

The Town Board Meeting for the Town of Addison was held on Thursday, February 17, 2022, 7:00pm at the Town Hall. The following people were present:

Supervisor	Jack Thompson		
Councilperson	Alice Weale		
Councilperson	Brandon Conklin		
Councilperson	John Lyons		
Councilperson	Joseph Trappler		
Attorney	Craig Patrick - Absent		
Town Clerk	Robin Carr		
Assessor	Teresa Lyons		
Hwy Superintendent	Jeff BeGell		
	Jared Conklin	Elizabeth Carr	Tim Hyde
	David Miller	Hope Trappler	Don Souders
	Laura Souders		

Supervisor Thompson called the meeting to order at 7:01pm asking all to stand for the Pledge of Allegiance.

**COMMENTS FROM THE PUBLIC:**

Dave Miller reported that there was part of a dead tree down in the Cemetery. Supervisor noted there was money in budget to remove the rest of the tree. Highway Superintendent asked the location of the downed tree and will take care of it.

**APPROVE MINUTES:**

Motion by Councilperson Lyons, seconded by Councilperson Weale to approve the January 20, 2022 minutes as written.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler  
Noes: None

**ORGANIZATIONAL APPOINTMENTS:**

Vacant BAR Member position – Received a letter of interest from John Paul Reynolds. Motion by Councilperson Trappler, seconded by Councilperson Weale to nominate John Paul Reynolds for the vacant BAR member position.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler  
Noes: None

**DEPARTMENT HEAD REPORTS:**

- a. Assessor – Level of Assessment will drop to 90%.
- b. Hwy Superintendent – Been salting & sanding roads, general maintenance. Had a flat on Kevin's Truck. Councilperson Trappler asked if something could be done with the large water puddle on John Rial Road and the shoulder and pothole by Crookers. Highway Superintendent will look into what can be done to fix them.
- c. Town Clerk, Town Justice, DCO and Bookkeepers reports were read as submitted. Town Clerk noted that there was currently 7 expired dog licenses as of December 31, 2021, mostly due to expired rabies vaccinations. With the rise of COVID cases, appointments are hard to get with veterinarians. Bookkeeper reported the following collections: Justice - \$657.00, Town Clerk – \$424.50, 4<sup>th</sup> Qtr Sales Tax - \$31,837.26 and Teitsworth (Excavator) - \$12,000.

## OLD BUSINESS:

a. Certify the Annual Review of Court Records – **Resolution #2** of 2022. Motion by Councilperson Lyons, seconded by Councilperson Weale to approve Resolution #2 of 2022, certifying that the Required Annual Review of the 2021 Addison Town Court Records was conducted by all Board Members to the best of their ability:

Roll Call: Thompson – Yes, Weale – Yes, Conklin – Yes, and Lyons – Yes. Motion adopted 4-0.

b. Certify the Annual Review of Town Clerk's Records – **Resolution #3** of 2022. Motion by Supervisor Thompson, seconded by Councilperson Weale to approve Resolution #3 of 2022, certifying that the Required Annual Review of the 2021 Town Clerk's Records was conducted by all Board Members to the best of their ability;

Roll Call: Thompson – Yes, Weale – Yes, Conklin – Yes, and Lyons – Yes. Motion adopted 4-0.

c. Committee recommendations for ARPA Funds

(1) Electronic Imaging Machine for Records Storage

(2) New Roof for Town Barn – noted that the Town Barn was in need of numerous repairs and renovations. Including sheet rock, insulation, etc. Extend bays for 10 wheelers to park by about 16' x 32'. Clean-up board room and move break room, Put breaker switch on shop air compressor. Replace Heater in Town Barn to more efficient model. Committee to come up with estimates for recommendations for next months meetings.

d. Sexual Harassment Policy – Board members given draft policy for review/changes. Tabled till next meeting.

## NEW BUSINESS:

a. Tax Collectors Monthly Report – Total amount of warrant - \$1,539,560.70 of which \$454,774.24 remains uncollected. Town paid in full, \$430,314.14.

b. Bookkeeper's Records ready for review by the Board Members.

c. Vehicle and Machinery Proposals.

(1) Excavator – 3 proposals, Highway Superintendent preferred the Volvo over the CAT and Deere models due to size. Motion by Councilperson Trappler, seconded by Councilperson Lyons to purchase the Volvo Excavator with 5yr full warranty for \$231,780., from DA 4760, Motor Equipment Fund. Roll Call: Thompson – Yes, Weale – Yes, Conklin – No, Lyons – Yes and Trappler -Yes. Motion adopted 4-1.

(2) 1 Ton Dodge – numerous board members raised the possibility that when we replace the Pick/up, get a bigger model so we don't need the Dodge because in 10 years we only have 31,000 miles on the vehicle. Table till next month.

(3) Replace the Pick-up. Current pick/up worth more than cost of getting a new one so it would be a wash as far as funds go. Table till next month.

d. 284 Agreement to Spend Town Highway Funds. Highway Superintendent stated he could only get this done if the board approved Shared Services and agreed to provide a monthly report on Shared Services and to submit for maximum reimbursement of CHIPS Funds. Motion by Councilperson Weale, seconded by Councilperson Conklin to Approve **Resolution #4** of 2022, approving 284 Agreement to Spend Town Highway Funds. Roll Call: Thompson – No, Weale – Yes, Conklin – Yes, Lyons – No and Trappler -Yes. Motion adopted 3-2.

e. Property Revaluation for 2023. Motion by Supervisor Thompson, seconded by Councilperson Trappler to approve **Resolution #5** of 2022, to approve Assessor to conduct a Revaluation for 2023. Roll Call: Thompson – Yes, Weale – Yes, Conklin – Yes, Trappler – Yes, Councilperson Lyons abstained due to spousal conflict of interest. Motion adopted 4-0.

f. Addison School District Renovations Proposal – Supervisor wants to review and call for more information. Table till next month.

g. Recommended budget transfers:

\$1150.00	from DA5132.403 (Mach Rep)	to	DA5132.403E (2020 Ford P/U)
\$1415.00	from DA5132.403 (Mach Rep)	to	DA5132.403G (2016 Dump Truck)
\$ 10.00	from DA5132.403 (Mach Rep)	to	DA5132.403F (2013 Dump Truck)
\$4290.00	from DA5112.22 (PAVE NY)	to	DA5112.21 (CHIPS)

Motion by Supervisor Thompson, seconded by Councilperson Trappler to approve the recommended budget transfers as presented.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler

Noes: None

**EXECUTIVE SESSION:** None

**COMMUNICATIONS:**

a. Court Schedule – Addison Town Court will not hold court on March 16, 2022.

b. 911 Communication Tower Proposal – NYS Environmental Program Specialist reached out requesting estimated property value of proposed site off Ackerson Road. Assessor estimated property which is approximately .36 acres at \$6300. based on NYS trends for the area.

**OTHER BUSINESS:**

Claim Numbers, General Fund Claims, Nos. 29-54, totaling \$32,570.98; Highway Town-wide DA Fund Claims, Nos. 4-7, totaling \$8,052.01; Highway DB Fund Claims, no. 2, totaling \$4,290.00; and Trust & Agency Claims, Nos. 3-4, totaling \$991.28, for a Grand Total of \$45,904.27. Motion by Councilperson Trappler, seconded by Councilperson Lyons, to approve and pay the bills in their usual manner.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler

Noes: None

**SUPERVISOR REPORT:** Motion by Councilperson Lyons, seconded by Councilperson Weale to approve the Supervisor Report for January 2022 as presented.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler

Noes: None

**COMMENTS FROM THE PUBLIC:** Tim Hyde asked about ditching problems and tractors chewing up the road edging by driving over ditches and was there a width limit for vehicles. Everyone agreed not enough room, especially on corners with the wide tractors. Tim Hyde also asked if he could get an appointment to look around the Town Barn and inquired about the sheet rock, insulation and is there was proper drainage for when the trucks returned and snow/water was on vehicles. Dave Miller commented that burning used oil was good heat but HIGH maintenance.

**ADJOURNMENT:**

Motion by Councilperson Conklin, seconded by Councilperson Weale, that the meeting be adjourned at 9:31pm and the next scheduled Town Board Meeting will be held, Monday, March 21, 2022, 7pm at the Town Hall.

Ayes: Thompson, Weale, Conklin, Lyons and Trappler

Noes: None

Respectfully Submitted,

Robin Carr  
Town Clerk

**NEXT MEETING:**

**MONTHLY BOARD MEETING: Monday, March 21, 2022, 7pm at the Town Hall**