Engineering Dept.  
Corporation Counsel

(11)

VIRTUAL PUBLIC HEARING  
November 23, 2020

Honorable Mayor Mark D. Boughton  
Members of the City Council

**Call To Order:**

Councilman Cavo called the Public Hearing to order at 7:00 p.m. via videoconference.

**The Pledge of Allegiance**

The Pledge of Allegiance was led by Councilman Knapp.

**Roll Call:**

**COUNCIL MEMBERS PRESENT:** Roberto Alves, Emile Buzaid, Mike Esposito, Frank Salvatore, Warren Levy, Colleen Stanley, Robert Taborsak, Irving Fox, John Priola, Vinny DiGilio, Joe Cavo, Elmer Palma, Fred Visconti, Jack Knapp, John Esposito, Ben Chianese, Farley Santos, Duane Perkins, Paul Rotello, and Richard Molinaro.

**COUNCIL MEMBERS ABSENT:** Nancy Cammisa was not present.

**PRESENT: 20, ABSENT: 1**

**ALSO PRESENT:** Robert J. Yamin, Corporation Counsel; Les Pinter, Deputy Corporation Counsel; David St. Hilaire, Director of Finance; and Jean Natale, Legislative Assistant.

1. Improvements-Long Ridge Rd. ( scenic portion )

Deputy Corporation Counsel Pinter reviewed the status of the Public Works Department request to pave the scenic portion of Long Ridge Road. He noted how the Scenic Road designation in the Scenic Road Ordinance affects the paving process and the steps taken to achieve that end to date. On Tuesday, Council will decide whether to adopt a Resolution authorizing paving and alteration of said scenic portion of Long Ridge Road.

Councilman Cavo read public comment letters as follows:

- Stephen and Anna Szurleg, Long Ridge Road, Danbury, spoke regarding Item 1.
- Elio Maria Ferreira, 18 Long Ridge Road, Danbury, spoke regarding Item 1.
- Jayne C. Issacs, 28 Long Ridge Road, Danbury, spoke regarding Item 1.
- Mary Bariluk, 100 Long Ridge Road, Danbury, spoke regarding Item 1.
- Nick Bariluk, 100 Long Ridge Road, Danbury, spoke regarding Item 1.
- Martha Rhodes, 209 Long Ridge Road, Danbury, spoke regarding Item 1.

**Close Public Hearing**

**A motion was made by Paul Rotello, seconded by Vinny DiGilio, to close the Public Hearing on Item 1. The motion carried unanimously.**

**Adjournment**

The meeting adjourned at 7:16 p.m.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

A.D. 2020

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the City of Danbury Department of Public Works is in the process of a City-wide road and paving program that includes Long Ridge Road, a City road; and

**WHEREAS**, the City of Danbury's Scenic Road ordinance was adopted with a specific legislative intent to preserve its scenic road(s) while allowing for reasonable but specified maintenance and care sufficient to preserve the scenic character; and

**WHEREAS**, a portion of Long Ridge Road was formally designated on or about 1993 as a "scenic road" pursuant to the provisions of Code of Ordinances Section 42-189; and

**WHEREAS**, procedures for alterations of the scenic portion of Long Ridge Road, including but not limited to routine repair, maintenance and paving are set forth in Code Section 42-187; and

**WHEREAS**, in accordance with the provisions and the standards of Code Section 42-187(d) and (e) for general procedures involving non routine paving or alterations, the City Council may, after receipt of a duly prepared map depicting the paving proposal, referral to the Danbury Planning Commission for findings of fact, return to the City Council for a public hearing, with findings and final vote of approval by resolution take necessary actions of authorization for work; and

**WHEREAS**, the Danbury Planning Commission issued a positive referral report for the proposed paving work; and

**WHEREAS**, an ad hoc committee meeting of the City Council held on August 10, 2020 recommended the referral of the Long Ridge Road scenic portion paving and alteration to such departmental and commission reviews as required; and

**WHEREAS**, a final, virtual public hearing on the road paving proposal was held by the City Council on Monday, November 23, 2020 in accordance with said requirements of the Code Section 42-187(d); and

**WHEREAS**, in accordance with the dual provisions of Code Section 42-187(d) and (f) it is the stated desire of the City of Danbury to alter, improve and or pave that designated portion of Long Ridge Road as designated in Code Section 42-189 and in accordance with mapping, depiction, procedures, recommendations, findings and certification of the City Engineer as set forth in Code Section 42-187.

**NOW, THEREFORE, BE IT RESOLVED THAT**, it is determined that no reasonable alternative to the recommended alteration or improvement other than paving is available, that the City Engineer has issued his certified accordingly and that the work is necessary to maintain the road in as good and sufficient repair as is necessary for safe travel; and

**BE IT FURTHER RESOLVED THAT**, in accordance with a finding of compliance with the foregoing procedures and requirements of the City Code, the paving, alteration and improvement of the scenic portion of Long Ridge Road is hereby authorized; and

**BE IT FURTHER RESOLVED THAT**, no paving may commence until at least sixty (60) days after the date of this Resolution.



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE  
375 MAIN STREET  
(203) 797-4614

PATRICK A. RIDENHOUR, CHIEF  
SHAUN J. MCCOLGAN, DEPUTY CHIEF

November 19, 2020

## MEMORANDUM

To: Mayor Mark D. Boughton  
Members of the City Council

From: Patrick A. Ridenhour, Chief of Police

Subject: **Police Department Monthly Report  
November 2020**

I submit this report of the activities of the Danbury Police Department for the month of November.

**\*\*\*Due to issues with the server at the State's Dept. of Public Safety, UCR stats were not available for this report's deadline and will be included in next month's report\*\*\***

### Personnel

Department Strength:

**Sworn Personnel 149**

Injury/Extended Leave 4

Sworn Personnel in Police Academy 4

**Effective strength (as of 11-19-20) 141**

\*0 pending retirements

### Community Services (See attached)

### Training

**\*\*\*Many training events were canceled for the month of November due to COVID19 concerns\*\*\***

10/16-11/27 City Anti-Harassment Training – Mandated for all personnel  
11/2-4 Advanced Death/Cold Case – Det. Sgt. Marcus  
11/10 Youth Mental Health 1<sup>st</sup> Aid – P.Os. Martinez, Hayes, Elste & Belair  
11/16-20 Rifle Recertification – Approximately 30 rifle officers

11/17-18 Fair Impartial Policing – Train the Trainer – P.O. Meade  
11/16-18 De-Escalation Strategies/Fair Impartial Policing – P.O. Weber  
11/17 Human Trafficking Make-Up (State Mandated) – Officers missing initial training

**Chief's Significant Meetings**

10/26 City of Danbury – JG Douglas Zoom  
10/26 Entry Level Police Officer Interviews  
10/27 Entry Level Police Officer Interviews  
10/27 New Recruits Swearing In  
10/27 CTIC Presentation  
10/27 Community for Change Zoom Meeting  
10/28 Meeting w/New Union President  
10/28 Board of Awards for Purchasing – Remote  
10/29 Community Portrait of a Graduate  
10/30 EOC Election Planning Meeting  
11/2 COVID-19 Vaccine Trailer Facility  
11/2 COVID-19 Briefing  
11/2 PAL Meeting  
11/4 Board of Awards – Purchasing – Remote  
11/10 EOC Planning Meeting  
11/10 Commission on Racial & Ethnic Disparity in the Criminal Justice System  
11/12 POSTC Meeting  
11/12 DPD Captain's Meeting  
11/12 COVID-19 Briefing  
11/17 DPD Staff Meeting  
11/17 Community Collective Meeting w/school superintendents  
11/18 Civil Service Commission Meeting – Remote  
11/18 WebEx Meeting with FCI Warden  
11/19 CPCA Zoom Meeting  
11/19 COVID-19 Briefing

**E-Commerce Trading Location** – no issues reported this month

Respectfully submitted,

Patrick A. Ridenhour  
Chief of Police

PAR:mrl  
Attach.



**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810

Patrick A. Ridenhour, Chief  
Department of Police  
375 Main Street

Lt. Vincent P. Daniello  
Community Services Division  
(203) 797-4577

To: Patrick A. Ridenhour – Chief of Police

From: Vincent P. Daniello – Lieutenant

Re: Community Services Division - Activity Reports & Staffing Levels  
October 15 – November 15, 2020

Date: November 19, 2020

**Community Conditions Unit:**

(Sgt. Antonelli, Officers S. Cameron, M. Morrill)

(-2 Officers)

-See attached report – **Sensitive Information** -

**Community Affairs Unit:** No officer assigned

(-1 Officer)

-No report attached

**GTF/UNIT:**

(P.O. K. Utter)

See attached report – **Sensitive Information**

**City Center Liaison:** No officer assigned

(-1 Officer)

-No report attached

**Police Activities League:**

(No police personnel assigned)

**No Report**

**School Based Officers:**

(P.O. S. O'Brien, P.O. M. Martinez, P.O. B. Hayes, P.O. R. Morlock,  
P.O. M. Iaquinto)

**\*\*\*Current Staffing Levels\*\*\***

- 1 Lieutenant
- 1 Sergeant
- 8 Patrol Officers (-4)



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

Department of Police  
375 Main Street

Matthew McNally, Lieutenant  
Patrol Division

November 19, 2020

## MEMORANDUM

To: Chief Patrick Ridenhour  
From: Lt. Matthew McNally  
Subject: **Police Explorer Monthly Activity Report – October 2020**

During the month of October our program has continued assisting with traffic and crowd control and direction at the many Covid-19 drive thru testing sites. With the influenza season now upon us, the cadets have also been assisting the Danbury DHHS with the Points of Dispensing Sites (PODS) for flu vaccinations as well. They have completed 19 of the testing site drive-thru's in various locations throughout the city at the various locations. The days and hours of operation have varied. At the writing of this report, the program continues to work with the Health Department and all its partnerships. I am not going to list all the dates and events here, but the images below show our explorer cadets in action at various testing sites. We averaged between 15 to 25 law enforcement cadets per event.



We ended the month with 152 registered cadets. Weekly we see approximately 50 at the Thursday night meetings. We are keeping the attendance numbers low for the COVID issues and have platoons rotating through the attendance at meetings and events.

Respectfully submitted,

*Lt. Matthew McNally*

Lt. Matthew McNally

Post Advisor/Program Coordinator

<b>I. Membership</b>	<b>Enrolled Amount</b>
# of Explorers Enrolled	152
# of Advisors Enrolled	20

<b>II. Hours-Explorer</b>	<b>Hours</b>
Total Job Hours	199.25
Total Training Hours	966.75
Total Explorer Hours	1166.00

<b>III. Hours-Advisor</b>	<b>Hours</b>
Total Job Hours	4.50
Total Training Hours	0.00
Total Advisor Hours	4.50

**2020 DANBURY POLICE DEPARTMENT STATISTICS**  
CITY OF DANBURY

**CALLS FOR SERVICE**

**2020**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,667	3,542	3,275	3,858	4,301	4,149	4,471	4,697	3,577	3,849			39,386

**2019**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,757	3,892	4,019	4,385	4,356	5,124	4,785	5,202	4,180	4,174			43,874

**TRAFFIC ACCIDENTS**

**2020**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	354	281	204	121	179	211	225	305	256	275			2,411
Personal Injury	41	31	35	18	35	42	32	35	35	50			354
<b>Total Traffic Accidents</b>	<b>395</b>	<b>312</b>	<b>239</b>	<b>139</b>	<b>214</b>	<b>253</b>	<b>257</b>	<b>340</b>	<b>291</b>	<b>325</b>			<b>2,765</b>

**2019**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	296	291	302	336	333	332	338	315	276	328			3,147
Personal Injury	39	32	40	41	58	46	40	40	47	40			423
<b>Total Traffic Accidents</b>	<b>335</b>	<b>323</b>	<b>342</b>	<b>377</b>	<b>391</b>	<b>378</b>	<b>378</b>	<b>355</b>	<b>323</b>	<b>368</b>			<b>3,570</b>

**TRAFFIC ENFORCEMENT**

**2020**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	255	224	127	22	101	82	139	114	70	117			1,251
Written Warning	18	15	10	3	4	1	4	4	6	5			70
Moving Violation	197	173	101	2	35	35	411	383	116	249			1,702
<b>Total Enforcement Action</b>	<b>470</b>	<b>412</b>	<b>238</b>	<b>27</b>	<b>140</b>	<b>118</b>	<b>554</b>	<b>501</b>	<b>192</b>	<b>371</b>			<b>3,023</b>

**2019**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April*</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	150	164	172	169	189	153	158	199	189	186			1,729
Written Warning	6	6	3	7	9	5	16	10	11	11			84
Moving Violation	222	295	266	586	362	197	548	583	299	266			3,624
<b>Total Enforcement Action</b>	<b>378</b>	<b>465</b>	<b>441</b>	<b>762</b>	<b>560</b>	<b>355</b>	<b>722</b>	<b>792</b>	<b>499</b>	<b>463</b>			<b>5,437</b>

\*Traffic Enforcement Grant(s)



**CITY OF DANBURY  
FIRE DEPARTMENT  
19 NEW STREET  
DANBURY, CONNECTICUT 06810**

**Mark Omasta  
Fire Chief**

**Phone 203-796-1550  
Fax 203-796-1552**

**FIRE CHIEF'S MONTHLY REPORT**

I hereby submit my report as Fire Chief of the Danbury Fire Department, which covers the period of October 21<sup>st</sup>, 2020 through November 20<sup>th</sup>, 2020 and details our activities.

A highlight rescue in November occurred when fire crews were alerted by an off duty Connecticut State Police officer of an owl stuck in the netting near the driving range at Richter Park Golf Course.

Truck 1 arrived on scene and first attempted to reach the owl with the aerial but unfortunately, the aerial platform fell just short of the area. But that didn't stop them. Firefighters always have a "Plan B" which was to use ground ladders. Two ground ladders were used to gain access to the owl. Firefighters found his talon entangled in the netting at approximately 25 feet above the ground.

The plan was to cut the netting to free the bird, however the firefighters were concerned there was a possibility of the owl flying off with netting still around his talon. The crew had brought along an animal crate (recently donated to the department) and used the crate to contain the owl. Once the netting was cut, the owl was closed inside the crate and all safely descended the ladders.

Once on the ground, the owl was visually checked while in the crate. He seemed uninjured, but still had netting entangled around one of his talons. While the off duty CSP officer was attempting to contact an animal rescue group to offer guidance on how to manage the issue, the owl, whether by chance or on purpose, clutched the wire door grate with the talon that had the netting. The firefighters were able to access the netting as the owl continued to present his talon. The netting was removed from the talon.

With no obvious injuries, the firefighters decided to move to the crate to a tee box on the golf course and open the door of the crate. The owl quickly recognized his path back to nature and swiftly took flight. A nearby Black Labrador Retriever decided to join the party and assisted in ushering the owl off to early morning skies above the lush greenery of the Richter golf course.

Great work DFD Truck 1!



### **Public Education / Prevention / Public Relations**

Crews conducted Matrix building review and pre-plan to move patients from fourth floor medical office, pre-planning for East Ridge Condos, and car fires inside parking garages of Danbury Hospital. Airport familiarization was conducted, driving E26 on taxiways and communicated with the tower on their radio.

### **Suppression / Response Activities of Note**

On October 25<sup>th</sup> Car 30 responded to a working fire from across town. Car 30 arrived on scene and found TAC 1 LT and conducted a face to face transfer of command. The fire had been extinguished and over haul was under way. Command began to free up volunteer units and clear the roadway of traffic. Car 42 was en route from across town from a prior incident. The electricity was secured to one circuit as it was affected by fire. The occupant reported he had trouble with finding a hotel room. Dispatch contacted the Red Cross and DC Halas provided contact info for the homeowner to reach out. Car 42 arrived on scene and began his investigation as FD crews finished overhaul. The homeowner was advised to contact his insurance company. Car 30 transferred command to Car 42, Squad 6 remained on scene to assist Car 42.

On November 2<sup>nd</sup> Car 30 responded to a reported working fire by Engine 26. Engine 26 arrived on scene to a fire alarm and had smoke showing from the third floor side A. Car 30 arrived on scene and assumed command from Engine 26. The fire had been knocked down by a sprinkler and a hose line from Engine 26. Engine 26 made entry to the unit, no interior smoke damage or intrusion of the fire. Engine 22 shut down the sprinkler system. Maintenance was on scene and aware of situation. Command requested the Building Dept. respond. Car 45 arrived on scene and was briefed by Command and Engine 26 Lt. Rescue 1 and Truck 1 checked the units below and adjacent to the affected unit, all were clear. Dave Newland from the Building Dept. arrived and was briefed of the situation. Once FD units were cleaned up and DFM Anderson finished her investigation, the building was turned over to maintenance.



On November 16<sup>th</sup> Car 30 responded to a reported large vehicle fire. Car 30 arrived on scene with Engine 26. Car 30 assumed command. Engine 26 reported there was a small fire due to a drive shaft issue. Car 30 provided traffic control and Engine 22 assisted Engine 26. Command requested a DFM to the scene. The DOT safety vehicle was on scene and assisted with traffic. CT State PD & Car 42 arrived on scene. Once Deputy Fire Marshal Smith was finished with his investigation, CSP stated FD units were no longer needed. All units returned to service

On November 19<sup>th</sup> Car 30 responded to a reported car vs. building with a gas leak. Car 30 arrived on scene and assumed command from Engine 22. A vehicle struck the building and broke a gas pipe next to the natural gas meter. Engine 22 crew shut down the gas main at the main valve. Car 30 requested Eversource and the Building Department. The Police Dept. contacted the building owner. There were some readings in the Hobby shop due to a small breach in the exterior wall. It was ventilated naturally. Engine 22 waited on scene for the arrival of Eversource gas.

Crews responded to a house fire at 54 Driftway Rd. Units arrived on scene to find heavy fire showing in a large portion of the house. A rapid blitz attack in a non hydrant district had the fire under control in 20 minutes from time of first arriving E26. Mutual Aid tankers from New Fairfield and Ridgefield responded to assist, along with two volunteer tankers from Danbury.

Another multi hour, HazMat incident occurred with a tractor trailer leaking 70% Isopropyl Alcohol with a simultaneous Diesel fuel spill at the same address – two separate incidents at the exact same time. The Diesel spill was a short duration event, while the Isopropyl Alcohol leak required a multi agency response with City and State Haz Mat resources, the Health Dept., the City and State Highway Department, and City and State Police.

Crews extinguished a multi vehicle fire, on the number two floor of the red parking garage at Danbury Hospital. The standpipe system was reported out of service by the Fire Marshal's office, just weeks prior to this event. E23 had preplanned this type of incident at this location just two shifts prior. E23 was the first arriving company and instituted the preplan they had worked on.

A fire in a large three family house on Rowan Street presented quite the challenge to D platoon. All companies were required to search for victims, extinguish the fire, and all that goes along with that. Of the twenty-two occupants, all got out safely, with one being transported for some minor medical issues. One Firefighter was transported for over exertion.



There were several responses to drug overdoses.

## **Command and Staff Activities**

- City Council meeting
- Monthly IXP/PD/IT meeting
- Emergency Operations Center Planning Group meetings
- Multiple pre-election preparedness meetings
- Volunteer Council meeting
- Airport Rescue Firefighter Training
- Environmental Impact Comm. meeting for the Storage Building
- Capital Budget meeting with Finance
- Bi-weekly Covid update meetings with the Mayor and CV team
- Leadership Danbury Presentation
- Eversource Table-top/protocols update
- Relocation Act meeting
- Meet the FCI Warden introduction meeting
- Applied for an AFG-Supplemental Grant for Covid expenses
- Hosted a two-day Flu Shot Clinic for employees

## **Training – Training Officer Steve Rogers**

### *Volunteer Division*

#### Quarterly Training

4th quarter training has been completed. We've incorporated multiple evolutions to facilitate MSA and SCOTT air pack reviews.

Fire Fighter One class is progressing.

#### Hose Testing

Companies are progressing toward completing fire hose testing.

### *Career Division*

#### Career Mandatory Training

4th quarter training has been completed. We've incorporated multiple evolutions to facilitate MSA and SCOTT air pack reviews.

#### Hydrant

Hydrant testing is 99.8 percent complete.

#### Hose Testing

Companies are 100 percent complete with annual fire hose testing.

#### Fire School

Multiple Classes have been held at fire school.

## Burn Building

Multiple training evolutions with career and volunteer units.

### Events for the Training Officer:

- Multiple Mandatory training for Career personnel
- Multiple Mandatory training for Volunteer personnel
- Responded as Safety Officer to multiple calls

### **Communications – Supervisor Jamie Gagliardo**

- This month I responded to a few incidents as the Communications Officer. Car 61 responded to the following incidents:
  - 1<sup>st</sup> Alarm Structure Fire – 1117 Boulevard Drive
  - 1<sup>st</sup> Alarm Structure Fire – 54 Driftway Road
  - 2<sup>nd</sup> Alarm Structure Fire – 11 Abbey Lane – Abbey Woods
  - 3<sup>rd</sup> Alarm Structure Fire – 80 Rowan Street
  - Assist PD Drone Request – 8 Glen Hill Road
  - 1<sup>st</sup> Alarm Structure Fire – 1 Padanaram Road
  - HAZMAT Level 2 – 1 Pocono Lane
  - Vehicle Fire – 24 Hospital Ave Parking Garage
- Participated in the CT ESF 2 (Communications) monthly conference call meeting
- Attended the IXP Oversight monthly meeting via Zoom
- Completed the mandatory harassment training
- Assisted a few meeting hosted by Emergency Management
- DESPP Radio System
- MCV 5 Communications Vehicle / Team meet and greet
- Storm Preparedness Meeting
- Everbridge system demonstration
- Attended post incident debriefings for the above mentioned responses
- Responded with the fire department to numerous incidents this month and worked with our partners in the media to distribute press releases
- Working with Fleet Auto Supply to spec out and build a replacement Car 30 (shift commander vehicle) along with two fire marshal vehicles
- Assisted the Training Division with multiple Firefighter 1 classes and quarterly training events
- Participated in two meetings hosted by Emergency Management to develop and outfit an Emergency Operations Center in Danbury PD
- Assisted the Airport administrator and the CARA amateur radio group with transportation to the Spruce Mountain Radio site using Ranger 1. While we were on site we discussed removal of old equipment, a spring site clean-up, and future site plans.
- Worked with Northeastern Communications to get the Spruce Mountain Radio Site back up after the August storms. The radios were damaged and have been set out for repair. DPD is up and running but Fire Department communications are still impacted. In August a storm took down numerous power lines and telephone poles, rendering the site out of service until repaired.

- Worked with Northeastern Communications to install and set up a paging tone for Emergency Management
- Attended the annual ARFF (Aircraft Rescue FireFighter) training at Danbury Municipal Airport
- Worked with Fire Chief Mark Omasta to present the Danbury Fire Department to the Chamber of Commerce “Leadership Danbury” seminar
- Worked with our in house NexGen (CAD) personnel to upgrade our responses to the highway and correct response recommendations in the system
- Please keep an eye on our [Facebook](#) and [Twitter](#) pages for information and incidents throughout the month!

### **Apparatus – Superintendent David Kirkwood**

Following is a list of work started or completed in the Apparatus Division for the month of November 2020.

- 16PV2 Replace Q siren foot switch
- 16PV1 R/R leaking DEF Filter System
- 08PD1 Annual service
- 08PD1 Rebuild 2 leaking discharge valves
- 08PD1 Replace leaking ¾” auto drain
- Participate in new SCBA evaluations C group, D group and 2 volunteer sessions
- Spec and order 3 new Fire Marshals vehicles
- 06PD spare Complete annual service
- 06PD spare Rewire officers side scene light
- 06PD spare Repair all non working lights
- 07PD spare Complete annual service
- 07PD Spare Repair leaking air governor
- 07PD Rescue 1 Replace both rear air brake chambers due to a failure
- 16PV1 E22 Replace both hood gas support struts due to failure
- 14PL TRK1 Annual service
- 14PL Replace all belts pulleys and tensioners on the engine
- 14PL Replace water pump under warranty
- 07PD Spare annual service
- 10PA-2 Replace Turbo Actuator
- 14 PL Replace u-joints on PTO shaft
- 16PV-2 Replace forward data link

### **Community Risk Reduction – Fire Marshal Terence Timan**

The implementation of large apartment inspections has begun and further expansion of residential inspections will continue to be evaluated based on community health data. The Fire Marshal’s Office will continue to work toward inspections of all occupancy types, following all health and safety measures as dictated by the CDC and Health Department.

### Inspections / Code Compliance

For the period, the Office conducted residential inspections totaling 466 units, 1 assembly, 11 liquor licenses, 1 healthcare facility, 1 vendor truck, and 4 aviation fueling facilities. Team members rectified 6 concerns regarding unauthorized occupancy, unapproved hot work/welding, unauthorized burning, alarm malfunction, and illegal parking.

### Plan Reviews

The Fire Marshal's Office continues its dedication to the accurate and timely review of plans. All projects are reviewed to ensure compliance to CT Fire Safety and Prevention codes. For the period, the Fire Marshal's Office has received 28 permit/plan review applications for approval per the requirements of the CT State Fire Code. A total of 8 certificate of occupancy approvals have been issued. Several construction permits have been extended for facilities such as O'Reilly Auto Parts, Shake Shack, and Longhorn Steakhouse. Staff members completed 19 requests for records regarding properties, inspections, and investigations. These requests were processed and disbursed in accordance to all freedom of information guidelines.

### Fire Investigations

The reported fires requiring investigation were classified as 5 structure fires, 1 cooking fire, 3 vehicle fires, and 2 outside rubbish/trash/waste fires. All fires were investigated for origin and cause as required by CT state statute.

### Training

Members of the Fire Marshal's team attended the CT Chapter of the International Association of Arson Investigators Virtual Seminar. Classes attended included Changes to NFPA 921 and NFPA 1033, Tools, Tips and Technology in Fire Investigation, and The Systematic Examination of a Fire Scene.

### Special Events

DFM Heather Anderson and DFM Ray Guard tested for national certification for Youth Fire Setter Intervention Specialist. They both immediately put their training to use in counseling 2 youths. DFM Guard and DFM Jewell continue their training for Fire Code Inspector certification. The Fire Marshal's Office, with help from Engine 23, provided fire extinguisher training for the employees of Mannkind. Firefighter Kelly Grover, while assigned to the Fire Marshal's Division, has accomplished a great feat, completing the scanning and digitally archiving of literally thousands of underground storage tank reports.

### **Volunteer Fire Council – President Charlie Coakley**

The Danbury Volunteer Fire Department had several notable calls throughout the month of November. DVFD companies responded to a three-alarm fire on Rowan Street, along with several calls during the storm that went through Danbury. The companies continued their fourth quarter training, and members in Firefighter 1 are making great progress.

As the holidays approach, the Danbury volunteer fire companies have a lot in store! The companies will be doing a toy drive for Family and Children's Aid during the month of December. With light parades coming up, many companies will be participating. Company

14 notified that they voted to forgo buying lights for the upcoming parades, and instead put that money toward assisting a local family in need. Battalion 19 will be offering "COVID Friendly" Santa runs during the holiday season, and Battalion 31 will be as well.

Battalion 19 reported that members attended fourth quarter training and were able to compare and assess 2 new SCBAs for the upcoming airpack grant selection. Throughout November, Battalion 19 members responded to multiple service calls including a prolonged hazardous material incident where they assisted setting up hot and cold zones and participated with the damming process of the leaking fluids. They also provided coverage throughout the storm.

Battalion 31 (3, 7, 10, 11) responded to the three-alarm fire on Rowan Street with Engine 3 and Squad 7 assisting in the fire ground operations, while other units in Battalion 31 remained on cover. They responded to several calls during the storm that passed through Danbury, which included wires down on a building that lasted till 2 AM the following morning. Battalion 31 reported that they have continued quarterly training, live burns, hose testing, and continued extrication training. Squad 7 has assisted in the SCBA trials for the City grant by filling air bottles during these exercises. Battalion 31 also assisted with the Firefighter 1 training at the fire school.

Company 9 responded to the three-alarm fire on Rowan Street, and also reported that members were on standby at their firehouse during the storm. Throughout the month, Company 9 completed their hose testing, and worked with their orange tag members to prepare them for the Firefighter 1 test.

Overall, the month of November gave DVFD companies many opportunities to participate in trainings, respond to calls, and apply their wide range of skills.



**CITY OF DANBURY**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

155 DEER HILL AVENUE • DANBURY, CONNECTICUT 06810

[www.danbury-ct.gov/health](http://www.danbury-ct.gov/health) • [healthdept@danbury-ct.gov](mailto:healthdept@danbury-ct.gov)

Mayor  
**Mark D. Boughton**

Acting Director of Health  
**Kara Prunty, MPA**

November 23, 2020

Dear Mayor Boughton and Members of the City Council:

As of November 23rd, the State of Connecticut has had 106,740 positive COVID-19 cases and 4,871 associated deaths. In the City of Danbury, there have been 5,047 positive COVID-19 cases and 133 associated deaths. The City of Danbury is still considered to be in the Red Zone in the State of CT. The City's current infection rate is 12% and the 14 day running average is 73.4 per 100,000. Our contact tracing team has been working very hard to identify any trends in cases and to contact positive cases and their contacts in a timely manner. We want to remind people that many of our COVID-19 cases are associated with family gatherings so it is important to remember that we must still practice social distancing, wear a mask, and limit gatherings with people outside of our immediate household. This is especially important as we approach the holiday season, and we should limit contact with people outside of our immediate household.

Phase 2.1 went into effect on November 6th for the entire State of Connecticut due to the increase in COVID-19 cases. This phase required restaurants to return back to 50% capacity, close indoor dining by 9:30 PM, and limits parties to no more than 8 people per table. Private gatherings in commercial venues are capped at 25 people indoors and 50 people outdoors, and private gatherings in private residences are capped at 10 people indoors and outdoors. We have increased COVID-19 compliance inspections to ensure all businesses are following the DECD Sector Rules for Phase 2.1.

The following pages contain the reports from each division, providing details concerning ongoing activities. Should you have any questions regarding any of the submitted reports, please call me at (203) 797-4625.

Respectfully yours,

Kara Prunty, MPA

*Acting Director of Health and Human Services*

**Grant Status Update**  
(July 1, 2019 - June 30, 2020)

<b>Grant Agency</b>	<b>Program Supported</b>	<b>Award Amount</b>	<b>Award dates</b>	<b>Project Status</b>
CT Dept. of Public Health (CTDPH)	Diabetes Education	\$24,378	10/1/19 - 9/30/20	Awarded
CT Dept. of Public Health (CTDPH)	Emergency Response	\$47,960	7/1/19 - 6/30/20	Awarded
EFSP - Phase 36	Emergency Shelter	\$3,858	8/1/18 - 3/31/20	Awarded
CT Dept. of Public Health Per Capita 2020	All Programs	\$90,531.26	7/1/19 - 6/30/20	Awarded
CT Dept. of Housing Emergency Shelter Grant	Emergency Shelter	\$138,264	7/1/19 - 6/30/21	Awarded
CDBG	Affordable Housing	\$10,000	7/1/19 - 6/30/20	Awarded
CDBG	Emergency Shelter	\$47,000	7/1/19 - 6/30/20	Awarded
CDBG	Human Services	\$25,000	7/1/19 - 6/30/20	Awarded
CT DPH - Local Health Department Reimbursement for COVID-19	Emergency Response	\$76,058	1/20/20 - 3/31/21	Awarded
EFSP Phase CARES	Emergency Shelter	\$15,930	1/27/2020 - 5/31/2021	Awarded
EFSP Phase 37	Emergency Shelter	\$2,700	1/1/2020 - 5/31/2021	Awarded
CT Health Foundation	COVID-19 Response	\$125,000	9/1/2020 - 2/28/2021	Awarded
CT Dept. of Public Health Epidemiology and Laboratory Capacity Grant	COVID-19 Response	\$510,143	5/19/2020 - 11/17/2022	Awarded

**Environmental Health Division**

Tiziana Covacci, Associate Director of Environmental Health

The Environmental Health Division provides a multitude of services, which include but are not limited to the following:

- Land use plan review and inspection
- Food service establishment plan review and inspection
- Septic plan review and related inspections
- Well water testing for potability
- Public swimming pool code compliance and inspection
- Housing code enforcement
- Recreational water sampling
- Hazardous material storage inspection & code enforcement
- Staff support for the Environmental Impact Commission.
- Numerous community-level projects including the maintenance of the Lake Kenosia Garden Buffer and the maintenance of the Still River Trail.

### October/November 2020 Activity

This month we had 2 inspectors complete their Phase II subsurface sewage disposal certification, which will increase the number of inspectors who will be able to inspect and review septic systems and plans. Another inspector also completed Wetlands Training this month so they are able to conduct environmental compliance inspections. We have been responding to an influx of COVID-19 complaints in addition to our day-to-day environmental health inspections. We hired a part time COVID-19 Inspector, Christopher Rodriguez, who started this month to assist with COVID compliance inspections and COVID complaints. Because the State of CT rolled back to Phase 2.1 we have increased COVID compliance checks and are planning to expand our inspections outside of normal business hours.

### October Results

<b>Potable Water</b>	
Private Well	1
Well Permits	4
<b>Environmental</b>	
Grading Permit Review	
EIC	
HazMat	
Erosion Inspections	
Complaint Investigation	5
Odor Complaints	1
Wetlands/Grading	3
Misc.: (Describe)	
<b>Sewage Disposal</b>	
Plan Review	58
Inspections	28
New, Replace, Fail, Plan Review	5
100% Replacement Plan Review	5
Soil Testing (List by Appointment Only)	18
Additions	
Dye Tests (Initial)	
Septic Permits (To Construct)	
<b>Solid Waste</b>	
Garbage Complaint	
Misc. (Describe)	
<b>Pest and Animal Control</b>	
Rodent Complaint	2
Insect Complaint	
Domestic Animal Complaint	
<b>Housing</b>	

Residential/Commercial Inspection (Not Indoor Air)	1
Housing Complaints	8
Child Day Care Inspection (Initial)	5
Child Day Care Plan Review	
Body Care Inspections	1
Body Care Plan Review	
Body Care Construction Visits	
Massage Establishment Inspections	
Massage Establishment Plan Review	
COVID-19 Salon/Body Care Compliance Inspections	2
Lead Inspection for all Properties	2
Lead Abatement Plan Review	
Certificate of Apartment Occupancy (CAO's)	3
Reinspections	
Healthy Homes	
Hotel/Motel Inspections	1
Total # of Hotel/Motel Rooms Inspected	
<b>Food</b>	
Food Service Establishment Inspection (Initial)	
Construction Visits	
Food Service Walkthrough Inspections	3
Itinerant Vendor Inspections	2
Complaints	
Re-inspection (voluntary)	
Re-inspection (involuntary)	
Plan Review	
Plan Revisions	
Foodborne Illness # of Complaints	
Temporary Food Service	
Certified Food Protection Manager Courses	
Food Handler Courses	1
Outdoor Dining/Patio Inspections	2
COVID-19 Compliance Inspections	
<b>Seasonal</b>	
Indoor Pool Inspections	
Outdoor Pool Inspections	
Indoor Public Pool Water: # of Samples Collected	

Outdoor Public Pool Water: # of Samples Collected	
Public Beaches: # of Samples Collected	
Drinking Water: # of Samples Collected	
Marine Dock Facilities Inspected	
<b>Orders Issued</b>	
Notices of Violation, etc.	
<b>Other</b>	
Social Services Issues and Referrals	14
Fair Rent Issues	
FOI Requests	91
Pump Truck Permits	
COVID-19 Complaints	84

### **Community Health Services Division**

Fernanda Carvalho, Acting Associate Director of Community Health

Our division develops and implements initiatives to help community members maintain and improve their health, prevent the spread of infectious diseases, and prepare for natural disasters. We also provide direct patient care to individuals that require further evaluation and those that are diagnosed with Mycobacterium Tuberculosis. Our Community Health Coordinator has the responsibility of implementing the discharge/treatment plans and providing assurance of patient care and treatment, such as patient education, directly observed therapy, continued treatment adherence, and contact investigations. We work in cooperation with all community health care partners in need of our services and the State Public Health Department (CTDPH).

#### Community Medicine Section

Prepared by: Maureen Singer, Community Health Coordinator

#### **Patients Seen in October 2020**

Tuberculosis patients	28
PPD testing/read	
QuantiFERON/T-Spot	2
eDOT	14
Hospital Visits	
Home Visits	
Electronic Visits	20
<b>Total Services:</b>	<b>64</b>

The following are highlights from the Office of Community Medicine activities for October 2020:

1. Total of 12 new persons were evaluated in TB Clinic.
2. Continuing case management of approximately 62 cases of Latent TB and 3 cases of Active TB.
3. Community Outreach Influenza vaccine clinics, including mass vaccine clinic @ RPMS Sept 17.
4. Initiated TB contact investigation new Pulmonary TB.

5. October 26 WCHN Infection Control Mtg.
6. October 29 Hospice MPAC meeting.
7. October 26 Public Health TB Clinician meeting.
8. Ongoing surveillance and epidemiological review of individuals with positive AFB, suspected or active TB.

Community Health Services & Emergency Preparedness and Response:

The Community Health Team has been hosting flu clinics with different community organizations and have administered over 1,000 flu vaccines since the beginning of the season. We have also continued our mass testing sites where flu vaccines have been administered as well. Our free drive up COVID-19 testing sites have been conducted at schools, local businesses, and manufacturing facilities. We are also planning for more testing after the Thanksgiving holiday and other holidays throughout the winter months. We have also been preparing our mass vaccination plan for the COVID-19 vaccine. Two Community Health Workers were hired this month who will assist with contact tracing, vaccine clinics, testing sites, and outreach. The department has been in contact with many local businesses, such as hotels, daycares, restaurants, fitness centers, and salon and body care facilities, along with houses of worship to provide them with guidance and updates that are relevant to their sector. Our communications also include quarantine and isolation guidelines, information for free testing, and community resources. We want to express the importance of everyone doing their part to mitigate the spread of COVID-19 throughout the City of Danbury, and our local community plays such an important role.

**Contact Tracing October 2020**

<b># of Contact Case Calls</b>	951
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**Super 8 Shelter:**

Current Census: 43

Total Number Housed: 54

**CITY OF DANBURY**  
DEPARTMENT OF PUBLIC WORKS



155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
(203) 797-4537 FAX (203) 796-1586

**MAYOR**  
Honorable Mark D. Boughton

**PUBLIC WORKS DIRECTOR**  
**CITY ENGINEER**  
Antonio Iadarola, P.E.

**RE: Public Works Monthly Report for OCTOBER 2020**

Dear Mayor Boughton and Members of the City Council:

**October 2020:**

I am pleased to present the Public Works Department Report for the month of **October**. This month, the Department has remained dedicated and active continuing to keep up with all City responsibilities, emergency storm response and continuing proactive safety protocol for the COVID-19 pandemic. All Covid-19 Protocol is strictly adhered to and monitored for the safety of our staff and residents.

Please take a few moments to review our individual Public Works Department reports for a full scope of the varied activities and projects we are involved with.

Should you have any questions regarding any of the separately submitted division reports, please call me at 203-797-4537.

**Construction Services Report submitted by Thomas Hughes III, Superintendent:**

**Animal Control Facility:**

This is a design / build project Millennium Builders, the Building Permit was issued on April 16, 2020. The contractor mobilized to the site on Monday April 20, 2020. The exterior building footprint and metal building is complete. The building interior fit out is complete HVAC including curbs, painting, electrical lighting, and acoustic ceiling. The site contractor has completed the concrete walks along with the drainage. The site contractor completed the site work and paving. Eversource Gas completed the gas main extension and gas service to the building. The gas line was inspected the meter has been installed. The two circuits / POTS lines for the fire alarm, one dedicated, and a spare were installed the Fire Alarm is now in service. Working with IT, Comcast installed data / Internet, data line. The kennel materials and fixed windows, which were delayed by Covid, have been installed. The punch list walk through is complete. The Certificate of Occupancy inspection has taken place. This project is being administrated and managed in house by the Construction Services Division.

### **Middle River Road Bridge Replacement:**

Final Inspection was held attended by the designer Stantec Engineering, Tom Altermatt City of Danbury Engineering, Construction Services and Hemlock Construction. The structure was accepted with zero items on the punch list. The Contractor is in the process of submitting the structure as-built which will complete the project. The project was inspected and administrated by Construction Services Division.

### **Downtown Danbury TOD Streetscape Renaissance Project:**

Construction Services has been working with the City Engineer, City Planner and Martinez & Couch Associates, the designer, to move this project forward. The City Planner, Construction Services and the designer met with ConnDot District IV for a review and comment round table on the Main Street Design Plans (second phase). The designer is currently fine-tuning the design for compliance with PROWG (ADA) Guidelines. The design team, the City Planner and myself walked the Phase Two portion of Main Street addressing existing coal chutes and repairs made during the previous Main Street Sidewalk Project 91-02. Construction Services researched the project archives verifying addresses of the modified vaults and coal chutes from Project 91-02. This information was sent to the designer, to be noted on the plans, to avoid unforeseen change orders and additional costs during construction.

We received ConnDot approval for the project Mayor signed the agreement. ConnDot sent the approval to bid Phase 1 of the TOD Streetscape project. The Project will be bid and we anticipate a spring construction start.

### **Mallory Hat Factory Remediation:**

The project was designed by Arcadis Engineering. Construction Services has been working with the City Engineer and the Engineering Department to move this project forward. The plans, specifications and bid documents were reviewed by the DECD as per the grant application. Red Technologies was awarded the contract. The contractor has mobilized to the site and the remediation portion of the project is at Substantial Completion as of 6/22/2020, ahead of schedule and within budget. We received our final permit from CT DEEP for the injection of a Chemical Oxidation agent into four wells. on-site. The CT DEEP Chemical Oxidation Permit requires the L.E.P. Arcadis to install several additional monitoring wells onsite down gradient from the injection wells the six wells have been installed and the ground water sampled. Red Technologies introduced the Persulfate Chemical with tracing dye into four wells designated for chemical injection. The project is at 100% completion. The close-out Phase is with the contractor and L.E.P. is underway. The project has been administrated and managed in house by Construction Services.

### **Balmforth Avenue Sidewalk & Traffic Improvements:**

Construction Services worked with the Engineering Department and Finance Department's Andi Gray developing this CDGB grant funded project. The first phase of the project is the replacement of sidewalks and driveway aprons from the northerly railroad right of way on Balmforth Avenue to the northerly side of the Balmforth Avenue and Osborne Street intersection, including the installation of new ADA compliant sidewalk ramps at the intersection. The traffic improvements will include the installation of new pedestrian signals and video traffic signal detection equipment at the intersection of Balmforth Avenue and Osborne Street. The project has been designed in house by the City Engineering Department. The project was let out to bid. The project pre-bid walkthrough was postponed and the City Purchasing Agent will reschedule the bid opening. We are looking to resume the bidding process and reschedule a bid walk following strict Covid-19 protocols.

### **Hearthstone Castle Abatement Phase One:**

Construction Services, working with our in-house resources and on-call environmental consultant contract, developed the scope of work, specifications and bid documents. The project designer and environmental consultant, Eagle Environmental, submitted the AWP (Alternative Work Practices Plan) to the State of CT Department of Health which was approved for the phase one abatement /disposal of the demolition materials. The Hearthstone Castle Phase One Abatement was awarded to Manafort Brothers. Eagle Environmental was onsite monitoring the Phase One removal process /abatement and dust control including all air testing (sampling) in three locations, including a downwind location. The air test canisters were read daily. We had zero dust readings and the test samples all came back clean. The Phase One Abatement project was completed on schedule and within budget.

Construction Services has secured the building structure and we have requested a proposal from Eagle Environmental for Phase Two. This will include a review of the structures stability including exterior stone masonry walls. A new Alternative Works Practice to remove the remaining materials non-friable asbestos and debris from the building interior for submittal to the CT DPH.

Eagle Environmental has begun the Phase Two project design and structural assessment of the structure has been scheduled. Phase Two will have several components development of new AWP to remove the remaining plaster and nonfirable AMC from the building interior and developing a plan to stabilization the structure. We expect to have an approved AWP from the CT Department of Health shortly. Once we have the AWP we will develop the bid documents move forward in the 2021 construction season.

### **Bridge Maintenance:**

Construction Services has started a bridge maintenance program to extend the life of our bridge structures. Working with the City Engineer, we have developed this plan, which includes pressure washing, patching, waterproofing, replacing caulking, applying salt-guard and removing overgrowth. We selected ten bridge structures from our bridge inventory this work has been completed. The results of this program will be a cost savings to the taxpayers by extending the longevity of our bridges.

### **Construction Services:**

Rights of Way Permit inspections are continuing under strict Covid-19 protocols. New R.O.W. permits are being issued and approval sign offs are taking place online through the View Point Permit System.

We also are continuing to move our Capital Projects forward. Construction Services is in communication and working with all the other divisions of the Public Works Department to assist as directed. Following strict Covid-19 Protocol, social distancing, hand washing, hand sanitizing and use of PPE for all field work as per the Mayor and Director of Public Works directives and guidelines.

### **Engineering Report Submitted by Antonio Iadarola, P.E., City Engineer:**

#### **Various Bridges:**

Designs of the Triangle Street Bridge improvements, Crosby Street Connector and Middle River Road Bridge have been completed. Bids were received in May and contracts were awarded to the low bidder on each project. The Construction Services Division is providing services during the construction on each bridge. The City hired an on-call consultant to inspect, evaluate and design improvements to Kennedy Avenue Bridge over the Still River. At the August 7, 2018 meeting, the City authorized the submission of applications for State

Local Bridge Program partial funding for the Kennedy Avenue, Crosby Street Connector and Triangle Street Bridges. Local Bridge Program Commitments to Fund have been received for these three bridges.

#### **DEEP MS4 General Stormwater Permit:**

The City's Consultant led a number of workshop meetings with various pertinent City personnel and offices to meet the multitude of ordinance revisions, land use regulation revisions, mapping, web-site creation, inspection, testing, reporting and other requirements of the State DEEP permit. Requirements of the permit take affect over the next several years. The Consultant continues to work with City departments on an "as needed" basis. The Illicit Discharge and Connection Ordinance was approved by the City Council and is now in effect. DEEP MS4 Annual Reports are posted on the City's website for review. The 2019 Annual Report was filed with DEEP on March 18, 2020.

#### **Moss Avenue Sanitary Sewer Replacement:**

Temporary Pavement was completed. Additional work will continue in 2021.

#### **Former Mallory Hat Factory Site Remediation:**

As part of a public-private partnership with the Women's Center of Greater Danbury, the City has worked with Arcadis US, Inc. to develop bid documents for remediation of the former Mallory Hat Factory site. The project will be funded by a DECD Grant. Bids were received and the contract awarded. The Construction Services Division will provide services during the implementation of the work. Arcadis has filed a final Remedial Action Plan for the site with DEEP. A public notice for remediation has been posted, and is required to be in place for 45 days. The contractor will begin remediation work immediately following the expiration of the public notice. Site remediation work has been completed.

#### **Balmforth Avenue Sidewalk Replacement:**

The City received CDBG funding for three phases of the Balmforth Avenue Sidewalk Replacement project. Due to the pandemic, Phase I and III sidewalks have been delayed. They will be bid in the winter to be ready for spring 2021 construction.

#### **Richter House Expansion:**

The Engineering Division surveyed and prepared mapping for the proposed modifications for the building renovation and expansion. The Engineering Division prepared and put out to bid a Request for Proposals for architectural design services. The Division worked with the Superintendent of Construction Services and Friar

Architecture, Inc. on the design of proposed improvements. The State Department of Economic Development is providing partial funding for the project. Bids for the project were opened on February 25, 2020 and are being reviewed.

#### **New Animal Shelter:**

The City hired one of its on-call architects to prepare 30% plans and specifications for this facility. Bids for this Design/Build project were opened on July 16, 2019. The project has been awarded and the contract executed. The Construction Services Division is providing services during construction of the facility.

**The RESERVE/RIVINGTON by Toll Brothers:** (550 Acre Development with a total of 2150+ Units)

- **The Mews and The Ridge at Rivington:** Progress continues with utility extensions and inspections.
- **Reserve Road, Milestone Road, Woodland Road:** Progress continues on the completion of these roads.
- **Phase 11** Planning and utility reviews are completed.
- **The Woodlands Phase 4C:** Progress continues with utility extensions and inspections.

**Southeast, NY to Danbury Link Feasibility/Planning Study:**

The Division worked with Putnam County on their grant request for funding of a feasibility study for the possible restoration of passenger service between Danbury and the Southeast, NY connection to the Harlem Line. A \$1,000,000 grant has been received. The Division will continue to work with Putnam County relative to the scope of the study and the selection of a consultant. Putnam County has issued a request for proposal/qualifications for consultant services for the feasibility study, due at the end of March, 2020. The bid opening date has been extended to April 24, 2020. Putnam County is reviewing the proposal from the most qualified bidder, WSP.

**Ellsworth Avenue School Annex:**

The Division has worked with the Board of Education to develop a schematic plan and program for a school construction project at Ellsworth Avenue Elementary School. The project will aid in accommodating the projected increase in student enrollment in Danbury schools. A grant application has been filed with the State of Connecticut. Requests for qualifications and proposals for Architectural services have been advertised and reviewed. Architectural services have been awarded to Friar Architecture Inc.

**Assessment Projects:**

The following assessment projects have been the only projects pending on the list based on residents' petitions. Our office will evaluate these projects and will notify benefitted property owners.

1. Butternut Lane, Bayberry Lane and Boxwood Lane Sanitary Sewer Extension: Working on preliminary design and cost estimate.
2. Hawley Road Extension Sanitary Sewer Extension: Working on preliminary design and cost estimate.

**Traffic Engineer and his Technicians:**

Traffic engineering prepared a Federal grant application for the Alternative Transportation Program; co-supervised engineering design services for the White Street Corridor; Liaison and attending design as well as construction meetings of various State of CT projects in Danbury including the I-84 Improvement Study, Route 37 Improvements at Stacey Road and Barnum Road intersections as well as Newtown Road Corridor improvements at Old Newtown Road and Eagle Road Intersections. Personnel on field investigations spent time on preventive traffic signal maintenance, breakdown signal repairs and Call before You Dig Services. Please note our traffic maintenance services are complimented by an on-call contractor who handles breakdown and knockdown repairs after office hours, including weekends.

### **Staff Engineers:**

Staff Engineers are reviewing various site plans, water and sewer applications, special exception applications, and subdivision applications for various land-use approvals of on-going development projects throughout the City. Field inspections of sanitary sewer, water mains and new roads are performed regularly on various developments including the large Reserve Development by Toll Brothers. The staff engineers also review various drainage problems which may include site visits, analysis and design.

### **Survey Crew:**

Our survey crew verifies various R.O.W., and prepares surveys and easements for in-house design of City Projects, and assists other divisions in locating utilities in the field.

Should you have any questions regarding this report or any other issues related to our Engineering Division, please do not hesitate to contact me at (203) 797-4641.

### **Highway Division Report submitted by Tim Nolan, Superintendent of Public Services:** **OCTOBER – 2020**

This was a very busy month for the Highway Division. Winter preparation began with the first few salt spreaders installed on the trucks and plow inspections. The Construction crews continued repairing and improving drainage on some of the roads undergoing extensive work prior to paving. Those roads consist of Old Sherman Tpke, Moss Ave, and Hillandale Rd. Crews also repaired and improved drainage on Devonshire Rd, Skyline Dr, Turner Rd, Fleetwood Dr, Harwood Dr, and Liberty Ave. The tenth phase of paving was completed on Old Sherman Tpke

Two pothole crews were dispatched daily to fill potholes. Street sweeping continued on the construction sites and washouts. A crew repaired broken curbing and driveway aprons. The previously paved roads were backfilled with topsoil and seeded. Roadside mowing continued to improve sightlines around the City.

Leaf bag and brush removal started during the month. Highway Division crew members assisted the Forestry Division with tree removals, pruning, and traffic control. Employees spent several days clearing catch basins and picking litter throughout our city streets. The city garbage truck is deployed daily to empty trash cans, collect litter and clean up illegal dumping. The recycle truck continues to be out at multiple locations receiving the recyclables from our residents.

### **Maintenance**

- Emergency Call Outs: 3
- Catch Basins Replaced: 25
- Drainage Pipe: 90'
- Guardrail Repairs: 2
- Dredging: 0
- Catch Basin Cleaning: 78
- Roads Paved: 1

### **Signage**

- New installs: 2
- Replacements: 9

- Repairs: 25

#### **Personnel**

- Total: 38
- Injury: 2
- Restricted Duty: 0
- Retirement: 0
- Seasonal: 0
- Vacancy: 0

#### **Parks Maintenance Report submitted by Tim Nolan, Superintendent of Public Services:** **OCTOBER – 2020**

The Parks Maintenance Division continued the grounds maintenance of all the City owned municipal properties, parks, schools and greens. Sports field maintenance continues with the cleanup, mowing and painting of lines. Seasonal field reseeding and fertilization began for next year's turf health. Field irrigation systems and the Rogers Park Pond fountain were winterized prior to the cold weather.

Leaf cleanup began with blowing and vacuuming leaves in various areas. Mums were planted at municipal buildings and the downtown green. New horseshoe pits were built at the Joseph Sauer Memorial Park on Beaver St. Christmas decorations had begun to be assembled for the upcoming holiday season.

City Center Green was readied for City Centers Halloween Event. A crew removed the boat ramp dock at Candlewood Park. Litter was picked up and garbage cans were emptied in various areas throughout the city. Maintenance of the winter and fall seasonal equipment continued through the month.

#### **Maintenance**

- Parks: 22
- Schools: 17
- Sports Fields: 25

#### **Personnel**

- Total: 16
- Injury: 0
- Restricted Duty: 0
- Seasonal: 2
- Vacancy: 1

#### **Forestry Division Report submitted by Tim Nolan, Superintendent of Public Services:** **OCTOBER - 2020**

The Forestry Division was busy maintaining trees in the City's right of ways. The crew continues to remove dead trees and prune healthy trees around the City. Several days were spent pruning trees for the City's paving projects.

The Forestry crew with the assistance of the Highway Division, continued the cleanup from Tropical Storm Isaias. The majority of the month was spent cutting dangerous hanging limbs and removing bulk tree debris from the City right of way.

The division responded to several dozen tree calls that include inspections, clean ups, and emergency take downs. City tree contractors assisted with several tree removals and pruning throughout. Forestry also continues to monitor and remove beaver dam issues throughout the City. The division continues to maintain all of the American flags in the City's Parks.

#### **Maintenance**

- Removals: 46
- Pruning: 22
- Brush: 7
- Plantings: 0
- Emergency Call Outs: 2

#### **Personnel**

- Total: 4
- Injury: 0
- Restricted Duty: 0
- Seasonal: 0
- Vacancy: 0

### **Public Buildings Report submitted by Sean Hanley, Superintendent of Public Buildings:** **OCTOBER – 2020**

#### **City:**

The Public Buildings staff spent most of the month dealing with COVID-19 related issues. These include HVAC maintenance and repair to ensure proper airflow and quality in the buildings along with continuing to supply cleaning/sanitizing supplies and services to all buildings.

#### **Library:**

Roofing project started.  
Junior library renovation plans prepared, waiting on final drawings.

#### **Danbury Public Schools:**

Repairing various heating related issues.  
Contracts for DHS and BMS elevator renovations finalized.  
Requested bottle filler retro fits for water fountains completed.  
Repairs to fire systems damaged due to Isaias ongoing.

#### **City Hall:**

Working with contractor on Council Chamber COVID related renovations.  
Windows being installed in Registrars offices.  
Working on electrical tie over for new UPS in I.

#### **General:**

The majority of time the Maintenance Mechanics spent this month was associated with school building repairs: specifically HVAC, plumbing and life safety in schools, outdoor lighting and voting equipment assistance.

#### **Requests for Maintenance Service:**

Attached please find the statistical report of repairs and maintenance work that the Public Buildings Mechanics engaged in during the month of October 2020.

In the month of October we received 170 new work requests and completed 129 work requests. In reviewing this report, you will find the repair time that was expended in major work categories. Also listed is the total number of work order hours completed.

Public Building mechanics were engaged in general electrical repairs with a total of 195.00 person-hours dedicated to this service. The next largest area of concentration was in plumbing repairs, utilizing 132.50 person-hours of labor. HVAC repairs came as the third highest category with 122.00 person-hours.

Should you have any questions regarding this report, please do not hesitate to contact Sean Hanley at 203-797-4584.

**CITY OF DANBURY  
PUBLIC BUILDINGS DIVISION  
WORK REQUEST REPORT FOR OCTOBER 2020**

<b>Work Requests received this month</b>	<b>170</b>
<b>Work Requests Completed this month</b>	<b>129</b>

<u><b>Category</b></u>	<u><b>Total Labor Hours</b></u>
Alarms	0.00
Carpentry	2.00
Electrical	195.00
HVAC	122.00
Locksmith	00.00
Maintenance	3.50
Mechanical	32.00
Plumbing	132.50
Roofing	2.00
Snow Plowing	00.00

<b>Labor Hours City Buildings</b>	<b>126.50</b>
<b>Labor Hours School Buildings</b>	<b>360.50</b>
<b>Overtime</b>	<b>168.00</b>

**Public Utilities Report Submitted by David Day, PE, Superintendent of Public Utilities:**

**RE: Report to the City Council – Month of OCTOBER 2020**

Dear Mayor Boughton and Members of the City Council:

Enclosed is the monthly report to the City Council for activities that took place in October 2020. Also attached is the Public Utilities Vehicle Maintenance Report.

As of November 17, 2020 there are 32 hydrants out of service. I will be happy to review the information with you.

Sincerely,

*David Day*

David Day, P.E.  
Superintendent

**OCTOBER 2020 Water Pollution Control Plant (WPCP) Upgrade Project Status**

The following is an update of events that occurred and of work that was performed in October 2020 by the Veolia Design Build Team (Veolia, Wright-Pierce and CH Nickerson)

- Construction of Phase I work (Tertiary Treatment System Upgrade and Stormwater System Improvements) continued. The following activities were performed by the design build team:
  - Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of the Tertiary Treatment System and the Stormwater System Improvements.
  - CH Nickerson (CHN) performed the following work associated with the new Tertiary Treatment System Building.
    - Continued installation of steel sheeting and bracing for the Tertiary Building excavation support system.
    - Installed dewatering wells in accordance with the dewatering plan for construction of the Tertiary Building.
    - Continued earth excavation activities associated with the new Tertiary Treatment System Building.
  - Received final CT DEEP approval of plans and specifications for construction of the WPCP Tertiary Treatment System Upgrade.
- Veolia worked on preparation of Not to Exceed Prices for a new Headworks Screening & Grit Removal Facility and for the Miscellaneous WPCP Upgrades based on the 30% design drawings and technical specifications prepared by Wright Pierce.
- Veolia worked on preparation of a Not to Exceed Price for a new FOG / Biodiesel Facility based on the 30% design drawings and technical specifications prepared by REA Resource Recovery Systems and Wright Pierce.

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# MEMORANDUM

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**DATE:** November 17, 2020  
**TO:** City of Danbury, City Council  
**FROM:** *David M. Day, P.E.*, Superintendent  
**RE:** Sanitary Sewer Collection System Maintenance—  
OCTOBER 2020

Complaints:      0 Bypasses              12 Slow Running  
                         Loose Manholes              0 Odor Calls

Number Received:              14  
Number Completed:              14

Pipe Cleaned:              2000 LFT  
Gallons of Water Used: 4500 Gal

New Pipe Inspected: 0 LFT

Manholes Replaced    9



To: David Day, P.E., Supt. of Public Utilities, City of Danbury  
 From: Ralph Azzarito, Project Manager  
 Subject: WPCP Report For Month of: Oct '20  
 Date: 11/09/20

**Ralph  
Azzarito**

**I. Wastewater Treatment:**

A)	Sewage Processed:	7.7	MGD (Daily Avg)	239.2	Million Gallons Total
B)	Septic Waste Processed:			1,597,400	Gallons Total
C)	Sludge Pumped To Digesters:			454,091	Pounds Total

**II. Wastewater Quality**

	Influent	Effluent	% Removal	Effluent Limit
A) BOD (mg/l)	223	4	98.0	30 mg/l and 85%
B) Total Suspended Solids (mg/l):	374	3	99.1	30 mg/l and 85%
C) Total Phosphorus (mg/l):	5.8	0.5	91	0.6 mg/l
D) Ammonia (mg/l):	27.8	0.10	99.6	1.9 mg/l
E) Total Nitrogen (lbs/Day):	2,703	261	90.4	442 lbs/day

Note: Phosphorus limits apply April - October.

Nitrogen limit for credit trading only.

**III. Pump Station Operation:**

A)	Beaver Brook:	745.1	Hours Run
B)	Southfield:	52.5	Hours Run
C)	Mill Plain:	20.7	Hours Run
D)	Backus:	115.3	Hours Run
E)	Tarrywile	30.9	Hours Run
F)	Turner Road:	43.5	Hours Run
G)	Ford Avenue:	23.3	Hours Run
H)	Indian Glen:	74.3	Hours Run
I)	Delay Street:	21.1	Hours Run
J)	Hayestown Road:	78.2	Hours Run
K)	Kenosia Avenue:	2.0	Hours Run
L)	Larson Drive:	104.7	Hours Run
M)	Landfill:	164.9	Hours Run
N)	Thrope Street	8.5	Hours Run
O)	Poets Landing	21.2	Hours Run
P)	Rogers Park	56.4	Hours Run
P)	West Side	104.4	Hours Run
Q)	East Franklin Street	21.5	Hours Run

Total Station Alarms: 0

TO : City Council - City of Danbury  
 FROM : David Day, Superintendent of Public Utilities  
 DATE : November 16, 2020  
 RE : **WATER DEPARTMENT REPORT: OCTOBER 2020**

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### I. WATER PRODUCTION:

A) Margerie Water Treatment Facility:	<u>85.1</u>	<u>MG.</u>
B) West Lake Water Treatment Facility:	<u>91.9</u>	<u>MG.</u>
C) Kenosia Well Field:	<u>0</u>	<u>MG.</u>
D) Osborne Street Well Field:	<u>0</u>	<u>MG.</u>
E) Other:	<u>0</u>	<u>MG.</u>

( MG. = Million Gallons )

### II. RAINFALL:

A) Month:	<u>5.5</u>	<u>inches</u>
B) Past 12 Months (running total):	<u>48.0</u>	<u>inches</u>
C) Current Year (Jan.- Current Mo.):	<u>38.9</u>	<u>inches</u>

### III. WATER STORAGE:

	date:	10/26/20		
		<u>Current Reading</u>		<u>Historical Average</u>
A) East Lake Reservoir:		<u>80.7</u>	<u>%</u>	<u>76.9</u> %
B) Margerie Lake Reservoir:		<u>65.2</u>	<u>%</u>	<u>79.3</u> %
C) West Lake Reservoir:		<u>59.8</u>	<u>%</u>	<u>76.8</u> %
D) Total:		<u>64.9</u>	<u>%</u>	<u>77.8</u> %

### IV. WATER PUMPED:

A) Park Avenue Pump Station:	<u>0</u>	<u>MG.</u>
B) Padanaram (High School) Pump Station:	<u>4.10</u>	<u>MG.</u>
C) Shelter Rock Pump Station:	<u>3.15</u>	<u>MG.</u>
D) WestConn Pump Station:	<u>0.61</u>	<u>MG.</u>
E) Margerie Pump Station:	<u>1.23</u>	<u>MG.</u>

F) Pleasant Acres:	0.93	MG.
G) Nabby Road:	1.21	MG.
H) Harvest Hill:	1.18	MG.
I) Woodland Road (Reserve):	7.97	MG.
J) West Lake High Service :	52.0	MG.
K) Total Water Pumped (A-I):	72.4	MG.
( MG. = Million Gallons )		

#### **V. WATER TRANSFERRED:**

A) East Lake to Margerie Reservoir:	0.0	MG.
B) Padanaram to Margerie Reservoir:	0.8	MG.
C) Kohanza to West Lake Reservoir:	1.4	MG.
D) Kenosia Diversion to West Lake Reservoir:	0.0	MG.
E) Kenosia Wells to West Lake Reservoir:	0.0	MG.
F) Total Water Transferred (A-E):	2.1	MG.
( MG. = Million Gallons )		

#### **VI. ALGAE CONTROL:**

A) NONE
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<b>GENERAL FUND - EQUIPMENT MAINTENANCE</b>			
<b>OCTOBER 2020</b>			
<b>REPAIR DATE</b>	<b>PLATE #</b>	<b>DIVISION</b>	<b>DESCRIPTION OF WORK PERFORMED</b>
10/2/20	257-DA	POLICE	LF HEADLIGHT CONNECTOR
10/5/20	6-da	POLICE	REAR SUBFRAME BUSHINGS, LINKS AND ARMS
	426-DA	POLICE	LR TIRE
	8-DA	POLICE	ENGINE SERVICE, ALTERNATOR, OIL PRESSURE SWITCH
10/7/20	19-DA	POLICE	LF HEADLIGHT BULB AND CONNECTOR
10/8/20	269-DA	CITY HALL	REPLACE BATTERY, RR TAILLIGHT
10/9/20	291-DA	HIGHWAY	REWIRE PRESSURE WASHER, RELOCATE BATTERY, HOLDDOWNS FOR PRESSURE WASHER
	17-DA	POLICE	RF TIRE

	394-DA	POLICE	RF HEADLIGHT BULB AND CONNECTOR, REAR WIPER MOTOR, SMART JUNCTION BOX
10/13/20	3-DA	POLICE	HEADLIGHT BULB AND CONNECTOR
	393-DA	HIGHWAY	VEHICLE INSPECTION
10/14/20	30-DA	CITY HALL	SPOTLIGHT HANDLE, INSTALL DIODES IN TAILLIGHT WIRING, REPLACE LF ANTENNA
	2-DA	POLICE	O2 SENSOR
10/16/20	AL-14397	POLICE	ENGINE SERVICE, FRONT CONTROL ARMS AND BUSHINGS, RADIATOR CAP
10/19/20	327-STN	POLICE	LF AXLE SEAL, FRONT PINION SEAL
	223-DA	POLICE	POWER STEERING GEAR
	225-DA	POLICE	LF TIRE
10/20/20	422-DA	POLICE	RR TIRE
	181-DA	POLICE	LF DOOR LATCH, CONTROL ARM BUSHING
	2-DA	POLICE	HEADLIGHT BULB AND HARNESS
	6-DA	POLICE	RF CONTROL ARM
10/21/20	991-XGK	POLICE	ENGINE SERVICE
	289-DA	POLICE	LF OUTER TIE ROD, SWAY BAR END LINK, UPPER RADIATOR HOSE, O2 SENSOR
10/22/20	112-DA	POLICE	WIPER BLADES, ENGINE SERVICE, RF HEADLIGHT BULB AND HARNESS, 4 TIRES
	19-DA	POLICE	RF HEADLIGHT BULB
	421-DA	POLICE	ENGINE SERVICE
	AL14397	POLICE	COOLING FAN, THERMOSTAT HOUSING
10/23/20	262-DA	POLICE	REPLACE BATTERY
	AJ-58419	POLICE	REPLACE BATTERY
10/27/20	4-DA	POLICE	ENGINE SERVICE
	257-DA	POLICE	COOLING FAN ASSEMBLY, VACUUM MANIFOLD
10/28/20	375-DA	POLICE	ENGINE SERVICE, GAS CAP, O2 SENSOR
	11-DA	POLICE	IGNITION COIL AND PLUG
	395-DA	POLICE	2 HEADLIGHT BULBS AND CONNECTORS
	354-DA	POLICE	ENGINE SERVICE, AIR FILTER, HEADLIGHT BULB AND HARNESS
10/29/20	113-DA	POLICE	FRONT STRUTS, SWAY BAR BUSHINGS, RF CONTROL ARM, FRONT PADS AND ROTORS

10/30/20	312-DA	POLICE	ENGINE SERVICE, BATTERY, FRONT STRUTS, RF UPPER CONTROL ARMS
10/31/20	AL52689	POLICE	ENGINE SERVICE, CABIN AIR FILTER
<b>WATER FUND - EQUIPMENT MAINTENANCE</b>			
<b>OCTOBER 2020</b>			
<b>REPAIR DATE</b>	<b>PLATE #</b>	<b>DIVISION</b>	<b>DESCRIPTION OF WORK PERFORMED</b>
10/1/20	238-DA	WATER	ENGINE SERVICE, TRACK BAR, STEERING ARM, TIE ROD ENDS, SHOCKS , U-JOINTS, AXLE AND HUB SEALS, BODY MOUNTS
	382-DA	WATER	ENGINE SERVICE, FRONT AND REAR STRUTS, UPPER CONTROL ARMS, LOWER BALL JOINTS, BUSHINGS, TRANS VALVE BODY
10/5/20	SNAPPER MOWER	WATER	PULL CORD ASSEMBLY, CHOKE CABLE, OIL CHANGE
	137-DA	WATER	LR BRAKE LIGHT
10/6/20	132-DA	WATER	HEATER HOSE CONNECTOR, CABIN AIR FILTER
	51-DA	WATER	ENGINE SERVICE, CABIN AIR FILTER
	397-DA	WATER	EXHAUST MANIFOLD GASKETS, SPARK PLUGS AND WIRES, TRANS SERVICE, WATER PUMP, HEATER HOSES, FRONT BRAKES
	159-DA	WATER	ENGINE SERVICE, AIR FILTER, CABIN AIR FILTER
	107-DA	WATER	ENGINE SERVICE, REAR BRAKE LINE AND HOSES, RF UPPER CONTROL ARM, TAILLIGHT
10/8/20	101-DA	WATER	REPLACE BATTERY
10/20/20	273-DA	WATER	ENGINE SERVICE, ROTATE TIRES
	280-DA	WATER	REPLACE CAM PHASER SOLENOIDS
10/21/20	152-DA	WATER	STEERING LINK AND ADJUSTER SLEEVE
10/22/20	321-DA	WATER	ENGINE SERVICE, TRANS SERVICE, FRONT DIFF SERVICE

**The Equipment Maintenance Division responded to and repaired the following vehicles during the month. Below is a list of services provided.**

**Date:**  
10/1/20

**Vehicle :**  
#47

**Repair Provided:**  
SERVICE/FRONT BRAKE CHAMBERS

**Department:**  
HWY

	^	42-DA	INSTALL BOLT FOR GRAPPLE ARM	FORESTRY
10/2/20	^		CHECK REAR BRAKES/DPF CLAMPS/GASKETS	HWY
	^	#44	SERVICE/BELTS	HWY
	^	#47	SERVICE/FRONT BRAKE CHAMBERS/WIPER BLADES	HWY
	^	#7	WATERPUMP	HWY
	^	178-DA	R/F FLAT TIRE(ROAD CALL)	HWY
	^	254-DA	HYD HOSES FOR GRAPPLE	FORESTRY
10/3/20		#44	SERVICE	HWY
	^	#10	CHECK ALTERNATOR	HWY
	^	268-DA	JUMP START	HWY
	^	#44	SERVICE	HWY
	^	#21	TAILGATE LATCH	HWY
	^	#5	R/R AXLE SEAL LEAKING	HWY
10/6/20		#5	R/R AXLE SEAL LEAKING	HWY
	^	48-DA	REAR BRAKES/SERVICE	HWY
	^	#20	REAR BRAKES	HWY
	^	#44	SERVICE/EXHAUST HANGERS	HWY
	^	#100	CHECK CONVEYER(ROAD CALL)	HWY
	^	#8	FIX BODY PISTON PIN	HWY
10/7/20		#5	R/R AXLE SEAL/FIX TARP	HWY
	^	#44	SERVICE/EXHAUST HANGERS	HWY
	^	#83	REMOVE SIDE BROOMS	HWY
	^	SANDERS	CHECK OVER FOR WINTER	HWY
	^	272-DA	R/F HEADLIGHT BULB	PARKS
10/8/20		#80	TOP OFF HYD OIL	HWY
	^	178-DA	CHECK R/F TIRE	HWY
	^	#44	SERVICE/EXHAUST HANGERS	HWY
	^	#28	SIDE DUMP CYLINDER FITTINGS	HWY
	^	PAVER	FIX BURNERS/FITTINGS	HWY
10/9/20		#58	FITTING ON BUCKET	HWY
	^	#14	SERVICE	HWY
10/9/20		117-DA	ADJUST GROUND ROLLER/GREASE FRONT WHEEL BEARINGS	HWY
10/10/20		#5	NOX SENSOR	HWY
10/13/20		178-DA	CHECK R/F TIRE	HWY
	^	#44	SERVICE/EXHAUST HANGERS	HWY
	^	#20	S/S OIL PAN/CHECK ENGINE LIGHTS/EXHAUST CLAMPS	HWY
10/14/20		#80	TOP OFF HYD OIL	HWY
	^	#20	S/S OIL PAN/CHECK ENGINE LIGHTS/EXHAUST CLAMPS	HWY
	^	#44	SERVICE/EXHAUST HANGERS	HWY
10/15/20		#8	FIX MUD FLAPS/HYD HOSES	HWY
	^	#20	S/S OIL PAN/CHECK ENGINE LIGHTS/EXHAUST CLAMPS	HWY
	^	#44	SERVICE/EXHAUST HANGERS	HWY
	^	#1	FIX SANDER MOUNTS	HWY
	^	SANDERS	CHECK OVER FOR WINTER	HWY
10/16/20		178-DA	REPLACE FLAIL HEAD BLADES/BOLTS	HWY
	^	#20	S/S OIL PAN/CHECK ENGINE LIGHTS/EXHAUST CLAMPS	HWY
	^	#44	SERVICE/EXHAUST HANGERS	HWY
	^	#1	PTO/PUMP	HWY
10/17/20		#1	PTO/PUMP/SERVICE	HWY

	^	#24	CHECK LIGHTS	HWY
	^	#44	FRONT BRAKE SHOES/DRUMS	HWY
10/19/20		#1	PTO/PUMP	HWY
	^	#44	FRONT BRAKE SHOES/DRUMS	HWY
	^	#181	JUMP START/BATTERIES	HWY
	^	#20	AIR TANKS/STRAPS	HWY
	^	#23	CHECK ENGINE LIGHT	HWY
	^	#11	CHECK FUEL TANK STRAPS	HWY
	^	#5	NOX SENSOR	HWY
10/20/20		49-DA	REPLACE REAR END	PARKS
	^	#12	REPLACE HYD LINES/HOSES	HWY
	^	#5	NOX SENSOR/MANUAL REGEN	HWY
	^	#19	CHECK SANDER/EXHAUST/SERVICE	HWY
	^	#10	SANDER HOSES/BEARINGS	HWY
	^	#39	BATTERIES	HWY
	^	#100	WILL NOT GO FORWARD(ROAD CALL)	HWY
10/21/20		#19	SANDER/EXHAUST/SERVICE	HWY
	^	#20	AIR TANKS/STRAPS/FENDERS	HWY
	^	#39	BATTERIES/ALTERNATOR	HWY
10/22/20		SANDERS	CHECK OVER FOR WINTER	HWY
	^	#212	HYD HOSES LEAKING	HWY
	^	#80	R/S SIDE BROOMS	HWY
10/23/20		#100	R/S SIDE BROOMS	HWY
	^	#82	HYDRAULIC HOSES	HWY
	^	#12	HYD HOSES/SEALS/HYD GAUGE	HWY
	^	SANDERS	CHECK OVER FOR WINTER	HWY
	^	#100	CHECK R/F TIRE	HWY
	^	#39	ALTERNATOR	HWY
10/24/20		#100	R/F TIRE	HWY
	^	#19	REAR BRAKES	HWY
10/26/20		#44	CHECK LIGHTS	HWY
	^	#39	ALTERNATOR/CHECK OVER	HWY
	^	#19	REAR BRAKES	HWY
	^	#12	REBUILD HYD HOSES/SERVICE	HWY
	^	326-DA	JUMP START	HWY
10/27/20		#19	REAR BRAKES/BRAKE CHAMBERS	HWY
	^	#20	AIR TANKS/SERVICE/BATTERY BOX	HWY
	^	#39	ALTERNATOR/SERVICE/U JOINTS	HWY
	^	178-DA	MOWER BELTS	HWY
10/28/20		#20	AIR TANKS/SERVICE/BATTERY BOX	HWY
	^	#39	ALTERNATOR/SERVICE/U JOINTS	HWY
	^	#19	REAR BRAKES/SLACK ADJUSTERS/BRAKE CHAMBERS	HWY
	^	#34	CHECK OVER FOR WINTER	HWY
	^	178-DA	WELD BLADE MOUNTS ON FLAIL HEAD	HWY
	^	#25	PTO SWITCH NOT WORKING	HWY
10/29/20		#39	ALTERNATOR/SERVICE/U JOINTS	HWY
	^	#38	WIPER BLADES	HWY
	^	#24	WIPER BLADES	HWY
	^	#28	SPINNER BEARING	HWY

^	#34	CHECK OVER FOR WINTER	HWY
^	#5	CHECK ENGINE LIGHT	HWY
10/30/20	#8	HYD LINES/HOSES	HWY
^	#12	SEAL HYD SYSTEM	HWY
^	#28	NOT BUILDING AIR PRESSURE	HWY
^	83-DA	WIPER BLADES	HWY
^	161-DA	WIPER BLADES	HWY
10/31/20	#34	SERVICE/REAR BRAKES	HWY
^	#8	HYD HARD LINES/WIPER SWITCH	HWY

Personnel

Total:	5
Injury:	0
Restricted	
Duty:	0
Retirement:	0
Seasonal:	0
Vacancy:	0



## **CITY OF DANBURY**

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

### **DEPARTMENT OF PERMIT COORDINATION BUILDING DEPARTMENT**

**DATE: November 23, 2020**

**TO: City Council**

**C: Mayor Mark Boughton**

**Re: City Council Report for Permit Center and Building Department**

On behalf of the Permit Center and Building Department the following report is submitted for your review. This report is for the period of October 1<sup>st</sup> to the 31<sup>st</sup> 2020. The report consists of statistical data on applications with their associated permits.

#### **Report Outline:**

##### **Projects:**

Residential Project: 28

Commercial Projects: 12

##### **Stand Alone Permits Issued:**

Electrical: 48

HVAC: 89

Grading: 2

Highway/Right of Way 25

Roof Permits: 20

Septic System Application: 4

Sewer and Water: 6

Solar Permits: 27

Woodstove: 3

Kiosks: 3

**Sean P. Hearty**

**DIRECTOR**

**David Newland**

**BUILDING OFFICIAL**

Record #	Record Type	Total Estimated Construction Value	Property Use	Type of Project	Permit/License Issued Date
20-2219	Permit Project Application (Residential)	25000	Multi Family	Residential Alteration	10/27/2020 14:31
16-59010	Permit Project Application (Residential)	7500		RESIDENTIAL ALTERATION	10/26/2020 16:35
20-2332	Permit Project Application (Residential)	32000	Single Family	Residential Alteration	10/15/2020 17:31
20-2440	Permit Project Application (Residential)	27000	Single Family	Residential Addition	10/29/2020 15:31
20-1956	Permit Project Application (Residential)	199087	Condo / Townhouse	Residential New Construction	10/5/2020 17:24
19-1603	Permit Project Application (Residential)	45000		RESIDENTIAL ALTERATION	10/27/2020 21:32
20-1957	Permit Project Application (Residential)	199087	Condo / Townhouse	Residential New Construction	10/5/2020 17:26
15-57227	Permit Project Application (Residential)	250		RESIDENTIAL ALTERATION	10/7/2020 10:18
20-2377	Permit Project Application (Residential)	12000	Single Family	Residential Alteration	10/19/2020 12:43
20-1553	Permit Project Application (Residential)	36240	Single Family	Residential Alteration	10/19/2020 13:19
20-2565	Permit Project Application (Residential)	35000	Multi Family	Residential Alteration	10/25/2020 22:24
20-1867	Permit Project Application (Residential)	102000	Single Family	Residential New Construction	10/15/2020 5:20
20-2297	Permit Project Application (Residential)	800	Single Family	Residential Alteration	10/19/2020 12:48
17-61214	Permit Project Application (Residential)	3000		RESIDENTIAL ALTERATION	10/26/2020 13:48
20-1955	Permit Project Application (Residential)	199087	Condo / Townhouse	Residential New Construction	10/5/2020 17:22
20-2503	Permit Project Application (Residential)	2000	Single Family	Residential Alteration	10/19/2020 15:40
20-1860	Permit Project Application (Residential)	105000	Single Family	Residential New Construction	10/15/2020 5:05
20-2437	Permit Project Application (Residential)	40000	Single Family	Residential Alteration	10/21/2020 13:25
20-1818	Permit Project Application (Residential)	525000	Single Family	Residential New Construction	10/19/2020 16:51
20-2375	Permit Project Application (Residential)	4000	Single Family	Residential Alteration	10/21/2020 13:13
20-1234	Permit Project Application (Residential)	20000	Single Family	Residential Alteration	10/22/2020 7:48
20-1954	Permit Project Application (Residential)	199087	Condo / Townhouse	Residential New Construction	10/5/2020 17:21
20-1913	Permit Project Application (Residential)	21000	Single Family	Residential Alteration	10/8/2020 19:15
20-1879	Permit Project Application (Residential)	30000	Multi Family	Residential Alteration	10/14/2020 10:22
20-1949	Permit Project Application (Residential)	796348	Condo / Townhouse	Residential New Construction	10/5/2020 17:16
20-2375	Permit Project Application (Residential)	4000	Single Family	Residential Alteration	10/21/2020 13:13
20-1818	Permit Project Application (Residential)	525000	Single Family	Residential New Construction	10/19/2020 16:51
		3194486			

# Commercial Applications

Record #	Record Type	Became Due	Occupancy Type	Permit/License Issued Date	Type of Project	Total Estimated Construction Value
20-2223	Permit Project Application (Commercial)	9/21/2020 6:44	Industrial MDL-96	10/21/2020 12:14	Commercial Alteration	300000
20-2425	Permit Project Application (Commercial)	10/7/2020 10:40	Commercial MDL-94	10/27/2020 13:02	Interior Alterations	1000
20-2211	Permit Project Application (Commercial)	10/6/2020 10:44	Commercial MDL-94	10/6/2020 12:17	Cell Tower New Construction	20000
20-2168	Permit Project Application (Commercial)	10/26/2020 9:13	Commercial MDL-94	10/26/2020 11:37	Interior Alterations	75000
20-2425	Permit Project Application (Commercial)	10/26/2020 10:55	Commercial MDL-94	10/27/2020 13:02	Interior Alterations	1000
20-2291	Permit Project Application (Commercial)	9/24/2020 12:55	Commercial MDL-94	10/13/2020 10:52	Cell Tower New Construction	20000
20-2252	Permit Project Application (Commercial)	9/22/2020 16:04	Commercial MDL-94	10/20/2020 7:32	Interior Alterations	150000
20-2385	Permit Project Application (Commercial)	10/6/2020 9:54	Industrial MDL-96	10/7/2020 12:04	Commercial Alteration	15000
20-1975	Permit Project Application (Commercial)	8/27/2020 18:59	Comm/Res MDL-94	10/13/2020 18:20	Commercial Alteration	3000
20-411	Permit Project Application (Commercial)	3/2/2020 16:34	Commercial MDL-96	10/28/2020 10:31	Interior Alterations	300000
20-2357	Permit Project Application (Commercial)	10/7/2020 16:35	Comm/Res MDL-94	10/7/2020 16:59	Commercial Conversion of Existing Space	0
20-2291	Permit Project Application (Commercial)	10/13/2020 10:48	Commercial MDL-94	10/13/2020 10:52	Cell Tower New Construction	20000
						905000



## CITY OF DANBURY OFFICE OF NEIGHBORHOOD ASSISTANCE

**Shawn Stillman**  
UNIT Coordinator  
*s.stillman@danbury-ct.gov*

**203-796-8026**

### Livable Neighborhoods 2020 *“Building a Better Danbury”*

**November 2020**

November 23, 2020

Honorable Mayor Boughton and City Council Members:

Below is a table highlighting UNIT activity from the time of last month’s City Council report. This does not include any UNIT activity regarding follow up and re-inspection work from previously noted issues. The UNIT works to ensure that each and every issue is resolved as quickly as possible.

<b>Time Period</b>	October 26 – November 23, 2020
<b>Number of Quality of Life Issues</b>	62
<b>Year to Date - 2020</b>	780

The top issues addressed by the UNIT were:

- Garbage/Debris and Blight (22)
- Vehicle violations: abandoned/unregistered (9)
- Front lawn parking (8)
- Miscellaneous (7)
- Unsafe living/Unpermitted construction (6)
- Exterior/Structural Blight Order (5)

### **SPREADING THANKSGIVING JOY:**

Last week, the UNIT partnered with Denise Chance of the Health Department, and delivered a few dozen pre-made boxes of food to residents who have been housed around town. They were very grateful and appreciative of the generous delivery and many were proud to offer a tour of their new homes and show how they have settled in and decorated. Denise has done an excellent job with this population of residents who need assistance. She knows all about them, family members, etc. and she is invested in their wellbeing. We were happy to be a part of these deliveries and share in their appreciation.

## **BLIGHT ORDERS:**

**Orders written by UNIT this month (Includes Notice of Violations): 5**  
**(YTD): 64**

**5 Sunrise Road:** sent order to property owner to clean large pile of brush debris near the road, as well as to remove vehicles and campers from the front yard.

**35 Stadley Rough Road:** sent order to have an old commercial vehicle removed from the property, as well as an excavator stored in the back yard.

**111 Bayberry Lane:** sent an order to resident in Candlewood Trailer Park, as well as the owner of the park. The exterior of a home has piles of debris stored outside of it and needs to be cleaned up. Previous warning tags were not followed.

## **Structural Blight Orders:**

**25 Rowan Street:** issued structural blight order to clean up/repair the exterior of the structure to replace missing siding and overall clean up.

**49 Hillandale Road:** issued structural blight order to repair/remove/replace dilapidated shed that is on the property.

## **PROPERTY HIGHLIGHTS:**

**22 Gregory Street-** this property has been in blighted condition for some time. The UNIT has exercised its Blight order process to enforce and clean up, and even still, after several court appearances, accrued fines and putting a lien on the property, it is not yet compliant. There have, however, been some notable improvements over the year. Two weeks ago, the UNIT arranged a small group of residents from the Super 8 Motel to assist the homeowner with cleanup on the property. There is much more to do, but an improvement was made.

**29 Ball Pond Road—** This property has been vacant and in foreclosure process for a few years. Our department has responded to resident complaints along the way and has had continual challenges in getting the property cleaned up. Issues ranged from the grass being too high, the structure not being secure, evidence of homeless activity, and garbage, etc. The UNIT was persistent on resolving the issues, by speaking to lending institutions, lawyers, real estate agents, etc, in order to make some positive progress on the property. The foreclosure process continued to present challenges, but finally, our department made some headway and learned this property has finally been purchased. The property and structure need a lot of work, however, it has begun and this is good news for the neighborhood.

**110 South Street -** This property has also been a UNIT challenge over the year, as it was used by the property owner to collect and sift through scrap metal. It quickly became a location that even residents recognized it as a place where they can simply drop items off. Our department worked tirelessly with the property owner, including sending a Blight order, to get the property

clean and to try to eliminate random dumping by residents. The improvement over the last two-three months has been significant, but it is not finished yet. I do anticipate some residual dumping in the foreseeable future, but this should eventually diminish.

**Homeless Couple-** responding to a concern of a tent and possible homeless person living on city property, the UNIT visited the location. Initially, the person(s) was not there, but upon driving around the area, we found him and spoke to him at length. He and his significant other are homeless. They can often be found panhandling off of exit ramps and shopping plazas, to which they have been ticketed for. I spoke with them, learned their history and current situation and have been working to get them housed in Super 8. In the meantime, they were advised to extensively clean their area where they are living, and they did, but will be expected to leave the property very soon. Our department is helping to coordinate and expedite their relocation to the shelter

### **311 UPDATE: METRICS AND ACTIVITY:**

The data below represents service requests created via 311 call center activity. This is not a record of actual calls received. With the COVID-19 pandemic, response time and closure to some less than critical issues and complaints may take a bit longer than usual.

<b>THIS PERIOD:</b>		<b>2020 YTD:</b>
Service Requests created:	143	1933
Service Requests closed:	69	1418
Percent closed:	48.2%	73.3%

We continue to provide the community with innovative, efficient and responsive service in order to address quality of life issues in Danbury. Our department makes itself as accessible to our residents as much as possible. We are contacted by phone, email, text and even Facebook. **For those of you not following the UNIT on Facebook, please LIKE us at UNIT City of Danbury.**

If we can be of any assistance to you or residents in your ward please contact us at 796-8026 or 311.

Sincerely,  
Shawn Stillman  
Coordinator, Office of Neighborhood Assistance



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810  
DEPARTMENT OF ELDERLY SERVICES  
ELMWOOD HALL  
10 Elmwood Place  
(203) 797-4686  
[www.danburyseniors.org](http://www.danburyseniors.org)

DATE: November 23, 2020

TO: Honorable Mayor Mark D. Boughton  
Members of the City Council

FROM: Susan M. Tomanio, MSW, LCSW  
Director of Elderly Services

RE: Report City Council Meeting  
Reporting Period: (10/19/20 – 11/13/20)

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**Scaling up Operations at Elmwood Hall - Danbury Senior Center.** As a member of the CT Association of Senior Center Personnel (CASCP), I and senior center staff throughout Connecticut, continue to meet bimonthly to discuss best practices to scale up operations for senior centers. Working with guidance from the State of CT and the Commissioner of Aging and Disability Services, Amy Porter, guidelines have now been established to assist with scaling up operations. It should be noted that although the Department of Elderly Services closed it's doors back in March, services continue to be offered over the phone, through email, text, and Zoom. **At this time, the physical doors of Elmwood Hall Danbury Senior Center remain closed.** This department will continue to work with the State of CT, the State Department of Public Health, as well as the Mayor's office and the City of Danbury Health and Human Services to make appropriate decisions during this fluid and ever-changing time for the Department of Elderly Services.

**Messaging.** Our messaging continues to let seniors know that even though our physical building is closed, staff continues to work to address their needs. We continue to modify our programs, as appropriate, due to COVID19.

**Resource and Referral / Case Management Over the Phone.** As a Western CT Area Agency on Aging focal point for those age 60 plus, we continue to connect seniors to the resources they need in the community as a trusted source of information.

**Congregate meal site turned into a meals on wheels delivery program.** Our congregate meal, once served at the Senior Center, is now delivered to seniors throughout Danbury. We work in partnership with CW Resources, our State of CT Senior Nutrition provider to provide four meals per week.

**“Sunshine Smile” Social Wellness Call Program.** In an effort to mitigate social isolation, this program, once called Friendly Visitor Over the Phone, has continued to grow during the isolation of COVID19. As well as helping to alleviate social isolation, this program acts as a liaison for connecting seniors to services they might need in the future.

**CHOICES Over the Phone. (Connecticut’s program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings)** We offer CHOICES counseling throughout the year and have been doing so over the phone since the beginning of the pandemic. Medicare Open Enrollment ends on December 7, 2020. This is an opportunity to review and change Medicare D Plans (prescription drugs), enroll or change Medicare Advantage Plans, or purchase a Supplemental Insurance Plan (Medigap). We have reached out to program participants from last year and are also assisting new senior members. These sessions are conducted over the phone or through Zoom.

**Virtual Activities / Wellness Classes / Zoom.** We continue to offer virtual activities, especially in the area of wellness classes. Virtual activities posted on-line on our website, [www.danburyseniors.org](http://www.danburyseniors.org) under the “Virtual Classes and Activities.” They include Line Dancing, Strength Training, Gentle Flow Yoga, Zumba Gold, Timeless Trivia, Chair Yoga, and Dance Yoga. Live, Zoom activities include Trivia, Strength Training, Chair Yoga, Line Dancing. We also offer support on how to use these tech features on phones or tablets.

**Rent Rebate Over the Phone.** The Rent Rebate program for 2019 concluded on October 1, 2020. We have processed 845 applications for the Danbury community. We continued to assist with this program as the State of CT begins to disseminate rebate checks to the community.

**One-on-One Tech Support Over the Phone.** Elmwood Hall - Danbury Senior Center and the Danbury Library have redesigned our One-on-One Tech Support program so now seniors can receive the tech support they need to understand how to better communicate with friends and family. Individual half hour appointments with a Library Tech Specialist are offered to help better understand smart phones and tablets and connect with apps such as Zoom and Facebook Live. The Danbury Library has also graciously offered to lend out their devices so seniors without a device can participate in one of our upcoming Facebook Live and Zoom activities.

**Connections with Friends and Family through Technology - “Stay Connected” Program.**

Elmwood Hall - Danbury Senior Center is partnering with the State of CT Western CT Area Agency on Aging (WCAAA) to assist qualified seniors to obtain no cost technology, such as smart phones or tablets in an effort to help seniors get connected to friends and family. This new program is called “Stay Connected.” Qualified seniors will be matched with a “device” to help them to see family and friends via FaceTime, Zoom, Google Meet, etc. This program is supported by the CARES Act.

**Redesigned “Elmwood Extra” Newsletter.** Just as our programs have changed, and will continue to change due to COVID19, we have redesigned our newsletter as appropriate. Elderly Services’ staff provided graphic design skills, cartooning skills, while others contributed resources, puzzles, trivia questions, recipes and more. New, more expedited distribution of the printed version was also introduced.

**CHOICES / Resource and Referral / Case Management:** 137 seniors / 211 services provided

**Services by Category:** CHOICES (Connecticut’s program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) – 76

Financial – 2

Food – 24

Housing / Homeless / Home Repair – 21

In-Home Care / Assisted Living / Nursing Home – 5

Transportation – 8

Elder Law - 1

Medical Equipment - 5

Wellness Check - 2

Protective Services for the Elderly - 1

Taxes - 1

Senior Center – 50

“911” Emergency Calls - 0

Donations - 6

Stay Connected Program - 0

Flu Shots - 1

Medical - 0

Energy Assistance - 1

Library Tech Support - 0

VA Benefits - 2

Other - 5

**Senior Nutrition Meal Delivery Program:** 45 seniors, 684 meals delivered, 342 meal delivery calls

**“Sunshine Smile” Social Wellness Call Program:** 23 seniors, 38 wellness calls

**CT Department of Agriculture Farmers’ Market Voucher Program:** 74 senior participants, 74 vouchers mailed, 106 eligibility screening phone calls. Distribution of vouchers is complete. Participants have until November 23, 2020 to redeem vouchers. Although the Danbury Farmers’ Market closed on October 30, 2020, Farmers’ Markets are still open in Bethel and New Milford and they are still accepting Department of Agriculture vouchers.

**Farm Market Grab and Go Boxes (and Delivery) and Farm Market Coin Program:**

**October 21, 2020** - 29 total participants, 20 Grab and Go, 9 Delivery

**Final Numbers Farmers’ Market: Coin Program, Grab and Go / Delivery**  
**July, August, September, October (4 months 1 x per month)**

**Total participants: 63,** Coin program - 34, Grab and Go - 20, Delivery - 9  
100 visits for Coin program  
108 Farmers’ Market Boxes for Grab and Go and Delivery

**Rent Rebate Over the Phone Program:** 24 clients, 71 services provided, 845 applications processed to date (Program Year 2019). Program officially ended on October 1, 2020.

**Van Transportation Program:** Suspended on March 13 due to COVID19

**AARP Tax Program:** 329 tax returns filed until program suspended on March 13 due to COVID19

**Grab and Go and Delivery Halloween Event** - While observing all CDC rules of social distancing and wearing masks, we were able to conduct a Halloween event from the Senior Center parking lot. Safe distribution of Halloween Treat bags were distributed on October 29. Seniors had a choice of Grab and Go or safe delivery to their home. This successful event assists us in staying connected to the senior members who we dearly miss.





**The Prime Timers, Inc., Friends of Danbury Seniors, a 501c3, continues to accept monetary and non-monetary donations in support of the Elmwood Hall Senior Center. Susan M. Tomanio, MSW, LCSW, Director of Elderly Services, City of Danbury, serves at the interim president.**

**Please refer to our website or Facebook page for all the latest news, information and community events for Danbury seniors – [www.danburyseniors.org](http://www.danburyseniors.org)**



# The Elmwood Extra

*Read All About It!*

December 2020 - January 2021

*A Publication of the Department of Elderly Services*



## Elmwood Hall

*The club for people age 60 and up*

### *What's Inside:*

COVID19 Programs Information  
Zoom and Grab and Go Activities and Events  
Timeless Trivia with Kevin Burland • Winter Safety Word Search  
Tasty Recipe from Joyce Kuhn  
Frequently Asked for Resources During COVID19

### **City of Danbury**

**Department of Elderly Services**

**Mark D. Boughton, Mayor**

**Susan M. Tomanio, LCSW, Director of Elderly Services**

**Michelle McNamara, Municipal Agent / Program Coordinator**

**Joyce Kuhn, Activities / Resource and Referral**

**10 Elmwood Place, Danbury, CT 06810**

**[www.danburyseniors.org](http://www.danburyseniors.org) • Tel. 203-797-4686**

# Message from the Director of Elderly Services

Susan M. Tomanio, LCSW



**N**ormally the Holiday Season is a time for getting together. This year is going to be different. While we will all miss the normal events we plan for and get excited about, we will offer some new activities to keep us together as a community. This pandemic has changed and shaped how we do things now at the senior center, but our mission of caring and creating an inclusive community remains the same.

We miss seeing your smiling faces, hearing about what you are doing, and just sitting together enjoying coffee. This spirit is still alive at the senior center. We are still here answering the phone and staying connected to you. When it is safe to do so, we will reopen our doors. We continue to work with the Mayor's office

and our Department of Health to know when that time will be.

As of right now, it is not today. So please do take care of yourself and each other. Call a friend, step outside into the sunshine, and please know we are thinking of you. We are holding a seat at the table for you when the time is right for you to return. We still have the Bingo chips, the decks of cards, our little library of puzzles and books to borrow and all the things we enjoyed doing together. And, most importantly, we still have that sense that our Senior Center community is made up of each and every one of you. While this is not an easy time, let us take comfort in knowing we will get through this together. Stay well, stay safe, and may the blessing of this season carry you forward into the new year.

## COVID19 Programs Information

Hello, we hope you all are well and staying safe. Elmwood Hall - Danbury Senior Center remains closed, but staff continues to work to deliver programs and services to you. Please call us anytime with your questions or concerns at the main number, 203-797-4686..

**Here is an update of how we have changed our programming in response to COVID19.**

**Resource and Referral / Case Management Over the Phone** – while the Elmwood Hall – Danbury Senior Center building is closed, staff are working in shifts at the center and from home. Staff is here to answer questions and provide information on resources in the community, such as how to acquire food, and how to get Meals on Wheels, transportation, home care, SNAP benefits, etc.

**Congregate meal site** turned into a meals on wheels delivery program – Elmwood Hall – Danbury Senior Center was a congregate meal site for seniors. Now 4 of the 5 meals are delivered to Danbury seniors twice a week. If you would like to receive meal delivery, please give us a call to be added to the list. Senior Center staff members will bring these meals to your door. You must be present and at home to receive them per the City of Danbury Department of Health. We cannot just drop them off at your door step. Meals have a voluntary, suggested donation of \$3.



**"Sunshine Smile" Social Wellness Call program** – Senior Center van driver, Pam Makin has taken on a new role. If you're looking for a new friend to chat with, discuss our latest department programs, share recipes, talk about your favorite pet, or just talk, Pam would love to hear from you. Give us a call at the senior center to get this started. If you know someone who might like a weekly call from Pam, let us know at the senior center and we will reach out to them!



**CHOICES Over the Phone** - (Connecticut's program for Health Insurance Assistance, Outreach, Information and Referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) – A CHOICES certified counselor and center staff member assists seniors with Medicare A, B, D, Medicare Advantage plans, Medigap plans and the Medicare Savings program. Resources for some DSS benefits are discussed.

**Medicare Open Enrollment ends on December 7, 2020.**

This is an opportunity to review and change your Medicare D Plan (prescription drugs)- (especially if you take insulin), enroll or change your Medicare Advantage Plan, or purchase a Supplemental Insurance Plan (Medigap). Please ask for staff member, Joyce Kuhn, to schedule an appointment over the phone.

### CHANGES IN MEDICARE COST IN 2021

Each year Medicare premiums, deductibles and coinsurance rates are adjusted according to the Social Security Act. This includes changes for Part A (hospital) and Part B (doctors and other services). Increases will occur for both Part A and Part B in 2021. The standard monthly premium for Medicare Part B beneficiaries will be \$148.50 in 2021. This is an increase of \$3.90 from \$144.60 in 2020. The annual deductible for all Medicare Part B beneficiaries is \$203 in 2021 an increase of \$5 from the annual deductible of \$198 in 2020. Medicare does impose an income related monthly adjustment to the Part B premium if your income exceeds \$88,000 for an individual or \$176,000 for a couple. Medicare Part A deductible in 2021 will be \$1484, an increase of \$76 from \$1408 in 2020. The deductible covers beneficiaries share of costs for the first 60 days of Medicare-covered inpatient hospital care per benefit period.

On days 61 through day 90 the cost share is \$371 day. The daily coinsurance for a skilled nursing facility after day 20 will be \$185.50.

**The Medicare Savings Program**, offered by the State of Connecticut, can help seniors pay for the monthly Part B premium and provide lower costs for medications and monthly Medicare Part D (prescription drugs) premiums. This is a stated income program and is not based on assets. To see if you qualify for the Medicare Savings Program (MSP), contact senior center staff member, Joyce Kuhn.



**Rent Rebate Over the Phone** – The State of CT Rent Rebate program for 2019 began on April 1 of this year. Applications were processed over the phone, through email, text, and through the mail.

The application period for this program ended October 1st. However, should you have any questions, Michelle McNamara is your contact person for this program.

**One-on-One Tech Support** - Do you have a device, smart phone, tablet and have questions about how you can use it to connect with friends and family? Do you want to participate in Zoom programs and Facebook Live events? Or do you just want to learn about what these programs are that everyone is talking about? The Elmwood Hall Senior Center and the Danbury Library would like to help. Our One-on-One Tech Support program will now be conducted over the phone. Please give us a call at the center and we will connect you with one of the technology experts at the Danbury Library who will assist you over the phone and get you up and running on your device. Soon you will be Zooming and FaceTiming with everyone!

## Zoom and Grab and Go Activities and Events!

**Zoom Strength Training with Coleen, Wednesdays at 11:00am.** I've fallen and I



can't get up. Don't let this happen to you. The answer is strength training. As we age we lose more and more muscle tissue. Strength training helps you maintain

your muscle tissue. Coleen is an upbeat, warm, friendly instructor, but don't be fooled, she will make you work, at your own pace, of course!

**Zoom Chair Yoga with Beverly on Tuesdays at 10:00am.** Chair Yoga is



approved by the Arthritis Foundation to ease the aches and pains of arthritis sufferers and is very beneficial for people with sedentary lifestyles. Advantages of Chair Yoga: Increase circulation, aids heart and lung functions, improves mental clarity, and reduces aches and pains. Classes can be light

and demanding at the same time. The perfect blend of play and serious practice. Might even get a few dances in from time to time. In any event, you're certain to have fun!



**New! Zoom Line Dance Practice with Kevin and Susan beginning on Thursday, December 3 at 10:00am.** This will be a

weekly class where we take it back to basics by reviewing and dancing some of the early favorites. This is a free class, but you must sign up by emailing Susan at [s.tomanio@danbury-ct.gov](mailto:s.tomanio@danbury-ct.gov) to receive the Zoom link. Please email by Monday, November 30th to be included in the first class.

**Holiday Craft At Home - Wooden Heart Ornaments, Monday, Dec 14 · 9:30am.**



Holiday Crafting at Home - Wooden Heart Ornaments sponsored by Candlewood Valley Health and Rehabilitation

Care Center and DELIVERED to your door by an Elmwood Hall Danbury Senior Center staff member. This holiday craft kit includes all supplies and bags are limited to 20 participants so be sure to call or email your RSVP, asap! A staff member will deliver this holiday craft kit on Monday, December 14 between 9:30 am and 10:30 am. Due to delivery this is limited to Danbury residents only. This is a free event.

**You've Been Elfed! - Grab and Go Holiday Treat Bags on Wednesday, December 16 beginning at 10:00am.**



Senior center staff will magically turn into Elves to host this Grab and Go Holiday event. The Elmwood Elves will be handing out Holiday Treat bags outside in front of the Senior Center building. We ask you to please wear a mask and stay in your car for this safe and socially distanced event. While this year is certainly different from holiday events at the senior center in the past, we would still like to celebrate and encourage you to wear your favorite holiday colors. Treat bags will be delivered to those who do not have transportation and reside in Danbury. Please RSVP by Monday, December 14 to sign up for this special event.

**Zoom Timeless Trivia with Kevin and Michelle on Friday, January 15 at 11:00am.** Timeless



Trivia reinvents itself again so you can play at home over Zoom. Play for fun, test your knowledge, enjoy and laugh and share trivia with Kevin and Michelle. Please sign up by January 12 for this program.

## Other Virtual Programs:

Elmwood Hall Danbury Senior Center On Demand Virtual Activities / Wellness Classes – Virtual wellness classes and activities are posted under the "Virtual Classes and Events" section of this website, [www.danburyseniors.org](http://www.danburyseniors.org). Look for Strength Training, Chair Yoga, Zumba Gold, Gentle Flow Yoga, Line Dancing and Timeless Trivia. These are free and can be watched at any time.

**AARP CT Virtual Programs.** AARP CT offers many virtual programs that are fun, informative and interesting. To find them go to AARP's website, [aarp.org](http://aarp.org), go to the menu button, and in the drop down menu, click on AARP in Your State. Then select your state and scroll down to events. You do not need to be an AARP member to participate.

## The Danbury Library Virtual Programs

The Library offers many virtual programs that are interesting, fun, and educational. To find them go to the Danbury Library's website, [www.danburylibrary.org](http://www.danburylibrary.org)

## "Seniors enjoying a sweet treat delivered by senior center staff."



Director Susan Tomanio and therapy dog Logan hand out treat bags for our Halloween Grab and Go.



Staff member Michelle McNamara is ready to safely greet seniors for our Halloween Grab and Go Treats.

## How to participate in Zoom classes:

- 1) You must sign up through email at [s.tomanio@danbury-ct.gov](mailto:s.tomanio@danbury-ct.gov). We will then email you the Zoom invitation with the link to connect to the class.
- 2) We will spend some time greeting each other just so we can see each other's smiling faces.

You can use a computer, laptop, iPad, iPhone or Android/Smartphone to join Zoom by going to the website <https://zoom.us/> or by downloading the Zoom app. Set up a user id and password. You will receive an email with the link to each week's class.

Click on the link in the email and launch the Zoom Meeting. It will take you to the Zoom website or the zoom app.

**If we can be of any assistance, please give us a call.**

# TIMELESS ? TRIVIA



With **Kevin Burland**

- 1.) What U.S. state was the **FIRST** to recognize Christmas as an official holiday in 1836?
  - a.) Louisiana
  - b.) Tennessee
  - c.) Arkansas
  - d.) Alabama
- 2.) Which of the following words are of **CHINESE** origin?
  - a.) Karaoke
  - b.) Ketchup
  - c.) Broccoli
  - d.) Dumpling
- 3.) What famous horse started out his first four years under the name "Golden Cloud"?
  - a.) Roy Roger's "TRIGGER"
  - b.) Dale Evan's "BUTTERMILK"?
  - c.) Gene Autry's "CHAMPION"?
  - d.) Hopalong Cassidy's "TOPPER"?
- 4.) Including Rudolf, how many reindeer **HOOVES** are pulling Santa's sleigh?
  - a.) 28
  - b.) 32
  - c.) 36
  - d.) 40
- 5.) What celebrity hosted **SATURDAY NIGHT LIVE** the most times?
  - a.) Tom Hanks
  - b.) Alec Baldwin
  - c.) John Goodman
  - d.) Steve Martin
- 6.) In what year did the United States declare war on Germany and enter World War 1?
  - a.) 1915
  - b.) 1916
  - c.) 1917
  - d.) 1918
- 7.) What company was known for the famous slogan, "...because I'm worth it..."?
  - a.) Almay
  - b.) Maybelline
  - c.) L'oreal
  - d.) Pantene
- 8.) Which of these famous lines from "The Godfather" was **IMPROVISED** (not in the script), and left in the picture?
  - a.) "leave the gun, take the cannoli"
  - b.) "look how they massacred my boy"
  - c.) "I'll make him an offer he can't refuse"
  - d.) "it's not personal Sonny, it's strictly business"
- 9.) What player holds the NBA record for "most missed shots in a career"?
  - a.) Michael Jordan
  - b.) Charles Barkley
  - c.) Shaquille O'neal
  - d.) Kobe Bryant
- 10.) What does the Scottish phrase "AULD LANG SYNE" translate to in English?
  - a.) "for old times sake"
  - b.) "leave the past behind"
  - c.) "days gone by"
  - d.) "times gone past"

# WINTER SAFETY

M Q V G A E V F B S L O C J A C K E T Y S P S D  
 N V W B M B D U G T N Z Y C S R E Y A L V N J N  
 Y S Z G S P Z E H O D B D Z H K K C G I Z F B D  
 B C K I W A F K K O X B S K E E P M O V I N G L  
 H S L C E N M G F B U R L X Y S N E T T I M J I  
 C E F U A K U W M H J T R T Q S E K H I E B F S  
 Q S H H T C U Q B M U S E Y V T T K V T A K W T  
 R S S W E A T P A N T S N R C P V A A R J H R N  
 E A H P R D R B T M G B W U L H Y R H V V K E A  
 Y L O I S A I R P O C K E T S A D C B N C U Y P  
 A G O R B H O L N N X F D O Z Y Y L N D Y W A V  
 L N D D Z Z F R P E G H A N H J N E X I Z O L E  
 E U I R W D A U Q A E L G X L Y W O R B F D E P  
 L S E Q Z N E B X T G R A D U C K W A L K P S V  
 D S S R N L Y S Y Y T L C A A D S M S Y P G A Q  
 D U C M D L A O V W A U U S D L F E R N T D B I  
 I Z Z N E U A J S J O J Z U N G T D V T N V F B  
 M I U G A I V E C D C I G I O U Y B D O R O U P  
 Z B B W H D S N H O J G N O L A S R H U L G A T  
 L U K T H R X Z C R A I J A T U Y P U U V G R U  
 K T U R T L E N E C K S Z S C G O A J I L L M K  
 Q S T N A P W O N S W G U B M Z H P B N P U F E  
 R D N V A M S T R I H S T A E W S T J R F L Y K  
 S F F U M R A E R F M S H M A N Z H J C I Q S K

*Air Pockets Base Layer Boots Bundle Up Coat Duck Walk Ear Muffs Gloves Hats*  
*Hoodies Hydrate Jacket Keep Moving Layers Long Johns Middle Layer Mittens*  
*Outer Layer Pants Snowpants Stay Dry Sunglasses Sunscreen Sweaters Sweatpants*  
*Sweatshirts Turtlenecks*



**Joyce Kuhn**

# Hacienda Dip

## Ingredients

- 2 8oz. Packages Philadelphia Brand Cream Cheese, Softened
- 1 Half Cup Salsa
- Dash or Onion Salt
- Corn Chips or Vegetable Dippers

## Directions

- Mix cream cheese, salsa and onion salt until well blended. Spread cheese mixture in microwavable pie plate or bowl.
- Microwave on HIGH 3 to 4 minutes or until thoroughly heated, stirring every 2 minutes.
- Makes 2 cups.

*Prep Time: 5 minutes*

*Cooking Time: 4 minutes*

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## Timeless Trivia Answers

*Thanks for playing! I leave you with this question; What song do YOU think describes 2020?  
(email your answers to us at Elmwood Hall)*

- 1.) **d** Alabama; followed by Louisiana & Arkansas in 1839.
- 2.) **b** KETCHUP; from the Chinese word "Ketsiap", the name of a sauce derived from fermented fish.
- 3.) **a** TRIGGER; born in 1934, this Golden Palomino was first seen as Olivia DeHaviland's horse in "The Adventures of Robin Hood." Roy Rogers saw him in that movie and bought him in 1938.
- 4.) **c** ( there are 8 other reindeers that Rudolph is leading...Dasher, Dancer, Prancer, Vixen, Comet, Cupid, Donner and Blitzen. That makes 9 reindeers X four hooves each = 36 hooves.)
- 5.) **b** ALEC BALDWIN; since 1990, he has hosted the show 17 times! The other stars mentioned have hosted at least 12 times.
- 6.) **b**
- 7.) **c**
- 8.) **a** When actor Richard S. Castellano-as "Capo" Peter Clemenza wacked a stool pigeon in the Meadowlands, he told his henchman to leave the gun, but then, he ad-libbed " take the cannoli".
- 9.) **d** First of all, the very OPPORTUNITY to shoot that often is a mark of dominance. As the old saying goes, " You miss 100 % of the shots you don't take." With 14,481 missed shots...KOBE BRYANT.
- 10.) **a** According to SCOTLAND.org , this traditional song for New Year's Eve roughly translates into..."FOR OLD TIMES SAKE". It's all about remembering old friendships and looking back over the events of the year.

# Frequently Asked for Resources During COVID19

## Food Resources Food Pantries:

The Danbury Food Collaborative continues to update their Danbury Food Guide. It is available on the United Way of Western Connecticut's website, [www.uwwesternct.org/danburyfoodcollaborative](http://www.uwwesternct.org/danburyfoodcollaborative). A hardcopy can be obtained by calling the United Way directly at 203-883-0879, or we would also be happy to mail you one upon request. A pantry of special interest is Hillside Food Outreach. They will deliver a bag of groceries to your home. They can be reached at 203-702-4881.

## Senior Hours for Grocery Stores:

Many of the local grocery stores, including ShopRite, Stop & Shop, Stew Leonard's, Caraluzzi's, Target, and Whole Foods have designated special "senior" shopping hours. Please call each store directly, as hours may change, to find out when it is best to shop for you.

## Need Someone to Shop for You:

Seniors are still considered an at-risk group for COVID19. Many have medical conditions that might compromise their immune systems. If you would like someone to shop for you, please call the Age Well Community Council of Danbury's Food Shopping line at 203-591-5485. Please leave a message

and someone will call you back. You are responsible for payment of the groceries, but volunteers from Jericho Partnership will do the shopping for you.

**Meals on Wheels:** If you would like Meals on Wheels delivered to you, please call the Western CT Area Agency on Aging to see if you qualify. Eligibility has been modified due to COVID19. They can be reached at 1-800-994-9422.

**SNAP (Supplemental Nutrition Assistance Program):** Please call End Hunger CT at 1-866-974-7624 or fill out an application online at [www.endhungerct.org/services/snap/](http://www.endhungerct.org/services/snap/) to see if you qualify. SNAP can now be used to purchase food online as well as in person at participating stores.

**Energy Assistance Connecticut Energy Assistance Program (CEAP):** assists with heating oil, natural gas, electricity, propane, kerosene, and wood. The Connecticut Energy Assistance Program is designed to help offset the winter heating costs of Connecticut's lower income households, specifically those households whose incomes fall at or below 60 percent of the state median income. Homeowners and renters may apply. The amount of heat assistance may not be sufficient to cover a household's

entire winter heating cost. Community Action Agency of Western CT, 66 North Street, Danbury, CT 06810. (203) 744-4700 or (203) 748-5422 or [www.caawc.org](http://www.caawc.org)

## Transportation

Transportation to medical appointments continues to be provided by the SweetHART Bus. Their phone number is 203-744-4070. Additional assistance can be provided by April Chaplin at the Kennedy Center. April is the Mobility Manager for Northwest CT Regional Mobility Manager/ Ombudswoman. Her number is 475-298-3103.

## General Resources and Information

The City of Danbury website:

<https://www.danbury-ct.gov/> is a wonderful resource for information and links to services due to COVID19.

Age Well CT's website also lists resources and activities, <https://agewellct.org>

**Please give us a call at the senior center to see if we can help connect you to the resources you are looking for.**



# Elmwood Extra Read All About It

Department of Elderly Services  
Elmwood Hall - Danbury Senior Center  
10 Elmwood Place  
Danbury, CT 06810

## Mission Statement

The Department of Elderly Services seeks to increase the quality of life of Danbury area citizens who are age 60 or older by developing many comprehensive programs and resources and referral services specifically designed to enrich the general well-being of Danbury's more mature population.

For a full listing of our programs, please visit our website [www.danburyseniors.org](http://www.danburyseniors.org)

## Department of Elderly Services Staff Members

Susan Tomanio, LCSW - *Director of Elderly Services*

Michelle McNamara - *Municipal Agent / Coordinator*

Joyce Kuhn - *Activities / Outreach / Resource & Referral (Grant Funded)*

Linda Rinaldi - *Administrative Assistant*

Jose Fuentes - *Program Set Up Assistant* • Vincent Albano - *Program Set Up Assistant*

Kevin Burland - *Van Driver* • Pam Makin - *Van Driver*



Continued thanks to staff member **Vinny Albano** for his graphic design of this newsletter. Vinny is a professional graphic artist, an award winning watercolor painter who resides in Danbury with his wife and two daughters.



# Danbury Library

170 Main Street, Danbury, CT 06810 203.797.4505

[danburylibrary.org](http://danburylibrary.org)

DATE: November 18, 2020

TO: Honorable Mayor Mark D. Boughton  
Members of the City Council

FROM: Katie Pearson, Library Director

RE: City Council Meeting Report  
Reporting Period - October 2020

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**Community Engagement:** In October, the library reached 97,253 patrons via our social media and web presence.

## **Patron Testimonials:**

*I just wanted to say thanks for hosting the trivia event on Facebook Live. My friends and I have recreated our pub trivia experience with a socially distant version that utilizes your program and our own. We have not had a chance to go live with you yet, but maybe someday. In the meantime, we have enjoyed the experience. Thanks for making it available! .*

*Thank you so much for the online renewal of my current card. Ebooks sure have kept me "sane" these past few months.*

*I just finished an amazing hour watching, hearing, seeing, feeling Linda Schuyler Ford tell folk tales, including the Legend of Sleepy Hollow. This was an amazing evening. Linda is truly talented and passionate. I hope you will book her again, and maybe when it's post-covid I'll be able to see her in person. Thank you so much! Great work Danbury Library!*

**Use of Library Materials and Services:** On October 19th, the library opened up its main floor for walk-in browsing, in addition to maintaining appointments for computer use, visits to the

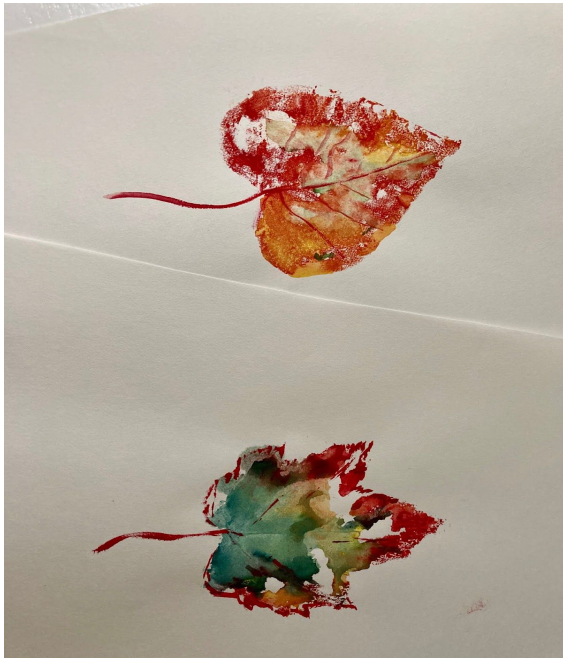
Junior and AV departments, and curbside services. 3,354 adult items and 3,006 junior and teen items were circulated. Patrons picked up 1,182 items via the library's curbside pickup service. 347 patrons made appointments to use the computers, copy and fax machine, and to browse the departments by appointment. Patrons from other libraries in Connecticut checked out 377 items. The library began creating educator cards that are extended to educators in the Danbury schools regardless of their town of residency. So far, 31 educators have signed up for these cards, and will receive a specialized newsletter promoting services that can be used in the classroom.

**Use of Library's Remote and Electronic Services:** The library had 213 computer appointments in October, as well as 299 patrons use our Wifi both inside and outside the building. The library's databases were used 122 times. A total of 1,513 ebooks and audiobooks were circulated, and a total of 10,726 items were downloaded electronically.

**Library Programs:** A total of 2,598 patrons attended 78 virtual programs in October. In addition to this total number of attendees, 23,000 listeners tuned in on Sunday, October 18th for the live radio broadcast of "Behind the Paranormal with Bill Birnes." On Friday, October 30th, the library hosted, "Halloween-to-Go," where patrons of all ages could come to the library in costume and pick up a grab bag with Halloween treats. 30 families, 15 teens, and 70 adults participated.

Other programs hosted and facilitated in October included:

*Science-to-Go in partnership with the Ever Wonder Museum*  
*A Grave Affair: Celebrating the 200th Anniversary of the Legend of Sleepy Hollow*  
*UFO Conference 2020*  
*Tenement Museum Virtual Tour*  
*Understanding Disinformation*  
*The Science Behind the 'Sideshow' with the Mutter Museum*  
*"Dino's Back" - A Tribute to Dean Martin*  
*Trivia Night Livestream*  
*A Ghost Hunter's Favorite Case Files*  
*Leaf Printing*  
*Cartoon Character Creation Workshop*  
*WWII YA Author Panel: Elizabeth Wein and Amanda McCrina*  
*8 Career Strategies for Success in Post-Pandemic Times*  
*Wine Tasting Around the World*  
*Market Corrections and Your Retirement*



Photos: Leaf prints made by teens during the virtual leaf printing class on 10/15



Photo: Halloween-to-Go Bags

## Grant Applications:

***The Danbury Library currently has programs supported by the the the following active grants:***

Grant Agency	Grant Amount	Program Supported
CT State Construction Grant	\$100,000	Junior Floor
ALA Resilient Communities	\$500	Teens/Adults

***The Danbury Library has currently applied for or is awaiting permission to apply for the following grants:***

Grant Agency	Grant Amount	Program Supported
NASA CT Space Grant Consortium	\$4,800	Teen STEM Programming
Library Services and Technology Act Planning Grant	\$5,000	Marketing
The Awesome Foundation	\$1,000	Junior Floor/Children's Programming

**Junior Floor Update:** Patrons were thrilled to be able to visit the newly renovated Junior floor. Since patrons gained the ability to browse the stacks, circulation of junior material increased by 47%.

